

**Town of Los Altos Hills
Parks and Recreation Committee
June 15th, 2020 Approved Meeting Minutes**

Meeting Time: Monday June 15, 2020 from 5:32 – 7:27 PM

Meeting Place: Teleconference Meeting Per the Governor's Executive Order No. N-25-200

1. Call to Order/Roll Call (Quorum = 4)

Chair: Nina Sutaria; Vice Chair: Kathy Evans; Secretary: Yibin Tang

Members: Nina Sutaria, Kathy Evans, Ying Liu, Patty Radlo, Yibin Tang, Scott Vanderlip

Council Liaison: Roger Spreen

Staff: Sarah Robustelli

Associate Members: Karen Lemes, Kit Gordon, Rebecca Hickman, Helene Karlsson, Kjell Karlsson, Val Metcalfe, Jim Basiji, Craig Murray, Alisa Bredo, Nick French.

Members of Public: Asha Sienkiewicz

Present: Nina Sutaria, Kathy Evans, Patty Radlo, Scott Vanderlip, Yibin Tang, Kjell Karlsson, Rebecca Hickman, Helene Karlsson, Crag Murray.

2. Review of DRAFT meeting minutes:

- a. May meeting minutes: Patty motions to approve, Kathy seconds, the May meeting minutes was approved unanimously.

3. Public Comment: None

4. New Business:

a. Chair/Vice Chair/Secretary Vote:

Scott motions to nominate Nina as Chair, Yibin as Vice Chair, Patty seconds, the members unanimously approved the motion. No secretary was elected. The Committee will rotate the secretary position

b. Town-wide Yard Sale

Sarah brought it up as something we can do instead of Hoe Down. Hoe Down will probably not happen this year. Many other cities have this. Palo Alto has a town wide clean-up day. Just leave the uninterested stuff at the curbside. This will help minimize contact. But residents may not want to bring people to their address. There is concern for COVID 19 spread too. Foothill College is a ideal

place for community building events like this. We'll ask council to contact Foothill. Sarah will come back with this issue in our next meeting.

c. Registration Software

The Park and Recreation office is transitioning into a new registration software. Since we are doing teleconference, Patty motion to have a meeting in July 20. Kathy seconds. The committee will have a meeting on July 20.

5. Old Business:

- a. Prop 68 – Feedback from State: State has the grand in the proposed budget. Hopefully it will pass this month.
- b. Council Ad-Hoc Subcommittee for a Master Park Plan - (Sarah) – Council will give update on Thursday.
- c. Inspirational Banners - Went through the banners.
- d. P & R Budget
- e. Events
 - i. Shred Event (Sarah)
 - ii. 4th of July – Independence Day Caravan (Sarah)
 - iii. Family Campout/Movie Night (Scott/Sarah)
 - iv. Softball Game (Sarah)
 - v. Hoedown (Sarah/Kathy)
- f. Event Recaps
- g. Subcommittee Reports
 - i. Play Day at the Park: Nina/Alisa
 - ii. Legacy Giving: Scott and Ying
 - iii. Garden Update: Craig/Scott

Future Meetings July 20th, August 17th, September 21st, October 19th, November 16th, NO DECEMBER

Adjourned Time: 7:27 pm

Respectfully submitted by: Yibin Tang