

**Parks and Recreation Committee**  
**June 21, 2021 Meeting Minutes**  
Monday 4:30-6:00 PM

**Meeting Time:** Monday June 21, 2021 from 4:30 – 6:30 PM  
**Meeting Place:** Teleconference Meeting Per the Governor’s Executive Order No. N-25-200

**1. Call to order/Roll Call (Quorum = 4)**

- a. Chairperson: Yibin Tang Vice Chair: Scott Vanderlip
- b. Members: Ying Liu, Kathy Evans Secretary: Boxia (Jessica) Schmidt, Kejun Ben Xu
- c. Staff: Sarah Robustelli
- d. Council Liaison: Stan Mok
- e. Associate Members: Patty Radlo, Rebecca Hickman, Helene Karlsson, Kjell Karlsson, Val Metcalfe, Jim Basiji, Craig Murray, Alisa Bredo
- f. **Present:**

**Members: Yibin Tang, Scott Vanderlip, Kathy Evans, Jasmeen Pombra, Kejun Ben Xu, Boxia Schmidt,**

**Staff: Sarah Robustelli**

**Council Liaison: Stan Mok**

**Members of the Public:**

**Sue Chou**

**Kit Gordon (Open Space Committee)**

**2. Review of DRAFT Minutes – May 17, 2021**

The May minutes are passed unanimously.

**3. Public Comment: list members of the public**

Sue would like to join the Parks and Recreation Committee.

**4. New Business**

- a. Byrne Preserve Open Space Permanent Signage Discussion (Sarah)

There is lots of discussion. During the pandemic, there was an increased usage of the open space. In the last city council meeting, the proposed permanent signage was discussed. The most important issue of the current proposed signage was its location.

Among the proposed signage, there were some redundant messages. Some temporary messages need to be turned into permanent signage. The main idea of the signage was to protect our native animal residents in our open spaces. Waste containers are not a good idea so there should be signs regarding dumping the waste in the open spaces.

Scott suggested to put some history information of the reserves at recommended spots together with the signage (instead of just the signage). People would have a better understanding of the open space environment.

Kit mentioned that a display map would be a great idea. And we will make sure that people understand that it is donated land -- it's a powerful message to the public.

There would be 4 signs at each entrance of Byrne Preserve - Central sides and Moody sides. Kathy mentioned that people who are not local residents came to the open space without knowing what is allowed and what is not allowed. The signage with a land history and general information would be helpful for them to understand.

Kit suggested there should be some general information about the coyote breeding season as well just in case that people who walk dogs there encounter aggressive coyote mothers. Flyers should be sent out to warn dog owners during the coyote breeding season.

**b. Park and Recreation position for banning drone and vehicle usage at open spaces (Kit Cordon)**

Kit Gordon is the chair of Open Space Committee. She would like to ask the Park and Recreation Committee to help identify locations where we should ban drones and vehicles.

Several signs are needed in the open space.

1. Wildfire signs
2. Coyote pupping season warning
3. Educational info and historic info along with the signs. Ben suggested to have educational info on QR codes but not critical ones since the reception could be bad in the open spaces.

Motion: form an ad hoc committee, mock this up and make a couple of changes and do not bring this back to the P&R committee- Subcommittee members: Kit, Scott, Ben

(Subcommittee works offline)

Unanimously approved

To ban smoking in the open spaces, Stan Mok suggested that we need to consult with the legal team and process this as a legal amendment - this doesn't need to be put up as an agenda item. Other potential signs regarding wildfires: No fireworks, No BBQ, No smoking, No OPEN fires.

About the drones, the question is whether we should ban drones in every open space. Yibin mentioned that we didn't have any complaints about drones in the open areas yet so banning

drones everywhere might not be a good idea. Scott also mentioned that we need to go through this case by case- try not to generalize.

Scott also mentioned that people use drones to study and observe nature from above -it's a whole town decision if we want to ban it everywhere.

**c. Possible private donation to support Parks and Recreation Committee**

We haven't had much information about it. It's great idea but we need to know more about the motivation and the donors.

**d. Election of new Committee Chair, Vice Chair and Secretary**

Motion: Yibin remains as the Chair, Jasmeen will be the new Vice Chair and Ben will be the new Secretary

Unanimously approved.

**e. Preschool picnic and social at Shoup Park and Purissima Park (Boxia)**

Boxia proposed to form a playdate group for preschool kids and their parents based on Kathy's suggestion from the last meeting. The idea is to carry out a monthly playdate among hills residents who have preschool age kids. Ideally the playdates should start this fall when school starts.

Boxia was asking how to market this. Sarah will communicate with her after this meeting in terms of logistics and marketing. It is be too late to send out the notification on the upcoming publications.

## **5. Old Business**

**a. Plan to improve Edith Park - Sub committee Yibin/Scott/Jasmeen**

No update.

**b. Virtual Meet and Greet - Jasmeen**

Some photos from the past events would be needed for the presentation of our committee during the Virtual Meet and Greet. The first Virtual Meet and Greet will be on November 9<sup>th</sup> Tuesday 5:30 pm

Sarah asked whether there would be certain topics we want to have for the virtual meet and greet or do we want to leave that open. Jasmeen suggested that we should have an open discussion to welcome unique ideas. But we can highlight what is coming up next.

- c. Update of town hall expansion and the size of community room

Phase one started- Sarah updated.

- d. Pathway ideas – Ying/Scott
- e. LAH Outdoor Challenges – Scott
- f. Prop 68

The town has hired building consultants. The existing buildings have been evaluated and the conclusion is that they are suitable for continuing usage - no need to replace them.

- g. Events

- i. Independence Day Caravan 7/4

All city council members were on board for the Caravan. There would be an instruction for decoration of the cars. It's a drive-through event and people can take photos.

- ii. [Softball Game](#) 8/14 1-3pm Purissima Park  
When new guidelines are released, we plan to have a new Softball Game for adults. Targeted at Hills residents. 18 years and older athletes needed. Men and women.

- iii. [Family Campout](#)

- iv. Hoedown

Committee members still hope that the hoedown will be on this year.  
Motion: We will have a July meeting to discuss about carrying out the Hoedown in details.

Unanimously approved by all the committee members: Yibin, Ying, Scott, Jasmine, Boxia, Kathy

- v. [Barn Lighting](#)  
On hold until we have more information.

- h. Subcommittee Reports

- i. Legacy Giving: Scott and Ying  
No
    - ii. Garden Update: Craig  
No