



**Town of Los Altos Hills**  
**City Council Regular Meeting Agenda**  
**Thursday, June 18, 2020 at 6:00 p.m.**  
**Council Chambers, 26379 Fremont Road**  
**Los Altos Hills, California**

**NOTICE TO PUBLIC**

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at [www.losaltoshills.ca.gov](http://www.losaltoshills.ca.gov) subject to Staff's ability to post the documents before the meeting.

**TELECONFERENCE SPECIAL NOTICE**

*Pursuant to Executive Order N-29-20:*

**NOTICE OF TELECONFERENCE MEETING**

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), City Councilmembers may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Councilmembers Teleconferencing: Mayor Wu, Vice Mayor Tankha, and Councilmembers Corrigan, Spreen, and Tyson.

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This meeting will be broadcast via Granicus live-stream service at <http://www.losaltoshills.ca.gov>.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to the City Clerk [dpadovan@losaltoshills.ca.gov](mailto:dpadovan@losaltoshills.ca.gov). Emails received prior to the meeting will be included in the public record. The Clerk will read aloud public comments at the City Council meeting, not to exceed two minutes (approximately 200 words).
2. If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside.

To participate via a computer, visit:  
<https://bit.ly/June18CCMeetingLAH>  
Webinar ID: 833 5660 4857  
Password: 94022  
Phone: 669 900 6833

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

**CALL TO ORDER (6:00 P.M.)**

- A. Roll Call
- B. Pledge of Allegiance

**1. AGENDA REVIEW**

**2. ONGOING BUSINESS**

- A. Status of Local Emergency Declaration (Staff: C. Cahill)

**3. PRESENTATIONS AND APPOINTMENTS**

- A. Appointment to the Los Altos Hills Finance and Investment Committee
- B. Appointment to the Los Altos Hills Environmental Initiatives Committee
- C. Appointments to the Los Altos Hills Planning Commission to Fill Three Seats
- D. Presentation by Greenwaste on Status of Service in Los Altos Hills

**4. PRESENTATIONS FROM THE FLOOR**

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

**5. CONSENT CALENDAR**

- A. Approval of Meeting Minutes: City Council Special Meeting (Closed Session) May 21, 2020
- B. Approval of Meeting Minutes: City Council Regular Meeting May 21, 2020
- C. Approval of Meeting Minutes: City Council/Finance and Investment Committee Special Meeting May 28, 2020
- D. Review of Disbursements: May 1-31, 2020 \$523,461.90
- E. Authorize the City Manager to enter into a Cost Sharing Agreement with the County of Santa Clara for Imagery and LiDAR Data Acquisition (Staff: Z. Dahl)
- F. Amending the Standing Committee Resolution to Include Council Approval of Associate Membership (Staff: D. Padovan)

- G. Resolution Approving a Two-year Agreement with Alexander Atkins for the *Our Town* Newsletter (Staff: D. Padovan)
- H. Resolution Approving an Application for a Local Early Action Planning Grant up to \$65,000 and Authorizing the City Manager to Execute a Contract with a Planning Consulting Firm not to exceed \$50,000 (Staff: C. Einfalt)
- I. Request by the Environmental Initiatives Committee to Offer Educational Opportunities for Town Residents on Matters Concerning the Environment

**6. PUBLIC HEARINGS**

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Resolution of the City Council of the Town of Los Altos Hills Requesting that the Santa Clara County Tax Collector Collect Delinquent Sewer Charges, the 2019-2020 Sewer Service Charges, and Contractual Assessment District Charges for Both the Palo Alto and Los Altos Sewer Basins (Staff: N. Bowersox)
- B. Resolution Adopting the Proposed FY 2020-21 Operating and FY 2021-25 Five-Year Capital Improvement Plan Budget and Gann Limit for the Town of Los Altos Hills (Staff: S. Revillar)
- C. Resolution to Initiate Island Annexation Proceedings for an Unincorporated in Santa Clara County identified as the Ravensbury Avenue Island, Consisting of Eight Parcels Bounded by the Southerly Town Limits and the Rancho San Antonio Open Space Preserve. (Assessor Parcel Numbers: 351-08-005, 351-08-018, 351-08-019, 351-08-026, 351-08-028, 351-08-030, 351-08-031, and 351-08-032). File # AN20-0001 (Staff: Z. Dahl/J. Loh)

**7. NEW BUSINESS**

- A. Request for a Map Adjustment to Abandon a 100-foot Front Yard Building Setback Line on Lot 5 of Recorded Tract Map No. 1288 at 24180 Dawnridge Drive; File # MA20-0001 (Staff: Z. Dahl/J. Loh)
- B. Consideration of Resolution Approving Amendment No. 11 to Employment Agreement with Carl Cahill (Staff report to be distributed at meeting) (Staff: S. Mattas)

**8. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES**

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson)
- B. Status Reports from All Councilmembers on Outside Agencies Activities

**9. STAFF REPORTS**

- A. City Manager
- B. City Attorney
- C. City Clerk
- D. Planning Director
- E. Administrative Services Director
- F. Public Works Director

**10. COUNCIL INITIATED ITEMS**

- A. Request for the Council to Reconsider a Donation to the Community Services Agency of Mountain View, Los Altos, and Los Altos Hills (CSA) (Councilmember Tyson)

**11. ADJOURN**

*Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.*

**ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers. Council may take action on any agenda item in any manner deemed appropriate by Council.