



## TOWN OF LOS ALTOS HILLS PLANNING COMMISSION AGENDA

**REGULAR MEETING, THURSDAY, JULY 1, 2021 AT 6:00 P.M.**

**Council Chambers, 26379 Fremont Road, Los Altos Hills, CA** [www.losaltoshills.ca.gov](http://www.losaltoshills.ca.gov)

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### ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (650) 941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Notice to Public: Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website subject to Staff's ability to post the documents before the meeting.

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### **NOTICE OF TELECONFERENCED MEETING**

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), Planning Commissioners may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Commissioners Teleconferencing: Chair Rajiv Patel, Vice-Chair Birgitta Indaco, Commissioners Jitze Couperus, Ed Smith, and Jim Waschura.

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This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

***NOTE:** There may be a delay in the live streaming of the meeting. If you wish to provide oral comments during the meeting, please follow the meeting proceedings via the teleconference to ensure you are prepared when called upon.*

Members of the Public may participate and provide public comments to teleconference meetings as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to the Project Planner for the project or the Planning Technician [kbrunner@losaltoshills.ca.gov](mailto:kbrunner@losaltoshills.ca.gov). Emails received prior to the meeting will be included in the public record. If the email is received after all comments are posted, the Technician will read aloud public comments at the Planning Commission meeting, not to exceed three minutes (approximately 300 words).
2. If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside.
3. To join from a PC, Mac, iPad, iPhone or Android device, click this URL to join:

Videoconference Link: <https://bit.ly/LosAltosHillsPC>

Webinar ID: 810 7639 7750

Password: 574533

Phone: (669) 900 6833

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments.

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**THURSDAY, JULY 1, 2021 AT 6:00 PM**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. PRESENTATIONS FROM THE FLOOR

Persons wishing to address the Commission on any subject not on the agenda are invited to do so now. Please note, however, that the Commission is not able to undertake extended discussion or act tonight on non-agendized items. Such items will be referred to staff or placed on the agenda for a future meeting.

3. APPROVAL OF MINUTES

3.1 Approval of June 3, 2021 Regular Meeting Minutes

4. PUBLIC HEARINGS

Public hearings are specially noticed items for discussion. Anyone wishing to speak regarding a public hearing should fill out a speaker card prior to the completion of the staff report and give it to staff. The order of business for public hearings is as follows:

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|--|---|
| 1. Staff Presentation                  | 4. Public Comments – 3 Minutes per person |
| 2. Applicant Presentation – 15 Minutes | 5. Applicant Response – 5 Minutes         |
| 3. Commission Questions/Clarifications | 6. Commission Comments/Questions/Action   |

If you challenge the proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described below, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

Any interested party may appeal a determination of the Planning Commission to the City Council by filing a written notice of appeal with the City Clerk by 4PM within twenty-one (21) days of the decision. A nonrefundable filing fee and a deposit for services shall accompany each notice of appeal, except that any member of the Council may file such an appeal without payment of a fee.

➤ *Planning Commission Ex Parte Contacts Policy Disclosure*

4.1 12900 Atherton Court – File # VAR20-0010 – Lands of Haehnel

A request for a Variance to allow a 6'-0" tall open metal fence and driveway gate to encroach 10'-0" into the minimum required setback of 30'-0" from the centerline of adjacent road rights-of-way (Atherton Court).

CEQA Review: Categorical Exemption per Section 15301(1)(4)

*Project Planner: Jeremy Loh*

4.2 11997 Hilltop Drive – File #CUP21-0002 – Lands of Eskander

A request for a 10-year renewal of the Conditional Use Permit for an existing wireless telecommunications facility with no changes to equipment or structures.

CEQA Review: Categorical Exemption per Sections 15301 (b)

*Project Planner: Jeremy Loh*

5. NEW BUSINESS

5.1 Introduction of Revised Outdoor Lighting Policy and Guidelines

6. REPORTS FROM THE CITY COUNCIL MEETINGS

6.1 Past Meetings

- June 17, 2021 – Commissioner Couperus

6.2 Upcoming Meeting Assignments

- July 15, 2021 – Commissioner Waschura

- August 19, 2021 – Vice-Chair Indaco
- September 16, 2021 – Commissioner Smith
- October 21, 2021 – Chair Patel

7. REPORT ON PAST FAST TRACK/SITE DEVELOPMENT MEETINGS

7.1 June 8, 2021

27575 Black Mountain Road – File #SD21-0023 – Lands of Gourji

Site Development Permit for landscape screening for an approved new residence; and new fencing and driveway gate. APPROVED

13101 La Cresta Drive – File #SD21-0016 – Lands of French

Site Development Permit for a new 1,432 square-foot swimming pool and spa and associated hardscape improvements. APPROVED

13800 Barton Court – File #SD20-0099 – Lands of Jackson

Site Development Permit for a new 1,033 square-foot two-story accessory building with a 1,019 square-foot attached accessory dwelling unit and a 913 square-foot basement, and a new 1,00 square-foot swimming pool. APPROVED

7.2 June 15, 2021

26677 Snell Lane – File #SD21-0027 – Lands of Mehta

Site Development Permit for a new 473 square-foot swimming pool and spa, hardscape improvements, repaved driveway, and replacement fencing. APPROVED

7.3 June 22, 2021

26425 Aric Lane – File #SD21-0035 – Lands of Torabi

Site Development Permit for a new 1,231 square-foot first floor addition including attached garage to an existing 3,814 square-foot two-story single-family dwelling and a new 774 square-foot swimming pool. APPROVED

7.4 June 29, 2021

26455 Saint Francis Road – File #SD21-0026 – Lands of 26455 Saint Francis LLC

Site Development Permit for a new 6,015 square-foot, single-story residence with a 3,707 square-foot basement, a detached 792 square-foot accessory dwelling unit, and a 1,094 square-foot swimming pool. PENDING

8. PLANNING DIRECTOR REPORT

9. REORGANIZATION OF THE PLANNING COMMISSION

- 9.1 Appointment of Chair
- 9.2 Appointment of Vice-Chair

10. ADJOURNMENT