



**Town of Los Altos Hills
City Council Regular Meeting Agenda (Revised)**

**Thursday, June 17, 2021 at 6:00 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

Revision No. 1 – Monday, June 14, 2021

TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-29-20:

NOTICE OF TELECONFERENCE MEETING

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), City Councilmembers may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Councilmembers Teleconferencing: Mayor Tankha, Vice Mayor Tyson and Councilmembers Mok, Schmidt and Swan.

This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to the City Clerk dpadovan@losaltoshills.ca.gov. **Emails received prior to the meeting will be included in the public record.** If the email is received after all comments are posted, the Clerk will read aloud public comments at the City Council meeting, not to exceed two minutes (approximately 200 words).
2. If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside.

To participate via a computer, visit:

<http://bit.ly/June17CCMeetingLAH>

Webinar ID: 870 9264 4424

Passcode: 94022

Phone: 669 900 6833

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

CALL TO ORDER (6:00 P.M.)

- A. Roll Call
- B. Pledge of Allegiance

1. AGENDA REVIEW

2. APPOINTMENTS AND PRESENTATIONS

- A. Reappointment to the Los Altos Hills Community Relations Committee
- B. Appointment to the Los Altos Hills Community Relations Committee

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

4. CONSENT CALENDAR

- A. Approval of City Council Special Meeting Minutes: May 20, 2021
- B. Approval of City Council Regular Meeting Minutes: May 20, 2021
- C. Approval of Joint City Council/Finance and Investment Committee Special Meeting Minutes: May 26, 2021
- D. Review of Disbursements: May 1-31, 2021 \$1,066,083.74
- E. Consideration of a Resolution Approving Amendment No. 12 to Employment Agreement with Carl Cahill to Extend the Term of the Agreement through October 29, 2021 (Staff: S. Mattas)
- F. Resolution Authorizing the City Manager to Execute the Contract Between the Town and Peckham & McKenney to Provide Recruiting Services for the Planning Director Position in the amount not to exceed \$23,000 (Staff: S. Revillar)

- G. Confirming Council Liaison Appointments for the Emergency Communications Committee and the Parks and Recreation Committee (Staff: D. Padovan)
- H. Request for Approval of a Budget for a Classic Car Show Town Gathering on July 25, 2021 (Community Relations Committee)
- I. Resolution Approving Plans and Specifications for the 2021 Pavement Rehabilitation and Drainage Improvement Project and Authorize Staff to Advertise for Bids and Inspection Services (Staff: S. Meditch/J. Chau)
- J. Resolution Accepting the Dedication of Right-of-Way Easement; Lands of Irani, 14221 Miranda Road (Staff: S. Meditch/J. Chau)
- K. Resolution Approving the Annual 2021-22 Project List to be Submitted to the California Transportation Commission for SB1 Compliance (Staff: C. Hoffman)
- L. Resolution Approving a Request to the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2021/2022 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding (Staff: C. Hoffman)
- M. Approving the 2021 Santa Clara County Multi-Jurisdictional Program for Public Information; a program under the Community Rating System of the Federal Emergency Management Agency's National Flood Insurance Program (Staff: C. Hoffman)
- N. Resolution Awarding a Contract for Construction of the Westwind Community Barn Feeding Pasture Fence Improvement Project in an amount not to exceed \$67,550 (Staff: C. Hoffman)
- O. Resolution Updating the Automatic License Plate Reader Policy for the Town of Los Altos Hills (Staff: C. Einfalt)
- P. Approve a Parade Permit for the Town's Independence Day Caravan Parade (Staff: S. Robustelli)
- Q. Notification of Fast Track Approval: 13800 Barton Court - File #SD20-0099 – Lands of Jackson Site Development Permit for a new 1,033 square-foot two-story accessory building with a 1,019 square-foot attached accessory dwelling unit and a 913 square-foot basement, and a new 1,000 square-foot swimming pool. CEQA review: Categorical Exemption per Section 15303(e) (Staff: K. Yost/Z. Dahl) **Appeal deadline: Tuesday, June 29, 2021 at 4:00pm.**
- R. Resolution Authorizing the Mayor to Execute a Contract Between the Town and a Vendor to be Determined to Provide Recruiting Services for the City Manager Position (Staff: S. Mattas)

- S. Request for Council Approval to use Town Hall for a Los Altos Hills Vines and Wines Event on October 10, 2021 (Ann Duwe on behalf of Vines & Wines) – *added with Revision No. 1*

5. **NEW BUSINESS**

- A. Presentation by Koff & Association and Receive Total Compensation and Pay Equity Report from Koff & Associates (Staff: S. Revillar)
- B. Resolution Adopting the Reclassification of Administrative/Clerk Technician to Accounting Technician and Approving Management Analyst II Job Description and Amendment the Employee Classification (Staff: S. Revillar)
- C. Resolution Approving Transfer of Unclaimed Funds to Originating Fund (Staff: S. Revillar)

6. **PUBLIC HEARINGS**

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Resolution of the City Council of the Town of Los Altos Hills Requesting that the Santa Clara County Tax Collector Collect Delinquent Sewer Charges, the 2021-2022 Sewer Service Charges, and Contractual Assessment District Charges for Both the Palo Alto and Los Altos Sewer Basins (Staff: J. Chen/S. Padovan)
- B. Resolution to Adopt FY 21/22 Planning and Building Fee Schedule (Staff: Z. Dahl/S. Padovan)
- C. Resolution Adopting the Proposed FY 2021-22 Operating Budget and FY 2022-26 Five-Year Capital Improvement Plan and Gann Limit for the Town of Los Altos Hills (Staff: S. Revillar)
- D. Introduction (First Reading) of an Ordinance adding Chapter 9, “Automatic License Plate Readers (ALPR)”, to Title 4 “Public Safety” in the Los Alto Hills Municipal Code Imposing Penalties on Violators of the Town’s ALPR Policy (Staff: C. Einfalt) **Motion to Waive Reading and Introduce the Ordinance**
- E. Introduction (First Reading) Of An Ordinance Amending Title 4, Chapter 4 “Weapons” of the Los Altos Hills Municipal Code Establishing Regulations for Safe Storage of Firearms in a Residence and Reporting Lost or Stolen Firearms (Staff: C. Cahill/C. Einfalt) **Motion to Waive Reading and Introduce the Ordinance**

7. **REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES**

- A. Report by the Undergrounding Subcommittee (Vice Mayor Tyson)

- B. Report by the Fire Taskforce Subcommittee and Request for Funding in the amount of \$12,000 for a Fire Preparedness Fair on September 25, 2021 and \$30,000 for a Fire Hardening Program (Councilmember Schmidt)
- C. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities

8. STAFF REPORTS

- A. City Manager – List of Town Contracts and Agreements
- B. City Attorney
- C. City Clerk – Report on Hybrid City Council Meeting Model
- D. Administrative Services Director
- E. Public Works Director
- F. Planning/Building Director

9. COUNCIL INITIATED

- A. Presentation by Next Level on proposed fiber optic cable project in public road right of way and consideration of a resolution granting Next Level an exemption to Municipal Code Title 7, Chapter 1, “Public Utility Franchises” and give direction to staff to issue an Encroachment Permit To Next Level subject to the requirements of Title 7, Chapter 2, Street and Sidewalk excavations (Councilmember Mok)
- B. Request to Create an Ad Hoc Committee for the TEDx Event (Councilmember Swan)
- C. Request for Form a City Council Ad Hoc Committee to Monitor and Report on Permitting Activities for the Lehigh Hansen and Stevens Creek Quarry with Authority to send Correspondence on behalf of the Council (Mayor Tankha)
- D. Review Proposed California Senate Bill 556 (Street light poles, traffic signal poles: small wireless facilities attachments) and determine whether or not to take a position (Mayor Tankha)
- E. Consideration of a Temporary No Parking Restriction at Byrne Preserve and a Request for Staff to Include Specific Goals/Instructions in the Proposed Study on Byrne Preserve Parking and Appropriate use (Mayor Tankha/Councilmember Schmidt)

10. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.