



## **Town Manager's Report for June 18 - 22, 2018**

Dear Honorable Mayor and Members of the City Council,

Items to report on from this week include the following:

### **Planning/ Building/ Engineering Update:**

The **City Engineer's Report** is attached. Changes in project status from the previous City Engineer's Report are shown in **red text**.

The following project was approved at the June 19th Fast Track hearing:

- A new residence with basement and pool/spa for property at **10570 Blandor Way**. No neighbors were in attendance and the project was approved with two added conditions, one requiring that any pruning of heritage oaks to be done under the supervision of a certified arborist and a requirement for a slope easement over steep slopes around the perimeter of the property.

The attached wildlife photos were taken by Suzanne on her recent trip to Alaska. Suzanne says that she was a lot farther away from the bear than it looks!

### **Public Safety Update:**

The **Sheriff's** weekly report is attached.

### **Administrative Services Update:**

The Fiscal year 2018-19 operating and capital budget was approved at the June City Council meeting.

### **Parks & Recreation Update:**

**Parks and Recreation** has continued to field proposals from contractors for the Fall-Winter Activity Guide. Class proposals can be submitted at [www.losaltoshills.ca.gov/proposalform](http://www.losaltoshills.ca.gov/proposalform)

On Saturday June 16<sup>th</sup>, the first of 3 **Purissima Park Fitness Orientation** took place from 9 – 10am.

**Challenge Island – Slime Squad**, was held from 9am – Noon this week in Parks and Recreation Building. Challenge Island is scheduled to return to Los Altos Hills in July for [Mindcraft Mania](#) and [Super Sleuth](#).

**Victoria Dye Equestrian** started 3<sup>rd</sup> week of **Summer Riding Camp** with a FULL CAMP of 18 campers.

The second **Stay Safe, Stay Active and Stay for Lunch** (2 mile walk, Home Emergencies presentation, and LeBoulangier lunch) will be held Tuesday, July 10<sup>th</sup> in partnership with the Santa Clara County Fire Department. This is free, but registration is required [here](#).

The [4<sup>th</sup> of July Parade](#) celebrating independence day is scheduled at Town Hall on 9:30 am gathering with a 10:00 am start time marching to Gardner Bullis. A six piece marching band has been secured for the event. Donations from [Hint](#), [RXBar](#), and [Milk Pail](#) are confirmed.

The [2<sup>nd</sup> Annual Family Campout](#) will be held on Friday, August 10 – Saturday, August 11<sup>th</sup> on Purissima Park. At this time, we currently have 60 pre-registered campers! This event will be limited to 250 campers.

[Los Altos Hills vs. Los Altos Softball Game](#), Recreation staff from the City of Los Altos and Town of Los Altos Hills have partnered to plan the 1<sup>st</sup> Annual Los Altos Hills vs. Los Altos Adult Softball Game! We hope you will participate or come cheer on your hometown on Saturday, August 18, 2018 from 1 – 3 p.m. at Purissima Park, 27400 Purissima Road, Los Altos Hills. Those interested in participating should contact Sarah Robustelli at [srobustelli@losaltoshills.ca.gov](mailto:srobustelli@losaltoshills.ca.gov) or 650-947-2518 and she will put in you touch with your Team Captain. More information can be found [here](#).

Feel free to call or email me if you have any questions. I'll be out of the office until July 9<sup>th</sup>. The City Manager's Report will return the week of July 9<sup>th</sup>.

Thanks.

Carl

Tasks	Project Name	Project Manager	Latest Status
1	<p><b>Page Mill Interchange /I-280 Safety Bicycle Improvement</b>                      (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 109)</p>	AC	<p>(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000. (12-9-2016) The Town has issued \$20,000 shared payment to the County. (1-27-2017) Caltrans is reviewing the encroachment permit application from the County. County indicated it is expected to obtain the permit from Caltrans in February and then advertising with the tentative award date in early April. (5-12-27) County put project to bid with bid opening of May 18, 2017. County is still waiting for Caltrans to provide encroachment permit in time or forced to issue an addendum to delay the bid opening. (6-23-17) Santa Clara County notified the Town this project will be put on hold pending further maintenance agreement between Caltrans and County. County indicated that Caltrans required strict maintenance agreement requirements which were not approved by the Board of Supervisors. (8-11-17) Santa Clara County Road and Airport Department Director will give a presentation at 8/17/17 Council meeting to update the status (8-18-17) City Council directed staff to provide assistance to the County and Caltrans if applicable for the maintenance agreement between the two parties. (9-1-17) Staff has contacted the County Road and Air Port Department to offer assistance (5-4-18) An email response from the SCC Road and Airport 4/30/18: Project has need designed and is ready for advertisement. Caltrans added conditions to SCC's encroachment permit and the conditions are not acceptable to the County. Caltrans part of project has been advertised and is expected to award soon.</p>
2	<p><b>Sewer Operations</b></p>	C/AC	<p>(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&amp;M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&amp;M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&amp;M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&amp;M activities are attached. (11-10-16) The August 2016 summary of O&amp;M activities is attached. An update of the sewer system will be presented to the City Council at the November meeting. (11-18-16) The July 2016 status update of sewer activities. An update of the sewer system has been postponed to the January 2017 City Council meeting. (12-2-16) The September 2016 summary of O&amp;M activities is attached. (12-16-16) The August 2016 status update of sewer activities is attached. (1-13-2017) The October 2016 summary of O&amp;M activities is attached. The September 2016 status update of sewer activities is attached. (1-20-2017) An update of the sewer system will be presented to the City Council at the January meeting. (2-3-2017) Sewer system operation was updated to the City Council on 1-25-2017 Council meeting. (2-10-2017) The November 2016 summary of O&amp;M activities and the October 2016 status update of sewer activities are attached. (3-3-2017) The November 2016 status update of the sewer activities are attached. (3-10-2017) The December 2016 summary of O&amp;M activities is attached. (3-17-2017) The January 2017 summary of O&amp;M activities is attached. (4-14-2017) The December 2016 status update of sewer activities and the February 2017 summary of O&amp;M activities are attached. (5-5-2017) The January 2017 status update of sewer activities and the March 2017 summary of O&amp;M activities are attached. (6-2-2017) The February 2017 status update of sewer activities and the April 2017 summary of O&amp;M activities are attached. (6-30-2017) West Bay's Board report for activities in LAH in the month of March and April are attached. (8-18-2017) The April 2017 status update of sewer activities is attached. (9-15-2017) The April/May 2017 status update of sewer activities and the June 2017 summary of O&amp;M activities are attached. (9-29-2017) Town staff met with WBSD to discuss the remaining cleaning and CCTV status and the upcoming cleaning, CCTV, and root foaming maintenance program. (11-3-17) 2017 August O&amp;M summary and 2017 June progress report are attached. (1-4-18) 2017 September O&amp;M summary and 2017 July progress report are attached. August progress report is scheduled to be sent to Town week of 8 JAN. (1-11-18) 2017 October O&amp;M summary is attached. (1-26-18) 2017 November O&amp;M summary is attached. (2/12/18) Three bids received for Page Mill emergency repairs. (2-16-18) 2017 August progress report is attached; City Council approved a sewer repair project at the 2/15/18 Council Meeting (3-2-18) The CC approved Emergency Repair project is completed. (4-13-18) 2017 December O&amp;M summary and 2018 January O&amp;M summary are attached. (5-4-18) 2017 September and October progress reports are attached. (5-11-18) Staff has started working with NBS on the Tax Roll Assessment that will be brought to City Council in June. (5-25-18) 2018 February and March O&amp;M summary are attached. (6-15-18) 2018 April O&amp;M summary is attached. (6-22-18) City Council adopted the resolution for collection of sewer service charges through the County Tax Roll Assessment.</p>

Tasks	Project Name	Project Manager	Latest Status
3	Wet weather flow monitoring	C/AC	(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8-12. (8-12-16) Consultant submitted the final report on 8-8. (8-19-16) Final Flow Monitoring and Inflow-Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow-infiltration issues to be addressed. (1-20-2017) VWHA completed their effort to estimate average daily flow using the 2016 flow monitoring data. Staff is reviewing the preliminary report prior to discussion with the Cities of Los Altos and Palo Alto. (2-3-2017) At the request of the vice-chair, the preliminary report was sent to Finance and Investment Committee for review. (6-16-17) Staff still has not received comments from the Cities. However, since water consumption data is going to be used as the primary data to calibrate the hydraulic model after meeting with the master plan team, VWHA is going amend the average flow calculation based on water consumption data. (8-4-2017) VWHA provided an updated draft average flow calculation technical memo. Staff provided the updated draft to Vice Chair of FIC. (12-1-2017) Staff had discussions with Los Altos and Palo Alto about the flow monitoring report and will resume discussions later. (4-6-2018) Staff instructed VWHA to update the flow monitoring report per discussions with LA and PA to include the water
4	2018 Sanitary Sewer Repair and Replacement Project	C/AC	(2-2-18) Staff has began the review and work with consultants for CIP project list. (5-11/18) Staff has finalized the CIP list and will bring the specifications for Council approval at at the May Council Meeting. (5/18/2018) Council approved Bid Specifications and authorized staff to advertise 2018 Sewer Repair and Rehab Project. (6-1-18) Prebid Meeting was held on 6/1/18 (6/5/18) Four bids were received, staff will evaluate the bid result and bring it to June City Council meeting (6-22-18) Staff Requested to continue the bid Award to July 2018 Council meeting.
5	Town-Wide Creek Maintenance Permit	JC/JK	(2-24-2017) A concerned resident contacted staff about the bridge culvert and immediate upstream maintenance issue for Matadero Creek at Page Mill Road. Staff is evaluating the site condition. (3-17-2017) Staff is working with consultant to evaluate the bridge culvert and maintenance issue. (3-31-2017) Staff met with the consultant to study the feasibility of obtaining a permit to maintain the creek. (5-5-17) Consultant study recommends to obtain a town-wide creek maintenance permit. Staff will request for approval under 2017-18 budget. (6-16-17) The City Council approved the town-wide/10-year maintenance permit budget request on 06-15-2017 City Council Meeting. (12-22-17) Staff has started the RFP preparation (01-26-18) Staff received three proposals and will evaluate the consultants (2-23-18) Staff is finalizing the selection of consultant. (3-9-18) Staff finalized the consultant selection process and will recommend the City Council in March 22 meeting to award the contract. (3-23-18) Staff report was removed from 3/22/18 consent agenda for further evaluation. (4-13-18) Staff revised the report and will bring back to April Council meeting for acceptance. (4-27-18) City Council approved the Creek Maintenance Permit Contract at 4/19/18 Council meeting (6-1-18) Consultant has started to contact permitting agencies for project meetings. (6-8-18) Project is on US Army Corps of Engineers 6/14/18 Interagency Meeting agenda and staff and consultant will attend this meeting (6-15-18) Staff met with US Army Corps of Engineers, Water Board, US Dept. of Fish and Wildlife, and CA Dept. of Fish and Wildlife on 6/14/18 to introduce and discuss the permit application
6	I-280 Repaving	AC	(2-24-2017) Repaving work is scheduled for 2018/19 Program year as shown in approved 2016 SHOPP program ( <a href="http://www.dot.ca.gov/hq/transprog/shopp.htm">http://www.dot.ca.gov/hq/transprog/shopp.htm</a> ) (12-22-17) Latest SHOPP indicates I-280 repaving begins 10/8/2019

Tasks	Project Name	Project Manager	Latest Status
7	<p><b>Page Mill/Moon Lane Pedestrian Bridge (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 110)</b></p>	<p>JC/AC</p>	<p>(3-10-2017) Staff has started the design phase by preparing documentation and contacting consultants. (3-17-17) RFP sent out to consultants. (4-28-17) Three proposals received and staff has met with Pathway Committee for project update. (6-30-17) Staff has selected consultant for the design project. (7-14-17) Agreement for design project will be presented to 7/20 Council meeting for approval at not to exceed \$20,000 (7-21-17) City Council approved the design contract with ENGEO at 7/20/17 City Council meeting. (8-4-17) Kick off Meeting scheduled on 8/4/17 (9-8-17) Consultant started topographic survey and soil testing (10-06-17) Consultant submitted preliminary design plan for review (10-20-17) Consultant submitted Notification of Streambed alteration to CA Fish and Game (12-1-17) CA Fish and Game has received the application will notify the Town within 60 days (by end of January 2018) (1-19-18) Town is submitting CEQA document (SCC recording) and to the Department of Fish and Wildlife. The agreement with Fish and Wildlife should be completed soon after. (2-16-18) Staff submitted agreement to CA Wildlife. (3-2-18) Staff is working with the consultant to prepare for the bid package (3-16-18) project is advertised, Bid Open 4/4/2018 (4-13-18) Low bid is \$122,000 with two received bids. Staff will recommend for bid acceptance at April City Council meeting and request for additional funding \$56,000 for construction cost. (4-20-18) City Council approved the award of contract to the low bidder and amended the project budget for additional \$56,000 at 4/19/2018 Council meeting (4-27-18) Contractor ordered the pedestrian bridge which requires 60 working days to manufacture. (5-25-18) Pre-construction meeting tentatively set on 6/12/18 (6-15-18) Pre-Construction meeting postponed to 6/19/18 (6-22-18) <b>Staff discussed the project with contractor and consultant, tentative scheduled bridge foundation construction in early August.</b></p>
8	<p><b>Matadero Creek Erosion - Erosion on Page Mill Road near Baleri Ranch Rd (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 106)</b></p>	<p>AC</p>	<p>(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon. (1-20-2017) Army Corps staff has completed 80% of their authorization letter. A mitigation proposal for the Matadero Creek Bank Stabilization project was submitted to the Regional Water Quality Control Board. Staff is working with the consultant to respond to questions-comments from the Board. (1-27-2017) A revised proposal is resubmitted to the Water Quality Control Board for comments. (2-10-2017) US Army Corps of Engineers issued Nationwide Permit 13 for the project. San Francisco Bay Regional Water Quality Control Board (RWQCB) is in the final stage of their review. Consultant will proceed to obtain streambed alteration agreement from the CA Department of Fish and Wildlife Services. (3-17-17) Staff contacted Water Board via voice mail and email to request for status update (4-28-17) Water Board has responded and will issue the permit, currently the consultant is applying permit with California Department of Fish and wildlife (9-15-17) The Regional Water Quality Control Board has additional concerns of some missing information in application. The RWQCB is also require written documentation from the land owners SCVWD and Caltrans to agree to off-site mitigation plantings. Town consultant is addressing both concerns. (10-6-2017) Consultant is preparing the project design for Caltrans encroachment permit. (1-12-18) Consultant will finish the design in two weeks and submit to Caltrans. They expect Caltrans to finish in two months. RWQCB indicated they will issue a permit pending on Caltrans approves of plans. Concurrently, consultant will work on the USACE permit renewal. (2-16-18) Consultant submitted 60% plan to staff for review before submitting to Caltrans (3-2-18) Staff completed the plan review for consultant to submit to Caltrans. (3-9-18) Consultant submitted plan for Caltrans review. (3-30-18) Caltrans provided comments for revisions. (4/13/18) Consultant submitted revised plans to Caltrans on 4/10/18 (5-4-18) Caltrans sent additional comments and consultant has revised the submittal to Caltrans on 5-4-18. US Army Corp Engineers is in the process of re-issuing the expired permit. (5-25-18) US Army Corp Engineers re-issued the Nationwide Permit (NWP) 13 will remain valid until March 18, 2022 (6-1-18) Caltrans returns with another round (#4) of comments on the submitted plan (6-8-18) Consultant responded with revised plan to Caltrans (6-15-18) Caltrans has finished the plan review and has issued an encroachment permit. (6-22-18) <b>Consultant started to contact the Water Board to continue the permit process.</b></p>

Tasks	Project Name	Project Manager	Latest Status
9	Open Space Vegetation Management (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 108)	AC	(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council-FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keeffe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached. (1-13-17) Grassroots Ecology quarterly report (2016 Oct-Dec) is attached. (2-3-17) Working with Open Space Committee, the Town has received \$1,000 cost sharing from Grassroots Ecology for the request of building a 250' fence on Byrne Preserve to protect vegetation. (2-24-17) Construction of the 250' fence is tentatively scheduled for the week of 2-27-2016 (3-3-17) 250' fence at Byrne Preserve is constructed. Nearby Drainage is upgraded from 12" to 24". (5-5-17) Grassroots Ecology's quarterly report (2017 January-March) is attached. (7-21-17) Grassroots Ecology's quarterly (2017-Apr-Jun) and 2016-17 Annual Report are attached. (11-9-17) Grassroots Ecology's quarterly progress report 2017 July-September attached (12-08-17) Open Space Committee and Grassroots Ecology are preparing for another SCVWD grant application. (1-12-18) Grassroots Ecology drafted the grant application and submitted 1/12/2018 (3-2-18) Grassroots Ecology's quarterly progress report 2017 October-December attached (5-11-18) Grassroots Ecology's quarterly progress report 2018 January-March attached, Town staff has mowed invasive vegetation spots at Byrne Preserve identified by Grassroots Ecology
10	Annual Road Rehabilitation Project - 2018	JC	(05-11-18) Staff has been working on the 2018 Road Rehab budget and finalized the CIP list and will bring the specifications for Council approval at at the May Council Meeting. (5-18-18) Council approved Bid Specifications and authorized staff to advertise 2018 Annual Road Rehab Project. (6-8-18) Project has been advertised on 6/6/18, bid open on 6/27/18 (6-22-18) City Council approved the budget for this project at 6/21/18 Council meeting
11	VTA TAC Meetings and CIP-WG Meeting	AC	(1-5-18) Next VTA TAC meeting is scheduled for 1-10-18 (1-19-18) Next CIP-WG Meeting on 1-23-18 (1-26-18) Staff attended 1-23-18 CIP WG Meeting (2-9-18) Staff attended 2/7/18 VTA TAC meeting (3-2-18) Staff attended 2/27/18 VTA CIP-WG meeting (3-9-18) Staff attended 3/7/18 VTA TAC meeting (4-13-18) Staff attended 4/11/18 VTA TAC meeting (4-24-18) Staff attended 4/24/18 CIP-WG meeting, currently Measure B fund is still being frozen due to a law suit. (5-11-18) Staff attended VTA TAC meeting on 5/9/19 (5-25-18) Staff attended VTA CIP-WG May 2018 meeting
12	Green Infrastructure	JK	(8-18-17) City Council approved Green Infrastructure (GI) Framework at the 8/17/17 Council meeting. GI Plan deadline September 30, 2019. (10-20-17) Staff begins to reach out to consultant for the Green Infrastructure Plan. (11-3-17) Staff met with the consultant to solicit for proposal (4/13/18) Green Infrastructure Plan Consultant Budget will be presented in the FY2018-19 budget. (6-22-18) City Council approved the budget for the green infrastructure plan consulting service at 6/21/18 Council meeting

Tasks	Project Name	Project Manager	Latest Status
13	Gardner Bullis Pathway Project	AC	(10-6-2017) Staff met with LASD Maintenance Department Director on site to discuss about building a pathway at the existing landscaping area next to the AC Dike. LASD has expressed that they are supportive for this idea. (10-27-17) Staff sent the draft agreement to LASD for review (1-12-18) LASD has sent a revised agreement currently under review by the City Attorney Office and staff. (1-19-18) City Attorney Office has made additional edits on the agreement now is back to LASD for 2nd review. (2-23-18) LASD made the second edits of agreement and sent to the Town on 2/22/18 (3-2-18) LASD and LAH has generally agreed on a License Agreement to Construct the Pathway (3-9-18) Staff will recommend the City Council to accept this license agreement with LASD at the March 22, 2018 City Council meeting. (3-23-18) City Council approved the license agreement at 3/22/19 Council meeting. LASD will need to approve this agreement at their next board meeting. (3-30-18) LASD Board will discuss to approve the License Agreement at April 2018 Board meeting. (4-20-18) City manager and City engineer will attend LASD 4/23 Board Meeting to support and advocate. (4-27-18) LASD has approved and signed the pathway license Agreement at its 4/23 board meeting, staff will budget this project into FY2018-19 pathway CIP (6-15-18) Staff has met with the 3 members of Pathways Committee to discuss the potential alternate design and notified LASD. (6-22-18) LASD has not provided feedback. The City Council approved \$40,000 budget for constructing the path at the 6/21/18 Council meeting
14	Summerhill Ave Pathway Project	AC	(11-17-17) Staff completed the neighborhood outreach with the most impacted 5 residents on Summerhill Ave. All 5 residents are in supportive of the pathway project but would require some mitigations to reduce the impact. Staff and Pathway Committee will send out letters to the rest of residents on Summerhill Ave to notify residents about the project and soliciting for feedback. (12-08-17) Staff made status report at the Nov/Dec Pathways Committee meeting. (12-15-17) Staff sent out letters to the remaining property owners on Summerhill Ave to solicit for support and input (4-27-18) Pathways Committee has identified this to be one of the priority projects, staff will budget for design in FY 2018-19 (6-22-18) City Council approved the budget for this project (design) at 6/21/18 Council meeting
15	Westwind Barn Improvement - Paddock and Landscape Projects (supporting Parks & Recreation)	JC	(2-2-2018) As directed, Public Works staff to assist Parks and Recreation capital improvement project. Initial meeting set on 1-11-2018 with WWB manager and P&R Supervisor. Staff is waiting for WWB manager and P&R supervisor to pass on project specific information. (2-16-18) WWB landscape contract began this week to install railroad tie retaining wall. Staff is finalizing the plan and spec for the Paddock replacement project. (2-23-18) Landscape improvement is completed, Paddocks improvement will be advertised and bid open on March 28, 2018 (3-16-18) Staff administrated a landscape contractor to plant vegetation within the newly installed landscape area (3-30-18) One bid submitted, staff is evaluating the bid. (4/13/18) Staff will recommend to reject the received one bid at April 2018 Council meeting due to high cost. Staff will evaluate the alternative solution after the bid rejection. (4/20/18) City Council rejected the one bid received at 4/19/18 Council meeting. Staff will evaluate the alternative solution (6-22-18) City Council approved the budget for this project at 6/21/18 Council meeting, PW staff will assist to administer the project bidding and construction
16	Pathway Impact Fee Study	AC	(3-16-18) Staff received direction to initiate Pathway Impact Fee study. (4/13/18) RFP issued. Due date is 4/20/18 (4-27-18) RFP due date extended to 4/30/18 (5-4-18) Staff received two proposals and will finalize the consultant selection next week. (5-18-18) Consultant's been selected. Staff had a Kick off meeting with the consultant (6-22-18) Staff has provided feedback to the consultant for the draft study
17	Maintenance Work of the Week	JA	(6-22-18) Maintenance crew started the final round town-wide mowing









**Santa Clara County Office of the Sheriff  
Weekly Activity Summary  
6/11/2018 –6/17/2018  
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
6/12	L3	Injury Collision	Occurred at 6:13 PM at Page Mill Road and Fawn Creek Court.

DATE/TIME	BEAT	EVENT	TYPE	LOCATION	INFORMATION
<b>DISTURBANCES</b>					
6/17/2018 1:20	L5	18-168-0025	415	MAGDALENA RD @ HOOPER LN	INVESTIGATED
6/17/2018 3:26	L1	18-168-0055	415	NORMANDY LN @ O'KEEFE LN	INVESTIGATED
6/16/2018 20:06	L1	18-167-0336	415M	FREMONT RD @ DONELSON PL	INVESTIGATED
6/16/2018 22:08	L1	18-167-0391	415P	FREMONT RD @ SNELL LN	INVESTIGATED
<b>PHONE THE OFFICE</b>					
6/11/2018 9:30	L1	18-162-0096	1021	71L1	COMPLETE
6/11/2018 15:50	L1	18-162-0261	1021	71C9	COMPLETE
6/12/2018 20:08	L1	18-163-0412	1021	81L1	COMPLETE
6/13/2018 9:34	L3	18-164-0114	1021	71L1	COMPLETE
6/13/2018 18:32	L1	18-164-0364	1021	81L1	COMPLETE
<b>INJURED PERSON</b>					
6/11/2018 14:14	L1	18-162-0215	1045	PURISSIMA RD @ ARASTRADERO RD	MEDICAL AID

**SUSPICIOUS PERSON**

6/12/2018 8:00	L1	18-163-0084	1066	PURISSIMA RD @ CONCEPCION RD	INVESTIGATED
----------------	----	-------------	------	------------------------------	--------------

**ABANDONED VEHICLE**

6/15/2018 10:27	L3	18-166-0142	1124	ELENA RD @ VINEDO LN	CITATION ISSUED
-----------------	----	-------------	------	----------------------	-----------------

**SUSPICIOUS VEHICLES**

6/14/2018 11:09	L1	18-165-0149	1154	MANUELLA RD @ DE BELL RD	INVESTIGATED
6/14/2018 19:26	L1	18-165-0425	1154	O'KEEFE LN @ VISTA SERENA	INVESTIGATED
6/15/2018 22:27	L3	18-166-0458	1154	PAGE MILL RD @ I-280	INVESTIGATED
6/17/2018 20:34	L3	18-168-0318	1154	PAGE MILL RD @ I-280	INVESTIGATED
6/17/2018 20:39	L3	18-168-0321	1154	PAGE MILL RD @ I-280	INVESTIGATED
6/17/2018 9:51	L3	18-168-0117	1154UN	MATADERO CREEK CT @ MATADERO CREEK LN	INVESTIGATED

**TRAFFIC COLLISIONS**

6/12/2018 18:13	L3	18-163-0367	1181	PAGE MILL RD @ FAWN CREEK CT	INVESTIGATED
6/13/2018 7:33	L1	18-164-0075	1182	ROBLEDA RD @ PURISSIMA RD	INVESTIGATED

**VEHICLE STOPS**

6/11/2018 17:26	L3	18-162-0292	1195	ELENA RD @ VINEDO LN	CITATION ISSUED
6/11/2018 18:02	L3	18-162-0316	1195	ELENA RD @ ROBLEDA RD	CITATION ISSUED
6/12/2018 0:00	L3	18-163-0001	1195	PAGE MILL RD @ I-280	WARNING ISSUED
6/12/2018 8:57	L3	18-163-0105	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
6/13/2018 17:48	L4	18-164-0347	1195	ALTAMONT RD @ ALTAMONT LN	CITATION ISSUED
6/14/2018 0:01	L5	18-165-0001	1195	CRESTRIDGE DR @ RAVENSBURY AV	CITATION ISSUED
6/14/2018 7:56	L3	18-165-0077	1195	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
6/14/2018 8:28	L3	18-165-0082	1195	PAGE MILL RD @ I-280	CITATION ISSUED

6/14/2018 8:51	L3	18-165-0088	1195	PAGE MILL RD @ PASEO DEL ROBLE	CITATION ISSUED
6/14/2018 8:54	L3	18-165-0091	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
6/14/2018 9:16	L1	18-165-0099	1195	ARASTRADERO RD @ HORSESHOE LN	CITATION ISSUED
6/14/2018 9:19	L3	18-165-0102	1195	PAGE MILL RD @ FAWN CREEK CT	CITATION ISSUED
6/14/2018 12:41	L3	18-165-0200	1195	MATADERO CREEK LN @ PAGE MILL RD	CITATION ISSUED
6/14/2018 12:45	L2	18-165-0203	1195	I-280 @ MAGDALENA RD	CITATION ISSUED
6/14/2018 13:02	L3	18-165-0216	1195	ALEXIS DR @ PAGE MILL RD	CITATION ISSUED
6/14/2018 13:46	L3	18-165-0236	1195	I-280 @ PAGE MILL RD	CITATION ISSUED
6/15/2018 0:37	L1	18-166-0015	1195	I-280 @ EL MONTE RD	WARNING ISSUED
6/15/2018 1:01	L3	18-166-0024	1195	PAGE MILL RD @ I-280	CITATION ISSUED
6/15/2018 1:32	L1	18-166-0034	1195	O'KEEFE LN @ EL MONTE RD	WARNING ISSUED
6/15/2018 1:57	L3	18-166-0038	1195	I-280 @ PAGE MILL RD	WARNING ISSUED
6/15/2018 9:41	L1	18-166-0119	1195	ROBLEDA RD @ PURISSIMA RD	CITATION ISSUED
6/15/2018 18:17	L1	18-166-0358	1195	I-280 @ EL MONTE RD	WARNING ISSUED

**RECKLESS DRIVING**

6/15/2018 20:37	L5	18-166-0414	23103	FRAMPTON CT @ MAGDALENA RD	INVESTIGATED
-----------------	----	-------------	-------	----------------------------	--------------

**ALARM CALLS**

6/12/2018 9:06	L4	18-163-0113	1033A	ADOBE LN @ TEPA WY	FALSE ALARM
6/12/2018 9:58	L6	18-163-0137	1033A	W LOYOLA DR @ BERKSHIRE DR	FALSE ALARM
6/13/2018 17:37	L3	18-164-0343	1033A	TAAFFE RD @ VISTA DEL VALLE CT	FALSE ALARM
6/14/2018 9:01	L4	18-165-0096	1033A	BYRNE PARK LN @ ALTAMONT RD	FALSE ALARM
6/14/2018 10:37	L3	18-165-0137	1033A	MATADERO CREEK LN @ MATADERO CREEK CT	FALSE ALARM
6/15/2018 8:58	L1	18-166-0103	1033A	ORTEGA DR @ ST FRANCIS DR	FALSE ALARM
6/15/2018 15:15	L1	18-166-0263	1033A	DIANNE DR @ LA RENA LN	FALSE ALARM
6/15/2018 15:38	L3	18-166-0274	1033A	ELENA RD @ JOSEFA LN	FALSE ALARM
6/16/2018 8:21	L5	18-167-0073	1033A	PROSPECT AV @ EMERALD HILL LN	FALSE ALARM

6/16/2018 10:17	L5	18-167-0119	1033A	LAURA CT @ KATE DR	FALSE ALARM
6/17/2018 18:54	L5	18-168-0291	1033A	LAURA CT @ KATE DR	FALSE ALARM
6/17/2018 19:50	L3	18-168-0308	1033A	LUPINE RD @ PAGE MILL RD	FALSE ALARM
6/15/2018 0:13	L3	18-166-0007	1033C	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
6/16/2018 13:54	L3	18-167-0206	1033C	EL MONTE RD @ STONEBROOK DR	FALSE ALARM

**ANIMAL COMPLAINTS**

6/11/2018 14:29	L4	18-162-0225	1091B	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED
6/13/2018 12:11	L4	18-164-0193	1091B	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED

**MISDEMEANOR WARRANT**

6/15/2018 20:52	L5	18-166-0424	6M	MAGDALENA RD @ CAMINO HERMOSO	WARRANT SERVED
-----------------	----	-------------	----	-------------------------------	----------------

**9-1-1**

**ABANDONED CALLS**

6/15/2018 11:14	L2	18-166-0161	911ABN	HILLTOP DR @ HILLVIEW RD	INVESTIGATED
6/11/2018 8:38	L1	18-162-0077	911CEL	PURISSIMA RD @ MINORCA CT	INVESTIGATED
6/11/2018 14:12	L1	18-162-0214	911CEL	LA CRESTA DR @ VISCAINO RD	INVESTIGATED
6/12/2018 14:03	L1	18-163-0252	911CEL	FREMONT RD @ CONCEPCION RD	INVESTIGATED
6/13/2018 10:34	L3	18-164-0141	911CEL	VIA VENTANA @ PAGE MILL RD	INVESTIGATED
6/15/2018 9:51	L4	18-166-0126	911CEL	CENTRAL DR @ PAGE MILL RD	INVESTIGATED
6/15/2018 10:00	L4	18-166-0129	911CEL	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
6/15/2018 10:01	L4	18-166-0130	911CEL	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
6/15/2018 13:35	L1	18-166-0206	911CEL	WILDCREST DR @ ROBLEDA RD	INVESTIGATED
6/16/2018 2:45	L1	18-167-0028	911CEL	PURISSIMA RD @ MINORCA CT	INVESTIGATED
6/17/2018 9:43	L3	18-168-0113	911CEL	I-280 @ ARASTRADERO RD	INVESTIGATED

**CITIZEN FLAG DOWNS**

6/14/2018 18:11	L3	18-165-0396	CITFD	PAGE MILL RD @ VIA FELIZ	INVESTIGATED
-----------------	----	-------------	-------	--------------------------	--------------

6/13/2018 17:12	L4	18-164-0332	FD	BLACK MOUNTAIN RD @ ALTAMONT RD	INVESTIGATED
-----------------	----	-------------	----	---------------------------------	--------------

**FOUND PROPERTY**

6/17/2018 13:52	L5	18-168-0196	FNDPRP	KATE DR @ LAURA CT	INVESTIGATED
-----------------	----	-------------	--------	--------------------	--------------

**FOLLOW UP**

6/11/2018 8:46	L3	18-162-0080	FU	SADDLE MOUNTAIN DR @ SADDLE CT	COMPLETE
----------------	----	-------------	----	--------------------------------	----------

6/11/2018 13:01	L1	18-162-0185	FU	ARASTRADERO RD @ HORSESHOE LN	COMPLETE
-----------------	----	-------------	----	-------------------------------	----------

6/17/2018 12:10	L3	18-168-0163	FU	SADDLE MOUNTAIN DR @ SADDLE CT	COMPLETE
-----------------	----	-------------	----	--------------------------------	----------

**INFORMATION ONLY**

6/11/2018 17:15	L3	18-162-0287	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
-----------------	----	-------------	------	----------------------	-------------------

6/11/2018 18:54	L5	18-162-0337	INFO	RAVENSBURY AV @ CAMINO HERMOSO	INFORMATION GIVEN
-----------------	----	-------------	------	--------------------------------	-------------------

6/12/2018 3:44	L1	18-163-0054	INFO	VISCAINO RD @ CAMINO MEDIO LN	INFORMATION GIVEN
----------------	----	-------------	------	-------------------------------	-------------------

6/12/2018 11:37	L1	18-163-0185	INFO	FREMONT RD @ CONCEPCION RD	INFORMATION GIVEN
-----------------	----	-------------	------	----------------------------	-------------------

6/12/2018 17:43	L5	18-163-0352	INFO	MAGDALENA RD @ BLANDOR WY	INFORMATION GIVEN
-----------------	----	-------------	------	---------------------------	-------------------

6/12/2018 20:14	L1	18-163-0416	INFO	NEW BRIDGE DR @ LA PALOMA RD	INFORMATION GIVEN
-----------------	----	-------------	------	------------------------------	-------------------

6/13/2018 13:13	L3	18-164-0225	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
-----------------	----	-------------	------	----------------------	-------------------

6/14/2018 10:35	L3	18-165-0135	INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
-----------------	----	-------------	------	-----------------------------	-------------------

6/14/2018 11:01	L2	18-165-0145	INFO	I-280 @ MAGDALENA RD	INFORMATION GIVEN
-----------------	----	-------------	------	----------------------	-------------------

6/14/2018 16:04	L1	18-165-0325	INFO	TODD LN @ LA PALOMA RD	INFORMATION GIVEN
-----------------	----	-------------	------	------------------------	-------------------

6/14/2018 22:29	L4	18-165-0492	INFO	JULIETTA LN @ ALTAMONT RD	INFORMATION GIVEN
-----------------	----	-------------	------	---------------------------	-------------------

6/16/2018 13:19	L3	18-167-0194	INFO	ELENA RD @ VINEDO LN	INFORMATION GIVEN
-----------------	----	-------------	------	----------------------	-------------------

**PATROL CHECKS**

6/12/2018 1:10	L1	18-163-0018	PATCK	EL MONTE RD @ O'KEEFE LN	COMPLETE
----------------	----	-------------	-------	--------------------------	----------

6/12/2018 17:22	L5	18-163-0342	PATCK	LONE OAK LN @ MAGDALENA RD	COMPLETE
-----------------	----	-------------	-------	----------------------------	----------

6/12/2018 17:48	L4	18-163-0354	PATCK	TANGLEWOOD LN @ MOODY RD	COMPLETE
-----------------	----	-------------	-------	--------------------------	----------

6/12/2018 21:54	L1	18-163-0451	PATCK	O'KEEFE LN @ EL MONTE RD	COMPLETE
6/13/2018 3:33	L1	18-164-0035	PATCK	FREMONT RD @ CONCEPCION RD	COMPLETE
6/13/2018 18:55	L1	18-164-0374	PATCK	O'KEEFE LN @ EL MONTE RD	COMPLETE
6/14/2018 1:01	L1	18-165-0014	PATCK	O'KEEFE LN @ EL MONTE RD	COMPLETE
6/14/2018 19:23	L1	18-165-0423	PATCK	O'KEEFE LN @ EL MONTE RD	COMPLETE
6/14/2018 21:19	L3	18-165-0468	PATCK	TAAFFE RD @ VISTA DEL VALLE CT	COMPLETE
6/15/2018 16:27	L1	18-166-0309	PATCK	LA CRESTA DR @ NINA PL	COMPLETE
6/16/2018 16:36	L3	18-167-0269	PATCK	ARASTRADERO RD @ PAGE MILL RD	COMPLETE

**STRANDED MOTORIST**

6/11/2018 9:38	L3	18-162-0104	STRAND	I-280 @ PAGE MILL RD	INVESTIGATED
<b>SUSPICIOUS CIRCUMSTANCES</b>					
6/15/2018 4:03	L3	18-166-0056	SUSCIR	CHRISTOPHERS LN @ PAGE MILL RD	INVESTIGATED
6/17/2018 1:23	L5	18-168-0027	SUSCIR	JABIL LN @ MAGDALENA RD	INVESTIGATED

**TRAFFIC MONITORING**

6/14/2018 17:16	L3	18-165-0364	TRAFFI	PAGE MILL RD @ VIA FELIZ	COMPLETE
6/15/2018 18:34	L3	18-166-0367	TRFMON	PAGE MILL RD @ FAWN CREEK CT	COMPLETE

**WELFARE CHECKS**

6/14/2018 22:27	L4	18-165-0489	WELCK	JULIETTA LN @ ALTAMONT RD	COMPLETE
6/17/2018 21:23	L1	18-168-0345	WELCK	VISCAINO CT @ VISCAINO RD	COMPLETE



