



Town Manager's Report for April 20 – 24, 2015

Items to report on this week include the following:

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in **red text** note changes in project status from last week. Also attached is the West Bay Sanitary Sewer Report.

The following project was approved at the April 21 Site Development hearing: Landscape screening plan for an addition/remodel and second unit at **14495 Miranda Road**

The Special Planning Commission meeting was cancelled due to the unexpected passing of Commissioner Partridge's wife. The applications for a new residence proposed at **25608 Deerfield Drive** will be heard on **May 7, 2015**. Staff contacted the applicant and interested neighbors to alert them that the meeting had been cancelled.

On April 23 the **Santa Clara County** Planning Commission held a public hearing on the **Lehigh Quarry CUP**. The purpose of the hearing was to determine the feasibility of an alternative to treat selenium from water discharged from the East Materials Storage Area (EMSA) as required by a condition of approval of the 2012 Reclamation Plan Amendment. Lehigh is in the process of installing a one foot thick non-limestone cap over the mining waste in the EMSA. Three of the five proposed methods, including independent direct treatment, trucking and piping of storm water for direct treatment by Frontier Systems Technology and trucking to the quarry pit, were determined to be infeasible. Two other alternatives need additional study. The Commission decided to defer the determination on the feasibility of piping storm water and enlarging pond 30 for 12 months, which will allow time to evaluate the effectiveness of the non-limestone cover (cap) that is in the process of being installed over the EMSA. Five people testified at the hearing including Los Altos Hills resident Bill Almond.

Genevieve Fernandez joined the Town staff on April 20 as an Assistant Planner. Genevieve is a graduate of Sonoma State University and previously interned for the City of Milpitas.

Public Safety Update:

The Sheriff's **weekly report** is attached. The Monthly Public Safety Report for March is also attached.

Administrative Services Update:

This week, Administrative Services Department had additional conversation with Koff & Associates regarding the 2015 Compensation Study. It is confirmed that Koff & Associates will be available to participate Compensation Ad Hoc committee meeting. In addition, the budget process is in full swing and Staff is finalizing the 2014-15 Year End Estimate and 2015-16 Based Budget.

Parks and Recreation Update:

The **Town Earth Day Event** will happen on **Sunday, April 26th 1:00-4:00pm** at Westwind Community Barn, 27210 Altamont Road, Los Altos Hills, CA 94022. There will be two large cat presentations at 1:30pm and 3:00pm.

The **Youth Commission** met this week and confirmed they will be assembling Pathway Run/Walk race packets during their next meeting Tuesday, May 5th. The meeting will run an additional 30 minutes 6:30-8:00pm and pizza will be provided.

The **Pathways Run/Walk** banner was hung over Main Street in Downtown Los Altos. It will be up for another week and come down on May 4th. We currently have a total of 330 registrations for the Saturday, May 9th event. <http://www.losaltosonline.com/news/sections/community/179-social-scenes/49927-lah-pathways-run-walk-scheduled-may-9-at-westwind>

“No Limits, A Challenge to Creativity” Juried Art Exhibition by Santa Clara Valley Watercolor Society was held Sunday, April 19th from 2:00-5:00pm. There were 200 people in attendance with live jazz, children’s art activities, gourmet food and wine.

Staff met with **Victoria Dye Equestrian** to go over financials; attached please find the monthly report.

Summer Riding Camp numbers are as follows:

Beginner 1: 15 (full)

Beginner 2: 15 (full)

Beginner 3: 14

Beginner 4: 12

Intermediate: 13

Advanced: 2

Gardner Bullis performed their **Earth Day Clean up** this week. Attached please find a photo.

Staff has been working with Los Altos/Los Altos Hills Little League and the maintenance contractor for **Purissima Park to reduce field irrigation water usage**. Year 2012-13 data vs. year 2014-15 data shows we have reduced our water usage 17% at Purissima Park.

The Town posted **CHAC Teen Speaker Series** on the Town’s website and social media. <http://www.losaltoshills.ca.gov/city-government/community-calendar/142-community-calendar/145-town-service-announcements/2364-chac-teen-speaker-series>

If you have any questions or comments feel free to e-mail or call.

Carl

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(1-9-15) County and Town staff to meet end of January to continue discussions. (1-16-15) County working on recommendations for Park n Ride, East side of I-280 and West side of I-280. (1-23-15) Staff met with County to discuss progress. County preparing to complete their proposal for the interchange and Page Mill/Oregon expressway. County staff to provide update to Council at the February meeting. (1-28-15) Staff provided update to Traffic Safety Committee on the roundabout plan that County is refining and notified the committee that the County will present an update at the February Council meeting. (2-6-15) Staff attended meeting with County and Caltrans staff to discuss roundabout concept. Caltrans is concerned about timing of project. Caltrans is looking to see if there are any other interim measures that they can consider to address their safety concerns. Caltrans also provided comments on the traffic modeling done by the County's consultant. Consultant will review traffic model as requested by Caltrans staff. (2-13-15) County staff provided update at the February City Council meeting date. County staff to return in March to present proposed final concept plan. (2-27-15) Staff working with County staff on March presentation to City Council. (3-5-15) County presentation may be postponed to the April Council meeting. (3-20-15) County staff will present the updated plan of the Page Mill/I-280 interchange at the April Council meeting. County proposing traffic signal at Page Mill and Coyote Hill. (4-10-15) Town staff meeting with County staff to discuss upcoming Council presentation. (4-17-15) Town staff met with County staff and County requested to move their presentation to the June meeting as they need more time to address comments raised by the Town and members of the public.</p>

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Tasks	Project Name	Latest Status
2	El Monte Road Rehabilitation Project	<p>(8-29-14) Consultant working on design and CalTrans paperwork. Field review scheduled with CalTrans for September 19, 2014. (9-4-14) Staff and consultant working on environmental documents for CalTrans staff. (9-11-14) Field Review package sent to Caltrans for review. (9-19-14) Field review by CalTrans staff was conducted. Staff and consultant working on Caltrans paperwork. (11-6-14) E-76 package has been submitted to Caltrans. Documents being reviewed by Caltrans staff. (11-21-14) Caltrans has new requirement for a Quality Assurance Plan (QAP). Consultants working on revising the QAP. (12-5-14) Consultants working on additional technical memos required by Caltrans. (12-12-14) Caltrans reviewing documents. (12-19-14) Town received Caltrans NEPA-Categorical Exemption approval on 12-18-14. (1-9-15) Caltrans reviewing encroachment permit application. (1-16-15) Staff is clarifying some deadlines and escalating the encroachment permit issue to the Caltrans Encroachment Permit Office Chief. (1-23-15) Caltrans had comments on the E76 paperwork and Town consultants made revisions and resubmitted. (1-28-15) Caltrans local assistance forwarded the E76 request to Caltrans headquarters for approval. (2-6-15) Caltrans has more comments on paperwork. Town staff and consultant made necessary revisions and resubmitted to Caltrans for review. (2-13-15) E76 approval has been received from Caltrans. Project to be advertised end of February. Funds will need to be requested at the mid-year budget adjustment. (2-27-15) Project bid opening is scheduled for March 31. (3-5-15) Project has been advertised. (3-20-15) Project to be presented to Council at the March 31 meeting for award of contract. (4-3-15) Council authorized the award of construction contract. Staff confirming paperwork needed per Caltrans requirements. (4-10-15) Pre-construction meeting scheduled for 4/13. Staff reviewing bonds and insurance information from contractor. (4-17-15) Contractor working on project schedule for Town to review. (4-24-15) Contractor waiting for encroachment permit approval from Caltrans. Paving work may be done on the weekend.</p>
3	Miranda Road Path	<p>(12-19-14) Residents on Miranda Road are organizing to propose that a continuous path be built on the east side of Miranda. Staff met with residents to discuss options and to walk the road to layout possible path route. Staff reviewing estimate for budgeting purposes. (1-16-15) Staff provided feedback to the resident on Miranda. They will be presenting to Pathway Committee. (1-23-15) Staff provided information to Pathway Committee chair. (1-28-15) Staff to contact neighbors to discuss proposal and obtain quotes for contract document preparation. (2-6-15) Staff working on getting proposals from consultants to prepare contract bid documents. (2-27-15) Staff received two proposals and will request award of contact at the March City Council meeting. (3-5-15) Neighborhood representative has been notified of the upcoming request to Council for contract award to prepare bid documents. (3-20-15) Staff working on agreement language with proposed consultant. (3-27-15) Staff preparing revised agreement for consultant to sign. Authorization to award contract to be presented to Council at the March 30, 2015 meeting. (4-3-15) Council authorized the award of design contract. Staff sent revised agreement to consultant for signature. (4-10-15) Staff in process of obtaining signatures on the agreement. (4-17-15) Staff scheduling kick off meeting with consultants. (4-24-15) Staff, neighborhood coordinator and designers met at the site to discuss project. Designers will schedule the surveying work.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation.
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-17) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings.

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7	Sewer Operations	<p>(7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started work in Town. (9-11-14) Staff working on repair of pumps for dry-pit and emergency backup pumps. (10-17-14) Staff to meet with West Bay end of October to provide update on O&M. (11-21-14) West Bay performing cleaning and video work on problem areas based on historical data. Asset Management data from previous sewer contractor has been transferred to West Bay's asset management system. Draft report from consultant discussing sewer system being reviewed. (12-12-14) West Bay performing flushing and video work. They are concentrating on problem locations based on historical data and on lines that have not been cleaned for some time. West Bay has developed a hot spot list and will continue to adjust as more data is available. Staff still working out billing format, mapping, procedures, etc. with West Bay as is common with new contracts. Due to new permit requirement staff is working with a consultant through ABAG to update the Town's Overflow Emergency Response Plan (OERP) for the Sanitary Sewer Management Plan. Staff is reviewing the draft plan with West Bay and Regional Board staff to ensure compliance with new requirements. (12-19-14) West Bay provided minor comments on the draft OERP, staff working with consultant to finalize the document. (1-28-15) Staff discussing with West Bay a City Council update on sewer O&M status. (2-6-15) West Bay to provide update to Council at their March meeting. (2-19-15) The Town's OERP has been finalized. (3-20-15) Presentation of sewer Operation and Maintenance update will be made at the March 30 City Council meeting. (3-27-15) Staff working with West Bay to finalize their presentation to Council. (4-3-15) Presentation of O&M activities was provided at the March council meeting. December 2014 summary sheet is attached. January and February 2015 has not been approved. (4-10-15) Staff working with West Bay on O&M contract renewal. (4-24-15) Staff working with consultant and West Bay for contract renewal scope modifications. Staff proposing to present contract renewal to Council at their June meeting. The March 2015 summary of O&M activities is attached.</p>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(10-17-14) Consultants are working on preliminary environmental work and expect to be completed by the end of October. After that, consultants will start taking a look at the initial project description and preliminary engineering studies. (11-14-14) Consultants completed the preliminary environmental work and is working on the preliminary design. Should have preliminary design completed by early December. (12-12-14) Consultants are a little behind schedule. Will try to catch up in the next few weeks. (12-19-14) Consultant provided preliminary design proposal and project description. Staff reviewing. (1-9-15) Staff provided comments and will set up conference call to discuss. (1-16-15) Staff discussed comments with consultant. Consultant will do some analysis and get back to staff. (2-6-15) Consultant submitted modified preliminary design for staff to review. (2-13-15) Staff provided comments to consultant. (2-27-15) Consultant prepared a Biological Assessment and the Wetlands Delineation Report. They are working on documents for permit applications to outside agencies. (3-5-15) Planning reviewing format for environmental document. (3-20-15) Format for environmental document is acceptable. Consultant will begin working on the CEQA documents. (3-27-15) Hydraulic analysis, Biological Assessment and the Wetlands Delineation Report have been completed. Consultants working on documents for permit application to regulatory agencies. (4-3-15) Consultant submitted project description for environmental document. Staff to review. (4-24-15) Consultant prepared permit applicaotns for submittal. Staff reviewing permit applications for outside regulatory agencies.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provide comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff. (9-11-14) Staff submitted letter to Los Altos in an attempt to get a response to complete the proposed amendment to the sewer agreement. (10-17-14) Los Altos staff is in discussion with Los Altos Hills staff. (11-14-14) Attorney reviewing proposed amendment language. (1-23-15) Revised proposed amendment sent to Los Altos Attorney for review. (1-28-15) Los Altos City attorney to get back to Town attorney. (2-13-15) Amendment to be presented for council approval in March or April. (3-20-15) Second amendment to be presented at the March 30 City Council for approval. (4-3-15) Second amendment was approved by Council at the March meeting.</p>
11	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
12	Annual Tree Inspection	<p>(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports. (9-4-14) Report has been finalized. Staff sending letters to property owner and getting proposals for work on Town properties. (9-26-14) Letters have been sent to property owners. Staff working with property owners to clarify requirements and locate trees. (10-31-14) Property owners have been cooperative in performing tree work. Many are getting assistance from the Fire District program. (11-14-14) Staff working on sending out a second round of notices to property owners with copy to fire district. (12-5-14) Staff met with fire district regarding dead pine trees and other at risk trees. Fire district requested Town staff to send letters out to property owners. Staff working on sending out additional letters. (12-12-14) Letters for dead pine trees have been sent with copies to the Fire District. (12-19-14) Tree removal letters have been received. Per discussion with residents, Fire district is providing assistance with the removals, however the district's contractor needs additional time to do the work. (1-9-15) Staff continuing to work with Fire District to verify which trees they can provide assistance. (4-24-15) Staff working on agreement with arborist for the 2015 Townwide tree survey.</p>
13	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
14	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting. (8-22-14) Council directed staff to proceed with the sign study. Staff to work with consultant to execute agreement. (8-29-14) Revised proposal received from consultant. Agreement to be signed. (9-4-14) Consultant proposed changes to the Town agreement, staff reviewing changes. (9-19-14) Revised agreement sent to consultant for signature. (10-3-14) Agreement has been executed, consultant working on schedule. (10-10-14) Staff working on getting requested information to consultant. (10-17-14) Kick off phone conference scheduled for week of Oct. 20th. Consultants reviewing existing Town documents. (10-24-14) Consultants will be collecting data in early November. (10-31-14) Data collection scheduled to begin on November 6, 2014. (11-6-14) Consultants have begun driving around town to collect data on existing signs. (11-14-14) Consultants completed the data collection of the existing signs in Town. Consultants working on creating the signage inventory and developing recommendations. (11-21-14) Consultant scheduled to submit draft report in December. (12-12-14) Conference call with consultant scheduled for week of 12/15 to discuss inventory and report format. (12-19-14) Staff reviewed sign inventory with consultant and discussed report format. Consultant working on report. (1-9-15) Draft report has been received. Staff setting up conference call with consultant to discuss comments. (1-16-15) Staff provided comments to consultant. Consultant to redo draft report with more details and specific recommendations and resubmit to Town. (1-23-15) Revised draft report scheduled to be submitted on February 2. (2-6-15) Revised draft report has been submitted. Staff reviewing. (2-13-15) Staff scheduling phone conference with consultant to discuss comments and timing of Council presentation. (2-19-15) Staff provided additional comments to consultant. Consultant to submit an updated copy in a week. Tentatively, consultant is to present their findings to the Council at their March meeting. (3-5-15) Revised report has been submitted. Consultant to present the report at the March 31st Council meeting. (4-3-15) Presentation provided to council at the March meeting. Council requested staff to develop a sign removal plan that includes obtaining neighborhood input and return to council for consideration. (4-10-15) Staff will provide verbal update to council at the April meeting. (4-17-15) Assistance will be needed from the Engineering intern. (4-24-15) Per Council direction, staff will proceed with the removal of No Parking signs per the Nelson Nygarrrd report except for the area of Moody Road. Not Through Road/Dead End signs will not be removed per Council direction. Staff will also work on a plan to reduce the number of warning signs.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
15	Anacapa/La Cresta Utility Undergrounding	<p>(1-16-15) Council approved agreement. Staff to execute agreement with consultant. (1-23-15) Agreement has been executed. Consultant working on a schedule. (1-28-15) Staff to set up kick off meeting with consultant and neighborhood representative. (2-6-15) Meeting with consultant and neighbors scheduled for 2/9/15. Consultants walked some areas with neighborhood representatives and are now working on developing the district boundary. (3-5-15) Neighborhood group provided update to the entire neighborhood. Staff provided electronic files to consultant for their use. (3-27-15) Consultants preparing drawing showing preliminary trench layout and the proposed substructures to replace the overhead facilities. (4-10-15) Consultant submitted preliminary estimate and trench layout plans. Staff sent to neighborhood representative for review. (4-17-15) Staff to meet with neighborhood representative on 4-24-15 to discuss information received from consultants. (4-24-15) Staff met with neighborhood representative and they requested staff to clarify information from the consultants and also reach out to the previous contractor that did the Purissima undergrounding project to obtain trenching cost.</p>
16	Engineering and Traffic Survey	<p>(7-25-14) Updated survey is required for continued use of radar enforcement on certain streets. Additional fund request to be presented to Council at the August 2014 meeting. (8-7-14) Staff working with consultant to clarify scope requirements. (8-22-14) Consultant working on completing the report. (8-29-14) Draft report being reviewed by Sheriff. (10-3-14) Sheriff provided comments on the draft report. Staff to work with consultant to address. (10-10-14) Consultant reviewing comments. (10-17-14) Staff working with consultants to finalize the report. (10-24-14) Consultant submitted revised draft final report. Staff to review draft final report. (11-14-14) New speed limits to be presented to Council for approval in January 2015. (1-16-15) Council approved traffic study setting speed limits. Staff to present to Traffic Safety Committee. (1-23-15) Staff to change speed limit signs and distribute approved report to Sheriff office. (1-28-15) Speed limit signs have been changed and finalized reports have been forwarded to the Sheriff office for their use. (2-6-15) Project completed.</p>
17	Sewer Rate Study	<p>(2-6-15) Agreement executed to complete a sewer rate study. Staff obtaining information for consultant to begin work. (2-13-15) Consultant to present sewer rate model to FIC on March 2. (2-27-15) Report to be presented to City Council at the March meeting. (3-5-15) Consultant provided a presentation of the rate model to the FIC. (3-20-15) Item to be presented at the March 30 City Council meeting. (3-27-15) Staff working with consultant to finalize presentation. (4-3-15) Council approved the mailing of notices for the rate increase and setting the public hearing. Council directed staff to conduct a public information meeting to answer questions about the rate increase. Notices have been sent and the Public Hearing date is May 21, 2015. Information has also been put on the Town's website. (4-10-15) Public information meeting has been scheduled for April 30, 2015. Notices have been sent. (4-17-15) Staff working on additional information handout for meeting and website.</p>

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Tasks	Project Name	<u>Latest Status</u>
18	Emergency communication antenna	(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.
19	Long Range Trash Management Plan	(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.
20	Open Space Stewardship	(9-26-14) Second quarterly meeting went well. Acterra gearing up to begin revegetation of one area. (10-3-14) Staff provided vehicle access to Acterra for upcoming replanting work in Byrne Preserve. (10-10-14) Byrne Brigade volunteer workdays are starting up again in October. There is a free workshop on Sunday, October 19 on oak health and management of SOD (Sudden Oak Death). The workshop will take place at Foothills Park. Acterra is offering free educational field trips at Byrne Preserve for local school groups. (10-31-14) Staff meet with Acterra and Torie of Westwind Barn to discuss barn operations and preserve restoration. (11-6-14) Acterra will be holding a nature walk in Byrne Preserve on Sunday Nov. 16 from 9:30am to 11:30am. (11-14-14) Acterra will be holding a Fall Nature Hike - Sunday, November 16, 9:30-11:30 a.m. and Byrne Brigade - Thursday, November 13, 9:30 - noon. They will also be working on a small storage shed to be located in Byrne Preserve. (12-5-14) This month Acterra will be holding field trips with students from Gardner Bullis and Bullis Charter schools to Byrne Preserve and they will help with installing new native plants as well as doing some nature activities. (12-12-14) Next quarterly meeting with Acterra scheduled for week of January 5th. (12-19-14) Acterra working on revegetation area. (1-9-15) Quarterly meeting was held discussing progress made and upcoming work to be done. Acterra has completed approximately 75% of their scope of work. (1-23-15) Shed for hand tool storage has been installed for Acterra use. (2-6-15) Acterra and Open Space Committee to provide update to City Council at the February meeting. (2-19-15) Staff met with Rodger and Sue of Open Space Committee to discuss a new invasive plant (Bermuda Buttercup) found in the Town and how to make a budget request for a conservation grazing advisor. Staff provided feedbacks on the different ways to educate the residents to control the growth of this plant. Staff advised that the committee to solicit a few fee proposals, pick one that would provide the require services, and hire an advisor through the Town's Committees/Commissions Funds.(2-27-15) Staff working with committee chair on funding needs. (3-5-15) Staff working with Acterra on new proposal for another year. (3-20-15) Agreement for year two with Acterra to be presented to council at the April meeting. (3-27-15) Staff working on agreement with Acterra for grant writing to SCVWD. (4-3-15) Agreements for year 2 stewardship and grant writing assistance have been sent to Acterra. (4-10-15) Agreement for grant writing in process of being executed. Staff to present second year stewardship agreement with Acterra at the April meeting for Council consideration. (4-17-15) Acterra waiting for SCVWD call for project to submit request for grants. (4-24-15) Council approved a contract with Acterra for a second year. Agreement being executed.

Last Updated on 4/24/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
21	Impact Fee Studies	(7-19-13) Staff working on amendment for consultant to perform impact fee study for Pathway, Park n Rec, and Storm Drain Fees. (9-6-13) Draft reports from consultant scheduled to be submitted mid September. (3-13-14) Staff working to schedule a meeting with the consultant. (3-21-14) Phone conference scheduled for March 25th. (3-28-14) Staff conducted phone conference with Wildan. Wildan to provide list of requested items for them to begin work in early April. (4-18-14) Staff to gather information for consultant.
22	Drainage improvement at O'Keefe Lane and Vista Serena	(4-24-15) Excess underground water is surfacing onto the roadway and negatively impacting the subgrade. Calwater has confirmed that they do not have a leak Staff is working on getting a subdrain line installed.
23	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway. (8-22-14) Staff reviewed draft report and provided comments to consultant. Consultant working on finalizing the report. (10-10-14) Draft final report has been submitted to staff for review. (10-24-14) Project has been completed. Staff to post new report on Town's website. (10-31-14) Report has been posted on Town's website. (11-14-14) Town's pavement management certification has been renewed with MTC.
24	Town Cupola Restoration	(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola.
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans.

Last Updated on 4/24/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
26	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved. (11-21-14) Staff will consider in future budgets based on priority and staffing. (12/12/14) Staff inspected the channel during the rains on 12/11 and the channel has sufficient capacity to prevent overtopping. (3-27-15) Adjacent property owner may be interested in assisting with the project. (4-3-15) Staff in communication with adjacent property owner regarding scope of work for a possible joint project. (4-10-15) Adjacent property owner is interested in a joint project with the Town to improve the aesthetics of the channel work. Staff will proposed funding in the upcoming budget cycle. (4-17-15) Property owner contacting consultants to work on the project. Staff will propose budget in the upcoming budget cycle. (4-24-15) Property owner contacting potential consultants to work on the project. Staff had discussion with consultant to provide additional information.
28	VTA TAC Meetings	(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program. (10-10-14) Selection of new chair and vice-chair is in process. No agency in Santa Clara County received the State ATP grant and only one in Santa Clara County got approval for the regional ATP grant. (1-16-15) MTC reported that the deadline for the housing element certification has been extended to 5/31/2015 and the deadline for circulation element adoption (to meet Complete Street Act of 2008) to 1/31/2016. VTA is also preparing to start the Light Rail Enhancement Program that will analyze a number of light rail projects that focus on increase the speed of the entire system. The rail lines to be studied are in downtown San Jose, connections to the future BART Milpitas Station, and Downtown Mountain View. Caltrans is preparing to launch a Caltrans Encroachment Permit Workshop to assist the local agencies to better understand the permitting process. The tentative date of this workshop is 3/19/2015. (2-6-15) Next VTA TAC meeting scheduled for 2-12-15. (4-17-15) Staff attended the April 9th TAC meeting. VTA staff reminded the committee that local Housing Element needed to be approved by May 31, 2015 to be eligible for grant funds.

Last Updated on 4/24/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
29	2015 Sewer rehabilitation project	(3-20-15) Bids were received from 2 contractors. Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. Council requested staff to get input from Town's sewer consultant regarding the bids received and reasonableness of the Town moving forward with the award of the contract to the low bidder. Staff provided information to the Town's sewer consultant for review. (4-10-15) Staff to issue award letter to contractor. (4-17-15) Award letter has been issued. Staff waiting for bonds and insurance. (4-24-15) Staff scheduling preconstruction meeting for week of April 26, 2015.
30		
31	Gardner Bullis Crosswalk study	(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway. (9-26-14) Curb ramps installation completed. Need custom application for lighted signs to be visible from Fremont Pines Lane. Funding authorization to be requested at the October council meeting. (10-17-14) Council approved the funding to install the lighted crosswalk signs. (11-6-14) Agreement being executed with contractor. (12-19-14) Work is scheduled to be completed by the end of February. (2-13-15) Contractor waiting for material delivery. Foundation work has been completed. (2-27-15) The signs are in transit and expected to arrive mid next week. Staff is working with the contractor to see if they can intercept the delivery earlier in order to install ASAP. (3-5-15) Installation has been completed. Staff and contractor verifying delivered components. Some further adjustments may be needed. (3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation.

Last Updated on 4/24/2015

Tasks	Project Name	Latest Status
32	2014-2 Road Rehabilitation Project	<p>(8-29-14) Staff working on second road rehabilitation project. Design being done in-house. (11-21-14) Staff reviewing Pavement Management report for roads to be included. Updated pavement manager report includes new public roads previously thought to be private. (12-19-14) Tentative schedule is to advertise the project in February 2015 with construction to begin in April/May. (1-9-15) Staff working on design of project and putting bid package together. (1-16-15) Project to be advertised end of January. (1-28-15) Staff working on an amendment for issuance. (2-6-15) Bid opening scheduled for March 3, 2015. (2-27-15) Item to be presented to Council at their March meeting for award of contract. (3-5-15) Bids were received from 7 contractors. Staff reviewing bids and will present to Council at the March meeting. (3-20-15) Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. (4-10-15) Staff waiting for bonds and insurance from contractor. (4-17-15) Staff to set up pre-construction meeting. (4-24-15) Pre-construction meeting scheduled for week of April 26, 2015.</p>
33	La Cresta Sewer Project	<p>(10-31-14) The proposed project includes about 316 feet of 8" pipe and three manholes with depths ranging from 7 feet to 18 feet. (11-21-14) Permits have been issued. Construction to begin soon. (3-5-15) Staff coordinating with inspector to begin work on this project. (3-20-15) Construction in progress.</p>
34	Ginny Lane	<p>(10-31-14) The City Council approved this project and approved the future users that would be subject to a reimbursement agreement on 11/5/2013. The proposed project is between 26432 Ginny Lane and 26481 Purissima Road. The proposed sewer sleeve is a 631 linear feet of 12" PVC pipe with nine 1.5-inch pressure lines to be installed. This project was on hold for some time as applicant was not ready to start. (11-6-14) Applicant to pull permit and pay fees. (1-16-15) Staff issued an encroachment permit on 1-15-2015. Construction is tentatively to start in two weeks. (1-23-15) Pre-construction meeting held, project to begin week of January 26th. (1-28-15) Project in construction. (2-27-15) Project substantially complete. (4-3-15) Construction is complete. As-built documents need to be submitted to Town for review and approval.</p>

Los Altos Hills Maintenance March 2015

	Monthly Summary	Unit Cost	Quantity	12-Month Cost	Actual Unit Per Month	Cost Per Month	Year to Date Cost	Year to Date Quantity	Quantity Remaining	Remaining Budget
Bid Item No. 1. Pump Station Maintenance	West Bay will perform maintenance on the Town's two pump stations following the schedule outlined in the RFP and provide 24-hour emergency response. Pump station maintenance includes wet well cleaning twice annually, and degreaser application as needed.	\$1,670	12	\$20,040	1	\$1,670.00	\$13,360.00	8	4	\$6,680.00
Bid Item No. 2. Cleaning and Flushing in Right of Way	West Bay will clean sewer pipelines using our fleet of equipment and tools. 93,600 lf of pipe within the public right-of-way will be cleaned, with approximately 20 percent of this pipe accessible from only one end. This effort includes development of a progressive cleaning strategy (to move pipes on and off of the hot spot list) using CMMS, and QA/QC of cleaning activities through CCTV inspection. Cleaning results will be included in the CMMS.	\$0.92	93,600	\$86,112	13,641	\$12,549.72	\$70,625.64	76,767	16,833	\$15,486.36
Bid Item No. 3. Cleaning and Flushing in Easements	West Bay will clean sewer pipelines in easements using our fleet of equipment and tools. 31,200 lf of pipe will require cleaning, assuming all of the pipe is accessible from only one end. The progressive cleaning strategy described in Bid Item No. 2 will include these pipes. Results will be included in the CMMS.	\$1.31	31,200	\$40,872	606	\$793.86	\$47,093.19	35,949	(4,749)	(\$6,221.19)
Bid Item No. 4. CCTV Inspection within Right of Way	West Bay will complete CCTV inspection of 46,800 lineal feet of pipelines that are accessible through both ends of the pipe (to allow access of a pan-and-tilt camera as required to meet NASSCO PACP standards). Structural and O&M condition ratings and defect codes that use the PACP standard will be entered into the CMMS system as part of this item.	\$1.40	46,800	\$65,520	-	\$0.00	\$31,651.20	22,608	24,192	\$33,868.80
Bid Item No. 5. CCTV Inspection within Easements	West Bay will complete CCTV inspection of 12,480 lineal feet of pipelines that are accessible through both ends of the pipe within easements. Similar to Bid Item No. 4, CCTV results will be incorporated into the CMMS.	\$1.80	12,480	\$22,464	-	\$0.00	\$24,193.80	13,441	(961)	(\$1,729.80)
Bid Item No. 6. Response to SSOs with access from Right of Way	West Bay will follow the Town's Sewer System Management Plan and Overflow Emergency Response Plan in responding to and conducting initial reporting of sanitary sewer overflows. The Town will serve as the Legally Responsible Official (LRO). The Town's SSMP closely follows the West Bay SSMP, which requires response within 60 minutes from notification. Following the SSO, and subsequent CCTV inspection, West Bay will make recommendations as to follow-up actions, including identifying issues related to lateral connections. We consider SSO Avoidance and Response as the most critical components of our operating strategy, and are well trained to address SSOs of all sizes, at any time, as described further in Section V. This item proposes a "per-SSO" approach. West Bay agrees to complete SSO response at no cost to the Town if the SSO in question resulted from inadequate cleaning by West Bay up to six months prior to the SSO.	\$1,200	6	\$7,200	-	\$0.00	\$3,600.00	3	3	\$3,600.00
Bid Item No. 7. Response to SSOs with access from Easements only	West Bay will provide SSO response and reporting for issues that occur within easements, following the approach described in Bid Item No. 6.	\$1,380	6	\$8,280	-	\$0.00	\$2,760.00	2	4	\$5,520.00
Bid Item No. 8. Initial Setup and Database Transfer from CMMS and GIS Systems	West Bay will import the Town's CMMS data into Lucy CMMS software, and will develop at least six data collection forms in collaboration with the Town. This scope includes one seat license that is dedicated to the Town (includes Sewer module, CCTV module, Work Order module, GIS module, and Overflow module), and online access by the Town to its data. The CMMS and GIS shall provide access to the Town's CCTV data and hot spot maintenance schedules. This task includes generation of the initial Town hot spot list. Note: This bid item will be reduced to \$5,500 if the Town decides to use the West Bay license in lieu of purchasing a new seat license.	\$5,500	1	\$5,500	-	\$0.00	\$5,500.00	1	-	\$0.00
Bid Item No. 9. GIS Mapping Maintenance and Updates (By the Hour)	West Bay will integrate new sewer system O&M information into the GIS maps on a monthly basis. This task includes maintenance of a change log and integration of other mapping updates as provided by the Town.	\$125	120	\$15,000	-	\$0.00	\$4,000.00	32	88	\$11,000.00
Bid Item No. 10. Monthly Management Reports	At the beginning of the project, we will develop a standard monthly summary format that includes the performance indicators that will be tracked and measured on a monthly and annual basis. These indicators will correlate closely to the measures that are described in Element 9 of the Town's SSMP. If these elements are not yet defined, we will assist the Town in developing a list that follows Regional Board expectations. The summaries will integrated progress made in pump station maintenance, and shall document any issues and recommendations to address these issues. This task includes the Town's biannual SSMP audit.	\$350	12	\$4,200	1	\$350.00	\$2,800.00	8	4	\$1,400.00
Bid Item No. 11. Sanitary Sewer Overflow Response for Private Laterals	West Bay will respond to SSOs related to private laterals, including determining ownership, notifying the owner of the issue, providing the owner with the Town's Sewer Spill Reference Plan, and entering information into the CMMS system.	\$310	6	\$1,860	-	\$0.00	\$310.00	1	5	\$1,550.00
			Total	\$277,048		\$15,363.58	\$205,893.83			\$71,154.17



**Santa Clara County Office of the Sheriff
Weekly Activity Summary
4/13/2015 – 4/19/2015
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
4/13	L1	Residential Burglary	Between 6:00 PM on 4/9 and 7:30 PM on 4/11, unknown suspect(s) entered a residence under construction in the 26000 block of Purissima Road through an open garage door. The suspect(s) took a welder and a generator for a total loss of about \$1,600.
4/14	L1	Identity Theft	At 8:30 AM, the victim received notification that unknown suspect(s) used the victim's personal information to access the victim's bank account for an unknown total loss. The victim lives in Los Altos Hills.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
			PHONE THE OFFICE		
4/13/2015 11:22	L1	15-103-0160	1021	71L1	COMPLETE
4/15/2015 15:12	L1	15-105-0292	1021	71L1	COMPLETE
4/16/2015 8:22	L1	15-106-0073	1021	71L1	COMPLETE
4/16/2015 9:44	L1	15-106-0132	1021	71S5	COMPLETE
4/16/2015 18:03	L1	15-106-0382	1021	81L1	COMPLETE
4/17/2015 20:20	L1	15-107-0431	1021	81L1	COMPLETE
4/17/2015 20:47	L1	15-107-0440	1021	81L1	COMPLETE

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
4/19/2015 20:49	L1	15-109-0367	1021	81L1	COMPLETE
4/19/2015 22:12	L1	15-109-0400	1021	8W10	COMPLETE
SUSPICIOUS PERSON					
4/18/2015 23:27	L2	15-108-0519	1066	MAGDALENA RD @ FY 280	COMPLETE
ANIMAL COMPLAINT					
4/18/2015 22:06	L3	15-108-0489	1091	ROBLEDA RD @ ELENA RD	COMPLETE
ABANDONED VEHICLES					
4/14/2015 9:26	L1	15-104-0088	1124	DEERFIELD DR @ BURKE RD	MARKED FOR TOW
4/17/2015 9:03	L1	15-107-0089	1124	DEERFIELD DR @ W FREMONT RD	MARKED FOR TOW
4/17/2015 17:46	L1	15-107-0359	1124	SALTAMONTES WY @ ESTACADA DR	MARKED FOR TOW
4/19/2015 8:51	L4	15-109-0099	1124	MOODY RD @ TANGLEWOOD LN	MARKED FOR TOW
TRAFFIC HAZARD					
4/19/2015 15:11	L3	15-109-0236	1125	ELENA RD @ GREEN HILLS CT	NO REPORT
SUSPICIOUS VEHICLES					
4/14/2015 21:13	L4	15-104-0425	1154	BUENA VISTA DR @ MOODY RD	COMPLETE
4/18/2015 20:32	L3	15-108-0443	1154	AVILA CT @ ELENA RD	COMPLETE
4/19/2015 0:55	L5	15-109-0020	1154	FRAMPTON CT @ MAGDALENA RD	COMPLETE
VEHICLE STOPS					
4/13/2015 17:24	L2	15-103-0329	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
4/14/2015 12:22	L3	15-104-0185	1195	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
4/16/2015 2:18	L2	15-106-0038	1195	MAGDALENA RD @ HY 280	WARNING ISSUED
4/16/2015 9:52	L1	15-106-0139	1195	PURISSIMA RD @ ARASTRADERO	WARNING ISSUED
4/16/2015 10:28	L3	15-106-0169	1195	TWIN OAKS CT @ ARASTRADERO RD	CITATION ISSUED
4/18/2015 13:38	L3	15-108-0242	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
4/18/2015 13:57	L3	15-108-0254	1195	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
4/18/2015 15:45	L2	15-108-0304	1195	SUMMERHILL AV @ S EL MONTE AV	CITATION ISSUED
4/19/2015 12:48	L1	15-109-0175	1195	PURISSIMA RD @ CONCEPCION RD	WARNING ISSUED
4/19/2015 13:06	L3	15-109-0179	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
4/19/2015 13:11	L3	15-109-0182	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
PROPERTY DAMAGE ONLY					
4/18/2015 17:40	L5	15-108-0362	20002	EL MONTE RD @ STONEBROOK DR	NO REPORT
PARKING VIOLATIONS					
4/13/2015 9:01	L5	15-103-0084	22500	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
4/13/2015 10:32	L5	15-103-0138	22500	EL MONTE RD @ STONEBROOK DR	NO REPORT
4/15/2015 10:06	L1	15-105-0092	22500	MIRANDA RD @ W FREMONT RD	INFORMATION GIVEN
4/19/2015 18:28	L1	15-109-0310	22500	TODD LN @ LA PALOMA RD	MARKED FOR TOW
RECKLESS DRIVING					
4/15/2015 13:40	L1	15-105-0219	23103	PURISSIMA RD @ VISCAINO RD	INFORMATION GIVEN
ALARM CALLS					
4/14/2015 0:09	L3	15-104-0002	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
4/15/2015 13:49	L6	15-105-0226	1033A	ELOISE CL @ BERKSHIRE DR	FALSE ALARM
4/15/2015 15:18	L5	15-105-0299	1033A	RAVENSBURY AV @ ARROYO OAKS	FALSE ALARM
4/16/2015 13:18	L3	15-106-0245	1033A	TAAFFE RD @ DEZAHARA WY	FALSE ALARM
4/16/2015 23:10	L5	15-106-0512	1033A	OAK PARK CT @ OAK KNOLL CL	FALSE ALARM
4/17/2015 14:04	L1	15-107-0242	1033A	ALTA TIERRA RD @ ROBLEDA RD	FALSE ALARM
4/17/2015 14:32	L1	15-107-0260	1033A	BURKE RD @ BURKE LN	FALSE ALARM
4/18/2015 9:22	L3	15-108-0103	1033A	ELENA RD @ KRISTE LN	FALSE ALARM
4/18/2015 15:48	L1	15-108-0307	1033A	MAURER LN @ LA PALOMA RD	FALSE ALARM
4/19/2015 6:05	L2	15-109-0076	1033A	BARLEY HILL RD @ HILLTOP DR	FALSE ALARM
DISTURBANCES					
4/19/2015 1:06	L3	15-109-0027	415P	ELENA RD @ AVILA CT	PARTY

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
4/19/2015 0:43	L2	15-109-0016	415	FY 280 @ MAGDALENA RD	COMPETE
9-1-1 ABANDONED CALLS					
4/14/2015 9:48	L4	15-104-0097	911ABN	ALTAMONT RD @ CORBETTA LN	9-1-1 ABANDONED
4/15/2015 9:05	L1	15-105-0070	911CEL	LA PALOMA RD @ ALTA TIERRA RD	9-1-1 ABANDONED
4/15/2015 15:06	L1	15-105-0286	911CEL	LA PALOMA RD @ ALTA TIERRA RD	9-1-1 ABANDONED
4/15/2015 20:40	L3	15-105-0462	911UNK	MIDDLE FORK LN @ SOUTH FORK LN	9-1-1 ABANDONED
4/16/2015 9:08	L1	15-106-0100	911ABN	RDNER BULLIS SCHOOL/ W FREMONT RD @ FREMC	9-1-1 ABANDONED
4/16/2015 14:22	L3	15-106-0272	911UNK	NATOMA RD @ SIMON LN	9-1-1 ABANDONED
ATTEMPT TO CONTACT					
4/13/2015 8:07	L1	15-103-0067	ATC	ARASTRADERO RD @ SUZANNE DR	INFORMATION GIVEN
4/13/2015 17:10	L5	15-103-0323	ATC	MAGDALENA RD @ BLANDOR WY	COMPLETE
BEAT INFORMATION					
4/16/2015 13:41	L3	15-106-0253	BTINFO	MENALTO DR @ ALTAMONT RD	INFORMATION GIVEN
4/17/2015 17:46	L1	15-107-0358	BTINFO	ROBLEDA RD @ PURISSIMA RD	INFORMATION GIVEN
INFORMATION ONLY					
4/13/2015 0:17	L5	15-103-0005	INFO	LAURA CT @ KATE DR	INFORMATION GIVEN
4/13/2015 4:36	L3	15-103-0043	INFO	LUPINE RD @ PAGE MILL RD	INFORMATION GIVEN
4/13/2015 11:36	L1	15-103-0168	INFO	W FREMONT RD @ WESTON DR	INFORMATION GIVEN
4/13/2015 12:05	L1	15-103-0183	INFO	LA CRESTA DR @ NINA PL	NO REPORT
4/15/2015 10:19	L4	15-105-0098	INFO	LA LOMA DR @ SUMMIT WOOD RD	INFORMATION GIVEN
4/15/2015 12:04	L1	15-105-0161	INFO	HY 280 @ EL MONTE RD	INFORMATION GIVEN
4/15/2015 12:32	L3	15-105-0178	INFO	TRIPOLI CT @ NATOMA RD	INFORMATION GIVEN
4/15/2015 21:39	L1	15-105-0479	INFO	ARASTRADERO RD @ THENDARA LN	INFORMATION GIVEN
4/15/2015 21:39	L1	15-105-0480	INFO	ARASTRADERO RD @ THENDARA LN	DUPLICATE CALL
4/15/2015 22:56	L1	15-105-0510	INFO	EL CAMINO REAL @ LOS ROBLES AV	INFORMATION GIVEN
4/16/2015 1:31	L1	15-106-0028	INFO	W FREMONT RD @ OLD TRACE LN	INFORMATION GIVEN
4/16/2015 6:57	L1	15-106-0054	INFO	ASCENSION DR @ ST FRANCIS DR	INFORMATION GIVEN

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
4/16/2015 12:05	L5	15-106-0214	INFO	ARROYO OAKS @ RAVENSBURY AV	INFORMATION GIVEN
4/16/2015 12:36	L4	15-106-0225	INFO	PADRE CT @ ALTAMONT RD	INFORMATION GIVEN
4/16/2015 20:10	L3	15-106-0457	INFO	FOOTHILL LN @ ELENA RD	INFORMATION GIVEN
4/19/2015 22:05	L1	15-109-0397	INFO	EL MONTE RD @ FOOTHILL EX	INFO TO LOS ALTOS PD

PATROL CHECKS

4/13/2015 14:28	L4	15-103-0257	PATCK	BYRNE PRESERVE/ ALTAMONT RD	COMPLETE
4/15/2015 12:51	L4	15-105-0191	PATCK	BYRNE PRESERVE/ ALTAMONT RD	COMPLETE
4/16/2015 12:18	L4	15-106-0217	PATCK	ALTAMONT RD @ BLACK MOUNTAIN RD	COMPLETE
4/17/2015 0:25	L1	15-107-0007	PATCK	BURKE RD @ CHAPIN RD	COMPLETE
4/18/2015 0:19	L1	15-108-0007	PATCK	BURKE LN @ BURKE RD	COMPLETE
4/18/2015 16:28	L4	15-108-0328	PATCK	BYRNE PRESERVE/ ALTAMONT RD	COMPLETE
4/19/2015 9:20	L4	15-109-0110	PATCK	ALTAMONT RD @ BLACK MOUNTAIN RD	COMPLETE

SPECIAL ASSIGNMENTS

4/14/2015 12:44	L1	15-104-0201	SA	GARDNER BULLIS SCHOOL/ W FREMONT RD	COMPLETE
4/19/2015 9:39	L4	15-109-0114	SA	BYRNE PRESERVE/ ALTAMONT RD	COMPLETE

SUSPICIOUS CIRCUMSTANCES

4/14/2015 21:54	L3	15-104-0440	SUSCIR	VIA FELIZ @ PAGE MILL RD	NO REPORT
4/16/2015 19:48	L5	15-106-0450	SUSCIR	RAVENSBURY AV @ HILLPARK LN	NO REPORT

Town of Los Altos Hills



March 2015
Statistical Data and
Public Safety Report

Office of the Sheriff
County of Santa Clara

Response Times for Los Altos Hills 2013 - 2015

Los Altos Hills 2013																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%						
1		0		9.03	2	100%		0	0%		0	0%	11.10	1	81%		0	0%	12.07	1	75%	17.28	1	52%	12.36	3	73%		0	0%	9.58	1	94%	5.32	1	169%	10.96	10	82%
2	11.34	69	123%	10.92	57	128%	11.70	75	120%	12.32	93	114%	11.50	93	122%	11.05	72	127%	11.74	94	119%	10.75	96	130%	10.89	78	129%	11.79	84	119%	12.02	84	116%	13.33	101	105%	11.61	996	121%
3	13.28	55	188%	15.92	39	157%	14.62	44	171%	19.30	49	130%	16.76	56	149%	21.72	73	115%	19.54	77	128%	16.32	77	153%	15.91	80	157%	14.83	67	169%	19.57	54	128%	19.44	84	129%	17.27	755	145%

Los Altos Hills 2014																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%			
1	10.60	1	85%		0	0%	4.57	1	197%	7.20	2	125%	10.63	1	85%		0			0		3.53	1	255%	6.30	2	143%	14.57	2	62%	9.32	1	97%	5.29	2	170%	8.00	13	112%
2	10.87	92	129%	11.21	79	125%	12.41	70	113%	12.07	89	116%	13.17	96	106%	13.85	89	101%	13.93	93	101%	13.07	105	107%	10.71	105	131%	12.18	111	115%	13.14	77	107%	11.55	120	121%	12.35	1126	113%
3	16.08	69	155%	12.83	53	109%	13.17	63	190%	18.21	59	137%	19.19	82	130%	16.18	57	155%	16.74	89	149%	16.75	101	149%	13.22	85	189%	16.69	94	150%	22.22	51	113%	14.45	46	173%	16.31	849	153%

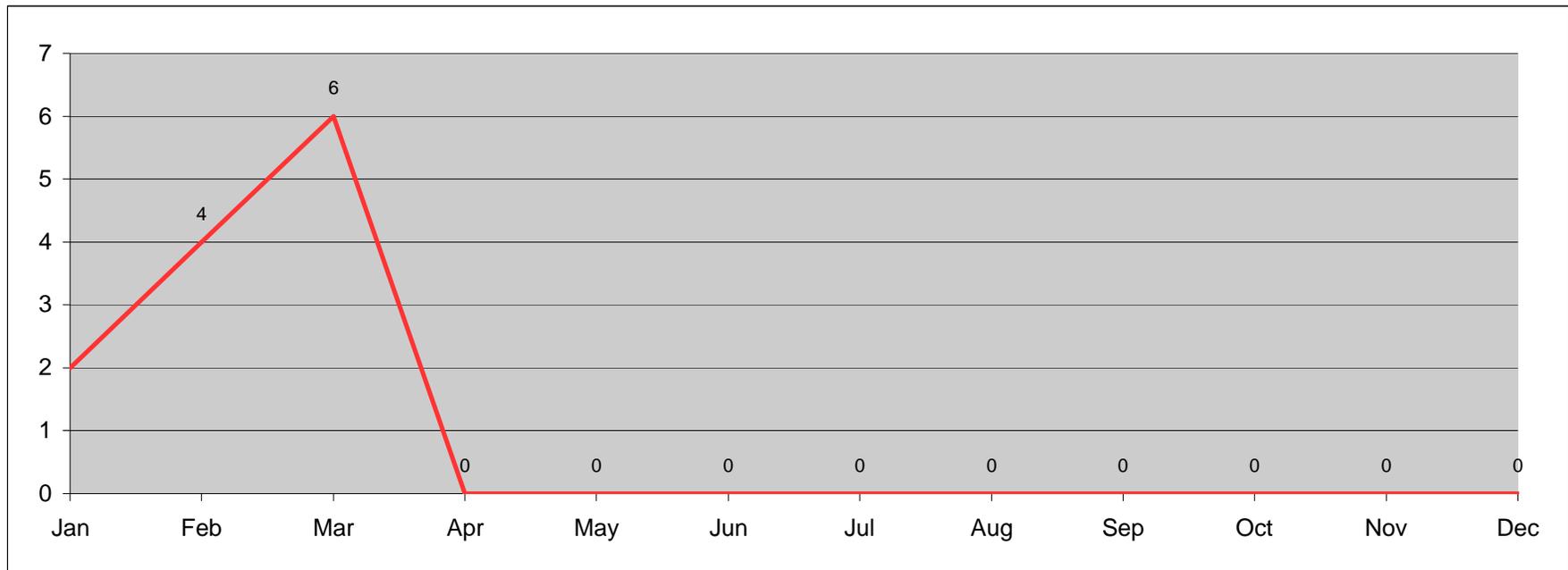
Los Altos Hills 2015																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%			
1		0		8.34	1	108%	6.97	1	129%																											7.66	2	118%	
2	12.23	88	114%	12.43	116	113%	11.59	101	121%																												12.09	305	116%
3	13.98	53	179%	18.18	44	138%	16.88	78	148%																												16.35	175	153%

**Town of Los Altos Hills
Public Safety Report
Selected Crimes**

	Code	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Robbery	2110 2115	2013	0	0	0	0	0	0	0	0	0	0	0	0	0
		2014	0	0	0	0	0	0	0	0	0	0	0	0	0
		2015	0	0	0										
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Burglary, Residential	4590	2013	3	1	1	1	0	5	3	6	0	3	6	11	40
		2014	1	0	3	7	5	2	8	8	4	2	1	5	46
		2015	1	1	0										2
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Burglary, Commercial	4591 4592	2013	0	0	1	0	0	0	0	0	0	0	0	1	2
		2014	0	0	0	0	0	0	1	0	0	0	0	1	2
		2015	0	0	0										0
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Burglary, Vehicle	4593	2013	0	0	1	0	0	0	0	0	0	0	1	0	2
		2014	0	0	1	0	0	0	1	0	1	0	0	0	3
		2015	0	1	0										1
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Grand Theft	4870	2013	0	0	1	2	3	1	0	2	0	0	1	2	12
		2014	0	0	1	0	1	2	2	0	0	2	0	0	8
		2015	0	1	1										2
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Auto Theft	4703	2013	0	0	0	0	1	0	0	0	0	0	0	1	2
		2014	0	0	0	0	0	0	0	0	0	0	0	0	0
		2015	0	0	0										0
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Vandalism	5940 5941	2013	0	0	1	1	0	0	0	1	0	1	1	0	5
		2014	0	0	0	0	0	0	1	0	0	0	0	0	1
		2015	0	0	0										0
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Identity Theft Forgery Fraud	4700 4702	2013	2	1	3	2	5	3	4	0	3	4	1	4	32
		2014	0	2	3	2	0	4	3	1	0	3	0	0	18
		2015	6	3	7										16
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Domestic Violence	2430 2730	2013	0	0	0	0	0	1	0	0	0	0	0	0	1
		2014	1	1	1	1	0	0	1	0	0	0	0	0	5
		2015	1	0	0										1
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Simple & Aggravated Assaults	2400 2401 2402 2403 2404 2405	2013	0	0	0	0	0	0	0	0	0	0	0	0	0
		2014	0	0	0	0	0	0	1	0	0	0	0	0	1
		2015	0	1	0										1
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Sex Crimes	2610 2615 2880 2885 2890 2895	2013	1	0	0	0	0	0	1	0	0	0	0	0	2
		2014	0	0	0	0	0	0	0	0	1	0	0	0	1
		2015	0	0	0										0
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL

West Valley Patrol Accidents Los Altos Hills March 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Injury (8000, 8005)	1	4	3										8
Property Damage (8010)	1	0	2										3
Accident, No Details (8015)	0	0	0										0
Bike / Pedestrian (8020, 8025)	0	0	0										0
Hit & Run - Injury (8030, 8035)	0	0	0										0
Hit & Run - Property Damage (8040)	0	0	1										1
Hit & Run - No Details (8045)	0	0	0										0
DUI - Injury (8050, 8055)	0	0	0										0
DUI - Property Damage (8060)	0	0	0										0
TOTAL ACCIDENTS	2	4	6	0	12								
Average per Month, YTD													4.0



Westwind Community Barn Monthly Report April 2015

Horse Summary

Occupancy	Barn	Paddock	Pasture	Total Boarding	Total inc 4-H and School horses
January	16	6	14	36	$36+7+13 = 56$
February	15	5 2 in shared	15	37	$37+13+7 = 57$
March	11	4 4 in shared	15	34	$34+13+7 = 54$
April	17	4 4 in shared	14	39	$39+14+7 = 60$

New/ lost Boarders

Lost/Leaving

Stall

New Stall

Anna Jacoby – Archie – to train with Marion Briggs
 Natalie Heitkamp – Rosie – to train with Marion Briggs
 Marion Briggs – Calvin, Dart and Magic

Paddock

Pasture

Current Trainers

Heather Franco
 Sharon Wormhoudt
 Marion Briggs
 Hillary Martin
 Jenny Whitworth
 Kelly Pugh

Leaving Trainers –

Activities –this month

Successful spring break camp for 16 campers

ABOL rodent control

Restarted fly predators

Jacob flushed all drains inside barn and down hill

Earth Day

Started a new type of bedding from Santa Ynez Shavings Company, seems preferable about \$600 more expensive.

Activities planned for next month

Pathways Run

Work on capital budget for 15-16 – master plan

Issues-

Disputes-

Injuries-

Carie was riding a horse when he was injured out on the trail. Carie was injured and is on the road to recovery.

During spring break camp the kids were playing and one of the kids got a cut and had to get stiches on her nose. This student returned the camp the next day.

Repairs made –

Boards replaced in round pen

Constant repairs needed on sprinkler system

Capital Repairs –

Gardner Bullis Clean - Up Day

