



Finance and Investment Committee Meeting
ZOOM Teleconference call - instructions below
Monday, July 12, 2021 4:00 p.m.
Meeting Agenda

NOTICE OF TELECONFERENCE MEETING

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. On June 11, 2021, the Governor subsequently issued Executive Order N-08-21 maintaining the suspension of certain provisions of the Brown Act to continue to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means through September 30, 2021.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

Topic: July FIC meeting
Time: July 12, 2021 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting:

<https://us02web.zoom.us/j/88275793037>

Meeting ID: 882 7579 3037

Passcode: 94022

Roll call (introduction of guests in audience, if any)

1. Introductions: Jon Paulson, General Manager of PLAN JPA
2. Approval of minutes – FIC Meeting, Monday, May 3, 2021.
3. PLAN JPA update regarding insurance update– Jon Paulson, General Manager
4. Discussion surrounding Overhead Allocation and Presentation on Building and Planning Fees presented by staff at the June 17, 2021 Council meeting – Allan Epstein
5. Report on Finance activities of interest – Sarina Revillar – (outstanding checks)
6. Officer Elections (Chair, Vice Chair and Secretary)
7. Report on recent Council activities of interest – Vice Mayor Tyson; Undergrounding
8. Next FIC meeting: TBD
9. Topics for future meetings include: Insurance, Cyber review, and Workers comp rates; Review of long-term capital plans and related policies; review Finance Department quarterly report on financial controls; policy and procedure staff manual review, sewer costs.
10. Presentations from the floor
11. Adjournment

Notice to the Public

Any writings or documents provided to the Finance and Investment Committee regarding any item on the open session portion of the agenda will be made available for public inspection at the Town Clerk's office, 26379 Fremont Road, Los Altos Hills during normal business hours.

Distribution:

Public posting by Deborah Padovan

Email distribution by Deborah Padovan to Committee members and other invited attendees: Kavita Tanka (Mayor), George Tyson (Vice Mayor), Carl Cahill, (Town Manager), Committee Members: Nathan Blair, Allan Epstein, Cheryl Evans, Kjell Karlsson, Jim Lai (Associate Member), Frank Lloyd (Associate Member), Susan Mason, Christopher Nam, Stan Mok, Medha Rishi, Roddy Sloss, and Chris Welborn.

Attachments (correspond to agenda item #):

2. Draft Minutes for Monday May 3rd, 2021 Meeting
3. PLAN JPA presentation
4. Overhead Allocation emails
5. Building & Planning Fees Presentation to Council June 17, 2021
