

Town of Los Altos Hills
Parks and Recreation Committee
December 10, 2018 Special Meeting Minutes

Meeting Time: Monday 5:30 – 7:00 PM

Place: Town Hall Staff Room. 26379 Fremont Road, Los Altos Hills, CA 94022

1. **Call to Order/Roll Call (Quorum = 4)**
 - a. Chairman: Ingrid Sperow; Vice Chair: Nina Sutaria (present); Secretary: Kathy Evans (not present)
 - b. Members: Ying Liu (present), Patty Radlo (present), Liza Reichert (not present) Scott Vanderlip (present)
 - c. Staff: Sarah Robustelli (present), Chris Knopf (not present)
 - d. Council, : John Radford (not present)
 - e. Associate Members: Karen Lemes, Kit Gordon, Rebecca Hickman, Helene Karlsson, Kjell Karlsson (present), Val Metcalfe, Jim Basiji, Craig Murray, Alisa Bredo, Nick French. (all not present unless otherwise noted)

***Committee has 3 vacancies**
 2. **Review of Revised/Condensed August 20 & DRAFT November 14, 2018, Minutes. Unanimously approved both with Roll Call changes.**
 3. **Public Comments (list members of public) Megan Winslow, Reporter for the Los Altos Town Crier; Kavita Tankha, Council Member elect.** Ms. Winslow and Ms. Tankha announced they were present to hear discussions about Item 4 on the Agenda- Facilities Use Analysis.
 4. **Facility Use Analysis:** A discussion lead by Staff regarding capturing what Parks & Recreation needs to do with more space, aligned with needs and future programming. This includes outdoor space as well as proposed, expanded indoor space.
 - a. Request the process of the Town Hall Expansion going forward.
 - b. Request when is the Town-wide notice going to be mailed? Patty Radlo makes a motion to postpone sending the Town-wide notice postcard; Scott Vanderlip seconds the motion.
 - c. Require transparent processes.
 5. **Pathways Graphics and Recreational Trails Symbols (Scott Vanderlip):** More discussion on this topic will have to take place in January 2019. See: <https://lahrecreationtrails.org>
 6. **Event Recap2018:** no discussion
 7. **Old Business:**
 8. The Parks and Recreation Committee believes that CRC should remain a separate committee.
- Future 2019 Meetings:** January 14 * Special, February 11*Special, March 18, April 15, May 20, June 17, **No July.**

Adjourned Time: _____ 7:25 p.m. _____

Respectfully submitted by: Ingrid Sperow