



Town of Los Altos Hills City Council Regular Meeting Agenda

**Thursday, September 16, 2021, at 5:30 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-08-21:

NOTICE OF TELECONFERENCE MEETING

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. On June 11, 2021, the Governor subsequently issued Executive Order N-08-21 maintaining the suspension of certain provisions of the Brown Act to continue to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means through September 30, 2021. As such, the Council Chambers will not be open to the public for this Town of Los Altos Hills City Council meeting.

Councilmembers Teleconferencing: Mayor Tankha, Vice Mayor Tyson and Councilmembers Mok, Schmidt and Swan.

This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to citycouncil@losaltoshills.ca.gov. **Emails received prior to the meeting will be included in the public record.** If the email is received after all comments are posted, the Clerk will read aloud public comments at the City Council meeting, not to exceed two minutes (approximately 200 words).
2. If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside.

To participate via a computer, visit:
<https://bit.ly/September16CCMeetingLAH>
Webinar ID: 873 6775 2037
Passcode: 94022
Phone: 669 900 6833

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

CALL TO ORDER (5:30 P.M.)

A. Roll Call

1. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING:

Public Comment on Closed Session Item

A. CONFERENCE WITH LABOR NEGOTIATOR
(Pursuant to Government Code Section 54957.6)
Unrepresented Employee: New City Manager
Agency Designated Representative: Steve Mattas

2. ADJOURN CLOSED SESSION

3. OPEN SESSION (6:00 P.M.)

A. Pledge of Allegiance

4. AGENDA REVIEW AND REPORT OUT OF CLOSED SESSION

5. APPOINTMENTS AND PRESENTATIONS

- A. Appointments to the Community Relations Committee
- B. Annual Report of the Los Altos Hills Environmental Design and Protection Committee
- C. Presentation by the Environmental Initiatives Committee (EIC) of the Green House Gas Inventory, Accept the Inventory, and Provide Direction to the EIC on the Climate Action Plan
- D. Presentation by the Los Altos Hills County Fire District on the Evacuation Hardening Project on Moody and El Monte Roads

6. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously*

adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.

7. CONSENT CALENDAR

- A. Approval of City Council Special Meeting Minutes: August 19, 2021
- B. Approval of City Council Regular Meeting Minutes: August 19, 2021
- C. Approval of City Council Special Meeting Minutes: August 30, 2021
- D. Approval of City Council Special Meeting Minutes: September 8, 2021
- E. Review of Disbursements: August 1-31, 2021 \$1,435,568.84
- F. Resolution Authorizing increasing the Standing Purchase Order with PLAN JPA-Pooled Liability Assurance in the amount not to exceed \$19,243; Authorize the City Manager to Execute Standing Purchase Orders for Fiscal Year 2021-2022 in an Amount not to Exceed \$265,127, and Appropriate \$19,243 for Liability Assurance for FY2021-22 Budget (Staff: S. Revillar)
- G. Revise Resolution Delegation of Authority to Request Disbursements from Other Post-Employment Prefunding (Staff: S. Revillar)
- H. Resolution Accepting the Grant of an Open Space Easement at 26724 Palo Hills Drive; Lands of Wen Family Trust (Staff: S. Padovan)
- I. Resolution Accepting Dedication of Right-of-Way Easement; Lands of Wen Living Trust; 26724 Palo Hills Drive (Staff: O. Antillon)
- J. Resolution Accepting Dedication of Right-of-Way Easement; Lands of SA 96 LLC; 14096 Seven Acres Lane (Staff: O. Antillon)
- K. Resolution Accepting Dedication of Right-of-Way Easement; Lands of Vista Grande Trust; 13781 Cicerone Lane (Staff: O. Antillon)
- L. Resolution Accepting the 23520 Ravensbury Avenue Sanitary Sewer Main Extension Project and Approving a Sanitary Sewer Offer of Dedication and Dedication Agreement Between the Town and James and Jennifer Doran (Staff: O. Antillon)
- M. Resolution Approving Application and Sewer Construction and Dedication Agreement for the 13254 East Sunset Drive Sanitary Sewer Main Extension Project (Staff: O. Antillon)
- N. Resolution Accepting the 2020 Pavement Rehabilitation and Drainage Improvement Project (Staff: O. Antillon)

- O. Notification of Fast Track Approval: Lands of AAAA 2019 Revocable Trust; 12500 Minorca Court; Site Development Permit for a new 4,551 square-foot, one-story residence with a 2,157 square-foot basement, and a detached 1,198 square-foot accessory dwelling unit. CEQA Review: Categorical Exemption per Section 15303(a) **Appeal deadline: Tuesday, September 28, 2021, at 5:00 p.m.** (Staff: J. Loh)

8. ONGOING BUSINESS

- A. Resolution Approving an Addendum to the Sheriff's Contract for an Additional Swing Shift Deputy in an amount not to exceed \$450,000 Annually (Staff: C. Cahill) – *Continued from the August 19, 2021, Regular City Council Meeting*

9. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Vice Mayor Tyson)
- B. Report by the Fire Taskforce Subcommittee (Councilmember Schmidt)
- C. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities

10. STAFF REPORTS

- A. City Manager
- B. City Attorney – Report on AB 361; Consideration of Options and Possible Direction to Staff
- C. City Clerk
- D. Administrative Services Director
- E. Public Works Director
- F. Planning/Building Director - Zoning Analysis on Microwave Antennas Installed at 12648 La Cresta Court on behalf of Los Altos Hills Community Fiber

11. COUNCIL INITIATED

- A. Discussion and Possible Action on Forming a Task Force Comprised of Two Members of the Planning Commission to Review Fire Department Requirements for New Construction (Mayor Tankha)
- B. Discussion on LAH Municipal Code Title 4 "Public Safety", Chapter 2 "Fire Prevention" and the Need for Dedicated Fire Prevention Code Enforcement Services (Councilmember Schmidt)
- C. Discussion on Placing Deed Restrictions on Units Built Under Senate Bill 9 (SB9) (Mayor Tankha)

12. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.