

Los Altos Hills Environmental Design and Protection Committee
Town Hall Kitchen
Minutes of Regular Meeting – August 14, 2018

Members Present: Peter Brown (chair), Nancy Couperus, Carol Gottlieb, Birgitta Indaco

Associate Members Present: None

Members and Associates Absent: Members Buvana Dayanandan, Wai Lee Wong, Vijay Laxmi Shaw

Council Liaison Present: Gary Waldeck

Staff: Suzanne Avila, Planning Director

Members of Public Present: Kjell Karlsson, Sushil Kapoor

1. Call to Order Peter Brown called the meeting to order at 5:35 pm.
2. Presentations from the Floor Carol announced that there will be a presentation of the Ginzton family and their contributions to our Town, sponsored by the History Committee, on Sunday, September 23rd at 2 pm at Town Hall
3. Visit by Planning Director Suzanne Avila Suzanne reviewed items of interest to the EDPC that will be coming before the Planning Commission.

Tree Ordinance: Planning is continuing work on the Tree Ordinance. New Assistant Planner Jeremy Loh, who has a degree in landscape architecture, will be taking on this assignment. Planning Commissioner Susan Mandle and representatives from Town committees will participate.

Metal Roof Ordinance: The ordinance will be going back to the Planning Commission for the Public Hearing.

Fast Track Guide for New Residences: This document came up for discussion at the last Planning Commission meeting as a result of Birgitta raising questions about the Guide under Presentations from the Floor. Discussion of the Fast Track Guide will be put on a future

Planning Commission agenda. At that time the EDPC may want to make recommendations to update the Fast Track Checklist.

Geographic Information System (GIS) Suzanne explained the usefulness of the system in gathering and analyzing data. It is currently being worked on by staff.

4. Committee Dates of Interest & Assignments

- Committee: Tuesday, September 11, 2018 @ 5:30 pm
- Council: August 16, 2018 @ 6 pm
- Planning Commission: September 6, 2018 @ 7 pm
- Field Trips: August 24, 2018; 26140 Robb Rd., 10490 W. Loyola; 10850 W. Loyola
- Fast Track/Site Development Meetings: Tuesdays @ 10 am - August 21 (Birgitta), August 28 (Birgitta), September 11 (Nancy)

5. Old Business

Tree Ordinance: Covered under Planning Director presentation

Outdoor Lighting: Continued concerns about impact on neighbors and impact on wildlife

Metal Roof Guidelines: Covered under Planning Director presentation

Beautification of Entrances to Town: Carol will send the recommendations from EDPC to staff for consideration.

5. New Business

The minutes of the June 12, 2018 and July 10, 2018 meeting were approved unanimously.

Fast Track Guide for New Residences: Covered under Planning Director presentation

Review of Field Trips

August 3, 2018	26890 Alejandro Drive (<i>compacted driveway, screening plan inadequate</i>)
	27240 Natoma Drive (<i>detached garage and pool house, two secondary units – 499 square feet</i>)

July 13, 2018 26400 Aric Lane (*screening already in*)

 26653 Snell Lane (*question whether olive trees will provide adequate screening*)

 24695 Oneonta Drive (*recommend more screening close to house; large heritage oak damaged, protective fencing removed*)

Review of Fast Track/Site Development Meetings

July 10, 2018 26644 Purissima Road (*no riparian habitat requirement; approved*)

July 24, 2018 12791 West Sunset Drive ??

 13673 La Paloma (*restrictions on lighting; retain oak tree, approved without fencing*)

 27447 Edgerton Road (*swimming pool too close to oaks*)

August 7, 2018 26209 Dori Lane (*large neighbor turnout; concern about perimeter fencing in a wildlife area and request that Open Space Committee, as well as neighbors, be notified when Landscape Plan comes in for review; approved*)

 13769 Wildflower Lane (*positive comments; approved*)

Discussion Council Liaison Gary Waldeck advised the Committee to note the job site conditions, safety, fire hazards, etc. on the field trip reports, and to separately notify the Planning Director.

Planning Commission Meeting – August 2, 2018 No additional time for discussion

Council Meeting - July 19, 2018 No additional time for discussion

Meeting Adjourned at 7:20 pm

Nancy Couperus

