



Town Manager's Report for April 13 - 17, 2015

Items to report on this week include the following:

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in red text note changes in project status from last week.

The City Manager and City Engineer met with County transportation planners this week in San Jose to discuss the status of the **Page Mill Road Corridor Study**. The County planners are doing some additional analysis based on LAH City Council and resident comments and will be prepared to present at the June City Council meeting.

In response to neighbor concerns over a **proposed K-8 private school** to be located at **380 Magdalena Road** in the County unincorporated area, Town staff prepared the attached letter citing deficiencies in the County's parking, on-site circulation and traffic impact analysis for the project. In addition to the attached comment letter, more information on this project can be found at the County website link:

<http://www.sccgov.org/sites/planning/PermitsDevelopment/EnvironmentalProtection/ActiveDocuments/Pages/ActiveDocuments.aspx>

Planning Director **Suzanne Avila** will be out of the office this week (April 13-17). Please contact Planning Consultant Steve Padovan with any questions on the Housing Element update. General planning questions or concerns can be directed to either Steve Padovan or Nicole Horvitz.

Public Safety Update:

The Sheriff's **weekly report** is attached.

Administrative Services Update:

The **Administrative Services Department** focused a majority of its resources on developing the base budget for 2015-16. This includes consulting internal staff and outside resources in forecasting revenue and expenditures for all funds. Staff also assisted the Parks & Recreation Department in posting the 2015 Internship Program positions on CalOpps.org and scheduled interviews with interested candidates for the Temporary Part-Time Accounting Clerk/Technician.

The City Manager attended a meeting in Sacramento yesterday with State Department of Finance Staff and Senator Jim Beall to discuss the **TEA/ ERAF inequity** that **effects** only 4 cities in California including **Los Altos Hills**, Saratoga, Cupertino and Monte Sereno. Representatives from Saratoga were also present at the meeting. The Department of Finance Staff were surprisingly knowledgeable of the issue and the history of how it all started. There was no disputing of the facts. They said they were taking a comprehensive look at issues concerning ERAF adjustments. However, they were non-committal in terms of any near term solution to our problem. The next step is outreach to the Governor who could have

this issue resolved in relatively short order. The Mayor is working on that. Resolution of this issue would result in the Town receiving approximately \$250,000 in additional annual property tax revenue that currently goes to the State.

Parks and Recreation Update:

The 2nd Annual **Gardner Bullis Grizzly 5K Run** was approved with conditions and will take place at **Saturday, April 18th 9:00am** on the Gardner property and surrounding pathways.

Attached please find the March progress report from Jensen Landscape, maintenance contractor for **Purissima Park**.

No Limits, A Challenge to Creativity, Juried Art Exhibit by Santa Clara Valley Watercolor Society will take place at Town Hall **Sunday, April 19th** from 2:00-5:00pm. Live jazz, children's art activities and gourmet food and wine.

Earth Day Clean-ups began last weekend with Pack 78 Scouts photo attached. Clean-ups will continue next week with BCS and Gardner Bullis.

Earth Day Celebration will be happening Sunday, April 26th from 1:00-4:00pm. Event promotion has included the following: 5 event banners have been install around Town, email blast, Facebook, Twitter, Instagram, Town Website, grassroots posters, listed in the Town Crier this week listed two different mentions of the event, there is also an ad scheduled to run in next week's paper.

<http://www.losaltosonline.com/special-sections2/sections/go-green-section/49980->
<http://www.losaltosonline.com/news/sections/community/179-social-scenes/49995-rpqt-76>

The **14th Annual Pathways Run/Walk** happening Saturday, May 9th currently has more than 275 registrations. Public works staff finished the final touches on this year's trophies. The Pathways Run/Walk banner will be posted over Main Street in Los Altos on Monday, April 20-Monday, May 4th.

18th Annual Town Picnic will be held on Sunday, June 7th from 1:00-4:30pm at Purissima Park. Staff is working with the Community Relations Committee and designer to finalize the invite which will be mailed in May.

The Town **Earth Day** Event will be held Sunday, **April 26th** from 1:00-4:00pm at Westwind Community Barn.

The **Pathways Run/Walk** is happening Saturday, May 9th currently has more than 265 registrations. Staff has been working on confirming sponsors for this year's event. The current list of sponsors can be found at the following link: <http://lahpathwaysrun.org/sponsors/>

If you have any questions or comments feel free to e-mail or call.

Carl

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(1-9-15) County and Town staff to meet end of January to continue discussions. (1-16-15) County working on recommendations for Park n Ride, East side of I-280 and West side of I-280. (1-23-15) Staff met with County to discuss progress. County preparing to complete their proposal for the interchange and Page Mill/Oregon expressway. County staff to provide update to Council at the February meeting. (1-28-15) Staff provided update to Traffic Safety Committee on the roundabout plan that County is refining and notified the committee that the County will present an update at the February Council meeting. (2-6-15) Staff attended meeting with County and Caltrans staff to discuss roundabout concept. Caltrans is concerned about timing of project. Caltrans is looking to see if there are any other interim measures that they can consider to address their safety concerns. Caltrans also provided comments on the traffic modeling done by the County's consultant. Consultant will review traffic model as requested by Caltrans staff. (2-13-15) County staff provided update at the February City Council meeting date. County staff to return in March to present proposed final concept plan. (2-27-15) Staff working with County staff on March presentation to City Council. (3-5-15) County presentation may be postponed to the April Council meeting. (3-20-15) County staff will present the updated plan of the Page Mill/I-280 interchange at the April Council meeting. County proposing traffic signal at Page Mill and Coyote Hill. (4-10-15) Town staff meeting with County staff to discuss upcoming Council presentation. (4-17-15) Town staff met with County staff and County requested to move their presentation to the June meeting as they need more time to address comments raised by the Town and members of the public.</p>

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Tasks	Project Name	Latest Status
2	El Monte Road Rehabilitation Project	<p>(8-29-14) Consultant working on design and CalTrans paperwork. Field review scheduled with CalTrans for September 19, 2014. (9-4-14) Staff and consultant working on environmental documents for CalTrans staff. (9-11-14) Field Review package sent to Caltrans for review. (9-19-14) Field review by CalTrans staff was conducted. Staff and consultant working on Caltrans paperwork. (11-6-14) E-76 package has been submitted to Caltrans. Documents being reviewed by Caltrans staff. (11-21-14) Caltrans has new requirement for a Quality Assurance Plan (QAP). Consultants working on revising the QAP. (12-5-14) Consultants working on additional technical memos required by Caltrans. (12-12-14) Caltrans reviewing documents. (12-19-14) Town received Caltrans NEPA-Categorical Exemption approval on 12-18-14. (1-9-15) Caltrans reviewing encroachment permit application. (1-16-15) Staff is clarifying some deadlines and escalating the encroachment permit issue to the Caltrans Encroachment Permit Office Chief. (1-23-15) Caltrans had comments on the E76 paperwork and Town consultants made revisions and resubmitted. (1-28-15) Caltrans local assistance forwarded the E76 request to Caltrans headquarters for approval. (2-6-15) Caltrans has more comments on paperwork. Town staff and consultant made necessary revisions and resubmitted to Caltrans for review. (2-13-15) E76 approval has been received from Caltrans. Project to be advertised end of February. Funds will need to be requested at the mid-year budget adjustment. (2-27-15) Project bid opening is scheduled for March 31. (3-5-15) Project has been advertised. (3-20-15) Project to be presented to Council at the March 31 meeting for award of contract. (4-3-15) Council authorized the award of construction contract. Staff confirming paperwork needed per Caltrans requirements. (4-10-15) Pre-construction meeting scheduled for 4/13. Staff reviewing bonds and insurance information from contractor. (4-17-15) Contractor working on project schedule for Town to review.</p>
3	Miranda Road Path	<p>(12-19-14) Residents on Miranda Road are organizing to propose that a continuous path be built on the east side of Miranda. Staff met with residents to discuss options and to walk the road to layout possible path route. Staff reviewing estimate for budgeting purposes. (1-16-15) Staff provided feedback to the resident on Miranda. They will be presenting to Pathway Committee. (1-23-15) Staff provided information to Pathway Committee chair. (1-28-15) Staff to contact neighbors to discuss proposal and obtain quotes for contract document preparation. (2-6-15) Staff working on getting proposals from consultants to prepare contract bid documents. (2-27-15) Staff received two proposals and will request award of contact at the March City Council meeting. (3-5-15) Neighborhood representative has been notified of the upcoming request to Council for contract award to prepare bid documents. (3-20-15) Staff working on agreement language with proposed consultant. (3-27-15) Staff preparing revised agreement for consultant to sign. Authorization to award contract to be presented to Council at the March 30, 2015 meeting. (4-3-15) Council authorized the award of design contract. Staff sent revised agreement to consultant for signature. (4-10-15) Staff in process of obtaining signatures on the agreement. (4-17-15) Staff scheduling kick off meeting with consultants.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation.
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-17) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
7	Sewer Operations	<p>(7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started work in Town. (9-11-14) Staff working on repair of pumps for dry-pit and emergency backup pumps. (10-17-14) Staff to meet with West Bay end of October to provide update on O&M. (11-21-14) West Bay performing cleaning and video work on problem areas based on historical data. Asset Management data from previous sewer contractor has been transferred to West Bay's asset management system. Draft report from consultant discussing sewer system being reviewed. (12-12-14) West Bay performing flushing and video work. They are concentrating on problem locations based on historical data and on lines that have not been cleaned for some time. West Bay has developed a hot spot list and will continue to adjust as more data is available. Staff still working out billing format, mapping, procedures, etc. with West Bay as is common with new contracts. Due to new permit requirement staff is working with a consultant through ABAG to update the Town's Overflow Emergency Response Plan (OERP) for the Sanitary Sewer Management Plan. Staff is reviewing the draft plan with West Bay and Regional Board staff to ensure compliance with new requirements. (12-19-14) West Bay provided minor comments on the draft OERP, staff working with consultant to finalize the document. (1-28-15) Staff discussing with West Bay a City Council update on sewer O&M status. (2-6-15) West Bay to provide update to Council at their March meeting. (2-19-15) The Town's OERP has been finalized. (3-20-15) Presentation of sewer Operation and Maintenance update will be made at the March 30 City Council meeting. (3-27-15) Staff working with West Bay to finalize their presentation to Council. (4-3-15) Presentation of O&M activities was provided at the March council meeting. December 2014 summary sheet is attached. January and February 2015 has not been approved. (4-10-15) Staff working with West Bay on O&M contract renewal.</p>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(10-17-14) Consultants are working on preliminary environmental work and expect to be completed by the end of October. After that, consultants will start taking a look at the initial project description and preliminary engineering studies. (11-14-14) Consultants completed the preliminary environmental work and is working on the preliminary design. Should have preliminary design completed by early December. (12-12-14) Consultants are a little behind schedule. Will try to catch up in the next few weeks. (12-19-14) Consultant provided preliminary design proposal and project description. Staff reviewing. (1-9-15) Staff provided comments and will set up conference call to discuss. (1-16-15) Staff discussed comments with consultant. Consultant will do some analysis and get back to staff. (2-6-15) Consultant submitted modified preliminary design for staff to review. (2-13-15) Staff provided comments to consultant. (2-27-15) Consultant prepared a Biological Assessment and the Wetlands Delineation Report. They are working on documents for permit applications to outside agencies. (3-5-15) Planning reviewing format for environmental document. (3-20-15) Format for environmental document is acceptable. Consultant will begin working on the CEQA documents. (3-27-15) Hydraulic analysis, Biological Assessment and the Wetlands Delineation Report have been completed. Consultants working on documents for permit application to regulatory agencies. (4-3-15) Consultant submitted project description for environmental document. Staff to review.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provide comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff. (9-11-14) Staff submitted letter to Los Altos in an attempt to get a response to complete the proposed amendment to the sewer agreement. (10-17-14) Los Altos staff is in discussion with Los Altos Hills staff. (11-14-14) Attorney reviewing proposed amendment language. (1-23-15) Revised proposed amendment sent to Los Altos Attorney for review. (1-28-15) Los Altos City attorney to get back to Town attorney. (2-13-15) Amendment to be presented for council approval in March or April. (3-20-15) Second amendment to be presented at the March 30 City Council for approval. (4-3-15) Second amendment was approved by Council at the March meeting.</p>
11	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
12	Annual Tree Inspection	<p>(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports. (9-4-14) Report has been finalized. Staff sending letters to property owner and getting proposals for work on Town properties. (9-26-14) Letters have been sent to property owners. Staff working with property owners to clarify requirements and locate trees. (10-31-14) Property owners have been cooperative in performing tree work. Many are getting assistance from the Fire District program. (11-14-14) Staff working on sending out a second round of notices to property owners with copy to fire district. (12-5-14) Staff met with fire district regarding dead pine trees and other at risk trees. Fire district requested Town staff to send letters out to property owners. Staff working on sending out additional letters. (12-12-14) Letters for dead pine trees have been sent with copies to the Fire District. (12-19-14) Tree removal letters have been received. Per discussion with residents, Fire district is providing assistance with the removals, however the district's contractor needs additional time to do the work. (1-9-15) Staff continuing to work with Fire District to verify which trees they can provide assistance.</p>
13	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
14	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting. (8-22-14) Council directed staff to proceed with the sign study. Staff to work with consultant to execute agreement. (8-29-14) Revised proposal received from consultant. Agreement to be signed. (9-4-14) Consultant proposed changes to the Town agreement, staff reviewing changes. (9-19-14) Revised agreement sent to consultant for signature. (10-3-14) Agreement has been executed, consultant working on schedule. (10-10-14) Staff working on getting requested information to consultant. (10-17-14) Kick off phone conference scheduled for week of Oct. 20th. Consultants reviewing existing Town documents. (10-24-14) Consultants will be collecting data in early November. (10-31-14) Data collection scheduled to begin on November 6, 2014. (11-6-14) Consultants have begun driving around town to collect data on existing signs. (11-14-14) Consultants completed the data collection of the existing signs in Town. Consultants working on creating the signage inventory and developing recommendations. (11-21-14) Consultant scheduled to submit draft report in December. (12-12-14) Conference call with consultant scheduled for week of 12/15 to discuss inventory and report format. (12-19-14) Staff reviewed sign inventory with consultant and discussed report format. Consultant working on report. (1-9-15) Draft report has been received. Staff setting up conference call with consultant to discuss comments. (1-16-15) Staff provided comments to consultant. Consultant to redo draft report with more details and specific recommendations and resubmit to Town. (1-23-15) Revised draft report scheduled to be submitted on February 2. (2-6-15) Revised draft report has been submitted. Staff reviewing. (2-13-15) Staff scheduling phone conference with consultant to discuss comments and timing of Council presentation. (2-19-15) Staff provided additional comments to consultant. Consultant to submit an updated copy in a week. Tentatively, consultant is to present their findings to the Council at their March meeting. (3-5-15) Revised report has been submitted. Consultant to present the report at the March 31st Council meeting. (4-3-15) Presentation provided to council at the March meeting. Council requested staff to develop a sign removal plan that includes obtaining neighborhood input and return to council for consideration. (4-10-15) Staff will provide verbal update to council at the April meeting. (4-17-15) Assistance will be needed from the Engineering intern.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
15	Anacapa/La Cresta Utility Undergrounding	<p>(1-16-15) Council approved agreement. Staff to execute agreement with consultant. (1-23-15) Agreement has been executed. Consultant working on a schedule. (1-28-15) Staff to set up kick off meeting with consultant and neighborhood representative. (2-6-15) Meeting with consultant and neighbors scheduled for 2/9/15. Consultants walked some areas with neighborhood representatives and are now working on developing the district boundary. (3-5-15) Neighborhood group provided update to the entire neighborhood. Staff provided electronic files to consultant for their use. (3-27-15) Consultants preparing drawing showing preliminary trench layout and the proposed substructures to replace the overhead facilities. (4-10-15) Consultant submitted preliminary estimate and trench layout plans. Staff sent to neighborhood representative for review. (4-17-15) Staff to meet with neighborhood representative on 4-24-15 to discuss information received from consultants.</p>
16	Engineering and Traffic Survey	<p>(7-25-14) Updated survey is required for continued use of radar enforcement on certain streets. Additional fund request to be presented to Council at the August 2014 meeting. (8-7-14) Staff working with consultant to clarify scope requirements. (8-22-14) Consultant working on completing the report. (8-29-14) Draft report being reviewed by Sheriff. (10-3-14) Sheriff provided comments on the draft report. Staff to work with consultant to address. (10-10-14) Consultant reviewing comments. (10-17-14) Staff working with consultants to finalize the report. (10-24-14) Consultant submitted revised draft final report. Staff to review draft final report. (11-14-14) New speed limits to be presented to Council for approval in January 2015. (1-16-15) Council approved traffic study setting speed limits. Staff to present to Traffic Safety Committee. (1-23-15) Staff to change speed limit signs and distribute approved report to Sheriff office. (1-28-15) Speed limit signs have been changed and finalized reports have been forwarded to the Sheriff office for their use. (2-6-15) Project completed.</p>
17	Sewer Rate Study	<p>(2-6-15) Agreement executed to complete a sewer rate study. Staff obtaining information for consultant to begin work. (2-13-15) Consultant to present sewer rate model to FIC on March 2. (2-27-15) Report to be presented to City Council at the March meeting. (3-5-15) Consultant provided a presentation of the rate model to the FIC. (3-20-15) Item to be presented at the March 30 City Council meeting. (3-27-15) Staff working with consultant to finalize presentation. (4-3-15) Council approved the mailing of notices for the rate increase and setting the public hearing. Council directed staff to conduct a public information meeting to answer questions about the rate increase. Notices have been sent and the Public Hearing date is May 21, 2015. Information has also been put on the Town's website. (4-10-15) Public information meeting has been scheduled for April 30, 2015. Notices have been sent. (4-17-15) Staff working on additional information handout for meeting and website.</p>

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Tasks	Project Name	<u>Latest Status</u>
18	Emergency communication antenna	(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.
19	Long Range Trash Management Plan	(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.
20	Open Space Stewardship	(9-26-14) Second quarterly meeting went well. Acterra gearing up to begin revegetation of one area. (10-3-14) Staff provided vehicle access to Acterra for upcoming replanting work in Byrne Preserve. (10-10-14) Byrne Brigade volunteer workdays are starting up again in October. There is a free workshop on Sunday, October 19 on oak health and management of SOD (Sudden Oak Death). The workshop will take place at Foothills Park. Acterra is offering free educational field trips at Byrne Preserve for local school groups. (10-31-14) Staff meet with Acterra and Torie of Westwind Barn to discuss barn operations and preserve restoration. (11-6-14) Acterra will be holding a nature walk in Byrne Preserve on Sunday Nov. 16 from 9:30am to 11:30am. (11-14-14) Acterra will be holding a Fall Nature Hike - Sunday, November 16, 9:30-11:30 a.m. and Byrne Brigade - Thursday, November 13, 9:30 - noon. They will also be working on a small storage shed to be located in Byrne Preserve. (12-5-14) This month Acterra will be holding field trips with students from Gardner Bullis and Bullis Charter schools to Byrne Preserve and they will help with installing new native plants as well as doing some nature activities. (12-12-14) Next quarterly meeting with Acterra scheduled for week of January 5th. (12-19-14) Acterra working on revegetation area. (1-9-15) Quarterly meeting was held discussing progress made and upcoming work to be done. Acterra has completed approximately 75% of their scope of work. (1-23-15) Shed for hand tool storage has been installed for Acterra use. (2-6-15) Acterra and Open Space Committee to provide update to City Council at the February meeting. (2-19-15) Staff met with Rodger and Sue of Open Space Committee to discuss a new invasive plant (Bermuda Buttercup) found in the Town and how to make a budget request for a conservation grazing advisor. Staff provided feedbacks on the different ways to educate the residents to control the growth of this plant. Staff advised that the committee to solicit a few fee proposals, pick one that would provide the require services, and hire an advisor through the Town's Committees/Commissions Funds.(2-27-15) Staff working with committee chair on funding needs. (3-5-15) Staff working with Acterra on new proposal for another year. (3-20-15) Agreement for year two with Acterra to be presented to council at the April meeting. (3-27-15) Staff working on agreement with Acterra for grant writing to SCVWD. (4-3-15) Agreements for year 2 stewardship and grant writing assistance have been sent to Acterra. (4-10-15) Agreement for grant writing in process of being executed. Staff to present second year stewardship agreement with Acterra at the April meeting for Council consideration. (4-17-15) Acterra waiting for SCVWD call for project to submit request for grants.

Last Updated on 4/17/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
21	Impact Fee Studies	(7-19-13) Staff working on amendment for consultant to perform impact fee study for Pathway, Park n Rec, and Storm Drain Fees. (9-6-13) Draft reports from consultant scheduled to be submitted mid September. (3-13-14) Staff working to schedule a meeting with the consultant. (3-21-14) Phone conference scheduled for March 25th. (3-28-14) Staff conducted phone conference with Wildan. Wildan to provide list of requested items for them to begin work in early April. (4-18-14) Staff to gather information for consultant.
22		
23	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway. (8-22-14) Staff reviewed draft report and provided comments to consultant. Consultant working on finalizing the report. (10-10-14) Draft final report has been submitted to staff for review. (10-24-14) Project has been completed. Staff to post new report on Town's website. (10-31-14) Report has been posted on Town's website. (11-14-14) Town's pavement management certification has been renewed with MTC.
24	Town Cupola Restoration	(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola.
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans.

Last Updated on 4/17/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
26	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved. (11-21-14) Staff will consider in future budgets based on priority and staffing. (12/12/14) Staff inspected the channel during the rains on 12/11 and the channel has sufficient capacity to prevent overtopping. (3-27-15) Adjacent property owner may be interested in assisting with the project. (4-3-15) Staff in communication with adjacent property owner regarding scope of work for a possible joint project. (4-10-15) Adjacent property owner is interested in a joint project with the Town to improve the aesthetics of the channel work. Staff will proposed funding in the upcoming budget cycle. (4-17-15) Property owner contacting consultants to work on the project. Staff will propose budget in the upcoming budget cycle.
28	VTA TAC Meetings	(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program. (10-10-14) Selection of new chair and vice-chair is in process. No agency in Santa Clara County received the State ATP grant and only one in Santa Clara County got approval for the regional ATP grant. (1-16-15) MTC reported that the deadline for the housing element certification has been extended to 5/31/2015 and the deadline for circulation element adoption (to meet Complete Street Act of 2008) to 1/31/2016. VTA is also preparing to start the Light Rail Enhancement Program that will analyze a number of light rail projects that focus on increase the speed of the entire system. The rail lines to be studied are in downtown San Jose, connections to the future BART Milpitas Station, and Downtown Mountain View. Caltrans is preparing to launch a Caltrans Encroachment Permit Workshop to assist the local agencies to better understand the permitting process. The tentative date of this workshop is 3/19/2015. (2-6-15) Next VTA TAC meeting scheduled for 2-12-15. (4-17-15) Staff attended the April 9th TAC meeting. VTA staff reminded the committee that local Housing Element needed to be approved by May 31, 2015 to be eligible for grant funds.

Last Updated on 4/17/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
29	2015 Sewer rehabilitation project	(3-20-15) Bids were received from 2 contractors. Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. Council requested staff to get input from Town's sewer consultant regarding the bids received and reasonableness of the Town moving forward with the award of the contract to the low bidder. Staff provided information to the Town's sewer consultant for review. (4-10-15) Staff to issue award letter to contractor. (4-17-15) Award letter has been issued. Staff waiting for bonds and insurance.
30		
31	Gardner Bullis Crosswalk study	(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway. (9-26-14) Curb ramps installation completed. Need custom application for lighted signs to be visible from Fremont Pines Lane. Funding authorization to be requested at the October council meeting. (10-17-14) Council approved the funding to install the lighted crosswalk signs. (11-6-14) Agreement being executed with contractor. (12-19-14) Work is scheduled to be completed by the end of February. (2-13-15) Contractor waiting for material delivery. Foundation work has been completed. (2-27-15) The signs are in transit and expected to arrive mid next week. Staff is working with the contractor to see if they can intercept the delivery earlier in order to install ASAP. (3-5-15) Installation has been completed. Staff and contractor verifying delivered components. Some further adjustments may be needed. (3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk.
32	2014-2 Road Rehabilitation Project	(8-29-14) Staff working on second road rehabilitation project. Design being done in-house. (11-21-14) Staff reviewing Pavement Management report for roads to be included. Updated pavement manager report includes new public roads previously thought to be private. (12-19-14) Tentative schedule is to advertise the project in February 2015 with construction to begin in April/May. (1-9-15) Staff working on design of project and putting bid package together. (1-16-15) Project to be advertised end of January. (1-28-15) Staff working on an amendment for issuance. (2-6-15) Bid opening scheduled for March 3, 2015. (2-27-15) Item to be presented to Council at their March meeting for award of contract. (3-5-15) Bids were received from 7 contractors. Staff reviewing bids and will present to Council at the March meeting. (3-20-15) Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. (4-10-15) Staff waiting for bonds and insurance from contractor. (4-17-15) Staff to set up pre-construction meeting.

Last Updated on 4/17/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
33	La Cresta Sewer Project	(10-31-14) The proposed project includes about 316 feet of 8" pipe and three manholes with depths ranging from 7 feet to 18 feet. (11-21-14) Permits have been issued. Construction to begin soon. (3-5-15) Staff coordinating with inspector to begin work on this project. (3-20-15) Construction in progress.
34	Ginny Lane	(10-31-14) The City Council approved this project and approved the future users that would be subject to a reimbursement agreement on 11/5/2013. The proposed project is between 26432 Ginny Lane and 26481 Purissima Road. The proposed sewer sleeve is a 631 linear feet of 12" PVC pipe with nine 1.5-inch pressure lines to be installed. This project was on hold for some time as applicant was not ready to start. (11-6-14) Applicant to pull permit and pay fees. (1-16-15) Staff issued an encroachment permit on 1-15-2015. Construction is tentatively to start in two weeks. (1-23-15) Pre-construction meeting held, project to begin week of January 26th. (1-28-15) Project in construction. (2-27-15) Project substantially complete. (4-3-15) Construction is complete. As-built documents need to be submitted to Town for review and approval.

From: [Gary Waldeck](mailto:Gary.Waldeck@losaltoshills.ca.gov)
To: [Carl Cahill](mailto:Carl.Cahill@losaltoshills.ca.gov)
Subject: Fwd: Traffic Issue and Magdalena Ave
Date: Sunday, April 12, 2015 3:52:58 PM

Carl
Do you know someone in the County Office that should see this message?
If so, please forward to that contact and too, please copy me and the other Council Members.
Thank you
Gary

Gary Waldeck
GCWaldeck@gmail.com
(650) 739-8823

Brevity, Typos and Incorrect Words! are courtesy of this iPhone's AutoCorrect feature

Begin forwarded message:

Resent-From: <gcwaldeck@losaltoshills.ca.gov>
From: Richard Irvine [REDACTED]
Date: April 12, 2015 at 3:32:24 PM PDT
To: <findrichlarsen@gmail.com>, <gcwaldeck@losaltoshills.ca.gov>
Subject: Traffic Issue and Magdalena Ave

Gentlemen

Something the Town of Los Altos Hills might want to be aware of ...

We live next door to the Church of the Redeemer on Magdalena. The church is petitioning the county to build a 17,000+ sq ft Fellowship Hall /K thru 8 school. The traffic, going to and from Hwy 280 and the Hills has significantly increased with the upswing in the economy and the shifting of the traffic load moving from the backups at El Monte to Magdalena. The neighborhood feels that there will be an significant negative impact on traffic and safety if this project is approved

The note below, that we have sent the county, sums up the our concerns . You can reference the web site for the Initial Study/Environmental Checklist Evaluation for the County..... Page 25 reviews the specifics of the projects impact on traffic

http://www.sccgov.org/sites/planning/PermitsDevelopment/EnvironmentalProtection/ActiveDocuments/Documents/671_JS.pdf

Appreciate you taking some time to look at this. The intent here is to give you a heads up on a potential traffic /safety issue to the Hills

Rich Irvine
LAHFD CERT

From: Gail Irvine [REDACTED]
Date: April 12, 2015 at 8:25:01 AM PDT
To: "Admin@CountyRoads.org" <Admin@CountyRoads.org>
Subject: Old Traffic Study on Magdalena

Good morning

I am writing to you in regard to the proposed change of use permit for the Church of the Redeemer on Magdalena at I 280 in Unincorporated Los Altos. The church is proposing to open a pre K-8 school at this site. The traffic study ,evaluating increased cars on Magdalena , is based on 2003 and 2010 traffic studies. The neighbors who live on Magdalena or drive on Magdalena to and from work are very aware the traffic is greatly increased since this study. The congestion now being studied at El Monte and Foothill has generated cars opting to come down Magdalena rather than go though the congestion there. We , who live in this area requests that another traffic study be done to more accurately reflect the true number of cars coming up and down our street !

If you are not the appropriate person to deal with this could you please forward it to who would be able to address this issue.

Thank you
Gail Irvine



LOS ALTOS HILLS



CALIFORNIA

April 17, 2015

Colleen Tsuchimoto, Planner
Santa Clara County Planning Office
70 W. Hedding St., E. Wing, 7th Floor
San Jose, CA 95110

Subject: Los Altos Antiochian Orthodox Church of the Holy Redeemer - Use Permit
Modification
380 Magdalena Ave, Los Altos
File #: 671-14-70-12A-12G-12EA-14P

Dear Ms. Tsuchimoto:

It has been brought to the attention of the Town that a project application is under review by the County for a new private K-8 school to be located at 380 Magdalena Avenue. A single family residential neighborhood in Los Altos Hills is directly across the street from the project site. The County permitting process includes modification to an existing Use Permit to add a new two (2) story 17,634 square foot hall for kindergarten to 8th grade school and Sunday school classrooms, administrative offices, fellowship hall, and a kitchen to the Los Altos Antiochian Orthodox Church of the Holy Redeemer.

Concerns have been raised by Town residents adjacent to the project including, but not limited to, the following:

- Increased traffic;
- Onsite parking may not be adequate; and
- The removal of existing trees which provide landscape mitigation

The Town Planning Department and consulting traffic engineer, Hexagon Transportation Consultants, Inc., performed a review of the Initial Study dated March 30, 2015 prepared by Santa Clara County and the referenced traffic study dated March 5, 2003 conducted by Pang Engineers, Inc. Our conclusion is that the County's traffic impact analysis conducted for this project is inadequate for the following reasons:

- It is inappropriate to assume that a K-8 school will have the same trip generation and drop-off/pick-up operations as a daycare; and
- It is incorrect to assume that traffic has not changed since 2010

26379 Fremont Road
Los Altos Hills
California 94022
650 / 941 - 7222
Fax 650/941-3160

380 Magdalena Ave, Los Altos

April 17, 2015

2 | Page

The Town of Los Altos Hills is requesting that the County conduct a proper traffic study at this time to thoroughly analyze potential traffic impacts caused by the proposed project and not rely on an out-of-date study conducted for a different project (please see enclosed comments/recommendations).

Sincerely,

A handwritten signature in black ink, appearing to read "Carl Cahill". The signature is written in a cursive, flowing style.

Carl Cahill, AICP
City Manager
Town of Los Altos Hills

Enclosure: Comments/recommendations prepared by Town of Los Altos Hills consulting engineers, Hexagon Transportation Consultants, Inc. dated April 16, 2015

Cc: Suzanne Avila, Town of Los Altos Hills Planning Director
Richard Chiu, Town of Los Altos Hills City Engineer



HEXAGON TRANSPORTATION CONSULTANTS, INC.

April 16, 2015

Mr. Richard Chiu
Town of Los Altos Hills
26379 Fremont Road
Los Altos Hills, CA 94022

RE: *Comments on the Initial Study for Church of the Redeemer Proposed School*

Dear Mr. Chiu:

Hexagon Transportation Consultants, Inc. is pleased to submit these comments on the environmental initial study (IS) prepared for the proposed addition of a K-8 school at the Church of the Redeemer, 380 Magdalena Avenue in Los Altos. A traffic study was completed in 2003 when the Church rebuilt following an arson fire, obtaining a use permit to add an 81-student daycare facility with 22 staff in addition to existing uses on the site. That study found that the daycare would produce insignificant impacts on the surrounding roadways. The daycare was never built. The IS is based on the 2003 traffic study and 2010 traffic levels on I-280 reported by Caltrans. Hexagon has reviewed both the IS and the 2003 study in order to determine the applicability of the analysis to the current K-8 school proposal.

Findings

Hexagon finds that the initial study is insufficient on two points. First, it is incorrect to assume that a K-8 school will have the same trip generation and drop-off/pick-up operations as a daycare. Second, it is incorrect to assume that traffic has not changed since 2010.

Trip Generation

The magnitude of traffic added to the roadway system by a particular project is estimated by multiplying the applicable trip generation rate by the size of the project. Trip generation rates come from empirical research that is compiled in the Institute of Transportation Engineers (ITE) manual entitled *Trip Generation, 9th Edition, 2012*. The manual includes trip generation rates for both daycare and school uses. The previously studied daycare is represented by the Day Care Center category (land use code 565), while the proposed K-8 school would be represented by the Private School (K-8) category (land use code 534). The students at Day Care Centers tend to be primarily preschool age with optional after-school programs, while students at Private Schools (K-8) are school-age children. The peak hours for these uses are also different, with the Private School (K-8) PM peak falling earlier in the afternoon than Day Center Centers. The initial study should have used the correct land use code to assess trip generation of the proposed school.

Drop-Off and Pick-Up Operations

Since Day Care Centers and Private Schools (K-8) primarily serve students of different ages, their drop-off and pick-up operations are noticeably different. Daycare centers typically allow parents to drop off and pick up children at any time, thereby spreading traffic over several hours. Schools have set start and end times, so traffic is very concentrated in a short period of time – usually about 15 minutes before and after school.

Parents of preschool-age children tend to park and walk their children inside at drop-off, and sign them out inside at pick-up. A daycare center would require a significant number of parking spaces to accommodate parents parking. By contrast, parents of school-age children more often drop their children off in a designated passenger loading zone, and generally wait for their children at the same loading zone in the afternoon. A school would require a designated loading zone of sufficient size to insure no back-ups onto the street. The passenger loading zone should be part of the parking lot for the school, or otherwise allow parents to completely pull out of the stream of traffic while waiting. The initial study should have addressed this requirement when assessing the circulation and mobility at the proposed school site.



Mr. Richard Chiu

April 16, 2015

Page 2 of 2

Traffic Levels

The initial study includes certain assumptions about traffic levels which are problematic in multiple ways. The prior traffic study was conducted in 2003, 12 years before the IS. The IS then compares 2010 traffic levels on I-280 to 2003 traffic on the same segment, in order to establish that traffic levels are now lower in the study area. This conclusion neglects regional trends between 2010 and today. Since 2010 traffic levels have been steadily climbing. As of 2014, traffic has generally surpassed 2003 levels and has continued to growth into 2015. The initial study should have conducted new counts to determine actual traffic volumes on Magdalena Avenue at critical intersections near the project.

Recommendations

A more thorough traffic study should be conducted for the proposed project, rather than relying on a very out-of-date study conducted for a different project at the same site. At minimum, the study should evaluate level of service and operations at the following three intersections:

- Magdalena Avenue & Foothill Expressway
- Magdalena Avenue & I-280 Northbound ramps
- Magdalena Avenue & I-290 Southbound ramps/Eastbrook Avenue

The traffic study should include new morning and afternoon turning movement counts at the three study intersections, in order to evaluate existing conditions. Trip generation for the proposed project should be based on the correct land use for a K-8 school. Any pass-by trip reductions should be well justified. Background conditions including nearby approved projects should be evaluated, as well as future growth or cumulative conditions. Project trips should then be added to both existing and background conditions, and project impacts evaluated for background plus project conditions. The study should also evaluate site access and circulation at the site in more depth, with special consideration given to drop-off and pick-up operations for the school.

We appreciate the opportunity to provide these comments. If you have any questions please do not hesitate to call.

Sincerely,

HEXAGON TRANSPORTATION CONSULTANTS, INC.

Gary K. Black
President



Santa Clara County Office of the Sheriff
Weekly Activity Summary
4/6/2015 – 4/12/2015
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
4/6	L3	Injury Collision	Occurred at 10:29 AM at Arastradero Road and Page Mill Road.
4/7	L1	Identity Theft	On 4/7, the victim received notification that unknown suspect(s) used the victim's personal information to create a cellular phone service account for an unknown total loss. The victim lives in Los Altos Hills.
4/10	L5	Residential Burglary	At 3:07 AM, unknown suspect(s) entered the garage of a residence in the 11000 block of Hillpark Lane by smashing a garage door window. The suspect(s) took a road bicycle for a total loss of about \$5,000.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
LASER BEAM TO AIRCRAFT					
4/6/2015 21:53	L1	15-096-0480	247.5	FY 280 @ ALPINE RD	INFO TO SAN MATEO CO
4/10/2015 21:37	L2	15-100-0409	247.5	FY 280 @ MAGDALENA RD	NO REPORT
PHONE THE OFFICE					
4/8/2015 12:46	L1	15-098-0249	1021	71L1	COMPLETE
4/8/2015 13:21	L1	15-098-0264	1021	71L1	COMPLETE
ALARM CALLS					
4/6/2015 6:09	L1	15-096-0050	1033A	TEMPLETON PL @ W FREMONT RD	FALSE ALARM

4/6/2015 10:03	L3	15-096-0137	1033A	LUCERO LN @ NATOMA RD	FALSE ALARM
4/6/2015 10:07	L1	15-096-0144	1033A	ALTO VERDE LN @ CONCEPCION RD	FALSE ALARM
4/6/2015 10:25	L3	15-096-0161	1033A	MATADERO CREEK LN @ MATADERO CREEK CT	FALSE ALARM
4/6/2015 15:14	L1	15-096-0313	1033A	LA LANNE CT @ MIRANDA RD	FALSE ALARM
4/6/2015 21:41	L5	15-096-0477	1033A	MAGDALENA RD @ FRAMPTON CT	FALSE ALARM
4/7/2015 6:02	L5	15-097-0039	1033A	OAK PARK CT @ OAK KNOLL CL	FALSE ALARM
4/7/2015 11:50	L3	15-097-0173	1033A	LUCERO LN @ NATOMA RD	FALSE ALARM
4/7/2015 12:17	L3	15-097-0189	1033A	VIA VENTANA @ BRIONES WY	FALSE ALARM
4/7/2015 12:54	L3	15-097-0216	1033A	STORY HILL LN @ PAGE MILL RD	FALSE ALARM
4/8/2015 2:08	L1	15-098-0040	1033A	LA PALOMA RD @ TODD LN	FALSE ALARM
4/10/2015 0:09	L3	15-100-0004	1033A	MIR MIROU DR @ PASEO DEL ROBLE	FALSE ALARM
4/10/2015 1:34	L1	15-100-0033	1033A	W FREMONT RD @ BURKE RD	FALSE ALARM
4/10/2015 16:47	L1	15-100-0285	1033A	LA PALOMA RD @ TODD LN	FALSE ALARM
4/11/2015 0:18	L3	15-101-0004	1033A	DEZAHARA WY @ TAAFFE RD	FALSE ALARM
4/11/2015 3:59	L1	15-101-0031	1033A	LA PALOMA RD @ TODD LN	FALSE ALARM
4/11/2015 13:17	L1	15-101-0191	1033A	W SUNSET DR @ BURKE RD	FALSE ALARM
4/11/2015 15:47	L3	15-101-0247	1033A	DELSON CT @ ELENA RD	FALSE ALARM
4/11/2015 17:55	L3	15-101-0310	1033A	CHRISTOPHERS LN @ PAGE MILL RD	FALSE ALARM
4/11/2015 20:06	L2	15-101-0353	1033A	MIRALOMA WY @ SUMMERHILL AV	FALSE ALARM
4/6/2015 17:28	L3	15-096-0367	1033S	MATADERO CREEK LN @ MATADERO CREEK CT	FALSE ALARM
4/9/2015 7:42	L1	15-099-0062	1033A	TORELLO LN @ MANUELLA RD	FALSE ALARM
4/6/2015 10:08	L5	15-096-0148	1033S	OAK PARK CT @ OAK KNOLL CL	FALSE ALARM

SUSPICIOUS PERSONS

4/6/2015 22:16	L3	15-096-0492	1066	LA BARRANCA RD @ ELENA RD	COMPLETE
4/11/2015 10:00	L1	15-101-0094	1066	PALO HILLS DR @ W FREMONT RD	COMPLETE

ANIMAL COMPLAINTS

4/7/2015 12:16	L4	15-097-0188	1091	ALTAMONT RD @ MOODY RD	UNABLE TO LOCATE
4/8/2015 16:53	L1	15-098-0398	1091	CAMPO VISTA LN @ W FREMONT RD	DUPLICATE CALL
4/10/2015 12:11	L3	15-100-0166	1091A	COUNTRY WY @ PAGE MILL RD	UNABLE TO LOCATE

PEDESTRIAN STOP

4/9/2015 13:21	L1	15-099-0200	1095	W FREMONT RD @ LENNOX WY	WARNING ISSUED
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TRAFFIC HAZARDS

4/9/2015 17:12	L3	15-099-0319	1125	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
4/10/2015 11:06	L3	15-100-0141	1125	LIDDICOAT CL @ YALE CT	NO REPORT
4/11/2015 5:26	L3	15-101-0034	1125	ELENA RD @ KRISTE LN	NO REPORT
4/11/2015 10:21	L1	15-101-0103	1125	ARASTRADERO RD @ PURISSIMA RD	NO REPORT
4/11/2015 15:49	L1	15-101-0248	1125	LA PALOMA RD @ TODD LN	NO REPORT

SUSPICIOUS VEHICLES

4/9/2015 11:38	L1	15-099-0151	1154	HOMESTEAD RD @ FOOTHILL EX	NO REPORT
4/10/2015 21:43	L5	15-100-0411	1154	EASTBROOK AV @ MAGDALENA AV	NO REPORT
4/11/2015 3:31	L5	15-101-0029	1154	ENCINAL CT @ RAVENSBURY AV	FIELD INTERVIEW CARD
4/12/2015 15:02	L6	15-102-0245	1154	BERKSHIRE DR @ W LOYOLA DR	NO REPORT
4/12/2015 17:56	L1	15-102-0317	1154	LA CRESTA DR @ VISCAINO RD	NO REPORT
4/12/2015 18:45	L2	15-102-0345	1154	COLINA DR @ HILLTOP DR	UNABLE TO LOCATE
4/12/2015 20:43	L1	15-102-0393	1154	RHODA DR @ PURISSIMA RD	NO REPORT

VEHICLE STOPS

4/6/2015 13:14	L2	15-096-0239	1195	FY 280 @ MAGDALENA RD	WARNING ISSUED
4/7/2015 9:33	L3	15-097-0095	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED
4/7/2015 11:04	L1	15-097-0134	1195	W FREMONT RD @ BURKE RD	CITATION ISSUED
4/7/2015 11:23	L3	15-097-0148	1195	ELENA RD @ ROBLEDA RD	CITATION ISSUED
4/7/2015 14:34	L2	15-097-0269	1195	MAGDALENA RD @ DAWN RIDGE DR	CITATION ISSUED
4/8/2015 9:14	L3	15-098-0116	1195	PAGE MILL RD @ HY 280	CITATION ISSUED
4/8/2015 13:42	L1	15-098-0274	1195	MAIN ST @ FOOTHILL EX	CITATION ISSUED
4/8/2015 14:55	L2	15-098-0321	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
4/9/2015 9:39	L2	15-099-0097	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
4/9/2015 10:07	L1	15-099-0111	1195	BURKE RD @ HILL WY	CITATION ISSUED

4/9/2015 10:56	L3	15-099-0135	1195	ELENA RD @ KRISTE LN	CITATION ISSUED
4/9/2015 12:18	L3	15-099-0165	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
4/9/2015 14:21	L2	15-099-0233	1195	MAGDALENA AV @ SUMMERHILL AV	CITATION ISSUED
4/9/2015 14:47	L2	15-099-0248	1195	MAGDALENA AV @ SUMMERHILL AV	CITATION ISSUED
4/9/2015 15:31	L2	15-099-0268	1195	MAGDALENA RD @ FY 280	CITATION ISSUED
4/9/2015 23:07	L5	15-099-0474	1195	DAWSON DR @ MAGDALENA RD	WARNING ISSUED
4/10/2015 10:39	L3	15-100-0129	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
4/10/2015 13:53	L1	15-100-0211	1195	W FREMONT RD @ CONCEPCION RD	CITATION ISSUED
4/10/2015 14:36	L2	15-100-0234	1195	MAGDALENA RD @ HILLVIEW DR	CITATION ISSUED
4/11/2015 10:41	L3	15-101-0112	1195	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED
4/11/2015 11:04	L3	15-101-0123	1195	PAGE MILL RD @ ARASTRADERO RD	WARNING ISSUED
4/11/2015 15:00	L3	15-101-0228	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
4/11/2015 16:19	L2	15-101-0260	1195	S EL MONTE AV @ SUMMERHILL AV	WARNING ISSUED
4/11/2015 18:31	L1	15-101-0325	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED
4/12/2015 14:27	L3	15-102-0227	1195	ARASTRADERO RD @ PAGE MILL RD	WARNING ISSUED
4/12/2015 20:27	L1	15-102-0385	1195	DEER CREEK RD @ ARASTRADERO RD	CITATION ISSUED
4/12/2015 20:42	L3	15-102-0391	1195	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED

PARKING VIOLATION

4/11/2015 13:49	L5	15-101-0207	22500	RAVENSBURY AV @ ENCINAL CT	WARNING ISSUED
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DISTURBANCES

4/9/2015 12:50	L1	15-099-0183	415F	W FREMONT RD @ LENNOX WY	COMPLETE
4/11/2015 22:00	L5	15-101-0412	415J	RAVENSBURY AV @ CAMINO HERMOSO	COMPLETE
4/12/2015 15:50	L3	15-102-0260	415P	BLACK MOUNTAIN RD @ VOGUE CT	COMPLETE

9-1-1 ABANDONED CALLS

4/6/2015 13:08	L3	15-096-0234	911ABN	DEZAHARA WY @ TAAFFE RD	9-1-1 ANAMDONED
4/6/2015 17:49	L1	15-096-0369	911ABN	MIRANDA RD @ MIRANDA CT	9-1-1 ANAMDONED
4/8/2015 17:44	L1	15-098-0422	911CEL	PURISSIMA RD @ CONCEPCION RD	9-1-1 ANAMDONED
4/9/2015 10:07	L3	15-099-0110	911CEL	DUVAL WY @ ROBLEDA RD	9-1-1 ANAMDONED

4/10/2015 10:53	L3	15-100-0134	911CEL	DUVAL WY @ ROBLEDA RD	9-1-1 ANAMDONED
4/10/2015 19:03	L3	15-100-0351	911CEL	ELENA RD @ GREEN HILLS CT	9-1-1 ANAMDONED
4/10/2015 21:13	L3	15-100-0399	911CEL	DUVAL WY @ ROBLEDA RD	9-1-1 ANAMDONED

BEAT INFORMATION

4/6/2015 18:59	L1	15-096-0388	BTINFO	PAGE MILL RD @ EL CAMINO REAL	INFORMATION GIVEN
4/12/2015 18:33	L1	15-102-0337	BTINFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN

DESK ASSIGNMENT

4/10/2015 0:02	L2	15-100-0001	DA	MAGDALENA RD @ HY 280	COMPLETE
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FOLLOW UP

4/7/2015 17:46	L1	15-097-0365	FU	LA CRESTA DR @ VISCAINO RD	COMPLETE
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INFORMATION ONLY

4/6/2015 8:01	L4	15-096-0073	INFO	ALTAMONT RD @ MOODY RD	INFORMATION GIVEN
4/6/2015 14:03	L3	15-096-0270	INFO	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
4/7/2015 5:23	L1	15-097-0038	INFO	HY 280 @ EL MONTE RD	INFORMATION GIVEN
4/8/2015 16:50	L1	15-098-0395	INFO	LA CRESTA DR @ ST FRANCIS DR	INFORMATION GIVEN
4/8/2015 19:40	L3	15-098-0457	INFO	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
4/10/2015 14:45	L3	15-100-0236	INFO	FOOTHILL LN @ ELENA RD	INFORMATION GIVEN
4/10/2015 15:52	L2	15-100-0263	INFO	HILLTOP DR @ COLINA DR	INFORMATION GIVEN
4/11/2015 8:31	L3	15-101-0062	INFO	FOOTHILL LN @ ELENA RD	INFORMATION GIVEN
4/11/2015 23:49	L2	15-101-0449	INFO	HILLTOP DR @ COLINA DR	INFORMATION GIVEN
4/12/2015 20:57	L1	15-102-0403	INFO	VIA ARLINE @ CONCEPCION RD	INFORMATION GIVEN

PATROL CHECKS

4/7/2015 19:26	L4	15-097-0412	PATCK	BUENA VISTA DR @ PAGE MILL RD	COMPLETE
4/11/2015 8:53	L4	15-101-0069	PATCK	RNE PRESERVE/ ALTAMONT RD @ BLACK MOUNT/	COMPLETE
4/11/2015 15:22	L4	15-101-0238	PATCHK	RNE PRESERVE/ ALTAMONT RD @ BLACK MOUNT/	COMPLETE
4/11/2015 17:21	L4	15-101-0298	PATCK	RNE PRESERVE/ ALTAMONT RD @ BLACK MOUNT/	COMPLETE

4/12/2015 10:03	L4	15-102-0116	PATCK	RNE PRESERVE/ ALTAMONT RD @ BLACK MOUNT/	COMPLETE
4/12/2015 14:45	L4	15-102-0235	PATCK	ALTAMONT RD @ BLACK MOUNTAIN RD	COMPLETE

SCAM INFORMATION

4/9/2015 13:09	L1	15-099-0195	PHISH	LA PALOMA RD @ PURISSIMA RD	INFORMATION GIVEN
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STRANDED MOTORISTS

4/7/2015 9:22	L2	15-097-0089	STRAND	HY 280 @ MAGDALENA RD	COMPLETE
4/8/2015 13:04	L2	15-098-0256	STRAND	FY 280 @ MAGDALENA RD	COMPLETE

SUSPICIOUS CIRCUMSTANCES

4/10/2015 21:15	L4	15-100-0400	SUSCIR	SUMMIT WOOD RD @ TEPA WY	NO REPORT
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WELFARE CHECKS

4/9/2015 17:16	L1	15-099-0320	WELCK	ROBLEDA CT @ ROBLEDA RD	COMPLETE
4/12/2015 17:45	L1	15-102-0311	WELCK	W FREMONT RD @ LA PALOMA RD	UNABLE TO LOCATE

Purisima Park Maintenance Schedule

March		2015				
General Park Maintenance	Frequency	Week 1	Week 2	Week 3	Week 4	Week 5
Trash and Organic Debris	1x/wk	x	x	x	x	x
Tree and Brush Trimming	1x/yr					
Irrigation Maintenance						
Monitor Irrigation of Turf	1x/wk	x	x	x	x	x
Monitor Irrigation of Landscape	1x/wk	x	x	x	x	x
Repair Malfunctioning Sprinkler Heads	As Needed					
Repair Malfunctioning Irrigation	As Needed				x	
Cycle through all Automatic Controlled Areas	1x/month		x			
Test Manual Infield Wetting System	1x/month	x				
Turfgrass Maintenance						
Mow	1x/wk	x	x	x	x	x
Seed and Topdress Bare Spots	1x/month			x		
Organic Pellet Fertilizer	2x/yr					
Aerate Turfgrass	1x/month			x		
Weed Control, Preemergent	2x/yr					
Weed Control, Broadleaf	As Needed		x			
Weed Control, Post emergent	As Needed		x			
Pest Control	As Needed					
Skinned Areas Maintenance						
Nail Drag, Screen Drag, and Level	2x/wk		x	x	x	x
Repair Base Path and Sliding Areas	As Needed					
Repair Pitching Mounds and Practice Bullpen	As Needed					
Repair Batter's Box and Catcher's Area	As Needed					
Spring Renewal of Skinned Ballfields						
Recondition all Ballfield Skinned Areas	1x/yr	x				
Till Approx 4" Deep, Level, and Compact	1x/yr	x				
Provide 'Candlestick Mix' Fines for Infield	1x/yr	x				
Provide 'Candlestick Mix' Fines for Surplus Pile	1x/yr	x				
Rebuild Mounds, Batters, Catchers Areas	1x/yr	x				

