



Town Manager's Report for April 6 - 10, 2015

Items to report on from last week include the following:

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in red text note changes in project status from last week.

Also, attached is the Consultant's review of the City Engineer's proposed 2015 Sewer CIP which was approved by the City Council last week. In short, the Consultant concurs with the City Engineer's proposed project recommendations and recognizes that as our knowledge of the condition of sewer lines increases through the use of video inspection and computerized management system software, we will be able to make better informed decisions on how to best allocate our capital spending dollars.

The following projects were approved at the April 7 Site Development hearing:

- Pool and landscape improvements at **13824 Moon Lane** (no neighbors were in attendance)
- Pool, cabana and sport court at **12252 Menalto Drive** (two neighbors were in attendance; neighbors will review landscape screening plan once the cabana has been framed)

The following project was approved at the April 7 Fast Track hearing:

- New residence, detached garage, cabana and pool at **26900 Beatrice Lane** (one neighbor was in attendance and had no concerns after reviewing the plans)

The March 2015 Building and Planning **Permit report** is attached.

Planning Director **Suzanne Avila** will be out of the office the week of April 13-17. Please contact Planning Consultant Steve Padovan with any questions on the Housing Element update. General planning questions or concerns can be directed to either Steve Padovan or Nicole Horvitz.

Public Safety Update:

The Sheriff's **weekly report** is attached.

Administrative Services Update:

Staff is following up on **Linda Swan's** letter concerning GreenWaste Recovery service charges and it appears that GreenWaste will refund the previous charges that Linda disputed. The GreenWaste Contract does not allow the franchisee to charge customers more for service on private roads than customers on public roads. The City Manager has reminded the franchisee of this fact.

Parks and Recreation Update:

12th Annual Hoppin' Hounds Easter Biscuit Hunt was successfully raised \$628 on Saturday, April 4th to benefit Palo Alto Animal Services. A number of Town staff participated in the event with their pets including: Sarah (Girl), Jeanne (Lavender), Frances (Kelsey), Nicole (Peanut, Cisco, and Deuce), Pak and family. We had roughly 100 dogs in attendance. Photos from the event can be found at the below link:

<https://www.facebook.com/media/set/?set=a.10152390478342609.1073741878.114351562608&type=3>

Even with Spring Break in session there were roughly 150 people who attended the **Easter Egg Hunt** on Saturday, April 4th from 11:00-1:00pm at Purissima Park. Photos at the below link:

<https://www.facebook.com/media/set/?set=a.10152390503327609.1073741879.114351562608&type=1>

Victoria Dye Equestrian held **Spring Break Camp** with a full roster of 16 students. Photos from this week's camp can be found here:

<https://www.facebook.com/media/set/?set=a.398827140301952.1073741831.328897277294939&type=1>

Summer Riding Camp numbers are filling up fast and currently as follows:

Beginner 1: 15 (full)

Beginner 2: 12

Beginner 3: 14

Beginner 4: 8

Intermediate: 13

Advanced: 2

Coyotes have returned to Byrne Preserve; staff reached out to Project Coyote for recommendations. The attached information on **coyote** facts and safety has been placed at all the entrances to Byrne Preserve.

Earth Day Celebration will be held Sunday, April 26th from 1:00-4:00pm at Westwind Community Barn.

Pathways Run/Walk happening Saturday, May 9th currently has more than 265 registrations. Staff has been working on confirming sponsors for this year's event. The current list of sponsors can be found at the following link: <http://lahpathwaysrun.org/sponsors/>

If you have any questions or comments feel free to e-mail or call.

Carl

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(10-3-14) Staff attended Palo Alto Planning & Transportation Commission meeting on 10-1-14. County staff presented update to Palo Alto commission on Expressway Plan 2040 with focus on Page Mill/Oregon Expressway and Foothill Expressway. (10-10-14) County presentation to Palo Alto has been put on the Town's website. Notice of community meeting on Oct. 21 for County Expressway Plan 2040 - Foothill Expressway has also been put on the Town's website. (10-17-14) County consultant working on three concepts for the interchange and collecting current traffic data for use in modeling. Public outreach process will be conducted by the County. (10-31-14) There will be a community meeting on December 2, 2014 in Los Altos Hills to discuss Page Mill/Oregon Expressway. (11-6-14) Staff met with technical working group 11/6/2014 to discuss three concepts are being developed. Concepts will be provided to the public for comments and input. Three public meetings have been set up by the County. Nov. 17 at SAP office in Palo Alto, Nov. 19 at Terman Middle School in Palo Alto, and Dec. 2 at Los Altos Hills Council Chambers. Flyers for public meetings are on the Town website. (11-21-14) The County of Santa Clara will be hosting a public meeting in Los Altos Hill on December 2, 2014. (12-5-14) Public meeting was conducted by the County on December 2 in the council chambers. Three overall concepts were modeled with the assumption that Page Mill Road from I-280 to Foothill is widened to 3 lanes in each direction. (12-12-14) Staff to attend another technical working group meeting week of 12/15. (12-19-14) County will be refining the roundabout concept to verify feasibility. Caltrans is also looking into the history of the Park n Ride to help determine what options may be available to address the capacity and bus problems. (1-9-15) County and Town staff to meet end of January to continue discussions. (1-16-15) County working on recommendations for Park n Ride, East side of I-280 and West side of I-280. (1-23-15) Staff met with County to discuss progress. County preparing to complete their proposal for the interchange and Page Mill/Oregon expressway. County staff to provide update to Council at the February meeting. (1-28-15) Staff provided update to Traffic Safety Committee on the roundabout plan that County is refining and notified the committee that the County will present an update at the February Council meeting. (2-6-15) Staff attended meeting with County and Caltrans staff to discuss roundabout concept. Caltrans is concerned about timing of project. Caltrans is looking to see if there are any other interim measures that they can consider to address their safety concerns. Caltrans also provided comments on the traffic modeling done by the County's consultant. Consultant will review traffic model as requested by Caltrans staff. (2-13-15) County staff provided update at the February City Council meeting date. County staff to return in March to present proposed final concept plan. (2-27-15) Staff working with County staff on March presentation to City Council. (3-5-15) County presentation may be postponed to the April Council meeting. (3-20-15) County staff will present the updated plan of the Page Mill/I-280 interchange at the April Council meeting. County proposing traffic signal at Page Mill and Coyote Hill. (4-10-15) Town staff meeting with County staff to discuss upcoming Council presentation.</p>

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Tasks	Project Name	Latest Status
2	El Monte Road Rehabilitation Project	<p>(8-29-14) Consultant working on design and CalTrans paperwork. Field review scheduled with CalTrans for September 19, 2014. (9-4-14) Staff and consultant working on environmental documents for CalTrans staff. (9-11-14) Field Review package sent to Caltrans for review. (9-19-14) Field review by CalTrans staff was conducted. Staff and consultant working on Caltrans paperwork. (11-6-14) E-76 package has been submitted to Caltrans. Documents being reviewed by Caltrans staff. (11-21-14) Caltrans has new requirement for a Quality Assurance Plan (QAP). Consultants working on revising the QAP. (12-5-14) Consultants working on additional technical memos required by Caltrans. (12-12-14) Caltrans reviewing documents. (12-19-14) Town received Caltrans NEPA-Categorical Exemption approval on 12-18-14. (1-9-15) Caltrans reviewing encroachment permit application. (1-16-15) Staff is clarifying some deadlines and escalating the encroachment permit issue to the Caltrans Encroachment Permit Office Chief. (1-23-15) Caltrans had comments on the E76 paperwork and Town consultants made revisions and resubmitted. (1-28-15) Caltrans local assistance forwarded the E76 request to Caltrans headquarters for approval. (2-6-15) Caltrans has more comments on paperwork. Town staff and consultant made necessary revisions and resubmitted to Caltrans for review. (2-13-15) E76 approval has been received from Caltrans. Project to be advertised end of February. Funds will need to be requested at the mid-year budget adjustment. (2-27-15) Project bid opening is scheduled for March 31. (3-5-15) Project has been advertised. (3-20-15) Project to be presented to Council at the March 31 meeting for award of contract. (4-3-15) Council authorized the award of construction contract. Staff confirming paperwork needed per Caltrans requirements. (4-10-15) Pre-construction meeting scheduled for 4/13. Staff reviewing bonds and insurance information from contractor.</p>
3	Miranda Road Path	<p>(12-19-14) Residents on Miranda Road are organizing to propose that a continuous path be built on the east side of Miranda. Staff met with residents to discuss options and to walk the road to layout possible path route. Staff reviewing estimate for budgeting purposes. (1-16-15) Staff provided feedback to the resident on Miranda. They will be presenting to Pathway Committee. (1-23-15) Staff provided information to Pathway Committee chair. (1-28-15) Staff to contact neighbors to discuss proposal and obtain quotes for contract document preparation. (2-6-15) Staff working on getting proposals from consultants to prepare contract bid documents. (2-27-15) Staff received two proposals and will request award of contact at the March City Council meeting. (3-5-15) Neighborhood representative has been notified of the upcoming request to Council for contract award to prepare bid documents. (3-20-15) Staff working on agreement language with proposed consultant. (3-27-15) Staff preparing revised agreement for consultant to sign. Authorization to award contract to be presented to Council at the March 30, 2015 meeting. (4-3-15) Council authorized the award of design contract. Staff sent revised agreement to consultant for signature. (4-10-15) Staff in process of obtaining signatures on the agreement.</p>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	<p>(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-17) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings.

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Tasks	Project Name	<u>Latest Status</u>
7	Sewer Operations	<p>(7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started work in Town. (9-11-14) Staff working on repair of pumps for dry-pit and emergency backup pumps. (10-17-14) Staff to meet with West Bay end of October to provide update on O&M. (11-21-14) West Bay performing cleaning and video work on problem areas based on historical data. Asset Management data from previous sewer contractor has been transferred to West Bay's asset management system. Draft report from consultant discussing sewer system being reviewed. (12-12-14) West Bay performing flushing and video work. They are concentrating on problem locations based on historical data and on lines that have not been cleaned for some time. West Bay has developed a hot spot list and will continue to adjust as more data is available. Staff still working out billing format, mapping, procedures, etc. with West Bay as is common with new contracts. Due to new permit requirement staff is working with a consultant through ABAG to update the Town's Overflow Emergency Response Plan (OERP) for the Sanitary Sewer Management Plan. Staff is reviewing the draft plan with West Bay and Regional Board staff to ensure compliance with new requirements. (12-19-14) West Bay provided minor comments on the draft OERP, staff working with consultant to finalize the document. (1-28-15) Staff discussing with West Bay a City Council update on sewer O&M status. (2-6-15) West Bay to provide update to Council at their March meeting. (2-19-15) The Town's OERP has been finalized. (3-20-15) Presentation of sewer Operation and Maintenance update will be made at the March 30 City Council meeting. (3-27-15) Staff working with West Bay to finalize their presentation to Council. (4-3-15) Presentation of O&M activities was provided at the March council meeting. December 2014 summary sheet is attached. January and February 2015 has not been approved. (4-10-15) Staff working with West Bay on O&M contract renewal.</p>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(10-17-14) Consultants are working on preliminary environmental work and expect to be completed by the end of October. After that, consultants will start taking a look at the initial project description and preliminary engineering studies. (11-14-14) Consultants completed the preliminary environmental work and is working on the preliminary design. Should have preliminary design completed by early December. (12-12-14) Consultants are a little behind schedule. Will try to catch up in the next few weeks. (12-19-14) Consultant provided preliminary design proposal and project description. Staff reviewing. (1-9-15) Staff provided comments and will set up conference call to discuss. (1-16-15) Staff discussed comments with consultant. Consultant will do some analysis and get back to staff. (2-6-15) Consultant submitted modified preliminary design for staff to review. (2-13-15) Staff provided comments to consultant. (2-27-15) Consultant prepared a Biological Assessment and the Wetlands Delineation Report. They are working on documents for permit applications to outside agencies. (3-5-15) Planning reviewing format for environmental document. (3-20-15) Format for environmental document is acceptable. Consultant will begin working on the CEQA documents. (3-27-15) Hydraulic analysis, Biological Assessment and the Wetlands Delineation Report have been completed. Consultants working on documents for permit application to regulatory agencies. (4-3-15) Consultant submitted project description for environmental document. Staff to review.</p>

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Tasks	Project Name	<u>Latest Status</u>
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provide comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff. (9-11-14) Staff submitted letter to Los Altos in an attempt to get a response to complete the proposed amendment to the sewer agreement. (10-17-14) Los Altos staff is in discussion with Los Altos Hills staff. (11-14-14) Attorney reviewing proposed amendment language. (1-23-15) Revised proposed amendment sent to Los Altos Attorney for review. (1-28-15) Los Altos City attorney to get back to Town attorney. (2-13-15) Amendment to be presented for council approval in March or April. (3-20-15) Second amendment to be presented at the March 30 City Council for approval. (4-3-15) Second amendment was approved by Council at the March meeting.</p>
11	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
12	Annual Tree Inspection	<p>(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports. (9-4-14) Report has been finalized. Staff sending letters to property owner and getting proposals for work on Town properties. (9-26-14) Letters have been sent to property owners. Staff working with property owners to clarify requirements and locate trees. (10-31-14) Property owners have been cooperative in performing tree work. Many are getting assistance from the Fire District program. (11-14-14) Staff working on sending out a second round of notices to property owners with copy to fire district. (12-5-14) Staff met with fire district regarding dead pine trees and other at risk trees. Fire district requested Town staff to send letters out to property owners. Staff working on sending out additional letters. (12-12-14) Letters for dead pine trees have been sent with copies to the Fire District. (12-19-14) Tree removal letters have been received. Per discussion with residents, Fire district is providing assistance with the removals, however the district's contractor needs additional time to do the work. (1-9-15) Staff continuing to work with Fire District to verify which trees they can provide assistance.</p>
13	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017.</p>

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Tasks	Project Name	<u>Latest Status</u>
14	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting. (8-22-14) Council directed staff to proceed with the sign study. Staff to work with consultant to execute agreement. (8-29-14) Revised proposal received from consultant. Agreement to be signed. (9-4-14) Consultant proposed changes to the Town agreement, staff reviewing changes. (9-19-14) Revised agreement sent to consultant for signature. (10-3-14) Agreement has been executed, consultant working on schedule. (10-10-14) Staff working on getting requested information to consultant. (10-17-14) Kick off phone conference scheduled for week of Oct. 20th. Consultants reviewing existing Town documents. (10-24-14) Consultants will be collecting data in early November. (10-31-14) Data collection scheduled to begin on November 6, 2014. (11-6-14) Consultants have begun driving around town to collect data on existing signs. (11-14-14) Consultants completed the data collection of the existing signs in Town. Consultants working on creating the signage inventory and developing recommendations. (11-21-14) Consultant scheduled to submit draft report in December. (12-12-14) Conference call with consultant scheduled for week of 12/15 to discuss inventory and report format. (12-19-14) Staff reviewed sign inventory with consultant and discussed report format. Consultant working on report. (1-9-15) Draft report has been received. Staff setting up conference call with consultant to discuss comments. (1-16-15) Staff provided comments to consultant. Consultant to redo draft report with more details and specific recommendations and resubmit to Town. (1-23-15) Revised draft report scheduled to be submitted on February 2. (2-6-15) Revised draft report has been submitted. Staff reviewing. (2-13-15) Staff scheduling phone conference with consultant to discuss comments and timing of Council presentation.(2-19-15) Staff provided additional comments to consultant. Consultant to submit an updated copy in a week. Tentatively, consultant is to present their findings to the Council at their March meeting. (3-5-15) Revised report has been submitted. Consultant to present the report at the March 31st Council meeting. (4-3-15) Presentation provided to council at the March meeting. Council requested staff to develop a sign removal plan that includes obtaining neighborhood input and return to council for consideration. (4-10-15) Staff will provide verbal update to council at the April meeting.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
15	Anacapa/La Cresta Utility Undergrounding	(1-16-15) Council approved agreement. Staff to execute agreement with consultant. (1-23-15) Agreement has been executed. Consultant working on a schedule. (1-28-15) Staff to set up kick off meeting with consultant and neighborhood representative. (2-6-15) Meeting with consultant and neighbors scheduled for 2/9/15. Consultants walked some areas with neighborhood representatives and are now working on developing the district boundary. (3-5-15) Neighborhood group provided update to the entire neighborhood. Staff provided electronic files to consultant for their use. (3-27-15) Consultants preparing drawing showing preliminary trench layout and the proposed substructures to replace the overhead facilities. (4-10-15) Consultant submitted preliminary estimate and trench layout plans. Staff sent to neighborhood representative for review.
16	Engineering and Traffic Survey	(7-25-14) Updated survey is required for continued use of radar enforcement on certain streets. Additional fund request to be presented to Council at the August 2014 meeting. (8-7-14) Staff working with consultant to clarify scope requirements. (8-22-14) Consultant working on completing the report. (8-29-14) Draft report being reviewed by Sheriff. (10-3-14) Sheriff provided comments on the draft report. Staff to work with consultant to address. (10-10-14) Consultant reviewing comments. (10-17-14) Staff working with consultants to finalize the report. (10-24-14) Consultant submitted revised draft final report. Staff to review draft final report. (11-14-14) New speed limits to be presented to Council for approval in January 2015. (1-16-15) Council approved traffic study setting speed limits. Staff to present to Traffic Safety Committee. (1-23-15) Staff to change speed limit signs and distribute approved report to Sheriff office. (1-28-15) Speed limit signs have been changed and finalized reports have been forwarded to the Sheriff office for their use. (2-6-15) Project completed.
17	Sewer Rate Study	(2-6-15) Agreement executed to complete a sewer rate study. Staff obtaining information for consultant to begin work. (2-13-15) Consultant to present sewer rate model to FIC on March 2. (2-27-15) Report to be presented to City Council at the March meeting. (3-5-15) Consultant provided a presentation of the rate model to the FIC. (3-20-15) Item to be presented at the March 30 City Council meeting. (3-27-15) Staff working with consultant to finalize presentation. (4-3-15) Council approved the mailing of notices for the rate increase and setting the public hearing. Council directed staff to conduct a public information meeting to answer questions about the rate increase. Notices have been sent and the Public Hearing date is May 21, 2015. Information has also been put on the Town's website. (4-10-15) Public information meeting has been scheduled for April 30, 2015. Notices have been sent.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
18	Emergency communication antenna	(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.
19	Long Range Trash Management Plan	(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.
20	Open Space Stewardship	(9-26-14) Second quarterly meeting went well. Acterra gearing up to begin revegetation of one area. (10-3-14) Staff provided vehicle access to Acterra for upcoming replanting work in Byrne Preserve. (10-10-14) Byrne Brigade volunteer workdays are starting up again in October. There is a free workshop on Sunday, October 19 on oak health and management of SOD (Sudden Oak Death). The workshop will take place at Foothills Park. Acterra is offering free educational field trips at Byrne Preserve for local school groups. (10-31-14) Staff meet with Acterra and Torie of Westwind Barn to discuss barn operations and preserve restoration. (11-6-14) Acterra will be holding a nature walk in Byrne Preserve on Sunday Nov. 16 from 9:30am to 11:30am. (11-14-14) Acterra will be holding a Fall Nature Hike - Sunday, November 16, 9:30-11:30 a.m. and Byrne Brigade - Thursday, November 13, 9:30 - noon. They will also be working on a small storage shed to be located in Byrne Preserve. (12-5-14) This month Acterra will be holding field trips with students from Gardner Bullis and Bullis Charter schools to Byrne Preserve and they will help with installing new native plants as well as doing some nature activities. (12-12-14) Next quarterly meeting with Acterra scheduled for week of January 5th. (12-19-14) Acterra working on revegetation area. (1-9-15) Quarterly meeting was held discussing progress made and upcoming work to be done. Acterra has completed approximately 75% of their scope of work. (1-23-15) Shed for hand tool storage has been installed for Acterra use. (2-6-15) Acterra and Open Space Committee to provide update to City Council at the February meeting. (2-19-15) Staff met with Rodger and Sue of Open Space Committee to discuss a new invasive plant (Bermuda Buttercup) found in the Town and how to make a budget request for a conservation grazing advisor. Staff provided feedbacks on the different ways to educate the residents to control the growth of this plant. Staff advised that the committee to solicit a few fee proposals, pick one that would provide the require services, and hire an advisor through the Town's Committees/Commissions Funds.(2-27-15) Staff working with committee chair on funding needs. (3-5-15) Staff working with Acterra on new proposal for another year. (3-20-15) Agreement for year two with Acterra to be presented to council at the April meeting. (3-27-15) Staff working on agreement with Acterra for grant writing to SCVWD. (4-3-15) Agreements for year 2 stewardship and grant writing assistance have been sent to Acterra. (4-10-15) Agreement for grant writing in process of being executed. Staff to present second year stewardship agreement with Acterra at the April meeting for Council consideration.

Last Updated on 4/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
21	Impact Fee Studies	(7-19-13) Staff working on amendment for consultant to perform impact fee study for Pathway, Park n Rec, and Storm Drain Fees. (9-6-13) Draft reports from consultant scheduled to be submitted mid September. (3-13-14) Staff working to schedule a meeting with the consultant. (3-21-14) Phone conference scheduled for March 25th. (3-28-14) Staff conducted phone conference with Wildan. Wildan to provide list of requested items for them to begin work in early April. (4-18-14) Staff to gather information for consultant.
22	Edith Sidewalk in Los Altos	(10-25-13) Staff to inspect sidewalk. (11-8-13) Staff obtained a proposal for about \$15,000 to remove and replace the asphalt sidewalk. Staff working on obtaining another proposal. (11-15-13) Staff received two proposals with the lower one at about \$15,000. LAH staff checking with LA staff to see if they are open to cost sharing. (11-22-13) Awaiting response from Los Altos staff. (12-5-13) LAH staff contacted LA staff and awaiting response. (12-13-13) LA staff indicated that they are open to cost sharing for this work. Staff working out details with LA staff. (1-10-14) Staff sent a request to Los Altos for a deposit to cover 50% of the cost to remove and replace new asphalt for the section of Edith between Cypress and Foothill Expressway. (2-28-14) LA staff indicated that they will process our deposit request. (4-4-14) Still waiting for LA staff to process payment.
23	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway. (8-22-14) Staff reviewed draft report and provided comments to consultant. Consultant working on finalizing the report. (10-10-14) Draft final report has been submitted to staff for review. (10-24-14) Project has been completed. Staff to post new report on Town's website. (10-31-14) Report has been posted on Town's website. (11-14-14) Town's pavement management certification has been renewed with MTC.
24	Town Cupola Restoration	(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola.

Last Updated on 4/10/2015

Tasks	Project Name	<u>Latest Status</u>
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP.
26	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved. (11-21-14) Staff will consider in future budgets based on priority and staffing. (12/12/14) Staff inspected the channel during the rains on 12/11 and the channel has sufficient capacity to prevent overtopping. (3-27-15) Adjacent property owner may be interested in assisting with the project. (4-3-15) Staff in communication with adjacent property owner regarding scope of work for a possible joint project. (4-10-15) Adjacent property owner is interested in a joint project with the Town to improve the aesthetics of the channel work. Staff will proposed funding in the upcoming budget cycle.

Last Updated on 4/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
28	VTA TAC Meetings	<p>(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program. (10-10-14) Selection of new chair and vice-chair is in process. No agency in Santa Clara County received the State ATP grant and only one in Santa Clara County got approval for the regional ATP grant. (1-16-15) MTC reported that the deadline for the housing element certification has been extended to 5/31/2015 and the deadline for circulation element adoption (to meet Complete Street Act of 2008) to 1/31/2016. VTA is also preparing to start the Light Rail Enhancement Program that will analyze a number of light rail projects that focus on increase the speed of the entire system. The rail lines to be studied are in downtown San Jose, connections to the future BART Milpitas Station, and Downtown Mountain View. Caltrans is preparing to launch a Caltrans Encroachment Permit Workshop to assist the local agencies to better understand the permitting process. The tentative date of this workshop is 3/19/2015. (2-6-15) Next VTA TAC meeting scheduled for 2-12-15.</p>
29	2015 Sewer rehabilitation project	<p>(3-20-15) Bids were received from 2 contractors. Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. Council requested staff to get input from Town's sewer consultant regarding the bids received and reasonableness of the Town moving forward with the award of the contract to the low bidder. Staff provided information to the Town's sewer consultant for review. (4-10-15) Staff to issue award letter to contractor.</p>
30		

Last Updated on 4/10/2015

Tasks	Project Name	<u>Latest Status</u>
31	Gardner Bullis Crosswalk study	<p>(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway. (9-26-14) Curb ramps installation completed. Need custom application for lighted signs to be visible from Fremont Pines Lane. Funding authorization to be requested at the October council meeting. (10-17-14) Council approved the funding to install the lighted crosswalk signs. (11-6-14) Agreement being executed with contractor. (12-19-14) Work is scheduled to be completed by the end of February. (2-13-15) Contractor waiting for material delivery. Foundation work has been completed. (2-27-15) The signs are in transit and expected to arrive mid next week. Staff is working with the contractor to see if they can intercept the delivery earlier in order to install ASAP. (3-5-15) Installation has been completed. Staff and contractor verifying delivered components. Some further adjustments may be needed. (3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk.</p>
32	2014-2 Road Rehabilitation Project	<p>(8-29-14) Staff working on second road rehabilitation project. Design being done in-house. (11-21-14) Staff reviewing Pavement Management report for roads to be included. Updated pavement manager report includes new public roads previously thought to be private. (12-19-14) Tentative schedule is to advertise the project in February 2015 with construction to begin in April/May. (1-9-15) Staff working on design of project and putting bid package together. (1-16-15) Project to be advertised end of January. (1-28-15) Staff working on an amendment for issuance. (2-6-15) Bid opening scheduled for March 3, 2015. (2-27-15) Item to be presented to Council at their March meeting for award of contract. (3-5-15) Bids were received from 7 contractors. Staff reviewing bids and will present to Council at the March meeting. (3-20-15) Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. (4-10-15) Staff waiting for bonds and insurance from contractor.</p>
33	La Cresta Sewer Project	<p>(10-31-14) The proposed project includes about 316 feet of 8" pipe and three manholes with depths ranging from 7 feet to 18 feet. (11-21-14) Permits have been issued. Construction to begin soon. (3-5-15) Staff coordinating with inspector to begin work on this project. (3-20-15) Construction in progress.</p>

Last Updated on 4/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
34	Ginny Lane	(10-31-14) The City Council approved this project and approved the future users that would be subject to a reimbursement agreement on 11/5/2013. The proposed project is between 26432 Ginny Lane and 26481 Purissima Road. The proposed sewer sleeve is a 631 linear feet of 12" PVC pipe with nine 1.5-inch pressure lines to be installed. This project was on hold for some time as applicant was not ready to start. (11-6-14) Applicant to pull permit and pay fees. (1-16-15) Staff issued an encroachment permit on 1-15-2015. Construction is tentatively to start in two weeks. (1-23-15) Pre-construction meeting held, project to begin week of January 26th. (1-28-15) Project in construction. (2-27-15) Project substantially complete. (4-3-15) Construction is complete. As-built documents need to be submitted to Town for review and approval.

TECHNICAL MEMORANDUM

DATE: April 9, 2015

TO: Richard Chiu Jr., P.E.
City Engineer and Public Works Director

FROM: Vivian W. Housen, P.E., RCE No. 46324

SUBJECT: Review of 2015 CIP List

In April 2015, the Town requested that V. W. Housen & Associates (VWHA) provide a third party review of the bids received for the 2015 CIP. In addition, VWHA was asked to review the list of pipes that are planned for rehabilitation under this project. The project includes rehabilitation of 27 pipe segments and 4 alternate segments, as listed in Attachment 1. This technical memorandum (TM) summarizes findings from this review, which utilized available data from the Town's sewer collection system computerized maintenance management system (CMMS).

Review of Bids Received

The Town received two bids for construction of the 2015 CIP project. The lowest responsive, responsible bid of \$315,970 was received from EPS, Inc. A second bid of \$548,000 was received from K.J. Wood Construction (KJ Wood), and the Engineer's Estimate was \$373,965. A review of the two bids received showed that KJ Wood had unit costs that were generally 1.5 to 2 times higher than the unit costs provided by EPS. It is typical to see a range of unit costs for any given bid item. EPS point repair and pipeline replacement costs appear to be on the lower end of this range, which benefits the Town. We understand that EPS has constructed other pipeline replacement projects for the Town to the satisfaction of Town staff and within the contracted amount. If EPS has agreed to complete the required work for the amount bid, then it seems appropriate to move forward with the project.

Review of Pipes Included in the 2015 Project

In late 2014, VWHA provided a Sewer System Assessment TM summarizing the Town's sewer management practices. This TM included a list of recommendations for pipeline rehabilitation, including repairs identified by the Town's new sewer maintenance contractor, West Bay Sanitary District (West Bay). During the same time period, VWHA reviewed the condition of 18 specific pipe segments that were being considered by staff for inclusion in the 2015 CIP.

The 2015 CIP includes 22 pipe segments that were recommended as Priority 1 or 2 rehabilitation candidates during the 2014 assessments. Most of the Town's recommended repairs for these pipe segments align with 2014 recommendations, as shown in Attachment 1. The number of recommended repairs should be compared to the number of observed defects and confirmed prior to initiating construction.

The remaining 9 pipe segments do not have sufficient information related to pipe defects, SSOs, or customer complaints in the CMMS to confirm repair needs¹. After discussing this information with staff, we understand that the 2015 CIP list was based in part on reports and recommendations provided by Veolia during routine maintenance activities. System issues were identified by Veolia through non-routine CCTV inspections. Inspection results were provided to Town staff via DVD, but were not added to the CMMS database. Therefore, some of the specific repair needs cannot be confirmed through a third-party review of the Town's CMMS.

It is prudent for the Town to continue to address sewer system needs using the best information available. At the time the 2015 CIP was developed (i.e., in late 2014), the best available information was a combination of historical data obtained from Veolia, supplemented by limited new West Bay data available beginning in August 2014. Since Veolia did not enter non-routine inspection data into the CMMS, VWHA could not confirm rehabilitation needs for 9 of the proposed 31 pipe segments. However, we understand that 2015 CIP recommendations for these 9 pipe segments were developed through an informed review of DVD records, and discussions between staff and Veolia. Given this information, we support staff recommendations. Future CIP project definition will benefit from the availability of detailed system data that is now being entered into the CMMS by West Bay.

¹ One of the nine pipe segment had root issues that caused an SSO in 2012.

Attachment 1
Town of Los Altos Hills
2015 Sewer Pipeline Rehabilitation CIP
Review of Pipeline Recommendations

Primary Pipeline Rehabilitation Candidates

Street Name	US MH	DS MH	Town Recommendation	Length of Repair	VWHA Review Comments
Altamont Road	KMH1045	KMH1046	2 point repairs	10'	Repairs two structural Grade 3 breaks identified through WBSD CCTV. Grade 3 defects can be deferred if other factors do not elevate priority for repair.
Altamont Road	KMH1048	KMH1049	2 point repairs	10'	One Grade 5 joint offset identified through WBSD CCTV.
Altamont Road	KMH1051	KMH1052	2 point repairs	10'	One Grade 5 joint offset identified through WBSD CCTV.
Altamont Road	KMH1088	KMH1087	1 point repair	5'	Two Grade 5 joint offsets identified through WBSD CCTV.
Anacapa Drive	EMH1160	EMH1159	2 point repairs	10'	One Grade 5 joint offset identified through WBSD CCTV.
Arastradero Road	DMH1041	DMH1040	2 point repairs	10'	One Grade 5 spiral fracture identified through WBSD CCTV.
Basset Lane	OMH1042	OMH1044	Pipe burst	344'	Two Grade 4/5 pipe breaks identified through WBSD CCTV.
Christopher's Lane	AMH1021	AMH1020	3 point repairs	30'	Two Grade 5 joint offsets identified through WBSD CCTV.
Corbetta Lane	KMH1074	KMH1052	1 point repair	5'	One structural Grade 3 offset identified through Veolia CCTV.
Corbetta Lane	KMH1075	KMH1074	1 point repair	5'	One Grade 5 joint offset identified through WBSD CCTV. Additional Grade 3 defects were identified.
Country Way	GMH1079	GMH1080	Pipe burst	230'	One Grade 5 joint offset identified through WBSD CCTV.
Country Way	GMH1080	GMH1083	Pipe burst	232'	One Grade 5 joint offset identified through WBSD CCTV.
Dawson Drive	PMH1153	PMH1152	2 point repairs	not listed	This line has not been inspected. Root blockage caused SSO in 2012.
Finn Lane	PMH1076	PMH1077	Manhole rehab	n/a	This line has not been inspected. No SSOS or complaints in CMMS. Pipe was cleaned in 2011 with no issues noted.
Gerth Lane	AMH1010	AMH1009	2 point repairs	10'	One Grade 5 joint offset identified through WBSD CCTV.
La Paloma Road	HMH1054	HMH1053	Pipe ream	180'	This line has not been inspected. Roots in this line caused an SSO in 2011. The line was cleaned in 2013 with heavy roots noted.
Leander Drive	HMH1099	HMH1082	1 point repair	20'	Three Grade 5 defects identified through Veolia CCTV.
Mandoli Drive	BCO1002	BCO1007	1 point repair	15'	One Grade 4 defect identified through WBSD CCTV.
Manuela Road	BMH1002	CMH1028	1 point repair	25'	This line has not been inspected. No SSOS, complaints in CMMS. Pipe was cleaned in 2014 with no issues noted.
Newbridge Drive	HMH1110	HMH1111	2 point repairs	10'	Two Grade 3 breaks identified through Veolia CCTV.
Newbridge Drive	HMH1112	HMH1113	Pipe Ream	250'	One Grade 5 joint offset identified through WBSD CCTV. Additional Grade 3 defects were identified. Pipe has sags that will not be addressed through pipe reaming.
Nina Place	EMH1194	EMH1195	Pipe burst	243'	This line has not been inspected. No SSOS or complaints in CMMS. Pipe was cleaned in 2012 and 2013. Rodder cable broke in 2012 and Veolia returned to complete cleaning with no issues noted.
Old Trace Lane	BMH1051	BMH1052	1 point repair	5'	One Grade 5 joint offset identified through WBSD CCTV.
Ortega Drive	EMH1154	EMH1176	1 point repair	10'	One Grade 5 joint offset identified through WBSD CCTV.
Viscaino Road	EMH1057	EMH1066	1 point repair	5'	One Grade 5 joint separation identified through WBSD CCTV.
Wildflower Lane	IMH1058	IMH1057	1 point repair	5'	This line has not been inspected. No SSOS or complaints in CMMS. Pipe was cleaned in 2012 and 2013 with no issues noted.
Winding Way	QMH1029	QMH1028	2 point repairs	not listed	This line has not been inspected. An SSO occurred in the upstream manhole due to root ball in the manhole, not the pipe. Pipe was cleaned in 2011 and 2012 with no issues noted.

Alternate Pipeline Rehabilitation Candidates

Street Name	US MH	DS MH	Town Recommendation	Length of Repair	VWHA Review Comments
Ascension Drive	EMH1030	EMH1028	Pipe bursting	284'	95' of Structural Grade 3 broken pipe and 1 Grade 3 joint offset identified through Veolia CCTV.
Nina Place	EMH1195	EMH1161	Pipe bursting	393'	This line has not been inspected. No SSOS or complaints in CMMS. Pipe was cleaned in 2012 and 2013 with no issues noted.
Matadero Creek	GMH1041	GMH1042	Pipe bursting	210'	50' of Structural Grade 3 cracks identified through Veolia CCTV.
Newbridge Drive	HMH1113	HMH1038	Pipe reaming	495'	This line has not been inspected. No SSOS or complaints in CMMS. Pipe was cleaned in 2011 and 2012 with no issues noted.

Town of Los Altos Hills

FY14-15 / MARCH 2015

BUILDING PERMITS ISSUED

Permits Issued	2015 Mar	2015 YTD	2014 Mar	2014YTD	2013 Mar	2013 YTD
New Residence	0	13	0	16	0	9
Secondary Dwelling	0	8	0	7	0	3
Addition	2	28	4	35	1	26
Interior Remodel	8	73	3	48	5	32
Pool	0	28	1	16	0	16
EV charger	1	17	0	11	4	21
Solar	0	58	7	60	3	40
Water Heater	3	12	3	23	0	7
Re-Roof	4	40	1	45	5	36
Sewer	2	9	0	7	1	10
Misc. (Electrical, Plum)	18	177	22	188	18	157
Total Permits Issued	38	463	41	456	37	357
Total Valuation	\$1,558,431	\$29,434,715	\$1,017,469	\$39,146,338	\$950,338	\$21,927,525

SITE DEVELOPMENT PERMITS ISSUED

Permits Issued	2015 Mar	2015 YTD	2014 March	2014YTD	2013 March	2013 YTD
New Residence	7	24	1	17	3	12
Addition	5	23	2	22	2	16
Fence	1	27	5	30	1	25
Landscape	5	21	0	10	2	15
Pool	1	7	0	7	1	6
Misc. (Hardscape, Gra	5	35	4	29	2	25
Total Permits Issued	24	112	12	115	11	99



Santa Clara County Office of the Sheriff
Weekly Activity Summary
3/30/2015 ~ 4/5/2015
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
3/31	L4	Identity Theft	At 6:50 P.M., deputies were dispatched to a residence in the 25000 block of Willow Pond Road on a report of an identity theft. When the victims filed their 2014 tax returns, IRS rejected their filing because someone else already used the victims' information to file a tax return. The case has been forwarded to IRS for further investigation and the victims were provided with information to examine their credit reports.
4/3	L1	Identity Theft	At 8:40 A.M., deputies were dispatched to a residence in the 20000 block of Nina Place on a report of an identity theft. The victim received four letters from a retail store (Macy's) regarding credit cards opened in his name. The victim immediately contacted his credit card companies to cancel the accounts and the credit bureau to alert them of the fraud.

DATE/TIME	BEAT	EVENT NUMBER	DTYPE	LOCATION	INFORMATION
DISTURBANCE					
4/1/2015 13:49	L2	15-091-0235	415	HILLVIEW RD @ HILLTOP DR	NO REPORT
THEFT					
4/2/2015 12:26	L3	15-092-0132	484	71L1	NO REPORT
REPORT ON CONDITIONS					
4/4/2015 11:49	L1	15-094-0141	952	W FREMONT RD @ BURKE RD	INFORMATION GIVEN
PHONE THE OFFICE					
3/30/2015 14:14	L4	15-089-0251	1021	71B6	COMPLETE
4/2/2015 8:02	L2	15-092-0043	1021	71L1	COMPLETE

DATE/TIME	BEAT	EVENT NUMBER	DTYPE	LOCATION	INFORMATION
4/3/2015 22:17	L1	15-093-0492	1021	81L1	COMPLETE
ALARM CALLS					
3/30/2015 16:51	L2	15-089-0317	1033A	SUMMERHILL AV @ MAGDALENA RD	FALSE ALARM
3/31/2015 20:11	L3	15-090-0414	1033A	ARASTRADERO RD @ LIDDICOAT DR	FALSE ALARM
4/1/2015 7:02	L1	15-091-0036	1033A	ARASTRADERO RD @ CABALLO LN	FALSE ALARM
4/1/2015 10:23	L3	15-091-0128	1033A	DEZAHARA WY @ TAAFFE RD	FALSE ALARM
4/1/2015 20:01	L3	15-091-0404	1033S	MATADERO CREEK LN @ MATADERO CREEK CT	FALSE ALARM
4/2/2015 9:08	L1	15-092-0069	1033A	ROBLE VENENO LN @ CONCEPCION RD	FALSE ALARM
4/3/2015 9:33	L1	15-093-0099	1033A	ESPERANZA DR @ CONCEPCION RD	FALSE ALARM
4/3/2015 13:15	L1	15-093-0243	1033A	ORTEGA DR @ ST FRANCIS DR	FALSE ALARM
4/4/2015 13:29	L1	15-094-0188	1033A	W SUNSET DR @ BURKE RD	FALSE ALARM
4/4/2015 13:45	L1	15-094-0197	1033A	LA PALOMA RD @ TODD LN	FALSE ALARM
4/4/2015 18:17	L3	15-094-0303	1033A	ELENA RD @ GIGLI CT	FALSE ALARM
4/5/2015 2:20	L1	15-095-0045	1033A	LA PALOMA RD @ TODD LN	FALSE ALARM
MEET WITH CITIZEN					
3/31/2015 9:21	L1	15-090-0106	1062	ROBLEDA RD @ W FREMONT RD	COMPLETE
SUSPICIOUS PERSONS					
3/30/2015 14:41	L4	15-089-0265	1066	BASSETT LN @ RHUS RIDGE RD	NO REPORT
4/1/2015 17:21	L1	15-091-0337	1066	DONELSON PL @ W FREMONT RD	INFORMATION GIVEN
ANIMAL COMPLAINT					
4/5/2015 18:43	L5	15-095-0324	1091	MAGDALENA AV @ RAVENSBURY AV	INFO FROM LOS ALTOS PD
PEDESTRIAN STOP					
4/2/2015 10:04	L1	15-092-0085	1095	ARASTRADERO RD @ W FREMONT RD	CITATION ISSUED
ABANDONED VEHICLE					
4/1/2015 14:18	L1	15-091-0249	1124	BURKE RD @ W FREMONT RD	MARKED FOR TOW

DATE/TIME	BEAT	EVENT NUMBER	DTYPE	LOCATION	INFORMATION
TRAFFIC HAZARD					
4/1/2015 14:10	L3	15-091-0244	1125	ARASTRADERO RD @ HY 280	INFORMATION GIVEN
SUSPICIOUS VEHICLES					
3/31/2015 7:11	L3	15-090-0048	1154	ELENA RD @ NATOMA RD	INFORMATION GIVEN
4/1/2015 11:11	L4	15-091-0155	1154	MOODY RD @ TANGLEWOOD LN	FIELD INTERVIEW
4/2/2015 12:38	L1	15-092-0140	1154	ALTADENA DR @ MANUELLA RD	NO REPORT
4/2/2015 23:20	L4	15-092-0405	1154	PADRE CT @ ALTAMONT RD	NO REPORT
4/3/2015 21:09	L4	15-093-0473	1154	DEER SPRINGS WY @ BYRNE PARK LN	NO REPORT
4/5/2015 18:40	L1	15-095-0322	1154	O KEEFE LN @ VISTA SERENA	NO REPORT
TRAFFIC COLLISION					
3/30/2015 17:24	L3	15-089-0331	1182	PAGE MILL RD @ CHRISTOPHERS LN	INFO EXCHANGED
VEHICLE STOPS					
3/31/2015 9:23	L1	15-090-0108	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
3/31/2015 10:03	L1	15-090-0131	1195	EL MONTE RD @ O KEEFE LN	CITATION ISSUED
3/31/2015 10:24	L1	15-090-0142	1195	EL MONTE RD @ O KEEFE LN	CITATION ISSUED
3/31/2015 10:27	L1	15-090-0144	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
3/31/2015 10:43	L1	15-090-0152	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
3/31/2015 10:52	L1	15-090-0162	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
3/31/2015 12:15	L3	15-090-0207	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
3/31/2015 12:35	L3	15-090-0218	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
3/31/2015 13:49	L1	15-090-0252	1195	W FREMONT RD @ SEVEN ACRES LN	CITATION ISSUED
4/1/2015 9:28	L3	15-091-0111	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED
4/1/2015 12:43	L5	15-091-0202	1195	STONEBROOK DR @ EL MONTE RD	CITATION ISSUED
4/1/2015 13:09	L2	15-091-0216	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
4/1/2015 13:28	L2	15-091-0224	1195	MAGDALENA AV @ SUMMERHILL AV	WARNING ISSUED
4/1/2015 14:23	L3	15-091-0255	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED
4/2/2015 13:11	L1	15-092-0151	1195	W FREMONT RD @ LA PALOMA RD	CITATION ISSUED

DATE/TIME	BEAT	EVENT NUMBER	DTYPE	LOCATION	INFORMATION
4/2/2015 13:35	L1	15-092-0158	1195	DONELSON PL @ W FREMONT RD	CITATION ISSUED
4/3/2015 10:56	L1	15-093-0158	1195	FOOTHILL EX @ MAIN ST	CITATION ISSUED
4/3/2015 14:33	L1	15-093-0276	1195	W FREMONT RD @ W EDITH AV	CITATION ISSUED
4/3/2015 14:51	L1	15-093-0283	1195	W EDITH AV @ W FREMONT RD	CITATION ISSUED
4/4/2015 15:08	L1	15-094-0214	1195	ARASTRADERO RD @ PURISSIMA RD	WARNING ISSUED
4/4/2015 15:14	L3	15-094-0218	1195	PAGE MILL RD @ ARASTRADERO RD	WARNING ISSUED
4/4/2015 15:23	L3	15-094-0225	1195	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
4/5/2015 11:20	L3	15-095-0164	1195	ARASTRADERO RD @ TWIN OAKS CT	WARNING ISSUED
4/5/2015 11:35	L1	15-095-0171	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED
HIT & RUN (PROPERTY DAMAGE ONLY)					
3/30/2015 16:55	L1	15-089-0320	20002	FY 280 @ EL MONTE RD	INFORMATION GIVEN
3/31/2015 20:06	L5	15-090-0413	20002	CAMINO HERMOSO @ MAGDALENA RD	NO REPORT
4/2/2015 14:01	L2	15-092-0170	20002	HILLTOP DR @ BARLEY HILL RD	NO REPORT
4/3/2015 10:33	L4	15-093-0136	20002	PAGE MILL RD @ MOODY RD	INFO TO CHP
9-1-1 ABANDONED CALLS					
3/30/2015 2:40	L4	15-089-0025	911CEL	ADOBE LN @ TEPA WY	9-1-1 ABANDONED
4/1/2015 12:59	L3	15-091-0207	911CEL	DUVAL WY @ ROBLEDA RD	ACCIDENTAL
4/2/2015 8:37	L4	15-092-0055	911ABN	ALTAMONT RD @ CORBETTA LN	9-1-1 ABANDONED
4/3/2015 7:36	L4	15-093-0054	911CEL	ALTAMONT LN @ SILENT HILLS LN	9-1-1 ABANDONED
4/3/2015 21:10	L1	15-093-0474	911CEL	NASH RD @ UNIVERSITY AV	INFO TO LOS ALTOS PD
4/3/2015 21:14	L1	15-093-0476	911CEL	NASH RD @ UNIVERSITY AV	INFO TO LOS ALTOS PD
PUBLIC SAFETY ASSISTANCE					
4/4/2015 15:29	L1	15-094-0233	AID	MIRANDA AV @ ARASTRADERO RD	COMPLETE
FOLLOW UP					
4/3/2015 10:10	L3	15-093-0117	FU	PASEO DEL ROBLE CT @ PASEO DEL ROBLE	COMPLETE
INFORMATION ONLY					

DATE/TIME	BEAT	EVENT NUMBER	DTYPE	LOCATION	INFORMATION
3/30/2015 7:53	L3	15-089-0069	INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
3/30/2015 16:54	L1	15-089-0319	INFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN
3/31/2015 13:36	L4	15-090-0245	INFO	DEER SPRINGS WY @ BYRNE PARK LN	INFORMATION GIVEN
3/31/2015 19:00	L3	15-090-0390	INFO	VIA VENTANA @ BRIONES WY	INFORMATION GIVEN
4/2/2015 8:37	L4	15-092-0056	INFO	ALTAMONT RD @ CORBETTA LN	INFORMATION GIVEN
4/3/2015 22:44	L5	15-093-0499	INFO	MAGDALENA RD @ BLANDOR WY	INFORMATION GIVEN
4/4/2015 15:39	L3	15-094-0241	INFO	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
4/5/2015 12:31	L1	15-095-0190	INFO	W FREMONT RD @ EDITH RD	INFORMATION GIVEN
REPORT ON SCAM					
3/30/2015 14:09	L1	15-089-0248	PHISH	ROBLEDA RD @ W FREMONT RD	INFORMATION GIVEN
SPECIAL ASSIGNMENT					
3/31/2015 19:26	L1	15-090-0403	SA	H TOWN HALL/ W FREMONT RD @ CONCEPCION F	COMPLETE
SUSPICIOUS CIRCUMSTANCES					
4/3/2015 19:07	L5	15-093-0429	SUSCIR	DAWSON DR @ REBECCA LN	INFORMATION GIVEN
4/3/2015 20:38	L1	15-093-0462	SUSCIR	DEERFIELD DR @ BURKE RD	NO REPORT
VEHICLE FIRE (NOT ENDANGERING A STRUCTURE)					
3/30/2015 14:18	L1	15-089-0253	1124	CAMINO MEDIO LN @ VISCAINO RD	ASSISTANCE PROVIDED
WELFARE CHECK					
4/1/2015 9:40	L6	15-091-0116	WELCK	ROLLY RD @ KENBAR RD	COMPLETE



BE COYOTE AWARE

Coyotes are common throughout North America, including in urban areas. You may see and hear them more during mating season (Dec-Feb) and when juveniles are dispersing from family groups (Sept-Nov). These facts and safety tips will help increase comfort and decrease conflicts when living or recreating near America's native "Song Dog".

FACTS

- Coyotes are members of the dog family; they are curious, adaptable, and learn quickly.
- Coyotes often mate for life, are devoted parents, and are highly communicative (barks, yips, howls).
- Coyotes weigh 18-35 pounds in the West and 30-60 pounds in the East.
- Coyotes may be more protective of dens/territories during pup rearing (April-Aug).
- Coyotes eat large numbers of rodents and rabbits, as well as fruit, vegetation, insects and carrion. They help keep ecosystems vital, healthy and clean.
- Coyotes are naturally wary of people but can habituate to our presence and the reliable food sources that we provide.

SAFETY

- **DON'T FEED COYOTES.** Their life and your safety depend on coyotes remaining wild and naturally wary of people.
- Remove attractants; pick up trash, secure garbage, and feed pets inside. Don't leave food or pets outside at night.
- Walk dogs on leashes, especially during pup rearing season (April-Aug). Pick up your small dog if you see a coyote and don't let pets roam.
- If approached, don't run. Wave arms, make noise and walk toward the coyote until he retreats. Be "Big, Bad and Loud."
- Avoid areas where coyotes may be denning or feeding/hiding pups.
- Appreciate coyotes from a distance. Share this information with family and friends.



PROJECTCOYOTE.ORG




**DOGS
MUST BE
ON LEASH**
MUNICIPAL CODE 6-1.409









**DOGS
MUST BE
ON LEASH**

MUNICIPAL CODE 6-1.499



BE COYOTE AWARE

COYOTES ARE COMMON IN THE COUNTRY AND CAN BE DANGEROUS TO HUMANS AND DOMESTIC ANIMALS. ALWAYS BE AWARE OF YOUR SURROUNDINGS AND TAKE PREVENTIVE MEASURES TO PROTECT YOURSELF AND YOUR ANIMALS.

FOR MORE INFORMATION, VISIT WWW.COYOTEAWARE.COM



**KEEP GATE CLOSED
AT ALL TIMES**

**PASS AT YOUR OWN RISK.
YOU ASSUME THAT RISK,
WHETHER KNOWN OR
UNKNOWN IN THE
PRESENCE OF HORSES.**

