

**Town of Los Altos Hills
Parks and Recreation Committee
Regular Meeting Agenda**

Meeting Time: August 20, 2018 5:30 – 7:00 PM

Place: Parks and Recreation Bldg. 26379 Fremont Road, Los Altos Hills, CA 94022

1. **Call to Order/Roll Call (Quorum = 4)**
 - a. Chairman: Ingrid Sperow; Vice Chair: Nina Sutaria; Secretary: Kathy Evans
 - b. Members: Liza Reichert, Patty Radlo, Scott Vanderlip
 - c. Staff: Sarah Robustelli, Chris Knopf
 - d. Council Liaison: John Radford
 - e. Associate Members: Karen Lemes, Kit Gordon, Rebecca Hickman, Helene Karlsson, Kjell Karlsson, Val Metcalfe, Jim Basiji, Craig Murray, Theresa Martin, Alisa Bredo, Nick French.

***Committee has 4 vacancies**

2. Review of July 16, 2018 DRAFT Minutes * Special Meeting
3. Public Comments (list members of public)
4. Facility Use Policy
5. Community Garden site location update – Craig & Scott
6. Update on Councils progress toward Town Hall Expansion
7. Neighborhood Network Update – Kathy
8. Fall Activity Guide update – Sarah
9. Class and Camps Numbers 2018 vs. 2017 - Chris
10. 2018 Events Update
 - a. Family Camp Out Recap (8/10-8/11)– Sarah and Chris (Suggestions for next year)
 - b. Softball Game (8/18) recap – Sarah and Chris (Suggestions for next year)
 - c. Hoedown update (9/8 3-8 pm) – Sarah and Kathy
 - Need Volunteers for all 8 craft tables / Ice Cream / flowers
 - d. Trick or Treat and Tour Town Hall (10/26 2-4 pm) – Sarah and Chris (Suggestions from last year's event)
 - e. Holiday Barn Lighting (12/2 2-5pm) update – Sarah & Kathy
 - f. Trivia Night – review submitted questions
 - g. Piano concert / other Fall music programming update – Scott and Sarah
 - h. Downtown Green update – Sarah and Chris (Suggestions to make it better / What worked etc.)

11. **Old Business:**
12. **New Business:**

Future 2018 Meetings: September 17, October 15, **November 12 *Special, No December January 14*Special, February 11*Special**, March 18, April 15, May 20, June 17, **No July.**

Adjourned Time: _____

Respectfully submitted: Kathy Evans