

LOS ALTOS HILLS PATHWAYS COMMITTEE

Minutes of Meeting on Monday April 23, 2018

Scribe: Alisa Bredo

1. Call to Order (roll call)

- a. PWC Chair called the meeting to order at: 7:09pm

| Members | Associates |
|--|--|
| <input checked="" type="checkbox"/> Alisa Bredo (AB) | <input type="checkbox"/> Susan Cretekos (SC) |
| <input checked="" type="checkbox"/> Nick Dunckel (ND) | <input type="checkbox"/> Eileen Gibbons (EG) |
| <input checked="" type="checkbox"/> Ann Duwe (AD) | <input type="checkbox"/> Bob Stutz (BS) |
| <input type="checkbox"/> Melissa Dyrdaahl (MD) | |
| <input type="checkbox"/> Bob Elson (BE) | |
| <input checked="" type="checkbox"/> Val Metcalfe (VM) | |
| <input checked="" type="checkbox"/> Rachelle Mirkin (RM) | |
| <input checked="" type="checkbox"/> Bridget Morgan (BM) | |
| <input checked="" type="checkbox"/> Judy Nagy (JN) | |
| <input type="checkbox"/> Sonja Wilkerson (SW) | |
| <input checked="" type="checkbox"/> Denise Williams (DW) | |

(AB, ND, AD, VM, RM, BM, JN, DW)

Council Liaison(s) present: Roger Spreen

Other City Council Members Present:

| Town Staff |
|--|
| <input type="checkbox"/> Carl Cahill, City Manager |
| <input type="checkbox"/> Allen Chen, Public Works Director/City Engineer |
| <input checked="" type="checkbox"/> Jeremy Koch, Assistant Engineer Public Works Dept. |
| <input type="checkbox"/> Marni Moseley, Sr. Planner |
| Other: |

Members of the public Present:

Kjell Karlsson

2. Approval of Agenda

- a. DW moved to approve the Agenda as presented. ND seconded, and the motion passed unanimously.

3. Approval of Minutes from Jan 22, 2018 and Feb 26, 2018 PWC Meetings:

- a. RM updated PWC regarding PWC minutes. Town Council approved taking high level aggregate minutes instead of verbatim minutes. Motions should still be called out verbatim and votes identified.
 - I. AD noted that we have few records of PWC and no searchable records so important to keep as much detail in minutes as possible.

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- II. DW noted that detailed minutes of prior Ursula discussions (as an example) helped to support decisions, and may be needed to highlight key points for topics that are less clear-cut.
 - b. ND moved to approve minutes from Jan. 22, 2018, as amended by AD. BM seconded, and the motion passed.
 - c. Feb 26 minutes - AD had suggestions for edits for Feb minutes but did not bring to meeting. PWC Chair decided to table Feb Minutes for review in next PWC meeting (June).
 - d. AD suggested a 'cardinal rule' to avoid pronouns in minutes.
- 4. Announcements/Updates and Disclosure of any Ex Parte communications**
- a. MD sent out pathway naming overview [Attachment A] to identify criteria used for naming pathways. Subgroup needed to work on this.
 - I. AD and MD currently involved and will make recommendations at next PWC meeting. No other PWC members volunteered.
 - b. AD spoke with Kavita, who is interviewing people in town prior to run for Council
 - c. Earth Day
AD thanked ND, VM, and SC for manning the PWC table at Earth Day. There was lots of interest and many pathways maps sold. Suggestion to put maps under plexiglass sheets to protect them at future events.
 - d. Chris Vargas has gathered youth group to clean pathways, will send pictures of the recent event.
 - e. AD noted that recent LAHHA Newsletter highlighted LAHHA support in building two pathways bridges in town.
- 5. Staff and Town Updates**
- a. Bob Stutz Connector update
 - I. Original bid (\$240k) to connect the Bob Stutz path to Magdalena (which included tree removal, earth moving, installation of fence, and retaining walls, IIB path, and inspection) was rejected by the Town Council per staff recommendation. Current allocated funds cover crew time, and a native path was installed instead.
 - II. BM noted that a fence is in progress on far side of path (along back of first property). Jeremy noted that Town is reimbursing the fence along the dedicated easement but not the connection to the homeowner's existing fence, which homeowner will install. The reimbursement is due to an opening that was cut in CalTrans fence.
 - b. Ursula path
 - I. A pathway sign was installed at the bottom of the path
 - c. Altamont 'Plunge'

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- I. This project is on hold due to a right-of-way dispute incurred when the town attempted to remove eucalyptus trees (one was in disputed territory). Town had a survey done and upon preliminary results the trees appear to be in the pathway easement. Town is also changing processes for notifying residents to avoid such issues in future.
- d. Fremont to Arastradero
 - I. This project is on hold pending Measure B pedestrian and bike funding lawsuit.
- e. Staff Transitions/GIS Project Update
 - I. Allen, Marni, and Jeremy to meet with Alta May 2, may transition project to team effort. Marni was heading project but is transitioning out, and Erin has also given notice. GIS map went live (linked on town website) with pathways and base map layers available. Some layers are password protected.
 - II. BM noted a concern with property owners' names being available to the public. Santa Clara County provides this information online, but concern with this being available from town. BM discussed with LAH Mayor Radford and believed that this information sharing was not intentional. PWC verified that names are in GIS database and currently show up on the map.
 - a) **Roger will follow up with Carl and Jeremy will follow up with Marni on removing names from GIS map.**
- f. Summerhill Path
 - I. Engineering Dept. proposed to do the design portion only in FY 2018-2019 for \$80k. Proposal from PWC was for 150k project, but this would increase overall cost due to doing it in two parts, so current plan is for design this year and construction in Fiscal Year 2019-2020.
 - a) **Staff needs final list of missing segments by Friday, April 27, RM will provide.**
- g. Fremont and Redwood Grove
 - I. AD clarified that path is entirely on land owned by the City of Los Altos. The City of Los Altos is aware of LAH desire to move the project forward but permission is needed from Los Altos prior to design or construction.
- h. Estacada and Fremont
 - I. RM clarified that Estacada and Fremont projects are in planning for FY 2018-2019.
- i. Maintenance
 - I. JN noted that Town Maintenance Staff had added new gravel on the corner of La Paloma and Fremont, and asked about the condition of the

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path on the other (Town Hall) side of La Paloma. Per GIS there is a path there but if so it was built long ago. Maintenance can repair if it is an existing path, but unclear currently.

a) **Jeremy will follow up on status of path.**

II. AB noted that Fran's Path septic leak has recurred.

j. AD noted that while doing research for MPP update, Sue Welch recorded data information updates for every property that had a pathway reviewed between 2005 and 2017. Not electronic currently - handwritten.

I. **JN will scan documents and send to PWC in pdf format.**

II. **Roger Spreen will follow up with Carl during planned meeting on May 7 to determine how Town Staff can house this information.**

6. GIS Pathways Mapping

a. PWC subcommittee has been working to verify the work of the consulting company Alta on the GIS map, auditing the contractor's output.

I. ND noted two concerns:

a) Numerous issues were found; pathway segments were missing or placed in incorrect locations on the map (in one case placed directly through an existing house). The contractor used segment numbers as the key for maps, and the definition of a segment was where the pathways surface remained the same.

b) PWC would benefit from GIS database if easements included.

PWC considered whether to continue auditing or put on hold.

- BM noted the contractor seemed to choose endpoints of path segments and then draw line between, rather than actually following path.
- AB noted that currently some segments are far from accurate (e.g. drawn through existing house). Unclear whether it is more efficient to start fresh or try to work from the consultant's work and make corrections, since there are so many corrections.
- AD noted that there are areas where people walk on shoulder of road, and PWC needs to distinguish area that were built vs. areas that have been used as paths without any easements or construction. If paths were tied to parcels it would be easier to reference.
- ND and AB voted to start anew since it will be very difficult to reassign to parcel numbers, and they felt this would add value.
- JN noted that Marni may be able to adjust map to align with lot lines.
- RM made decision to hold PWC work for now and to bring back for discussion in future meeting.

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- It will be critical to link pathways segment with associated parcel numbers.
- May be helpful to share list of problems with consultant as examples, to see how/if they can adjust the system to work.
- In future properties will come in one parcel at a time, so will need to be able to update one parcel at a time.

Roger will raise the topic with Carl to make sure Marni's transition includes a plan for how to fix the map. PWC noted the need to be able to search pathways by parcel numbers, not just segment numbers. Segments currently include multiple properties. Plan to present all mistakes to GIS consultant.

7. Pathway Promotion

- a. May 5 Pathways Run is coming up, and volunteers are needed starting at 8:30am.
 - I. AD volunteered and has a Los Altos volunteer lined up to help as well
- b. Fall Activity Guide will include a 2p article on Pathways, and there is also an article for the Town Newsletter coming up.
 - I. MD and SW requested suggestions for pathways to highlight
 - a) PWC suggested Taffe and Bob Stutz connector
- c. RM will send PWC a powerpoint presentation Councilmember Spreen shared with LAH Town Council.
- d. LAH Town Council decided not to send Pathways Maps to residents at this time.

8. New Properties for Review:

ND provided chart of properties [Attachment B] and associated characteristics, which was well received by PWC.

- a. 26550 Anacapa Drive
 - I. This property has an existing roadside path. **ND moved to restore the path to current condition and to verify that an easement exists (and if not, to request one). AD seconded and passed unanimously (AB, ND, AD, VM, RM, BM, JN, DW).**
- b. 26634 Snell Court (Lands f Dan Campbell & Catherine Zhou, APN 175-33-073)
 - I. PWC decided not to make a motion, and to stick to recommendation made in Dec. 4 PWC meeting requesting an in-lieu fee.
- c. 27411 Altamont Road (APN 182-26-003)
 - I. There is an existing IIB path on the property.

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ND moved for 27411 Atamont that the Town verify the easement and roughen the driveway. AB seconded, and the motion passed unanimously (AB, ND, AD, VM, RM, BM, JN, DW).

d. 27447 Edgerton Road (Subdivision, APN 182-19-044)

- i. The parcel has roughly 760 feet of roadside frontage on Edgerton and extends around the corner of Black Mountain. PWC noted that since the recently built connecting path to Ursula is not open to horses, equestrians must currently use Edgerton Rd, which is steep, and a path on this parcel would provide a safer alternative. There is a slope that would require retaining walls due to steepness of the slope. ND noted that BE reviewed the parcel, and suggested either building a path along the bank or on top of the bank. With rough cost estimation for IIB path from top of parcel to the driveway of 27525 Edgerton Rd. (which is not the end of the roadside property), the cost of going on top of bank vs. nearer to road with retaining wall were not markedly different (\$60-70k along road, \$50-60k on bank).

A few options discussed were:

- a) Request IIB path along full Edgerton frontage and around the corner, either along road or on top of the bank.
- b) Request a native pathway along the full Edgerton frontage on top of the bank (with 2 and 3 foot retaining walls as needed).
- c) Request a wider easement along whole length of the property, and build the path later as a CIP project due to the expected cost.

PWC discussed the expected cost of a path in comparison to the in lieu fee, and estimated that it would be significantly larger than the in lieu fee, once calculated. Councilmember Spreen noted that the City Council is currently studying the fee structure for in lieu fees, which might cap pathways construction costs at a value similar to the in lieu fee calculation. There was some discussion on this. PWC Chair noted that PWC has not been chartered with incorporating costing consistency into recommendations.

A few clarifications and suggestions were made:

- PWC Chair confirmed that an easement request does not take away from MFA for the homeowner or restrict building.

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- AD noted that PWC could collect in lieu fee to allocate to the Ursula path to make it accessible for horses and bicycles.
- AB noted that Edgerton is a cul de sac with >8 homes and an off road path, so per the Pathways Element it should have a path.
- PWC Chair clarified that PWC can (and frequently does) request both an easement and an in-lieu fee.
- BM suggested requesting an easement pushed far enough in to have a IIB path up on the bank (since cost would be similar to native path and IIB would be preferable), and not having the homeowner be responsible for constructing path
- JN noted that PWC could request an in-lieu fee, easement, and have homeowner sign a letter stating that they will support any path town decides on in the easement, as has been done previously.
- Preference for IIB path
- Town is currently accepting bids from consulting companies for new in-lieu fee calculation, but it has not yet been implemented in the municipal code, so the current code applies to this review.
- Black Mountain is not designated a 2-sided road
- The path should be as far from the pavement as possible.

ND moved that the homeowner at 27447 Edgerton Rd. pay an in-lieu fee and donate a 20' pathway easement for the full ~760 feet of the roadside frontage along Edgerton Rd. The PWC expects at a future time to decide whether it should be IIB or native pathway and will request funding from the Town Council to build the complete pathway. The path should be as far from the pavement as possible. The near side of the easement shall begin at the edge of the 60' road ROW on Edgerton and shall extend 20' or to the property line, as appropriate. BM seconded and the motion passed unanimously (AB, ND, AD, VM, RM, BM, JN, DW).

e. 13673 La Paloma (APN 175-35-025)

JN recused herself for proximity. PWC noted that La Paloma is a two-sided road. The neighboring property has a IIB path under construction, so a path would connect with IIB paths on both sides.

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AD moved that PWC ask homeowner to build IIB path on La Paloma frontage and to roughen the driveway. DW seconded, and the motion passed unanimously (AB, ND, AD, VM, RM, BM, DW) with one recusal (JN).

- f. 14510 Manuella Road (Lands of Feng Niu, APN 175-05-008)

PWC noted that there is an existing IIB pathway, and Manuella is a 2-sided road which is a major route to school and has a lot of pedestrian traffic. AD noted at the far end of the property there is a telephone pole and fire hydrant, and the path should go behind these (away from road). Need a IIB path to go away from pavement around telephone pole and fire hydrant. In addition there are many large curbs on Manuella, so it may need a curb cutout.

AD moved to ask the homeowner at 14510 Manuella to build a IIB path on the Manuella frontage, so that the path toward the back side is away from the road as it approaches the telephone pole and the fire hydrant. ND seconded and the motion passed unanimously (AB, ND, AD, VM, RM, BM, JN, DW).

- g. 26100 Duval Way (APN 175-48-035-00)

This development is for a new house and in-law unit. There are 9 properties on Duval and there is an off-road path connection to Josefa/Foothill College at the end of the cul-de-sac. Another off road path connecting to Robleda ties into Duval just prior to the property.

ND moved to request both Duval properties to build a IIB pathway along their complete extent along Duval Way. AB seconded, and the motion passed unanimously (AB, ND, AD, VM, RM, BM, JN, DW).

- h. 10570 Blandor Way (Lands of Urban Pacific Homes LA, LLC, APN 336-35-081)

- i. This property is a flag lot.

BM moved to collect an in lieu fee, JN seconded, and the motion passed unanimously (AB, ND, AD, VM, RM, BM, JN, DW)..

- i. 25380 Becky Lane (Lands of Fei Li, APN 182-16-027)

- i. This parcel is on a cul-de-sac with 4 properties, and connects between Becky Ln. and Moody Rd. On the Moody frontage there is a path on the other side of street. DW noted that Moody is a 2-sided road and has a 10' pathway easement. There was some discussion regarding the feasibility of building a path on the Moody frontage, and also regarding the need for safety along Moody Rd.

BM requested that PWC ask for a 10' easement on the Moody Rd. frontage and pay an in lieu fee. AD seconded. The motion passed with 6 in favor (AB, AD, VM, RM, BM, DW) and 2 opposed (ND and JN, who

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felt that the the easement request was unnecessary since the proposed path would be within the road right of way and could create possible hassle for the homeowner).

- j. 26088 Duval Way (Lands of Dutchints Development LLC, APN 175-48-036)
This development is for a rebuild of the current house. There is minimal street access. A motion addressing this parcel was made during discussion of 26100 Duval above.
- k. 26644 Purissima Rd. (Lands of Robert & Lisa Wheatley, APN 182-06-023)
 - l. PWC noted that there is an existing IIB path currently, and that Purissima is a two-sided road per the Pathways Element. There is a cut-out on the corner of Purissima where the path was very narrow, and rocks blocked the other side. This could potentially be handled by Town Staff. AD noted that the header board should continue and fill should be placed to fill the current gap. PWC clarified that the driveway is a shared driveway, and may have been paved in a way that cut into the corner. Councilmember Spreen clarified that if there is evidence that in lieu fee was paid for an existing parcel, the town does not re-request an additional fee.
AD moved to fix the transition so that the IIB path continues between the IIB path and the paved driveway. ND seconded and the vote was unanimously in favor (AB, ND, AD, VM, RM, BM, JN, DW).
- l. 12869 La Cresta Dr (APN 175-44-026)
Path is on the opposite side of the road.
ND moved that PWC request an in lieu fee. BM seconded, and the motion passed unanimously (AB, ND, AD, VM, RM, BM, JN, DW).
- m. 26950 Arastradero Rd (APN 175-42-064)
 - l. There is an existing asphalt strip outside of the road which may have been a prior path. The southern side of Arastradero is within LAH boundary, Northern side is Palo Alto. PWC noted that Arastradero is busy street with limited visibility and pedestrians wanting to access south side need to cross Dear Creek, Arastradero. No known easement. MPP map shows line signifying planned path on town boundary. Narrow asphalt strip outside curb currently.
BM recommended that the homeowner construct a IIB path along the North side of the property inside the road right of way as far away from the road as possible, and to request an easement from the homeowner as needed once surveyed. VM seconded and the motion passed unanimously (AB, ND, AD, VM, RM, BM, JN, DW).
- n. 11871 Hilltop Drive (APN 336-19-037)

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- I. This parcel has a path on two sides. There is a paved parking area in place along one side instead of a pathway. A segment between the driveway to fire hydrant and mailboxes is currently not part of the path, and users would need to step around this area. There is a native off-road path in place connecting to lower Hilltop Rd that is on the neighbor's property. There is also an existing IIB path along the Hilltop frontage at the bottom of the property, but it is almost obliterated by weeds. BM noted that responsibility for maintenance of this existing path belongs to the Town rather than the property owner, and the parcel contributed to PW system by building path initially. PWC Chair noted that it has degraded recently due to weather. PWC did not feel that the lower path would be degraded by construction because access would be from the upper Hilltop cul-de-sac. PWC had some discussion of asphalt covering of the pathway and the fire hydrant/mailbox blockage. AD suggested leaving an open gravel area between road and native path on Hilltop side. AB noted that it will be difficult to enforce no parking on path if path is a paved parking area, and suggested some sort of barrier if a IIB path is not requested to block cars from parking on path.

AD Moved that for 11871 Hilltop Dr, the PWC remind the Town that the IIB path on lower Hilltop requires maintenance, and remind homeowner to restore the native path to good condition after construction, and to ask that the homeowner keep the gravel area between the end of the paved part of the pathway and the beginning of the native pathway clear. ND seconded. The motion passed with 7 in favor (ND, AD, VM, RM, BM, JN, DW) and 1 opposed (AB, who felt that the upper path should be IIB standard or at the least have markings to prevent parking on the path).

9. Continuing Business / Recap and Next Meeting

- a. Councilmember Spreen updated the PWC that LASD agreed to the requested easement for a path in front of Gardner Bullis School.

10. Presentations from the floor

11. Open Discussion (Request Topics for Next Agenda)

12. Next pathway walk: PW walk June 2

Next pathway meeting: Mon June 4 (changed from May 28, Memorial Day)

13. Request topics for the next agenda

14. Adjournment: Meeting was adjourned at 10:12pm