



THE TOWN OF
LOS ALTOS HILLS
California

PATHWAYS COMMITTEE

Regular Meeting Agenda

January 25, 2021 at 6:30pm

TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-29-20:

NOTICE OF TELECONFERENCE MEETING

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), Committee Members may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

To participate via a computer, visit:

Join Zoom Meeting

<https://us02web.zoom.us/j/83265987515?pwd=YlVZbmIyak90UEl2MFZBWm96bUhxZz09>

Meeting ID: 832 6598 7515

Passcode: 601082

One tap mobile

+16699009128,,83265987515#,,,,*601082# US (San Jose)

Passcode: 601082

Before speaking, please identify yourself by name and where you reside.

Note: All votes shall be made by roll call and individual votes will be stated in the minutes

1. **Call to Order (roll call)**
2. **Agenda Review**
3. **Review & Approval of Minutes of:**
 - a. December 28, 2020
4. **Ex Parte Communications** (Written or oral communications with parties relevant to an item on tonight's agenda)
5. **Welcome to New Pathway Member & "Reupped" Member**
6. **Updates by Town Staff {Public Works: Nichol Bowersox(NB) & Planning: Zach Dahl(ZD)}**
 - a. CIP Projects approved by City Council (Appendix-A: Additional Information & Appendix-C: Completed Projects)
 - i. Redwood Grove
 - ii. Altamont Plunge
 - iii. La Paloma to Robleda
 - iv. Burne Park Plunge
 - v. 27447 Edgerton Rd(Town extend path along property toward Wallace Stegner Path)
 - vi. Page Mill, Lupine to Via Feliz
 - vii. [Summerhill Rd](#)
 - b. Maintenance-Enforcement-Staff Evaluations (Appendix-B: History on items)
 - i. Blocked paths
 1. No new concerns
 - ii. Maintenance

1. [East to West Sunset off-road \(off road alignment, signage, and maintenance\)](#)
 2. Berry Hill (signage and reduce side slope)
 3. [Via Ventana to Matadero Creek \(make it easier to travel\)](#)
 4. Robleda-La Paloma entrance from La Paloma (Address stairs and steepness)
 - a. Consultant to produce a study report. Future CIP?
 - iii. Staff Evaluation
 1. 27820 Saddle Court- NB (Can the easement be moved closer to the fence line?)
 2. 13891 Cicerone LN- PWC recommended (Dec 2020) that Staff stake path to see if additional easement is required.-NB
- 7. On-going Business**
- a. MPP & Pathway Audit with GIS adjustments---Status Report-All
 - i. Complete audit
 1. Bridget and Sonja were to finish by Tuesday Dec 30th
 - ii. MURFs on GIS to document MPP line adjustment(Goal: “new” MPP can be released)
 1. Status from all members. Goal is to have this completed Jan 2021
 2. Need to input information from Ann and Nick...who will pick up their work
 - iii. Pathway Easement Layer on the GIS
 1. Sue Welch has digitized (12) properties and has passed information to Zach so a trial Easement Layer can be formatted.
8. Property Review
- i. Not properties to be evaluated–
 - b. Fast Track Information
 - i. None
- 9. Old Business**
- 10. New Business**
- Potential Partnership with Los Altos History Museum for a Wildflower exhibit in Spring 2021-VM-
- a. **VOTE**
 - b. Consider development of pathway database for plants/flowers/sites
- 11. Presentations from the Floor** *(For persons wishing to address the Pathways Committee on any subject relating to pathways. Please note that the committee can listen to your issue only if it is not on the evening's Agenda. Presentations are limited to two minutes. Although the committee cannot respond or take action on your issue at this meeting, it may decide to place this issue on the next meeting's Agenda.)*
- 12. Reports from Other Meetings**
- a. City Council
 - i. Approved start time of 6:30PM
 - ii. CC noted PWC voted to maintain PWC committee size at 9-members. City Council in February 2021 meeting will vote to change standing committee resolution to state 9-members
 - b. Planning Commission
 - i. 4-1 vote in favor of the Robleda-La Paloma Initial Study and Mitigated Negative Declaration
- 13. Pathway Promotion & Communications**
- 14. Agenda Topics for Next PWC Meeting**
- a. ??
- 15. Adjournment**

ASSISTANCE FOR PERSONS WITH DISABILITIES In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72

hours in advance of the meeting. A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers. Council may take action on any agenized matter in any manner deemed appropriate by Council.

Appendix A

Approved Capital Projects

1) 2018/2019 Funded Projects

- a) Redwood Grove
 - i) *Aug PWC mtg, NB will talk with LA planning*
 - ii) *Sept PEC mtg-NB said LA maintenance Supervisor states this project is not high priority, has liability concerns. NB to talk with Public Works Director*
 - iii) *Oct PWC mtg: NB & staff met with LA PWD & Dave Breeze. LA concerned with managing risk, Long term Maintenance, and making sure LAH pays for the path. NB to write MOU to LA PW. Richard partridge suggested obtaining an easement on the property to address both risk and maintenance.*
 - iv) *Nov PWC mtg: Draft MOU sent to LA CM and PWD. NB to meet LA 2nd week of Dec*
 - v) *Dec PWC mtg: NB to work with Carl Cahill to see how they approach Los Altos, 1st action in Jan*

2) 2019/2020 Funded Projects

- a) Altamont Plunge (Design and Construction)
 - i) *Sept-NB sent trail consultant report to PWC members...PWC voted to ask consultant if switchback path could accommodate horses...preferred or else look at cost difference in stairs*
 - ii) *Oct PWC mtg: NB does not think switchback can accommodate horses. NB to get dimensions to AB to see if horses could go up path instead of stairs. Cost estimates: \$12K stairs & \$30K switchback with rock retaining wall. PWC Vote on Design*
 - iii) *AB presented video showing horse can navigate the proposed switchback design. PWC would like NB to move ahead with the switchback & rock retaining wall design. This will allow horses and pedestrians going north on Altamont to both continue north and connect to Vinedo Rd without going into the street*
 - iv) *Dec PWC mtg: NB had hard time getting bids for the switchback path. Ann Duwe suggested "Go Native" a company that works with Mid Pen for trail construction..NB to follow-up*
- b) La Paloma to Robleda (Environmental Study and Design)
 - i) *Aug PWC mtg, NB was going to field calls concerning the trail study. Complete*
 - ii) *Sept-ZD says Environmental Study status will be out for public comment by November*
 - iii) *Oct PWC mtg: NB is having trail consultant look at area that is on the La Paloma side, top of stairs, that seems to be a bit slippery. Environmental study is still scheduled to be released*
 - iv) *Nov PWC mtg: ZD could not make the meeting but said environmental study to be public by mid December. NB reported that trail consultant draft design concerning area near the stairs off of La Paloma is on NB desk for review.*
 - v) *Dec PWC mtg: Zach Dahl and Steve Padovan collecting comments on Initial Study and Mitigated Negative Declaration. Will present documents to Planning Commission in January 2021.*

3) 2020/2021 Funded Projects

- a) Byrne Park Plunge (\$33K)
 - i) *Aug PWC mtg, NB and group to decide redo stairs or move path.... PWC concurs with NB direction to move the path to the easement. NB to bring design to PWC*
 - ii) *Oct PWC mtg: NB stated that staff is pushing forward with keeping path where it is and working with homeowners to grant a pathway easement over the existing SD easement already in place. NB to bring path design to PWC by Nov mtg.*

- iii) Nov PWC mtg: NB showed proposed path and it is where current path resides. Need to get agreement with homeowner to move easement from north side of their home to the south side, where the path actually is located.
 - iv) Dec PWC mtg: NB will survey the property to see if path can remain in its approximate location
- b) Edgerton Road Pathway (\$50K)
 - i) BE & AB-Fast track hearing on 9/29/2020. BE sent letter to SP
 - ii) Oct PWC mtg: BE reported that ZD okayed project to move ahead but owner must rough in native path through area where soil was piled onto berm and keep trees off path.
 - iii) Nov PWC mtg: Path has been installed in front of the house at 27447 Edgerton but PWC asked NB if the town could finish the path along the property that takes the path nearly to the Wallace Stegner pathway.
- c) Page Mill from Lupine to Via Feliz (\$60K)
 - i) Sept-NB to have trail consultant look at project and obtain price quote for both on-road and off-road paths
 - ii) Oct PWC mtg: NB reported that trail consultant developing design and quote, S/B ready for Nov PWC mtg
 - iii) Nov PWC mtg: NB reported that contract is signed and trail consultant is looking at this project
- d) Summerhill (Increased budget from 2018/2019 of \$80K to \$350K to include some construction)
 - i) ~~(6) parcels built from El Monte to Nichol Lane—Completed Q2 2020~~
 - ii) Sept PWC mtg- NB Finish survey by November and obtain Recommendation from Trail People on path. Construction to start in early Spring
 - iii) Oct PWC mtg: NB reported that survey contract signed and survey to start in early November. NB reported that 2100 lin-ft of new path to be installed. Based on phase-I final cost of \$75/ft, Nichol believes she has enough budget (2100' x \$75/ft = \$160K). BE notes that Phase-I was the easiest of the installations so he believes the Phase-II will be more expensive. Phase-I (\$55K) tracked the algorithm predicted cost of (\$57K). The algorithm predicts a total cost of \$374K.
 - iv) Nov PWC mtg: NB reported that survey work is complete. CAD file to town in December. Next steps and schedule?
 - v) Dec PWC mtg: Survey CAD files to Nichol Bowersox by Dec 23, 2021. NB will have preliminary design by January 2021

Appendix B

HISTORY

Maintenance - Enforcement Issues – Staff Evaluations

- i. Blocked Paths-Enforcement Issue
 1. 28545 Matadero Creek –Zach
 - a. Oct PWC mtg: ZD said code enforcement is on it. ZD has read history and believes opening will take some work
 - b. Nov PWC mtg: Homeowner (Cindy sp?) spoke at meeting. She is willing to meet at property with town staff and PWC.
 2. Connection between Oak Knoll and Dawson Drive-ZD
 - a. Nov PWC mtg: SP of Planning suggested PWC furnish data to support opening
- ii. Maintenance
 1. East to West Sunset off-road: Install trail signs and work on west side
 - a. Sept PWC mtg: NB goal is for Survey complete by Oct 2020)
 - b. Oct PWC mtg: NB 10/19 signed contact for survey. Survey complete by Nov PWC mtg?
 - c. *Nov PWC mtg*: Surveyor met with John Swan. Actual survey to start on Dec 10th.
 2. Arastradero to Saddle Court (signage and reduce side slope)
 - a. *Nov PWC mtg*: NB spoke with homeowner in area. Signs to be added. What about side slope?
 3. Via Ventana to Matadero Creek:
 - a. Sept PWC mtg: NB engaged Trail Consultant and met with neighbor and staff at site. NB to have area surveyed. Perhaps move path to adjoining easement and away from fence.
 - b. Oct PWC mtg: NB signed survey contract. Survey to be completed in November. With survey, Sophia (trail consultant) to suggest path design
 - c. Nov PWC mtg: Survey end of Nov or early Dec. With survey, Sophia is engaged to suggest best design
 - d.
- iii. Staff Evaluation
 - a. 27820 Saddle Court- NB (Can the easement be moved closer to the fence line?)
 - iii. Oct PWC mtg: Depends on how set the area near the drainage swale becomes in winter
 - b.

Appendix C Items Completed

2018/2019 CIP Projects

Fremont-Estacada: Completed Q2 2020

2019/2020 Funded Projects

Natoma link to Elena (Poor Claire's): Completed Q2 2020

Westwind Barn to Central (Design and Construction): Completed Q2 2020

Maintance

Fran Path (Fix wet path and delineate path): Completed Q4 2020