



Town of Los Altos Hills
City Council Regular Meeting Agenda
Thursday, August 20, 2020 at 5:30 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-29-20:

NOTICE OF TELECONFERENCE MEETING

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), City Councilmembers may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Councilmembers Teleconferencing: Mayor Wu; Vice Mayor Tankha and Councilmembers Corrigan, Spreen, and Tyson.

This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to the City Clerk dpadovan@losaltoshills.ca.gov. Emails received prior to the meeting will be included in the public record. If the email is received after all comments are posted, the Clerk will read aloud public comments at the City Council meeting, not to exceed two minutes (approximately 200 words).
2. If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside.

To participate via a computer, visit:

<https://bit.ly/August20CCMeetingLAH>

Webinar ID: 883 4487 0606

Passcode: 94022
Phone: (669) 900 6833

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

CALL TO ORDER (5:30 P.M.)

A. Roll Call

PUBLIC COMMENT (Public Comment is Limited to Items which are the Subject of the Special Meeting)

ADJOURN TO CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Section 54659.9 – One case

ADJOURN CLOSED SESSION

PUBLIC SESSION – (Video Streaming will begin at 6:00 p.m.)

CALL TO ORDER (6:00 P.M.)

- B. Roll Call
- C. Pledge of Allegiance

1. REPORT OUT OF CLOSED SESSION

2. AGENDA REVIEW

3. PRESENTATIONS AND APPOINTMENTS

- A. Reappointment to the Los Altos/Los Altos Hills Library Commission
- B. Reappointment to the Los Altos Hills Environmental Design and Protection Committee
- C. Reappointments to the Los Altos Hills Education Committee

4. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

5. **CONSENT CALENDAR**

- A. Approval of Regular City Council Meeting Minutes June 18, 2020
- B. Review of Disbursements: July 1-31, 2020 \$889,802.42
- C. Proclamation Designating August 26, 2020 as Women’s Equality Day (Staff: D. Padovan)
- D. Resolution Accepting Dedication of Right-Of-Way Easement for Lands Of Zamani; 12516 Robleda Road (Staff: N. Bowersox)
- E. Resolution Authorizing the City Manager to Execute the Waze Sub-License Agreement between the Santa Clara Valley Transportation Authority and the Town of Los Altos Hills (Staff: N. Bowersox)
- F. Resolution Authorizing Staff to Advertise the Request for Proposal for Survey Services for the Summerhill Pathway Phase 2 Project (Staff: N. Bowersox)
- G. Resolution Authorizing Staff to Advertise the Town Hall Addition, Phase One Project (Staff: N. Bowersox)
- H. Review the East Sunset Drive Traffic Safety Technical Memo (Staff: N. Bowersox)
- I. Resolution Approving an Amendment to the Senior Maintenance Superintendent and the Utility Engineering Manager Job Titles and Job Descriptions and Departmental Reorganization (Staff: C. Cahill)
- J. Resolution to Approve a Map Adjustment Permit to Abandon all 75-foot and 50-foot Building Setback Line Easements for Light and Air on Six Properties Along Dawnridge Drive. CEQA review: Categorical Exemption per Section 15305(a) (Staff: J. Loh)
- K. Notification of Fast Track Approval: 26685 Purissima Road - File #SD20-0030 – Lands of Stemm and Hsia; Site Development Permit for a new 3,542 square-foot, two-story residence with an attached two-car garage. CEQA review: Categorical Exemption per Section 15303(a) Project Planner: Krista Yost (Staff: Z. Dahl) **Deadline to Appeal: Thursday, September 3, 2020 at 5:00 p.m.**
- L. Notification of Fast Track Approval: 24490 Amigos Court – File #SD20-0033 – Lands of Teng; Site Development Permit for a new 5,076 square-foot, single-story residence with attached garage, detached 663 square-foot accessory dwelling unit, and 600 square-foot pool. CEQA review: Categorical Exemption per Section 15303(a) Project Planner: Jeremy Loh (Staff: Z. Dahl) **Deadline to Appeal: Thursday, September 3, 2020 at 5:00 p.m.**

M. Notification of Fast Track Approval: 24160 Dawnridge Drive - File #SD20-0040 – Lands of Andrews; Site Development Permit for a new 5,351 square-foot, two-story residence with a 3,729 square foot basement and attached ADU. CEQA review: Categorical Exemption per Section 15303(a) Project Planner: Steve Padovan (Staff: Z. Dahl) **Deadline to Appeal: Thursday, September 3, 2020 at 5:00 p.m.**

6. **REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES**

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson)
- B. Report by the Subcommittee Reviewing Committee Membership (Councilmembers Corrigan & Spreen)
- C. Status Reports from All Councilmembers on Outside Agencies Activities
- D. Consideration of History Committee Request to Honor Peter Duxbury

7. **PUBLIC HEARINGS**

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Zoning Ordinance Amendment – Town of Los Altos Hills
Introduction of an Ordinance to amend Article 14 of the Zoning Code (Accessory Dwelling Units) in Chapter 1 of Title 10 of the Los Altos Hills Municipal Code, to update site standards and development requirements to address comments from the Department of Housing and Community Development. (Staff: Z. Dahl) **Motion to Waive Reading and Introduce the Ordinance**

8. **STAFF REPORTS**

- A. City Manager – Status of Covid-19 County Health Order
- B. City Attorney
- C. City Clerk
- D. Planning Director
- E. Administrative Services Director - Refundable deposits project update
- F. Public Works Director - PARWQCP Partner’s Meeting Update

9. **COUNCIL INITIATED ITEMS**

10. **ADJOURN**

The meeting will be adjourned in Memory of Peter Duxbury, architect of the current Los Altos Hills Town Hall.

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.