



Finance and Investment Committee Meeting

**Purisima Water Board Meeting Room, South End of Town Hall Parking Lot
26379 Fremont Rd, Los Altos Hills, CA**

Monday, March 2, 2020 4:00 p.m.

Regular Meeting Agenda

1. Roll call (introduction of guests in audience, if any)
2. Introductions: None
3. Approval of minutes – Special Meeting, Monday, Dec 16, 2019; Regular meeting, Monday, February 3, 2020
4. Follow Up presentation of proposed Planning and Building Fees – Zach Dahl
 - Memorandum on Updated Report [\[CLICK HERE\]](#)
 - Report on the Cost of Services (User Fee) Study [\[CLICK HERE\]](#)
5. Report on Finance Matters of interest – Carl Cahill
 - Status of items in Maze Memorandum on Internal Control [\[CLICK HERE\]](#)
6. Report on recent Council activities of interest – Michelle Wu (Town Hall expansion, ad hoc Committee re: Audit planning, Ad Hoc Undergrounding Committee, ADU changes)
7. Topics for future meetings include: Pension Funding, Mid-year Financial Report; OPEB Actuarial Report; Insurance – Earthquake quote and Workers comp rates; Review of long-term capital plans and related policies; review Finance Department quarterly report on financial controls, semiannual PFM investments review and annual PARS and CalPERS investment reviews.
8. Presentations from the floor
9. Adjournment

Notice to the Public

Any writings or documents provided to the Finance and Investment Committee regarding any item on the open session portion of the agenda will be made available for public inspection at the Town Clerk's office, 26379 Fremont Road, Los Altos Hills during normal business hours.

Distribution:

Public posting by Deborah Padovan

Email distribution by Deborah Padovan to Committee members and other invited attendees: Roger Spreen (Mayor), Michelle Wu (Vice Mayor), Carl Cahill, (Town Manager), Committee Members: Allan Epstein, Cheryl Evans, Kjell Karlsson (Associate Member), Jim Lai (Associate Member), Frank Lloyd (Associate Member), Susan Mason, Christopher Nam, Stan Mok, Medha Rishi, Bill Silver, Roddy Sloss, and Chris Welborn.