



Town of Los Altos Hills
City Council Regular Meeting Agenda
Thursday, July 16, 2020 at 6:00 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-29-20:

NOTICE OF TELECONFERENCED MEETING

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), City Councilmembers may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Councilmembers Teleconferencing: Mayor Wu; Vice Mayor Tankha and Councilmembers Corrigan, Spreen, and Tyson.

This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to the City Clerk dpadovan@losaltoshills.ca.gov. Emails received prior to the meeting will be included in the public record. If the email is received after all comments are posted, the Clerk will read aloud public comments at the City Council meeting, not to exceed two minutes (approximately 200 words).
2. If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside.

To participate via a computer, visit:
<https://bit.ly/July16CCMeetingLAH>
Webinar ID: 862 3791 7641

Password: 94022
Phone: (669) 900 6833

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

CALL TO ORDER (6:00 P.M.)

- A. Roll Call
- B. Pledge of Allegiance

1. AGENDA REVIEW

2. PRESENTATIONS AND APPOINTMENTS

- A. Appointment to the Los Altos Hills Environmental Initiatives Committee
- B. Appointment to the Los Altos Hills Youth Commission
- C. Presentation by Lynx Technology on Updated GIS Basemap and Pathways Data

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

4. CONSENT CALENDAR

- A. Approval of Meeting Minutes: City Council Special Closed Session Meeting June 18, 2020
- B. Approval of Meeting Minutes: City Council Regular Meeting June 18, 2020
- C. Review of Disbursements: June 1-30, 2020 \$533,987.63
- D. Resolution Authorizing the City Manager to Execute Standing Purchase Orders for Fiscal Year 2020-21 in an amount not to exceed \$5,597,543.00 (Staff: S. Revillar)
- E. Resolution for Unclaimed and Uncashed Checks Policy and Procedures (Staff: S. Revillar)
- F. Resolution Authorizing a One-Year Agreement with Marsha Hovey, LLC for Emergency Management Consulting Services and Project Management in an amount not to exceed \$20,000 annually (Staff: C. Einfalt)

- G. Resolution Awarding a Contract for the 2020 Pavement Rehabilitation and Drainage Improvement Project (Total estimated contract cost: \$1,064,607.00) (Staff: N. Bowersox)
- H. Resolution Awarding a Contract for the 2020 Sanitary Sewer Repair and Replacement Project (Total estimated contract cost: \$310,600.00) (Staff: N. Bowersox)
- I. Resolution Awarding a Contract for Professional Engineering Services for the Inspection of the 2020 Sanitary Sewer Repair and Replacement Project (Total estimated contract cost: \$48,600.00) (Staff: N. Bowersox)
- J. Resolution Authorizing Staff to Advertise the Landscaping Services for Town-owned Facilities (Staff: N. Bowersox)
- K. Resolution Authorizing Staff to Advertise the Request for Proposals for Professional Consultant Services to Provide an Engineering Analysis of the Adobe Creek Sewer System (Staff: N. Bowersox)
- L. Resolution Authorizing Staff to Advertise the Request for Proposals for Professional Consultant Services for the Town of Los Altos Hills Underground Utility District in the Area Around the El Monte Fire Station (Staff: N. Bowersox)
- M. Resolution Accepting the Black Mountain Sewer Extension Project and Approval of the Sewer Reimbursement Agreement (Staff: N. Bowersox)
- N. Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Lynx Technologies Inc. for Maintenance and Development of the Town's Geographic Information System (GIS) Map in an amount not to exceed \$25,000 Annually (Staff: Z. Dahl)
- O. Resolution Authorizing the City Manager to Execute Contracts with Life Oak Associates to Prepare a Biological Study, not to exceed \$15,000 and with David J. Powers & Associates to Prepare an Initial Study, not to exceed \$37,000, for the La-Paloma/Robleda Off-Road Path Alignment (Staff: Z. Dahl/S. Padovan)
- P. Approval of a Map Adjustment Permit to Abandon an Existing Slope Easement on a Recorded Map for Cut, Fill, or Structures Necessary to Maintain Adjacent Streets or Driveways at 26875 Nina Place. File # MA20-0002 (Staff: Z. Dahl/J. Loh)
- Q. Resolution Accepting the Grant of an Open Space Easement at 12663 Corte Madera; Lands of Reddy; File #SD20-0014 (Staff: Z. Dahl/K. Yost)
- R. Resolution Approving the First Amendment to Franchise Agreement Between the Town of Los Altos Hills and Greenwaste Recovery, Inc. for Collection and Processing of Mixed Yard Trimmings, Recyclable Materials and Yard Trimmings – Section 13.2 Annual Adjustments (Staff: C. Cahill)

5. **ONGOING BUSINESS**

A. Status of Covid-19 Declaration (Staff: C. Cahill)

6. **PUBLIC HEARINGS**

➤ City Council Ex Parte Contacts Policy Disclosure

A. Resolution to Make Findings, Waive Protest Proceedings and Approve Annexation of an Unincorporated Area in Santa Clara County Identified as the Ravensbury Avenue Island, Consisting of Eight Parcels Bounded by the Southerly Town Limits and the Rancho San Antonio Open Space Preserve. (Assessor Parcel Numbers: 351-08-005, 351-08-018, 351-08-019, 351-08-026, 351-08-028, 351-08-030, 351-08-031, and 351-08-032). File # AX20-0001 (Staff: Z. Dahl/J. Loh)

B. 12398 Stonebrook Drive - File #APL 20-0003 – Lands of 12389 Stonebrook LLC
Appeal of the Planning Commission approval of a Site Development Permit (SD20-0035) for a landscape screening plan, fencing and a gate for an approved single-story residence with an attached garage and basement and a pool.
CEQA review: Categorically Exempt per Section 15304(b) (Staff: Z. Dahl/S. Padovan)

7. **REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES**

A. Report by the Undergrounding Subcommittee (Councilmember Tyson)

B. Status Reports from All Councilmembers on Outside Agencies Activities

8. **STAFF REPORTS**

A. City Manager

B. City Attorney

C. City Clerk

D. Planning Director

E. Administrative Services Director - Refundable deposits project update

F. Public Works Director – Status of Traffic Safety Measures Review - East Sunset Drive

9. **COUNCIL INITIATED ITEMS**

10. **ADJOURN**

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers. Council may take action on any agenda item in any manner deemed appropriate by Council.