



Town Manager's Report for July 6 - 10, 2015

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in red text note changes in project status from last week. Some photos are attached showing annual sewer repairs in progress on Newbridge Drive. Also attached is a copy of the April 2015 Sewer O&M Report.

The **Planning Commission** took the following actions at its June 25 meeting:

- Approved a Conditional Development Permit for a new residence at **25608 Deerfield Drive**
- Continued Conditional Development Permit and Variance applications for an addition to an existing residence at **25531 Fremont Road**, directing the applicant to reduce setback encroachments for the addition

The following project was approved at the June 30 **Site Development hearing**:

- Landscape screening plan for a new residence under construction at **27640 Sherlock Road** (no neighbors were in attendance)

The following project was approved at the July 7 **Fast Track hearing**:

- New residence with basement and pool on a vacant parcel at **26727 Taaffe Road** (three neighbors attended and one neighbor provided comments in advance of the hearing). The applicant will work with two neighbors on landscape screening. The driveway design was modified based on input from an adjacent property owner. The modified driveway design will require the removal of one heritage oak. The applicant will relocate the oak if feasible.

The July **development permit report** is attached. There were 27 planning approvals and 60 building permits issued this month.

Public Safety Update:

The Sheriff's **weekly and monthly public safety reports** are attached.

The attached letter was sent to property owners of **Sherlock Road** advising them that the **Fire Department** believes the present condition of their private street will impact response times. A meeting with residents and the Fire Department is planned for August 18th. Staff is attempting to gain more information from the Fire Department on specific corrective measures that they would like to see put in place. According to Town records, Sherlock Road is a private street.

Administrative Services Update:

The **Administrative Services Department** has been working with Vavrinek, Trine, Day & Company (VTD) to complete the interim audit of the Town's 2014-15 financials. The interim audit is scheduled for completion on 7/10/15 and the final fieldwork has been scheduled for 9/29/15 through 10/2/15. An FIC meeting was held on Monday. Staff provided the FIC with a status report on certain staff projects. A copy of that report is attached.

Parks and Recreation Update:

4th of July Parade drew the most people we have ever had. This year included: Santa Clara County Sheriff's Department, Santa Clara County Fire, CERTs and HAMs closed down the streets, coffee cart and Milk Pail donated half of the watermelon. Our red, white and blue photos can be found at the following links:

<https://www.facebook.com/media/set/?set=a.10152570057592609.1073741883.114351562608&type=3>

<http://towncrier.photoshelter.com/gallery/Fourth-of-July-2015/G0000akEOIOtZXcg/C000052T4AcCA1uY>

Next week the field maintenance contractor will be conducting a field study of two (2) moisture managing products for **Purissima Park**. These products are being tested for water savings.

The first 4 weeks of beginner **Summer Riding Camp** have come to an end this week. These 4 weeks generated a total of 65 registrations grossing \$24,200. The Town's 25% split is \$6,050. Next week's Intermediate Summer Riding Camp begins on Tuesday, July 14th and has a total of 18 participants. Following please find some camp photos:

<https://www.facebook.com/media/set/?set=a.429230517261614.1073741832.328897277294939&type=3>

If you have any questions or comments feel free to e-mail or call.

Carl

Last Updated on 7/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(1-9-15) County and Town staff to meet end of January to continue discussions. (1-16-15) County working on recommendations for Park n Ride, East side of I-280 and West side of I-280. (1-23-15) Staff met with County to discuss progress. County preparing to complete their proposal for the interchange and Page Mill/Oregon expressway. County staff to provide update to Council at the February meeting. (1-28-15) Staff provided update to Traffic Safety Committee on the roundabout plan that County is refining and notified the committee that the County will present an update at the February Council meeting. (2-6-15) Staff attended meeting with County and Caltrans staff to discuss roundabout concept. Caltrans is concerned about timing of project. Caltrans is looking to see if there are any other interim measures that they can consider to address their safety concerns. Caltrans also provided comments on the traffic modeling done by the County's consultant. Consultant will review traffic model as requested by Caltrans staff. (2-13-15) County staff provided update at the February City Council meeting date. County staff to return in March to present proposed final concept plan. (2-27-15) Staff working with County staff on March presentation to City Council. (3-5-15) County presentation may be postponed to the April Council meeting. (3-20-15) County staff will present the updated plan of the Page Mill/I-280 interchange at the April Council meeting. County proposing traffic signal at Page Mill and Coyote Hill. (4-10-15) Town staff meeting with County staff to discuss upcoming Council presentation. (4-17-15) Town staff met with County staff and County requested to move their presentation to the June meeting as they need more time to address comments raised by the Town and members of the public. (5-8-15) County staff looking at the feasibility of switching the Caltrans maintenance yard with the Park n Ride facility. (6-5-15) Staff reviewing administrative draft from county. (6-12-15) County submitted Page Mill Road Expressway Corridor Study report. Staff reviewing. County to provide presentation at the June 18th Council meeting. (6-19-15) County staff presented the Page Mill Road Expressway Corridor Study report to council. Council requested County to discuss Park n Ride lot issues with Caltrans and Stanford, move forward with the process of widening Page Mill to six lanes and move forward with the interim measures to improve bicycle safety with new pavement markings. Comments from the public are due to the County by August 7, 2015.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
2	El Monte Road Rehabilitation Project	<p>(8-29-14) Consultant working on design and CalTrans paperwork. Field review scheduled with CalTrans for September 19, 2014. (9-4-14) Staff and consultant working on environmental documents for CalTrans staff. (9-11-14) Field Review package sent to Caltrans for review. (9-19-14) Field review by CalTrans staff was conducted. Staff and consultant working on Caltrans paperwork. (11-6-14) E-76 package has been submitted to Caltrans. Documents being reviewed by Caltrans staff. (11-21-14) Caltrans has new requirement for a Quality Assurance Plan (QAP). Consultants working on revising the QAP. (12-5-14) Consultants working on additional technical memos required by Caltrans. (12-12-14) Caltrans reviewing documents. (12-19-14) Town received Caltrans NEPA-Categorical Exemption approval on 12-18-14. (1-9-15) Caltrans reviewing encroachment permit application. (1-16-15) Staff is clarifying some deadlines and escalating the encroachment permit issue to the Caltrans Encroachment Permit Office Chief. (1-23-15) Caltrans had comments on the E76 paperwork and Town consultants made revisions and resubmitted. (1-28-15) Caltrans local assistance forwarded the E76 request to Caltrans headquarters for approval. (2-6-15) Caltrans has more comments on paperwork. Town staff and consultant made necessary revisions and resubmitted to Caltrans for review. (2-13-15) E76 approval has been received from Caltrans. Project to be advertised end of February. Funds will need to be requested at the mid-year budget adjustment. (2-27-15) Project bid opening is scheduled for March 31. (3-5-15) Project has been advertised. (3-20-15) Project to be presented to Council at the March 31 meeting for award of contract. (4-3-15) Council authorized the award of construction contract. Staff confirming paperwork needed per Caltrans requirements. (4-10-15) Pre-construction meeting scheduled for 4/13. Staff reviewing bonds and insurance information from contractor. (4-17-15) Contractor working on project schedule for Town to review. (4-24-15) Contractor waiting for encroachment permit approval from Caltrans. Paving work may be done on the weekend. (5-8-15) Town staff trying to help the contractor secure approval of the Caltrans permit. (5-15-15) Caltrans permit for contractor has been obtained. Contractor to provide schedule for work. (5-22-15) Construction in progress. Work scheduled to be complete by early July. (5-29-15) Contractors working on curb ramps. (6-5-15) Some field adjustment being discussed for ADA requirements. (6-12-15) Contractor will be grinding pavement on 6/13/15. (6-19-15) Loop detector repair work in progress. Contractor will be paving on 6/20/15. (7-10-15) Paving work completed. Striping work in progress and push button modifications are required.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
3	Miranda Road Path	<p>(12-19-14) Residents on Miranda Road are organizing to propose that a continuous path be built on the east side of Miranda. Staff met with residents to discuss options and to walk the road to layout possible path route. Staff reviewing estimate for budgeting purposes. (1-16-15) Staff provided feedback to the resident on Miranda. They will be presenting to Pathway Committee. (1-23-15) Staff provided information to Pathway Committee chair. (1-28-15) Staff to contact neighbors to discuss proposal and obtain quotes for contract document preparation. (2-6-15) Staff working on getting proposals from consultants to prepare contract bid documents. (2-27-15) Staff received two proposals and will request award of contact at the March City Council meeting. (3-5-15) Neighborhood representative has been notified of the upcoming request to Council for contract award to prepare bid documents. (3-20-15) Staff working on agreement language with proposed consultant. (3-27-15) Staff preparing revised agreement for consultant to sign. Authorization to award contract to be presented to Council at the March 30, 2015 meeting. (4-3-15) Council authorized the award of design contract. Staff sent revised agreement to consultant for signature. (4-10-15) Staff in process of obtaining signatures on the agreement. (4-17-15) Staff scheduling kick off meeting with consultants. (4-24-15) Staff, neighborhood coordinator and designers met at the site to discuss project. Designers will schedule the surveying work. (5-1-15) Design in progress. Staff had arborist look at an oak tree and based on poor form and location under power lines, design will proposed to remove the tree for the new path. (5-15-15) Pathway design in progress, draft pathway plans scheduled to be submitted to the Town week of 5-18-15 for review. (5-22-15) Draft plans have been received and sent to the neighborhood representative and pathway committee chair for comments. (5-29-15) Staff met with neighborhood representative to discuss comments on draft plans. Pathway committee to provide any comments they may have. (6-5-15) Staff to finalize review and provided comments to designer week of 6-8-15. (6-12-15) Pathway committee did not provide any comments on the preliminary design. Staff and neighborhood representative comments provided to designers. (6-19-15) Designers working on addressing comments provided by the Town. (7-10-15) Designers resubmitted revised plans. Staff sent to neighborhood representative and Pathway committee chair for comment.</p>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	<p>(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-17) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
7	Sewer Operations	<p>(7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started work in Town. (9-11-14) Staff working on repair of pumps for dry-pit and emergency backup pumps. (10-17-14) Staff to meet with West Bay end of October to provide update on O&M. (11-21-14) West Bay performing cleaning and video work on problem areas based on historical data. Asset Management data from previous sewer contractor has been transferred to West Bay's asset management system. Draft report from consultant discussing sewer system being reviewed. (12-12-14) West Bay performing flushing and video work. They are concentrating on problem locations based on historical data and on lines that have not been cleaned for some time. West Bay has developed a hot spot list and will continue to adjust as more data is available. Staff still working out billing format, mapping, procedures, etc. with West Bay as is common with new contracts. Due to new permit requirement staff is working with a consultant through ABAG to update the Town's Overflow Emergency Response Plan (OERP) for the Sanitary Sewer Management Plan. Staff is reviewing the draft plan with West Bay and Regional Board staff to ensure compliance with new requirements. (12-19-14) West Bay provided minor comments on the draft OERP, staff working with consultant to finalize the document. (1-28-15) Staff discussing with West Bay a City Council update on sewer O&M status. (2-6-15) West Bay to provide update to Council at their March meeting. (2-19-15) The Town's OERP has been finalized. (3-20-15) Presentation of sewer Operation and Maintenance update will be made at the March 30 City Council meeting. (3-27-15) Staff working with West Bay to finalize their presentation to Council. (4-3-15) Presentation of O&M activities was provided at the March council meeting. December 2014 summary sheet is attached. January and February 2015 has not been approved. (4-10-15) Staff working with West Bay on O&M contract renewal. (4-24-15) Staff working with consultant and West Bay for contract renewal scope modifications. Staff proposing to present contract renewal to Council at their June meeting. The March 2015 summary of O&M activities is attached. (5-1-15) Staff and Town's consultant working with West Bay on a proposed three year agreement. The January and February 2015 summary of O&M activities is attached. (5-15-15) Staff continuing to work with West Bay and consultant on contract renewal. (6-5-15) Staff and Town's consultant discussing increased scope items to West Bay's contract. (6-12-15) Amendment to West Bay's agreement to increase scope of work and provide a three year extension to be presented to Council at their June meeting. (6-19-15) Council approved a three years extension to West Bay's contract. (7-10-15) Amendment to extend West Bay's contract has been sent for West Bay's review. The April 2015 summary of O&M activities is attached.</p>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(10-17-14) Consultants are working on preliminary environmental work and expect to be completed by the end of October. After that, consultants will start taking a look at the initial project description and preliminary engineering studies. (11-14-14) Consultants completed the preliminary environmental work and is working on the preliminary design. Should have preliminary design completed by early December. (12-12-14) Consultants are a little behind schedule. Will try to catch up in the next few weeks. (12-19-14) Consultant provided preliminary design proposal and project description. Staff reviewing. (1-9-15) Staff provided comments and will set up conference call to discuss. (1-16-15) Staff discussed comments with consultant. Consultant will do some analysis and get back to staff. (2-6-15) Consultant submitted modified preliminary design for staff to review. (2-13-15) Staff provided comments to consultant. (2-27-15) Consultant prepared a Biological Assessment and the Wetlands Delineation Report. They are working on documents for permit applications to outside agencies. (3-5-15) Planning reviewing format for environmental document. (3-20-15) Format for environmental document is acceptable. Consultant will begin working on the CEQA documents. (3-27-15) Hydraulic analysis, Biological Assessment and the Wetlands Delineation Report have been completed. Consultants working on documents for permit application to regulatory agencies. (4-3-15) Consultant submitted project description for environmental document. Staff to review. (4-24-15) Consultant prepared permit applications for submittal. Staff reviewing permit applications for outside regulatory agencies. (5-1-15) Staff provided comments on applications. Consultant finalizing application for Town signature. (5-8-15) Applications to regulatory agencies have been submitted for review. (5-22-15) Comments from Regional Water Quality Control Board received. Consultants working on addressing comments and continuing to work on CEQA documents. (5-29-15) Still waiting for comments from other agencies.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provide comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff. (9-11-14) Staff submitted letter to Los Altos in an attempt to get a response to complete the proposed amendment to the sewer agreement. (10-17-14) Los Altos staff is in discussion with Los Altos Hills staff. (11-14-14) Attorney reviewing proposed amendment language. (1-23-15) Revised proposed amendment sent to Los Altos Attorney for review. (1-28-15) Los Altos City attorney to get back to Town attorney. (2-13-15) Amendment to be presented for council approval in March or April. (3-20-15) Second amendment to be presented at the March 30 City Council for approval. (4-3-15) Second amendment was approved by Council at the March meeting. (5-8-15) Amendment in process of being signed by the Town and the City. (7-10-15) Completed.</p>
11	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

Last Updated on 7/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
12	Annual Tree Inspection	<p>(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports. (9-4-14) Report has been finalized. Staff sending letters to property owner and getting proposals for work on Town properties. (9-26-14) Letters have been sent to property owners. Staff working with property owners to clarify requirements and locate trees. (10-31-14) Property owners have been cooperative in performing tree work. Many are getting assistance from the Fire District program. (11-14-14) Staff working on sending out a second round of notices to property owners with copy to fire district. (12-5-14) Staff met with fire district regarding dead pine trees and other at risk trees. Fire district requested Town staff to send letters out to property owners. Staff working on sending out additional letters. (12-12-14) Letters for dead pine trees have been sent with copies to the Fire District. (12-19-14) Tree removal letters have been received. Per discussion with residents, Fire district is providing assistance with the removals, however the district's contractor needs additional time to do the work. (1-9-15) Staff continuing to work with Fire District to verify which trees they can provide assistance. (4-24-15) Staff working on agreement with arborist for the 2015 Townwide tree survey. (5-1-15) Agreement sent to consultant for signature. (5-15-15) Agreement has been executed. Staff to authorized consultant to begin. (5-22-15) Consultant scheduling work. (6-19-15) Work in progress. Draft report should be received in July.</p>

Last Updated on 7/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
13	El Monte/I-280 interchange	Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017.

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Tasks	Project Name	Latest Status
14	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting. (8-22-14) Council directed staff to proceed with the sign study. Staff to work with consultant to execute agreement. (8-29-14) Revised proposal received from consultant. Agreement to be signed. (9-4-14) Consultant proposed changes to the Town agreement, staff reviewing changes. (9-19-14) Revised agreement sent to consultant for signature. (10-3-14) Agreement has been executed, consultant working on schedule. (10-10-14) Staff working on getting requested information to consultant. (10-17-14) Kick off phone conference scheduled for week of Oct. 20th. Consultants reviewing existing Town documents. (10-24-14) Consultants will be collecting data in early November. (10-31-14) Data collection scheduled to begin on November 6, 2014. (11-6-14) Consultants have begun driving around town to collect data on existing signs. (11-14-14) Consultants completed the data collection of the existing signs in Town. Consultants working on creating the signage inventory and developing recommendations. (11-21-14) Consultant scheduled to submit draft report in December. (12-12-14) Conference call with consultant scheduled for week of 12/15 to discuss inventory and report format. (12-19-14) Staff reviewed sign inventory with consultant and discussed report format. Consultant working on report. (1-9-15) Draft report has been received. Staff setting up conference call with consultant to discuss comments. (1-16-15) Staff provided comments to consultant. Consultant to redo draft report with more details and specific recommendations and resubmit to Town. (1-23-15) Revised draft report scheduled to be submitted on February 2. (2-6-15) Revised draft report has been submitted. Staff reviewing. (2-13-15) Staff scheduling phone conference with consultant to discuss comments and timing of Council presentation. (2-19-15) Staff provided additional comments to consultant. Consultant to submit an updated copy in a week. Tentatively, consultant is to present their findings to the Council at their March meeting. (3-5-15) Revised report has been submitted. Consultant to present the report at the March 31st Council meeting. (4-3-15) Presentation provided to council at the March meeting. Council requested staff to develop a sign removal plan that includes obtaining neighborhood input and return to council for consideration. (4-10-15) Staff will provide verbal update to council at the April meeting. (4-17-15) Assistance will be needed from the Engineering intern. (4-24-15) Per Council direction, staff will proceed with the removal of No Parking signs per the Nelson Nygarrrd report except for the area of Moody Road. Not Through Road/Dead End signs will not be removed per Council direction. Staff will also work on a plan to reduce the number of warning signs. (5-1-15) Additional signs have been removed, staff continuing to work with crew to remove signs as directed by Council. (5-8-15) Councilmember Waldeck provided a map showing additional signs for removal. Staff reviewing. (5-15-15) Staff removed an additional 23 signs. Staff to drive roads to verify additional sign removal/modification. (5-29-15) Staff performing site review of signs in the north-east section of Town. (6-12-15) Staff working with the Town crew to remove some additional signs.</p>

Last Updated on 7/10/2015

Tasks	Project Name	Latest Status
15	Anacapa/La Cresta Utility Undergrounding	<p>(1-16-15) Council approved agreement. Staff to execute agreement with consultant. (1-23-15) Agreement has been executed. Consultant working on a schedule. (1-28-15) Staff to set up kick off meeting with consultant and neighborhood representative. (2-6-15) Meeting with consultant and neighbors scheduled for 2/9/15. Consultants walked some areas with neighborhood representatives and are now working on developing the district boundary. (3-5-15) Neighborhood group provided update to the entire neighborhood. Staff provided electronic files to consultant for their use. (3-27-15) Consultants preparing drawing showing preliminary trench layout and the proposed substructures to replace the overhead facilities. (4-10-15) Consultant submitted preliminary estimate and trench layout plans. Staff sent to neighborhood representative for review. (4-17-15) Staff to meet with neighborhood representative on 4-24-15 to discuss information received from consultants. (4-24-15) Staff met with neighborhood representative and they requested staff to clarify information from the consultants and also reach out to the previous contractor that did the Purissima undergrounding project to obtain trenching cost. (5-15-15) Per request from neighborhood representative, staff provided rough cost information from previous contractor. Staff trying to get PG&E to review and provide comments on the preliminary trench layout. (5-22-15) Staff in contact with PG&E to schedule a meeting. (6-5-15) Meeting with PG&E and design consultant scheduled for 6/22. (7-10-15) PG&E agreed to provide some input and review comments at the 6/22 meeting. PG&E will begin tapping into the \$5,000 rule 20a allocation that the council approved about a year ago.</p>
16	2015 Road Rehabilitation Project	<p>(7-10-15) Staff preparing contract documents for the 2015 Road Rehabilitation Project.</p>
17	Sewer Rate Study	<p>(2-6-15) Agreement executed to complete a sewer rate study. Staff obtaining information for consultant to begin work. (2-13-15) Consultant to present sewer rate model to FIC on March 2. (2-27-15) Report to be presented to City Council at the March meeting. (3-5-15) Consultant provided a presentation of the rate model to the FIC. (3-20-15) Item to be presented at the March 30 City Council meeting. (3-27-15) Staff working with consultant to finalize presentation. (4-3-15) Council approved the mailing of notices for the rate increase and setting the public hearing. Council directed staff to conduct a public information meeting to answer questions about the rate increase. Notices have been sent and the Public Hearing date is May 21, 2015. Information has also been put on the Town's website. (4-10-15) Public information meeting has been scheduled for April 30, 2015. Notices have been sent. (4-17-15) Staff working on additional information handout for meeting and website. (5-1-15) Public information meeting was conducted on April 30, 2015. Attendance was low. Additional information has been posted on the Town's website. (5-8-15) Public Hearing is set for May 21, 2015. (5-22-15) City Council approved the rate increases at the May 21, 2015 Council meeting. Staff to work on tax roll. (5-29-15) Staff working to get tax roll complete for the June council meeting. (6-5-15) Tax roll to be presented to council at the June meeting for approval. Staff having consultant provide final rate study report. (6-12-15) Project completed.</p>
18	Emergency communication antenna	<p>(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.</p>

Last Updated on 7/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
19	Long Range Trash Management Plan	(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.
20	Open Space Stewardship	(3-20-15) Agreement for year two with Acterra to be presented to council at the April meeting. (3-27-15) Staff working on agreement with Acterra for grant writing to SCVWD. (4-3-15) Agreements for year 2 stewardship and grant writing assistance have been sent to Acterra. (4-10-15) Agreement for grant writing in process of being executed. Staff to present second year stewardship agreement with Acterra at the April meeting for Council consideration. (4-17-15) Acterra waiting for SCVWD call for project to submit request for grants. (4-24-15) Council approved a contract with Acterra for a second year. Agreement being executed. (5-8-15) Staff working with Acterra on mowing schedule. (5-15-15) Mowing was performed at Byrne Preserve in coordination with Acterra and the Town's mowing contractor. (5-29-15) Staff to coordinate another round of mowing in June. (6-5-15) Mowing in Byrne Preserve and O'Keefe scheduled for week of 6-15-15. (6-12-15) Area for mowing at Byrne Preserve has been marked. Town's mowing contractor will be mowing Byrne Preserve and O'Keefe week of 6-15-15. (6-19-15) A section of Byrne Preserve and O'Keefe was mowed for yellow star thistle. Town's mowing contractor to return in two weeks to mow again. (7-10-15) Staff working with Acterra to set up quarterly meeting in July. Mowing of Byrne Preserve and O'Keefe scheduled for week of 7-13-15.
21		
22	Drainage improvement at O'Keefe Lane and Vista Serena	(4-24-15) Excess underground water is surfacing onto the roadway and negatively impacting the subgrade. CalWater has confirmed that they do not have a leak. Staff is working on getting a subdrain line installed. (5-8-15) Subdrain line has been installed. (5-15-15) Project completed.
23	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway. (8-22-14) Staff reviewed draft report and provided comments to consultant. Consultant working on finalizing the report. (10-10-14) Draft final report has been submitted to staff for review. (10-24-14) Project has been completed. Staff to post new report on Town's website. (10-31-14) Report has been posted on Town's website. (11-14-14) Town's pavement management certification has been renewed with MTC. (6-5-15) Staff working with consultant to correct typo in the report. (6-12-15) Staff reviewing modifications from the consultants. (6-19-15) Staff provided comments to consultant.

Last Updated on 7/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
24	Town Cupola Restoration	(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola. (5-22-15) Council approved the wording for a plaque at the May 21, 2015 Council meeting.
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle.
26	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.

Last Updated on 7/10/2015

Tasks	Project Name	<u>Latest Status</u>
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	<p>Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved. (11-21-14) Staff will consider in future budgets based on priority and staffing. (12/12/14) Staff inspected the channel during the rains on 12/11 and the channel has sufficient capacity to prevent overtopping. (3-27-15) Adjacent property owner may be interested in assisting with the project. (4-3-15) Staff in communication with adjacent property owner regarding scope of work for a possible joint project. (4-10-15) Adjacent property owner is interested in a joint project with the Town to improve the aesthetics of the channel work. Staff will proposed funding in the upcoming budget cycle. (4-17-15) Property owner contacting consultants to work on the project. Staff will propose budget in the upcoming budget cycle. (4-24-15) Property owner contacting potential consultants to work on the project. Staff had discussion with consultant to provide additional information. (5-1-15) Staff to discuss project with adjacent property owner's representative week of May 4th. (5-8-15) Staff requesting funds in the budget for this joint project with the adjacent property owner. (6-19-15) Consultant working on proposal for property owner. (7-10-15) Property owner provided proposal to Town for review. Staff reviewing.</p>
28	VTA TAC Meetings	<p>(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program. (10-10-14) Selection of new chair and vice-chair is in process. No agency in Santa Clara County received the State ATP grant and only one in Santa Clara County got approval for the regional ATP grant. (1-16-15) MTC reported that the deadline for the housing element certification has been extended to 5/31/2015 and the deadline for circulation element adoption (to meet Complete Street Act of 2008) to 1/31/2016. VTA is also preparing to start the Light Rail Enhancement Program that will analyze a number of light rail projects that focus on increase the speed of the entire system. The rail lines to be studied are in downtown San Jose, connections to the future BART Milpitas Station, and Downtown Mountain View. Caltrans is preparing to launch a Caltrans Encroachment Permit Workshop to assist the local agencies to better understand the permitting process. The tentative date of this workshop is 3/19/2015. (2-6-15) Next VTA TAC meeting scheduled for 2-12-15. (4-17-15) Staff attended the April 9th TAC meeting. VTA staff reminded the committee that local Housing Element needed to be approved by May 31, 2015 to be eligible for grant funds.</p>

Last Updated on 7/10/2015

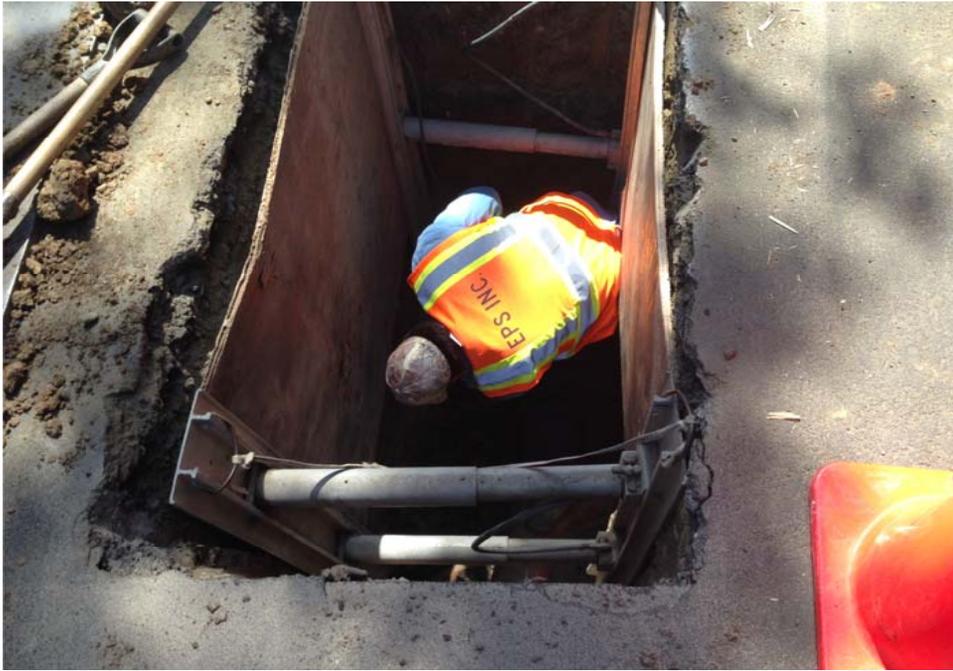
<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
29	2015 Sewer rehabilitation project	<p>(3-20-15) Bids were received from 2 contractors. Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. Council requested staff to get input from Town's sewer consultant regarding the bids received and reasonableness of the Town moving forward with the award of the contract to the low bidder. Staff provided information to the Town's sewer consultant for review. (4-10-15) Staff to issue award letter to contractor. (4-17-15) Award letter has been issued. Staff waiting for bonds and insurance. (4-24-15) Staff scheduling preconstruction meeting for week of April 26, 2015. (5-1-15) Pre-construction meeting was held on 4-29-15. Contractor sending notices out to affected residents. (5-8-15) Project underway. Staff working with consultant to review and modify work as needed. (5-15-15) Contractor performing repair work. Staff and consultant are reviewing pre-construction video and adjusting scope of work as required. (5-29-15) Preliminary adjustments to work based on video and site specific location are one less point repair, two additional pipe bursting and one additional pipe reaming. Changes due to unforeseen conditions and additional information will further modify work activities. (6-19-15) Contractor not working in Town due to emergency project in another city. Construction activity will resume end of June. Project is approximately 70% complete. (7-10-15) Contractor continuing work in Town. Staff had contractor perform emergency repair on a collapsed pipe segment on Murietta Lane.</p>
30	ATP Grant	<p>(5-29-15) Staff working with consultant to complete grant application for Fremont Road Safe Route to School phase 2. (6-5-15) Application submitted. (6-19-15) Results should be available in October and November 2015.</p>

Last Updated on 7/10/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
31	Gardner Bullis Crosswalk study	<p>(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway. (9-26-14) Curb ramps installation completed. Need custom application for lighted signs to be visible from Fremont Pines Lane. Funding authorization to be requested at the October council meeting. (10-17-14) Council approved the funding to install the lighted crosswalk signs. (11-6-14) Agreement being executed with contractor. (12-19-14) Work is scheduled to be completed by the end of February. (2-13-15) Contractor waiting for material delivery. Foundation work has been completed. (2-27-15) The signs are in transit and expected to arrive mid next week. Staff is working with the contractor to see if they can intercept the delivery earlier in order to install ASAP. (3-5-15) Installation has been completed. Staff and contractor verifying delivered components. Some further adjustments may be needed. (3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation. (5-1-15) "Walk Your Bike" signs have been installed. (5-8-15) Staff sent recommendation for a revised school sidewalk layout to school district for consideration. (5-15-15) Staff working on crosswalk sign adjustment for increased visibility. (5-22-15) Staff coordinating further sign adjustment with contractor.</p>
32	2014-2 Road Rehabilitation Project	<p>(8-29-14) Staff working on second road rehabilitation project. Design being done in-house. (11-21-14) Staff reviewing Pavement Management report for roads to be included. Updated pavement manager report includes new public roads previously thought to be private. (12-19-14) Tentative schedule is to advertise the project in February 2015 with construction to begin in April/May. (1-9-15) Staff working on design of project and putting bid package together. (1-16-15) Project to be advertised end of January. (1-28-15) Staff working on an amendment for issuance. (2-6-15) Bid opening scheduled for March 3, 2015. (2-27-15) Item to be presented to Council at their March meeting for award of contract. (3-5-15) Bids were received from 7 contractors. Staff reviewing bids and will present to Council at the March meeting. (3-20-15) Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. (4-10-15) Staff waiting for bonds and insurance from contractor. (4-17-15) Staff to set up pre-construction meeting. (4-24-15) Pre-construction meeting scheduled for week of April 26, 2015. (5-1-15) Pre-construction meeting was held on 4-28-15. Work scheduled to begin on May 8th. (5-8-15) Contractors began lowering utility boxes. Pavement grinding to begin week of May 11th. (5-15-15) Contractor scheduled to complete the paving work on 5-15-15. (5-22-15) Paving work completed. (5-29-15) Punchlist being prepared and worked on. (6-19-15) Council accepted the project at the June council meeting.</p>

Last Updated on 7/10/2015

Tasks	Project Name	Latest Status
33	La Cresta Sewer Project	(10-31-14) The proposed project includes about 316 feet of 8" pipe and three manholes with depths ranging from 7 feet to 18 feet. (11-21-14) Permits have been issued. Construction to begin soon. (3-5-15) Staff coordinating with inspector to begin work on this project. (3-20-15) Construction in progress. (5-1-15) Construction about 90% complete. (5-15-15) Project 95% complete. (5-22-15) Construction work completed. Final restoration and testing needed. (6-5-15) Construction complete. Staff waiting for as-built drawings.
34	Ginny Lane	(10-31-14) The City Council approved this project and approved the future users that would be subject to a reimbursement agreement on 11/5/2013. The proposed project is between 26432 Ginny Lane and 26481 Purissima Road. The proposed sewer sleeve is a 631 linear feet of 12" PVC pipe with nine 1.5-inch pressure lines to be installed. This project was on hold for some time as applicant was not ready to start. (11-6-14) Applicant to pull permit and pay fees. (1-16-15) Staff issued an encroachment permit on 1-15-2015. Construction is tentatively to start in two weeks. (1-23-15) Pre-construction meeting held, project to begin week of January 26th. (1-28-15) Project in construction. (2-27-15) Project substantially complete. (4-3-15) Construction is complete. As-built documents need to be submitted to Town for review and approval. (7-10-15) As-built plans submitted to Town. Staff reviewing.
35	Review of non-residential sewer units	(6-19-15) Sewer consultant to visit Town properties week of 6-22-15. Consultant will visit and meet with all non-residential users to inspect facility and discuss usage. (7-10-15) Consultant coordinating with non-residential facilities to set up appointments to visit and inspect.



Los Altos Hills Maintenance April 2015

Task	Monthly Summary	Unit Cost	Quantity	12-Month Cost	Actual Unit Per Month	Cost Per Month	Year to Date Cost	Year to Date Quantity	Quantity Remaining	Remaining Budget
Bid Item No. 1. Pump Station Maintenance	PURISSIMA Station: Both sets of Pump no. 1 and 2 were inspected and all hours and operation were normal. ATS and Generator were tested. Amps and Meg reading on pumps are normal. OKEFFE' Station: Pump no. 1 and 2 were inspected and all hours and operation were normal. Amp and Meg readings were normal. Recommendation: Replace guide rails at OKEFFE' Station in the next 3 months. (SEE Tab 1)	\$1,670	12	\$20,040	1	\$1,670.00	\$15,030.00	9	3	\$5,010.00
Bid Item No. 2. Cleaning and Flushing in Right of Way	West Bay cleaned 7939 feet of pipe within the public right-of-way. 6,337 feet of pipeline were cleaned by the Basin Crew selected by systematically focusing on Branch 2. Additionally, 1602 feet of pipeline were cleaned by the CCTV crew based on CCTV results. (SEE Tab 2)	\$0.92	93,600	\$86,112	7,939	\$7,303.88	\$77,929.52	84,706	8,894	\$8,182.48
Bid Item No. 3. Cleaning and Flushing in Easements	West Bay cleaned 835 feet of pipe in Easements (SEE Tab 3). NOTE: Crews cleaned the additional 835 in easements in excess of bid item no 3.	\$1.31	31,200	\$40,872	835	\$1,093.85	\$48,187.04	36,784	(5,584)	(\$7,315.04)
Bid Item No. 4. CCTV Inspection within Right of Way	West Bay completed CCTV inspection of 7563 feet of pipelines that are accessible through at least one manhole in ROW. Structural and O&M condition ratings and defect codes that use the PACP standard were entered into the CMMS system. Recommendation: Perform 5 Open Trench and 19 Pipe	\$1.40	46,800	\$65,520	7,563	\$10,588.20	\$42,239.40	30,171	16,629	\$23,280.60
Bid Item No. 5. CCTV Inspection within Easements	West Bay completed CCTV inspection of 708 feet of pipelines that were accessible through both ends of the pipe within easements. CCTV results will be incorporated into the CMMS. (SEE Tab 5). NOTE: the 708 Feet CCTV	\$1.80	12,480	\$22,464	708	\$1,274.40	\$25,468.20	14,149	(1,669)	(\$3,004.20)
Bid Item No. 6. Response to SSOs with access from Right of Way	N/A	\$1,200	6	\$7,200	-	\$0.00	\$3,600.00	3	3	\$3,600.00
Bid Item No. 7. Response to SSOs with access from Easements only	N/A	\$1,380	6	\$8,280	-	\$0.00	\$2,760.00	2	4	\$5,520.00
Bid Item No. 8. Initial Setup and Database Transfer form CMMS and GIS Systems	West Bay will import the Town's CMMS data into Lucity CMMS software, and will develop at least six data collection forms in collaboration with the Town.	\$5,500	1	\$5,500		\$0.00	\$5,500.00	1	-	\$0.00
Bid Item No. 9. GIS Mapping Maintenance and Updates (By the Hour)	Monthly summary that includes the performance indicators, follows the Town SSMP and provided recommendations.	\$125	120	\$15,000	-	\$0.00	\$4,000.00	32	88	\$11,000.00
Bid Item No. 10. Monthly Management Reports	Monthly summary that includes the performance indicators, follows the Town SSMP and provided recommendations.	\$350	12	\$4,200	1	\$350.00	\$3,150.00	9	3	\$1,050.00
Bid Item No. 11. Sanitary Sewer Overflow Response for Private Laterals	N/A	\$310	6	\$1,860	-	\$0.00	\$310.00	1	5	\$1,550.00
			Total	\$277,048		\$22,280.33	\$228,174.16			\$48,873.84

Town of Los Altos Hills

FY14-15 / JUNE 2015

BUILDING PERMITS ISSUED

Permits Issued	2015 June	2015 YTD	2014 June	2014YTD	2013 June	2013 YTD
New Residence	7	28	2	22	5	19
Secondary Dwelling	1	10	2	11	2	4
Addition	4	41	3	42	2	40
Interior Remodel	4	91	7	73	6	48
Pool	2	34	4	32	2	24
EV charger	6	25	1	16	2	34
Solar	5	81	7	82	5	59
Water Heater	1	16	4	32	5	14
Re-Roof	6	54	8	58	4	53
Sewer	1	13	1	12	0	11
Misc. (Electrical, Plum)	23	260	27	255	20	221
Total Permits Issued	60	653	66	635	53	527
Total Valuation	\$10,161,553	\$56,951,544	\$5,316,337	\$53,330,935	\$2,678,806	\$39,273,899

SITE DEVELOPMENT PERMITS ISSUED

Permits Issued	2015 June	2015 YTD	2014 June	2014YTD	2013 June	2013 YTD
New Residence	3	32	1	21	3	17
Addition	3	31	3	33	4	22
Fence	7	40	7	41	5	36
Landscape	2	25	1	14	1	20
Pool	0	12	0	10	0	8
Misc. (Hardscape, Gra	12	53	8	43	4	33
Total Permits Issued	27	193	20	162	17	136



Santa Clara County Office of the Sheriff
Weekly Activity Summary
6/29/2015 – 7/5/2015
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY

DATE	BEAT	ACTIVITY	COMMENTS
6/29	L1	Residential Burglary, Identity Theft, Theft by Credit Card	Between 6/27 and 6/28, the suspect entered a residence in the 13000 block of Fremont Road by prying a window open. The suspect took credit cards and used the victim's personal information to make numerous charges to one of the victim's credit accounts for a total loss of about \$1,400. The suspect is known and at large.
6/30	L3	Petty Theft, Theft by Credit Card	On 6/25, unknown suspect(s) entered an unlocked vehicle parked in the 12000 block of Foothill Lane and took a wallet. The unknown suspect(s) used the victim's credit cards to make purchases on the internet for an unknown total loss.
7/4	L1	Residential Burglary	Between 3:00 PM on 7/1 and 10:00 AM on 7/4, unknown suspect(s) entered a residence in the 26000 block of St. Francis Road by breaking a glass door. It is unknown if anything was taken from the residence.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
7/2/2015 10:57	L5	<u>15-183-0147</u>	415	ONEONTA DR @ STONEBROOK DR	NO REPORT
7/2/2015 23:38	L1	<u>15-183-0503</u>	415M	ESPERANZA DR @ CONCEPCION RD	MUSIC

7/3/2015 0:51	L1	<u>15-184-0015</u>	415FC	ANACAPA DR @ ST FRANCIS DR	INVESTIGATED
7/3/2015 19:54	L1	<u>15-184-0345</u>	415F	BURKE RD @ CHAPIN RD	FAMILY
7/3/2015 22:28	L4	<u>15-184-0427</u>	415FC	JULIETTA LN @ ALTAMONT RD	INVESTIGATED
7/4/2015 17:32	L3	<u>15-185-0287</u>	415FC	URSULA LN @ BLACK MOUNTAIN RD	INVESTIGATED
7/4/2015 20:51	L4	<u>15-185-0412</u>	415FC	MOODY RD @ RHUS RIDGE RD	INVESTIGATED
7/4/2015 20:51	L4	<u>15-185-0413</u>	415FC	MOODY RD @ RHUS RIDGE RD	INVESTIGATED
7/5/2015 0:59	L3	<u>15-186-0032</u>	415P	SADDLE MOUNTAIN DR @ SADDLE CT	PARTY

BURGLARY

7/2/2015 14:43	L1	<u>15-183-0256</u>	459	W FREMONT RD @ LENNOX WY	CIVIL MATTER
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THEFT

6/30/2015 17:37	L1	<u>15-181-0350</u>	484	MULBERRY LN @ MANUELLA RD	NO REPORT
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FIRE

7/4/2015 20:46	L4	<u>15-185-0407</u>	904	MOODY RD @ RHUS RIDGE RD	INFORMATION ONLY
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PHONE THE OFFICE

6/30/2015 20:19	L1	<u>15-181-0422</u>	1021	81L1	COMPLETE
6/30/2015 21:09	L1	<u>15-181-0446</u>	1021	81L1	COMPLETE
7/1/2015 9:47	L3	<u>15-182-0117</u>	1021	71L1	COMPLETE
7/4/2015 15:49	L1	<u>15-185-0254</u>	1021	71L1	COMPLETE

ALARM CALLS

6/29/2015 22:03	L1	<u>15-180-0441</u>	1033S	BENTLEY CT @ BURKE RD	FALSE ALARM
6/30/2015 13:59	L1	<u>15-181-0245</u>	1033A	ESTACADA DR @ SALTAMONTES WY	FALSE ALARM
6/30/2015 18:01	L1	<u>15-181-0363</u>	1033A	CICERONI LN @ ROBLEDA RD	FALSE ALARM
7/1/2015 3:47	L5	<u>15-182-0037</u>	1033A	OAK KNOLL CL @ OAK PARK CT	FALSE ALARM
7/3/2015 7:11	L3	<u>15-184-0065</u>	1033A > AC	SADDLE MOUNTAIN DR @ SADDLE CT	FALSE ALARM
7/3/2015 8:42	L3	<u>15-184-0081</u>	1033A	VIA VENTANA @ BRIONES WY	FALSE ALARM
7/3/2015 15:24	L1	<u>15-184-0226</u>	1033A > AC	LA CRESTA DR @ ARASTRADERO RD	FALSE ALARM

7/4/2015 4:53	L4	<u>15-185-0060</u>	1033A	LA LOMA DR @ SUMMIT WOOD RD	FALSE ALARM
7/5/2015 10:01	L1	<u>15-186-0155</u>	1033A	ST FRANCIS DR @ ORTEGA DR	FALSE ALARM
7/5/2015 13:31	L3	<u>15-186-0224</u>	1033A	MIR MIROU DR @ PASEO DEL ROBLE	FALSE ALARM
7/5/2015 13:34	L1	<u>15-186-0225</u>	1033A	W FREMONT RD @ LENNOX WY	FALSE ALARM
PERSON DOWN					
7/4/2015 4:47	L1	<u>15-185-0058</u>	1053	FY 280 @ EL MONTE RD	INFORMATION GIVEN
MEET WITH CITIZEN					
7/1/2015 11:25	L1	<u>15-182-0167</u>	1062	ROBLEDA RD @ QUAIL LN	COMPLETE
SUSPICIOUS PERSON					
7/3/2015 22:27	L3	<u>15-184-0426</u>	1066	ELENA RD @ VINEDO LN	NO REPORT
ANIMAL COMPLAINTS					
7/2/2015 7:47	L4	<u>15-183-0066</u>	1091	BUENA VISTA DR @ MOODY RD	INFORMATION GIVEN
7/5/2015 9:45	L1	<u>15-186-0151</u>	1091	DIANNE DR @ LA RENA LN	INFORMATION GIVEN
7/5/2015 20:18	L3	<u>15-186-0350</u>	1091C	TAAFFE RD @ VISTA DEL VALLE CT	INJURED ANIMAL
PEDESTRIAN STOP					
7/1/2015 10:30	L1	<u>15-182-0140</u>	1095	PURISSIMA RD @ VISCAINO RD	CITATION ISSUED
ABANDONED VEHICLE					
7/3/2015 9:00	L2	<u>15-184-0084</u>	1124	SUMMERHILL AV @ NICOLE LN	NO REPORT
TRAFFIC HAZARDS					
6/30/2015 13:52	L1	<u>15-181-0242</u>	1125	PAGE MILL RD @ DEER CREEK RD	INFORMATION ONLY
7/3/2015 13:39	L4	<u>15-184-0190</u>	1125	ELENA RD @ MOODY RD	NO REPORT
7/3/2015 14:09	L4	<u>15-184-0201</u>	1125 > UTL	ALTAMONT RD @ MOODY RD	NO REPORT
SUSPICIOUS VEHICLES					

6/30/2015 19:32	L4	<u>15-181-0402</u>	1154	ADOBE CREEK LODGE RD @ MOODY RD	NO REPORT
6/30/2015 23:00	L5	<u>15-181-0489</u>	1154	STONEBROOK DR @ MAGDALENA RD	NO REPORT
7/1/2015 6:43	L4	<u>15-182-0049</u>	1154	ADOBE CREEK LODGE RD @ MOODY RD	NO REPORT
7/2/2015 17:13	L1	<u>15-183-0323</u>	1154	LA PALOMA RD @ TODD LN	NO REPORT
7/3/2015 12:30	L4	<u>15-184-0165</u>	1154	ADOBE CREEK LODGE RD @ MOODY RD	NO REPORT
7/4/2015 19:15	L3	<u>15-185-0348</u>	1154 > UTL	BLACK MOUNTAIN RD @ NATOMA RD	NO REPORT
7/4/2015 22:59	L1	<u>15-185-0585</u>	1154	PURISSIMA PARK/ PURISSIMA RD @ SAMUEL LN	NO REPORT

TRAFFIC COLLISIONS

6/29/2015 0:25	L4	<u>15-180-0005</u>	1182	PAGE MILL RD @ MOODY RD	INFO TO CHP
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VEHICLE STOPS

6/29/2015 10:18	L2	<u>15-180-0098</u>	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
6/29/2015 21:55	L1	<u>15-180-0435</u>	1195	DEER CREEK RD @ ARASTRADERO RD	CITATION ISSUED
6/30/2015 12:34	L2	<u>15-181-0200</u>	1195	MAGDALENA RD @ FY 280	CITATION ISSUED
6/30/2015 17:09	L5	<u>15-181-0337</u>	1195	EL MONTE RD @ STONEBROOK DR	WARNING ISSUED
6/30/2015 18:51	L1	<u>15-181-0386</u>	1195	LOS ALTOS AV @ LIVE OAK LN	CITATION ISSUED
7/1/2015 8:51	L2	<u>15-182-0093</u>	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
7/1/2015 11:02	L3	<u>15-182-0160</u>	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
7/1/2015 14:52	L1	<u>15-182-0293</u>	1195	W EDITH AV @ W FREMONT RD	CITATION ISSUED
7/2/2015 9:04	L1	<u>15-183-0094</u>	1195	S EL MONTE AV @ UNIVERSITY AV	CITATION ISSUED
7/2/2015 11:27	L5	<u>15-183-0164</u>	1195	PRISCILLA LN @ STONEBROOK DR	CITATION ISSUED
7/2/2015 17:28	L1	<u>15-183-0332</u>	1195	W FREMONT RD @ MANUELLA RD	CITATION ISSUED
7/3/2015 9:12	L2	<u>15-184-0087</u>	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
7/3/2015 14:25	L3	<u>15-184-0204</u>	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
7/3/2015 18:18	L3	<u>15-184-0299</u>	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
7/3/2015 18:31	L3	<u>15-184-0304</u>	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
7/3/2015 18:44	L1	<u>15-184-0308</u>	1195	W FREMONT RD @ FREMONT PINES LN	WARNING ISSUED
7/4/2015 2:16	L3	<u>15-185-0040</u>	1195	FY 280 @ PAGE MILL RD	WARNING ISSUED

STOLEN VEHICLE

7/5/2015 23:26	L1	<u>15-186-0454</u>	10851	DEL MONTE AV @ PLEASANT WY	INFORMATION ONLY
BLOCKED ROADWAY					
6/29/2015 14:37	L2	<u>15-180-0220</u>	21196	HILLVIEW RD @ HILLTOP DR	INFORMATION ONLY
FIRE/MEDICAL EVENT					
6/29/2015 12:28	L2	<u>15-180-0162</u>	21848	MAGDALENA RD @ FY 280	INFORMATION ONLY
PARKING VIOLATIONS					
6/29/2015 14:37	L2	<u>15-180-0220</u>	22500	HILLVIEW RD @ HILLTOP DR	INFORMATION ONLY
7/3/2015 11:38	L4	<u>15-184-0150</u>	22500	RHUS RIDGE RD @ MOODY RD	INFORMATION ONLY
RECKLESS DRIVING					
7/1/2015 15:52	L3	<u>15-182-0322</u>	23103	HY 280 @ PAGE MILL RD	INFORMATION GIVEN
7/2/2015 13:03	L2	<u>15-183-0207</u>	23103	HILLTOP DR @ BARLEY HILL RD	INFORMATION GIVEN
7/3/2015 14:21	L2	<u>15-184-0203</u>	23103	FY 280 @ MAGDALENA RD	INFORMATION GIVEN
MISDEMEANOR DUI					
6/29/2015 12:28	L2	<u>15-180-0162</u>	23152	MAGDALENA RD @ FY 280	INFORMATION ONLY
FELONT WARRANT					
7/1/2015 11:10	L1	<u>15-182-0162</u>	6FATC	WILDWOOD LN @ CHANNING AV	NO REPORT
9-1-1 ABANDONED CALLS					
6/30/2015 19:16	L3	<u>15-181-0395</u>	911UNK	ROBLE BLANCO @ PASEO DEL ROBLE	9-1-1 ABANDONED
7/2/2015 14:45	L1	<u>15-183-0257</u>	911UNK	W FREMONT RD @ DONELSON PL	MEDICAL CALL
7/2/2015 20:17	L4	<u>15-183-0408</u>	911CEL	MOODY SPRINGS CT @ MOODY RD	9-1-1 ABANDONED
7/3/2015 4:24	L4	<u>15-184-0053</u>	911UNK	DEER SPRINGS WY @ BYRNE PARK LN	MEDICAL CALL
7/3/2015 12:49	L1	<u>15-184-0171</u>	911CEL	LA CRESTA DR @ VISCAINO RD	LEFT MESSAGE
7/4/2015 18:23	L4	<u>15-185-0310</u>	911ABN	MOODY RD @ MOODY CT	9-1-1 ABANDONED
7/4/2015 21:47	L1	<u>15-185-0504</u>	911UNK	BEATRICE LN @ ROBLEDA RD	9-1-1 ABANDONED

ATTEMPT TO CONTACT

7/1/2015 13:44	L1	<u>15-182-0255</u>	ATC	LA PALOMA RD @ TODD LN	INFO TO SAN RAMON PD
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BEAT INFORMATION

7/4/2015 15:55	L2	<u>15-185-0258</u>	BTINFO	FY 280 @ MAGDALENA RD	INFO TO CHP
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CITATION

6/30/2015 13:30	L2	<u>15-181-0229</u>	CITE	HILLVIEW RD @ HILLTOP DR	NO REPORT
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County Parole AB 109

7/3/2015 12:49	L1	<u>15-184-0169</u>	COMPLY	W EL CAMINO REAL @ N CLARK AV	NO REPORT
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DOCUMENT SERVICE

6/30/2015 9:13	L1	<u>15-181-0089</u>	DOCSVC	PALO ALTO COURTHOUSE/ GRANT AV @ BIRCH ST	COMPLETE
7/2/2015 10:09	L1	<u>15-183-0119</u>	DOCSVC	PALO ALTO COURTHOUSE/ GRANT AV @ BIRCH ST	COMPLETE

FOLLOW UP

6/29/2015 20:14	L1	<u>15-180-0357</u>	FU	CANTATA WY @ O KEEFE LN	COMPLETE
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POSSIBLE INJURY

6/30/2015 8:54	L1	<u>15-181-0083</u>	INDACC	ANACAPA DR @ ST FRANCIS DR	NO REPORT
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INFORMATION ONLY

6/29/2015 12:16	L2	<u>15-180-0152</u>	INFO	FY 280 @ MAGDALENA RD	INFO TO CHP
6/30/2015 11:15	L1	<u>15-181-0154</u>	INFO	ROBLEDA RD @ QUAIL LN	INFORMATION GIVEN
7/1/2015 0:58	L1	<u>15-182-0018</u>	INFO	ANACAPA CT @ ANACAPA DR	INFORMATION GIVEN
7/1/2015 13:27	L1	<u>15-182-0242</u>	INFO	W FREMONT RD @ TEMPLETON PL	INFORMATION GIVEN
7/1/2015 13:42	L1	<u>15-182-0253</u>	INFO	WILDCREST DR @ WILDFLOWER LN	INFORMATION GIVEN
7/3/2015 3:24	L4	<u>15-184-0047</u>	INFO	TEPA WY @ SUMMIT WOOD RD	INFORMATION GIVEN

7/3/2015 4:29	L4	<u>15-184-0055</u>	INFO	DEER SPRINGS WY @ BYRNE PARK LN	INFORMATION GIVEN
7/5/2015 10:43	L3	<u>15-186-0167</u>	INFO	CORTEZ LN @ ALTAMONT RD	INFORMATION GIVEN

PATROL CHECKS

7/4/2015 11:37	L1	<u>15-185-0148</u>	PATCK	W FREMONT RD @ LENNOX WY	COMPLETE
7/4/2015 14:47	L4	<u>15-185-0223</u>	PATCK	ESHNER CT @ ALTAMONT RD	COMPLETE
7/4/2015 18:08	L1	<u>15-185-0301</u>	PATCK	W FREMONT RD @ FREMONT PINES LN	COMPLETE

SPECIAL ASSIGNMENTS

7/4/2015 8:49	L1	<u>15-185-0095</u>	SA	LOS ALTOS HILLS TOWN HALL/ W FREMONT RD @ CON	COMPLETE
7/4/2015 18:45	L4	<u>15-185-0326</u>	SA	ALTAMONT RD @ BLACK MOUNTAIN RD	COMPLETE

**SUSPICIOUS
CIRCUMSTANCES**

7/4/2015 1:44	L4	<u>15-185-0030</u>	SUSCIR	ALTAMONT RD @ CORBETTA LN	NO REPORT
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WELFARE CHECKS

6/30/2015 20:53	L1	<u>15-181-0439</u>	WELCK	RANCHO MANUELLA LN @ MANUELLA RD	COMPLETE
6/30/2015 21:53	L4	<u>15-181-0464</u>	WELCK	PADRE CT @ ALTAMONT RD	COMPLETE

Town of Los Altos Hills



June 2015
Statistical Data and
Public Safety Report

Office of the Sheriff
County of Santa Clara

Response Times for Los Altos Hills 2013 - 2015

Los Altos Hills 2013																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%						
1		0		9.03	2	100%		0	0%		0	0%	11.10	1	81%		0	0%	12.07	1	75%	17.28	1	52%	12.36	3	73%		0	0%	9.58	1	94%	5.32	1	169%	10.96	10	82%
2	11.34	69	123%	10.92	57	128%	11.70	75	120%	12.32	93	114%	11.50	93	122%	11.05	72	127%	11.74	94	119%	10.75	96	130%	10.89	78	129%	11.79	84	119%	12.02	84	116%	13.33	101	105%	11.61	996	121%
3	13.28	55	188%	15.92	39	157%	14.62	44	171%	19.30	49	130%	16.76	56	149%	21.72	73	115%	19.54	77	128%	16.32	77	153%	15.91	80	157%	14.83	67	169%	19.57	54	128%	19.44	84	129%	17.27	755	145%

Los Altos Hills 2014																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%			
1	10.60	1	85%		0	0%	4.57	1	197%	7.20	2	125%	10.63	1	85%		0					3.53	1	255%	6.30	2	143%	14.57	2	62%	9.32	1	97%	5.29	2	170%	8.00	13	112%
2	10.87	92	129%	11.21	79	125%	12.41	70	113%	12.07	89	116%	13.17	96	106%	13.85	89	101%	13.93	93	101%	13.07	105	107%	10.71	105	131%	12.18	111	115%	13.14	77	107%	11.55	120	121%	12.35	1126	113%
3	16.08	69	155%	12.83	53	109%	13.17	63	190%	18.21	59	137%	19.19	82	130%	16.18	57	155%	16.74	89	149%	16.75	101	149%	13.22	85	189%	16.69	94	150%	22.22	51	113%	14.45	46	173%	16.31	849	153%

Los Altos Hills 2015																																								
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %	
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%				
1		0		8.34	1	108%	6.97	1	129%		0		7.51	3	120%	4.91	2	183%																			6.93	7	130%	
2	12.23	88	114%	12.43	116	113%	11.59	101	121%	11.04	87	127%	12.17	89	115%	11.99	102	117%																				11.91	583	118%
3	13.98	53	179%	18.18	44	138%	16.88	78	148%	17.96	63	139%	17.15	71	146%	14.02	62	178%																				16.36	371	153%

**Town of Los Altos Hills
Public Safety Report
Selected Crimes**

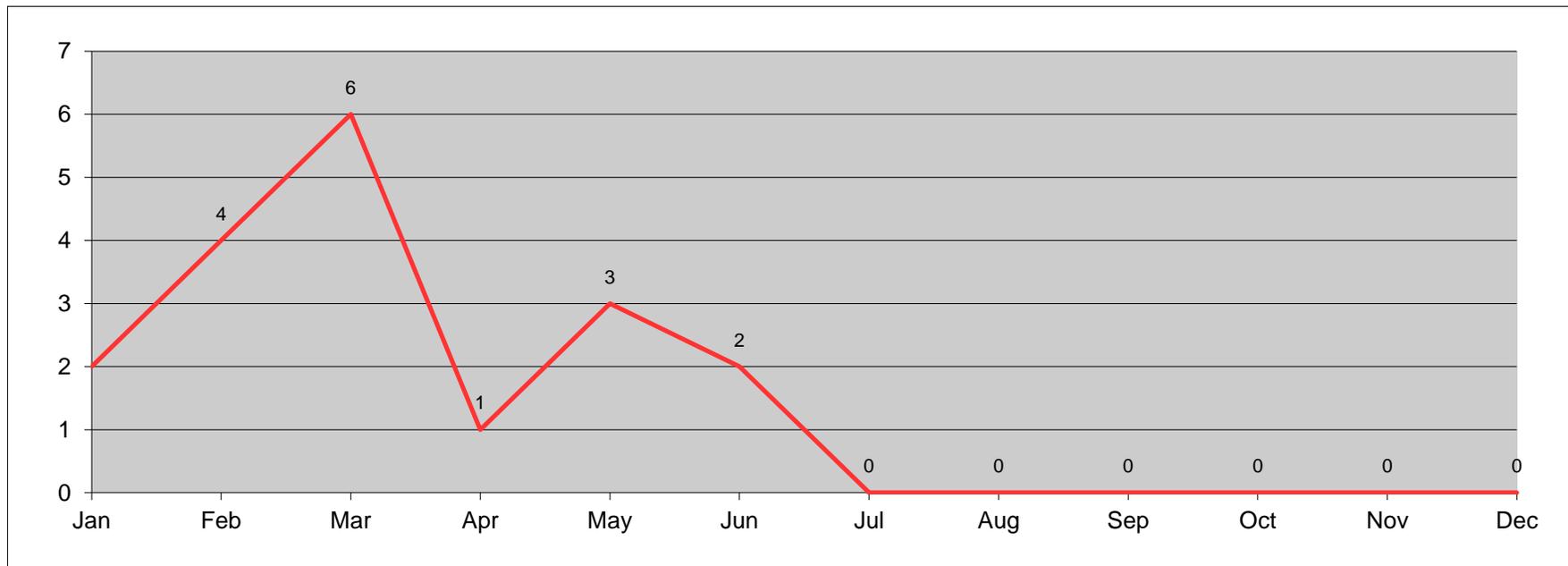
Code	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	
	Robbery	2110 2115	2013	0	0	0	0	0	0	0	0	0	0	0	0
		2014	0	0	0	0	0	0	0	0	0	0	0	0	0
		2015	0	0	0	0	1	0							1
Burglary, Residential	4590	2013	3	1	1	1	0	5	3	6	0	3	6	11	40
		2014	1	0	3	7	5	2	8	8	4	2	1	5	46
		2015	1	1	0	2	2	1							7
Burglary, Commercial	4591 4592	2013	0	0	1	0	0	0	0	0	0	0	0	1	2
		2014	0	0	0	0	0	0	1	0	0	0	0	1	2
		2015	0	0	0	0	1	0							1
Burglary, Vehicle	4593	2013	0	0	1	0	0	0	0	0	0	1	0	0	2
		2014	0	0	1	0	0	0	1	0	1	0	0	0	3
		2015	0	1	0	0	0	2							3
Grand Theft	4870	2013	0	0	1	2	3	1	0	2	0	0	1	2	12
		2014	0	0	1	0	1	2	2	0	0	2	0	0	8
		2015	0	1	1	1	1	0							4
Auto Theft	4703	2013	0	0	0	0	1	0	0	0	0	0	0	1	2
		2014	0	0	0	0	0	0	0	0	0	0	0	0	0
		2015	0	0	0	0	0	0							0
Vandalism	5940 5941	2013	0	0	1	1	0	0	0	1	0	1	1	0	5
		2014	0	0	0	0	0	0	1	0	0	0	0	0	1
		2015	0	0	0	0	1	0							1
Identity Theft Forgery Fraud	4700 4702	2013	2	1	3	2	5	3	4	0	3	4	1	4	32
		2014	0	2	3	2	0	4	3	1	0	3	0	0	18
		2015	6	3	7	6	3	2							27
Domestic Violence	2430 2730	2013	0	0	0	0	0	1	0	0	0	0	0	0	1
		2014	1	1	1	1	0	0	1	0	0	0	0	0	5
		2015	1	0	0	0	0	0							1
Simple & Aggravated Assaults	2400 2401 2402 2403 2404 2405	2013	0	0	0	0	0	0	0	0	0	0	0	0	0
		2014	0	0	0	0	0	0	1	0	0	0	0	0	1
		2015	0	1	0	0	0	0							1
Sex Crimes	2610 2615 2880 2885 2890 2895	2013	1	0	0	0	0	0	1	0	0	0	0	0	2
		2014	0	0	0	0	0	0	0	1	0	0	0	0	1
		2015	0	0	0	0	0	0							0

**Town of Los Altos Hills
Public Safety Report
Traffic Related Activity**

	<u>Code</u>	<u>Year</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>TOTAL</u>
Moving Violations	8300	2013	28	40	52	52	72	34	33	22	26	38	35	10	442
		2014	44	29	23	26	13	18	26	16	28	27	53	41	344
		2015	27	30	25	24	31	29							166
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Speeding Citations	8305	2013	3	2	9	20	29	7	8	7	8	7	7	2	109
		2014	9	3	14	8	5	7	8	2	15	6	9	9	95
		2015	5	19	7	10	10	7							58
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Other Citations	8310 8315 8320 8325 8330 8335	2013	35	33	30	45	46	32	36	43	53	34	46	11	444
		2014	59	20	24	22	24	16	21	18	44	30	24	25	327
		2015	34	16	19	23	25	12							129
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
DUIs	8500 8505 8510	2013	0	1	0	0	2	0	3	0	2	1	0	0	9
		2014	0	0	1	0	0	0	0	0	0	3	0	0	4
		2015	0	1	0	0	0	0							1
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Accidents, Injury	8000 8005 8030 8035	2013	2	1	0	2	5	1	0	0	2	0	0	1	14
		2014	0	1	1	4	1	0	0	1	0	3	1	0	12
		2015	1	4	3	1	2	0							11
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Accidents, Property Damage	8010 8015 8020 8025 8040 8045	2013	1	5	2	0	6	2	7	3	0	2	0	2	30
		2014	2	3	2	0	0	2	3	2	3	4	1	3	25
		2015	1	0	3	0	1	2							7
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Accidents, DUI	8050 8055 8060	2013	0	0	0	0	1	0	1	0	0	0	0	0	2
		2014	0	0	0	0	0	0	0	0	1	0	0	0	1
		2015	0	0	0	0	0	0							0
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL

West Valley Patrol Accidents Los Altos Hills June 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Injury (8000, 8005)	1	4	3	1	2	0							11
Property Damage (8010)	1	0	2	0	1	2							6
Accident, No Details (8015)	0	0	0	0	0	0							0
Bike / Pedestrian (8020, 8025)	0	0	0	0	0	0							0
Hit & Run - Injury (8030, 8035)	0	0	0	0	0	0							0
Hit & Run - Property Damage (8040)	0	0	1	0	0	0							1
Hit & Run - No Details (8045)	0	0	0	0	0	0							0
DUI - Injury (8050, 8055)	0	0	0	0	0	0							0
DUI - Property Damage (8060)	0	0	0	0	0	0							0
TOTAL ACCIDENTS	2	4	6	1	3	2	0	0	0	0	0	0	18
Average per Month, YTD													3.0



LOS ALTOS HILLS



CALIFORNIA

July 10, 2015

RE: Sherlock Road – Notice of Public Safety Meeting

Dear Sherlock Road Property Owner,

The Santa Clara County Fire Department has recently informed the Town that the condition of Sherlock Road, a private road, has deteriorated significantly over the years and it now impacts the Fire Department's ability to respond to the majority of residents served by the road. While there are many roads in the Fire Department's jurisdiction that are identified as "existing" or "non-conforming," most are maintained at a minimum level of accessibility. In the Fire Department's estimation, Sherlock Road appears to be very fragile and at risk of a major failure with very little natural provocation (e.g. storms, earthquakes, etc.).

The Town has scheduled a meeting for the Fire Department to meet with residents to discuss their safety assessment of Sherlock Road and next steps. The meeting has been scheduled for **Tuesday, August 18, 2015 at 6:30 p.m.** in the City Council Chambers at Town Hall.

If you have any questions, please feel free to email me directly at ccahill@losaltoshills.ca.gov.

Sincerely,

A handwritten signature in blue ink that reads "Carl Cahill". The signature is fluid and cursive.

Carl Cahill
City Manager

cc: Los Altos Hills City Council
Duffy Price, President, Los Altos Hills County Fire District
Tony Bowden, Deputy Fire Chief, Santa Clara County Fire Department
Richard Chiu, City Engineer/Public Works Director

Project	Meeting Date	Projected Completion Date	FY'16 Staff Project Status Report
			July, 2015 Status / Description
Recurring Items			
Annual Budget	6/18/2015	Completed	The 2015-16 Budget was adopted by the City Council on 6/18/2015. The budget was reviewed by Council and FIC under joint budget study session on 5/20/15.
	7/6/2015		No active work is done at this time.
Financial Audit/ CAFR	7/6/2015	Nov/Dec 2015	Staff reported that the interim financial audit field work has begun. Interim audit is scheduled for 7/6-7/10 and the Final audit field work is scheduled for 9/2-10/2. Staff reported that the Town received the GFOA Certificate of Achievement for Excellence in Financial Reporting award for the 2013-14 Comprehensive Annual Financial Report.
Investments Review	7/6/2015	Ongoing	No active work is done at this time. Mr. Oblites will attend the September FIC meeting to provide an update and overview of the Town's investment portfolio.
GASB 45 - OPEB Actuarial Valuation	7/6/2015	Sept/Oct 2015	Staff received two quotes for the performance and deliverance of the Town's June 30, 2015 GASB 45 Actuarial Valuation Report. The disparity between the two quotes are unreasonably large requiring further research and evaluation.
Quarterly Control Report	7/6/2015		No active work is done at this time.
Pension Review	7/6/2015	Ongoing	Staff reported that the GASB 68 Pension report has been ordered from CalPERS and is waiting for the report to be made available. As for the new CalPERS actuarial report, once that is published, around Oct/Nov, the report will be provided. Staff will also contact CalPERS on the option to pay off the unfunded liabilities once the GASB 68 report is completed.

Active Projects			
Review of General Liability and Workers Comp Insurance	7/6/2015		Staff reported the worker's comp cost and general liability insurance has increased from the prior year. This increase is a result of increase in reported payroll cost. Further analysis is needed to understand the increase in payroll cost and increase in general liability cost. The information will be provided to the FIC in the next meeting.
Westwind Barn Audit	7/6/2015		Staff reported that discussion was made to the Town's auditor for an audit of Westwind Barn financials. Staff will review the contract agreement to determine the appropriate types of audit. FIC Chair Epstein and FIC Member Sloss have suggested that a financial review should be sufficient and a full audit is not necessary.
WWB Six Month Review	7/6/2015		No active work is being done at this time. A six-month review has been scheduled for the September FIC meeting.
Sewer Rate Study	7/6/2015		Sewer Rate Study was completed with exception of non-residential customer rate review which is in process. Expected completion date to be determined
Financial Policies & Procedures	7/6/2015		No active work is being done at this time but a formal fiscal policy should be developed for City Council consideration and adoption.
Permitting system and Business License Outsourcing	7/6/2015		Business License Outsourcing: Staff reported no work has been done and the tentative deadline for this project is December 2015, in time for the next permit renewal. Permitting system: Building Staff has begun the evaluation and has scheduled two demos in the month of July. This is preliminary stage and further information will be provided at a later time.