

**Los Altos Hills**  
**Environmental Design and Protection Committee**  
**Meeting Minutes**

**Date:** February 11, 2020 at 5:45 p.m.

**Location:** Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

**Committee Members:** Peter Brown (chair), Nancy Couperus, Carol Gottlieb, Wai Lee Wong, Birgitta Indaco, Buvana Dayanandan, ~~Vijay Laxmi Shaw, Hajime Murakami~~

**Associate Members:** ~~Neela Shukla, Kjell Karlsson~~

**Council Liaison:** ~~Michelle Wu~~

1. **Call to Order and Roll Call**
2. **Presentations from the Floor**
  - a. Carol – Tree Ordinance – Jeremy Loh is interested in taking it up for review.
  - b. Birgitta – suggest a meeting invitation to new planner – Krista Yost
3. **Future Committee Dates of Interest & Assignments**
  - a. EDPC Committee: Tuesday, March 10, 2020 @ 5:45 p.m. ( Peter will be out the country from March 2- April 4) Carol to run meeting.
  - b. City Council: February 13, 2020, 4:00 pm (ADU) – Birgitta, Carol; February 20, 2020, 6:00 pm (regular)- Birgitta, Carol
  - c. Planning Commission: March 5, 2020
  - d. Field Trips: February 14- Carol, Birgitta, ~~February 21~~, February 28- Carol, Wai Lee, March 6- Carol, Hajime or Vijay
  - e. Fast Track/Site Development Meetings: February 18-Birgitta, February 25- Carol, March 3- Nancy, March 10- Carol
4. **Old Business**
  - a. Tree Ordinance – being resurrected by Jeremy Loh.
  - b. Fast Track Guide- nothing to report
  - c. Outdoor Lighting Ordinance-Birgitta -EDPC's current recommendations (table) are being recognized and used by the Planning staff. Kjell mentioned 400lumens 2700Kelvins are approximately a 60 watt incandescent light bulb source. Check out waveformlighting.com.
  - d. Fence Ordinance-Peter to contact Zach Dahl. It should be directed to Planning Dept and Planning Commission.
  - e. Wildfire as it affects landscaping- look at website firesafemarin.org. [this item to be deleted from future agendas]
  - f. Dropbox-Peter completed the transition and deleted Raj Patel's DropBox folder. [this item to be deleted from future agendas]
  - g. Old Minutes- nothing to report
  - h. Town Beautification: Underground Utility Project- George Tyson is working on this and preparing a preliminary study.
  - i. Recommendation to the City Council to approve Heritage Tree designation for Pat Ley's Hollywood Junipers- Peter to discuss this with Zach Dahl and Pat Ley.

5. **New Business**
  - a. November 12 Minutes Approval- approved
  - b. January 14, 2020 Minutes Approval-approved
6. **Review of Field Trip Reports**
  - a. January 17, 2020 – Carol, Birgitta, Wai Lee
    - i. 25136 La Loma – Landscape Screening
    - ii. 13940 La Paloma Rd – New residence, ADU, Sport court
    - iii. 24269 Dawnridge Dr – Major Remodel, Addition
  - b. January 31, 2020 – Carol, Birgitta
    - i. 27408 Deer Springs Way- New residence, ADU
    - ii. 10350 West Loyola – Redo Hardscape, redo pool area, lighting, fencing
7. **Review of Fast Tracks Meetings**
  - a. January 21, 2020 – 13210 La Cresta Dr  
New modern house on same footprint as current house but with a basement added so 2 story façade of glass. Concerned about reflectivity of all the glass windows, glass guard rails.
  - b. January 28, 2020 – 12874 Viscaino Rd – notification was shown as January 21, 2020 on site notice.  
Limit lights on west side of property to 6. East side of house to have 1 exterior wall sconce at 3’ height max or a door to garage with 1 light – prefer pathway lights in front walk area. Provide landscape screening for pathways. [There is still a stop order on property].
  - c. February 4, 2020- 14123 Tracy Court  
Variance for fence in front yard to stop trespassers to park on Tracy Ct and cut through their property to the Arastadero Preserve. 3 ½’ fence allowed at 22’ from Center of Rd with 50% open fence design.
  - d. February 11, 2020- Olive Tree Lane  
Open space easement for lower portion minus flat area near property line. Keep screening cypresses until construction done plus oleander hedge. Agreed with EDPC lighting comments to lower the lumens to our chart.
8. **Planning Commission Meeting Report**
9. **City Council Meeting Report**
10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk’s office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.