



Town Manager's Report for July 13 - 17, 2015

Items to report on this week include the following:

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in red text note changes in project status from last week.

The May 2015 Sewer O&M Report is attached.

A large oak tree fell and blocked Edgerton Road. The crew responded and removed the downed tree (see attached photos)

The skyscraper sculpture was removed from the lobby by the Town crew and returned to the donor (photo attached).

The following application was approved at the July 14 **Site Development** hearing:

- Landscape screening plan for a new residence under construction on property at **11569 Old Ranch Road** (no neighbors were in attendance)

The following was approved at the July 14 **Fast Track** hearing:

- Lot line adjustment between three properties located at **27421 and 27640 Sherlock Road** and **27271 Moody Road** (no neighbors were in attendance)

The **Planning Commission Ad-hoc Committee** met this week with staff to work on review of the Town's **Conditional Development Permit** regulations. The Committee is considering modifications to allowable floor area for small lots and is developing findings for setback variances. A Planning Commission study session will be held once draft ordinance amendments have been developed.

Public Safety Update:

The Sheriff's **weekly report** is attached.

Administrative Services Update:

This week, **Administrative Services Department** posted the Building Technician recruitment on CalOpps. The recruitment is scheduled to close on July 29.

The staff continue to focus on the year-end close. Staff confirmed **CalPERS** report on unfunded liability will be available at the end of July. This report is different than the annual actuarial report prepared by CalPERS and published in October of each year. This report is in response to the newly effective GASB 68 reporting requirement which states that unfunded pension liability must be presented on the Town's Government-wide financial statements as of June 30, 2015. A copy of CalCPA literature on GASB 68 can be found here:

<http://blogs.calcpa.org/buzz/files/2015/05/GASB-68-White-Paper.pdf>.

AT&T, through its 3rd party leasing manager, has expressed interest in renegotiating the land lease agreements for the cell tower sites at Purissima Park and Town Hall. However, AT&T has yet to respond to the Town's demand that they pay their fair share of the monthly PG&E bill for the Town Hall cell site. Staff will be following up with a second notice next week to AT&T and its property managers with specific actions that will be taken if AT&T fails to comply with the Town's demands.

Parks and Recreation Update:

Some Open Space Committee members, Concessionaire Torie Dye and staff met this week with Sheila Barry, UC Extension Bay Area Natural Resources/Livestock Manager to look over the **Byrne Preserve** grassland and advise us on conservation grazing. She stated that there are opportunities to improve the health of the range. However, overall, things look about the same since the last time she was there in 2007. She recommended using the horses as range management "tools" which is to say that pasturing horses in the Preserve can be beneficial by following certain procedures.

Mayor Pro Tem, John Harpootlian, Community Relations Committee (CRC) Chair, Roger Burnell and staff attended a walkthrough of Los Altos Country Club in preparation of the **Town's 60th Anniversary Gala**. The date has been confirmed. Save the date: Saturday, January 30th. The CRC will be discussing the event at their August meeting.

Vines and Wine planning Committee are scheduled to meet Tuesday, July 21st at 10:00am in the kitchen. This event was approved at this week's City Council meeting for Saturday, October 25th for 2:00-5:00pm at Town Hall.

Staff met with Barn Operator **Victoria Dye** this week to go over the status of the Barn operation. Attached please find the June profit/loss statement and the monthly status report. Photos from camp can be view at the following link:

<https://www.facebook.com/media/set/?set=a.429230517261614.1073741832.328897277294939&type=3>

The **Cantabile Youth Singer's Camp** is completing their second week of camp. Their final week will be next week. Photos can be viewed here:

<https://www.facebook.com/media/set/?set=a.10152586278417609.1073741885.114351562608&type=3>

All four fields at **Purissima Park** are undergoing scheduled repairs and updates to the irrigation system; repairs will be completed next week. The Town is planning to test moisture management products on field 4. All supplies have been ordered we are expecting arrival of these products Thursday or Friday of next week.

I attended a meeting of North County and West Valley City representatives yesterday to discuss **regional transportation planning issues** including a Cupertino sponsored \$800 million dollar proposal for mass transit on highway 85. A copy of the Cupertino City Manager's cover e-mail and the vaguely worded mass transit proposal are attached. Also attached is a copy of the final draft Transportation Principles for the region that were agreed to by the group. This item will be on the August CC agenda with a request for Council input and endorsement of at least the guiding principles.

If you have any questions or comments feel free to e-mail or call.

Carl

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(1-9-15) County and Town staff to meet end of January to continue discussions. (1-16-15) County working on recommendations for Park n Ride, East side of I-280 and West side of I-280. (1-23-15) Staff met with County to discuss progress. County preparing to complete their proposal for the interchange and Page Mill/Oregon expressway. County staff to provide update to Council at the February meeting. (1-28-15) Staff provided update to Traffic Safety Committee on the roundabout plan that County is refining and notified the committee that the County will present an update at the February Council meeting. (2-6-15) Staff attended meeting with County and Caltrans staff to discuss roundabout concept. Caltrans is concerned about timing of project. Caltrans is looking to see if there are any other interim measures that they can consider to address their safety concerns. Caltrans also provided comments on the traffic modeling done by the County's consultant. Consultant will review traffic model as requested by Caltrans staff. (2-13-15) County staff provided update at the February City Council meeting date. County staff to return in March to present proposed final concept plan. (2-27-15) Staff working with County staff on March presentation to City Council. (3-5-15) County presentation may be postponed to the April Council meeting. (3-20-15) County staff will present the updated plan of the Page Mill/I-280 interchange at the April Council meeting. County proposing traffic signal at Page Mill and Coyote Hill. (4-10-15) Town staff meeting with County staff to discuss upcoming Council presentation. (4-17-15) Town staff met with County staff and County requested to move their presentation to the June meeting as they need more time to address comments raised by the Town and members of the public. (5-8-15) County staff looking at the feasibility of switching the Caltrans maintenance yard with the Park n Ride facility. (6-5-15) Staff reviewing administrative draft from county. (6-12-15) County submitted Page Mill Road Expressway Corridor Study report. Staff reviewing. County to provide presentation at the June 18th Council meeting. (6-19-15) County staff presented the Page Mill Road Expressway Corridor Study report to council. Council requested County to discuss Park n Ride lot issues with Caltrans and Stanford, move forward with the process of widening Page Mill to six lanes and move forward with the interim measures to improve bicycle safety with new pavement markings. Comments from the public are due to the County by August 7, 2015.</p>

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Tasks	Project Name	<u>Latest Status</u>
2	El Monte Road Rehabilitation Project	<p>(8-29-14) Consultant working on design and CalTrans paperwork. Field review scheduled with CalTrans for September 19, 2014. (9-4-14) Staff and consultant working on environmental documents for CalTrans staff. (9-11-14) Field Review package sent to Caltrans for review. (9-19-14) Field review by CalTrans staff was conducted. Staff and consultant working on Caltrans paperwork. (11-6-14) E-76 package has been submitted to Caltrans. Documents being reviewed by Caltrans staff. (11-21-14) Caltrans has new requirement for a Quality Assurance Plan (QAP). Consultants working on revising the QAP. (12-5-14) Consultants working on additional technical memos required by Caltrans. (12-12-14) Caltrans reviewing documents. (12-19-14) Town received Caltrans NEPA-Categorical Exemption approval on 12-18-14. (1-9-15) Caltrans reviewing encroachment permit application. (1-16-15) Staff is clarifying some deadlines and escalating the encroachment permit issue to the Caltrans Encroachment Permit Office Chief. (1-23-15) Caltrans had comments on the E76 paperwork and Town consultants made revisions and resubmitted. (1-28-15) Caltrans local assistance forwarded the E76 request to Caltrans headquarters for approval. (2-6-15) Caltrans has more comments on paperwork. Town staff and consultant made necessary revisions and resubmitted to Caltrans for review. (2-13-15) E76 approval has been received from Caltrans. Project to be advertised end of February. Funds will need to be requested at the mid-year budget adjustment. (2-27-15) Project bid opening is scheduled for March 31. (3-5-15) Project has been advertised. (3-20-15) Project to be presented to Council at the March 31 meeting for award of contract. (4-3-15) Council authorized the award of construction contract. Staff confirming paperwork needed per Caltrans requirements. (4-10-15) Pre-construction meeting scheduled for 4/13. Staff reviewing bonds and insurance information from contractor. (4-17-15) Contractor working on project schedule for Town to review. (4-24-15) Contractor waiting for encroachment permit approval from Caltrans. Paving work may be done on the weekend. (5-8-15) Town staff trying to help the contractor secure approval of the Caltrans permit. (5-15-15) Caltrans permit for contractor has been obtained. Contractor to provide schedule for work. (5-22-15) Construction in progress. Work scheduled to be complete by early July. (5-29-15) Contractors working on curb ramps. (6-5-15) Some field adjustment being discussed for ADA requirements. (6-12-15) Contractor will be grinding pavement on 6/13/15. (6-19-15) Loop detector repair work in progress. Contractor will be paving on 6/20/15. (7-10-15) Paving work completed. Striping work in progress and push button modifications are required. (7-17-15) Contractors working on electrical push button work under force account since proposal could not be agreed upon.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
3	Miranda Road Path	<p>(12-19-14) Residents on Miranda Road are organizing to propose that a continuous path be built on the east side of Miranda. Staff met with residents to discuss options and to walk the road to layout possible path route. Staff reviewing estimate for budgeting purposes. (1-16-15) Staff provided feedback to the resident on Miranda. They will be presenting to Pathway Committee. (1-23-15) Staff provided information to Pathway Committee chair. (1-28-15) Staff to contact neighbors to discuss proposal and obtain quotes for contract document preparation. (2-6-15) Staff working on getting proposals from consultants to prepare contract bid documents. (2-27-15) Staff received two proposals and will request award of contact at the March City Council meeting. (3-5-15) Neighborhood representative has been notified of the upcoming request to Council for contract award to prepare bid documents. (3-20-15) Staff working on agreement language with proposed consultant. (3-27-15) Staff preparing revised agreement for consultant to sign. Authorization to award contract to be presented to Council at the March 30, 2015 meeting. (4-3-15) Council authorized the award of design contract. Staff sent revised agreement to consultant for signature. (4-10-15) Staff in process of obtaining signatures on the agreement. (4-17-15) Staff scheduling kick off meeting with consultants. (4-24-15) Staff, neighborhood coordinator and designers met at the site to discuss project. Designers will schedule the surveying work. (5-1-15) Design in progress. Staff had arborist look at an oak tree and based on poor form and location under power lines, design will proposed to remove the tree for the new path. (5-15-15) Pathway design in progress, draft pathway plans scheduled to be submitted to the Town week of 5-18-15 for review. (5-22-15) Draft plans have been received and sent to the neighborhood representative and pathway committee chair for comments. (5-29-15) Staff met with neighborhood representative to discuss comments on draft plans. Pathway committee to provide any comments they may have. (6-5-15) Staff to finalize review and provided comments to designer week of 6-8-15. (6-12-15) Pathway committee did not provide any comments on the preliminary design. Staff and neighborhood representative comments provided to designers. (6-19-15) Designers working on addressing comments provided by the Town. (7-10-15) Designers resubmitted revised plans. Staff sent to neighborhood representative and Pathway committee chair for comment. (7-17-15) Comments received from neighborhood representative, but still waiting for comments from pathway committee. Staff to provide comments to designer week of 7-20-15.</p>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	<p>(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation.</p>

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Tasks	Project Name	Latest Status
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections. (7-17-15) Staff training intern to perform inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-17) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings.

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7	Sewer Operations	<p>(7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started work in Town. (9-11-14) Staff working on repair of pumps for dry-pit and emergency backup pumps. (10-17-14) Staff to meet with West Bay end of October to provide update on O&M. (11-21-14) West Bay performing cleaning and video work on problem areas based on historical data. Asset Management data from previous sewer contractor has been transferred to West Bay's asset management system. Draft report from consultant discussing sewer system being reviewed. (12-12-14) West Bay performing flushing and video work. They are concentrating on problem locations based on historical data and on lines that have not been cleaned for some time. West Bay has developed a hot spot list and will continue to adjust as more data is available. Staff still working out billing format, mapping, procedures, etc. with West Bay as is common with new contracts. Due to new permit requirement staff is working with a consultant through ABAG to update the Town's Overflow Emergency Response Plan (OERP) for the Sanitary Sewer Management Plan. Staff is reviewing the draft plan with West Bay and Regional Board staff to ensure compliance with new requirements. (12-19-14) West Bay provided minor comments on the draft OERP, staff working with consultant to finalize the document. (1-28-15) Staff discussing with West Bay a City Council update on sewer O&M status. (2-6-15) West Bay to provide update to Council at their March meeting. (2-19-15) The Town's OERP has been finalized. (3-20-15) Presentation of sewer Operation and Maintenance update will be made at the March 30 City Council meeting. (3-27-15) Staff working with West Bay to finalize their presentation to Council. (4-3-15) Presentation of O&M activities was provided at the March council meeting. December 2014 summary sheet is attached. January and February 2015 has not been approved. (4-10-15) Staff working with West Bay on O&M contract renewal. (4-24-15) Staff working with consultant and West Bay for contract renewal scope modifications. Staff proposing to present contract renewal to Council at their June meeting. The March 2015 summary of O&M activities is attached. (5-1-15) Staff and Town's consultant working with West Bay on a proposed three year agreement. The January and February 2015 summary of O&M activities is attached. (5-15-15) Staff continuing to work with West Bay and consultant on contract renewal. (6-5-15) Staff and Town's consultant discussing increased scope items to West Bay's contract. (6-12-15) Amendment to West Bay's agreement to increase scope of work and provide a three year extension to be presented to Council at their June meeting. (6-19-15) Council approved a three years extension to West Bay's contract. (7-10-15) Amendment to extend West Bay's contract has been sent for West Bay's review. The April 2015 summary of O&M activities is attached. (7-17-15) West Bay has approved the three year contract extension. Signatures being obtained. The May 2015 summary of O&M activities is attached.</p>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(10-17-14) Consultants are working on preliminary environmental work and expect to be completed by the end of October. After that, consultants will start taking a look at the initial project description and preliminary engineering studies. (11-14-14) Consultants completed the preliminary environmental work and is working on the preliminary design. Should have preliminary design completed by early December. (12-12-14) Consultants are a little behind schedule. Will try to catch up in the next few weeks. (12-19-14) Consultant provided preliminary design proposal and project description. Staff reviewing. (1-9-15) Staff provided comments and will set up conference call to discuss. (1-16-15) Staff discussed comments with consultant. Consultant will do some analysis and get back to staff. (2-6-15) Consultant submitted modified preliminary design for staff to review. (2-13-15) Staff provided comments to consultant. (2-27-15) Consultant prepared a Biological Assessment and the Wetlands Delineation Report. They are working on documents for permit applications to outside agencies. (3-5-15) Planning reviewing format for environmental document. (3-20-15) Format for environmental document is acceptable. Consultant will begin working on the CEQA documents. (3-27-15) Hydraulic analysis, Biological Assessment and the Wetlands Delineation Report have been completed. Consultants working on documents for permit application to regulatory agencies. (4-3-15) Consultant submitted project description for environmental document. Staff to review. (4-24-15) Consultant prepared permit applications for submittal. Staff reviewing permit applications for outside regulatory agencies. (5-1-15) Staff provided comments on applications. Consultant finalizing application for Town signature. (5-8-15) Applications to regulatory agencies have been submitted for review. (5-22-15) Comments from Regional Water Quality Control Board received. Consultants working on addressing comments and continuing to work on CEQA documents. (5-29-15) Still waiting for comments from other agencies.</p>

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Tasks	Project Name	Latest Status
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provide comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff. (9-11-14) Staff submitted letter to Los Altos in an attempt to get a response to complete the proposed amendment to the sewer agreement. (10-17-14) Los Altos staff is in discussion with Los Altos Hills staff. (11-14-14) Attorney reviewing proposed amendment language. (1-23-15) Revised proposed amendment sent to Los Altos Attorney for review. (1-28-15) Los Altos City attorney to get back to Town attorney. (2-13-15) Amendment to be presented for council approval in March or April. (3-20-15) Second amendment to be presented at the March 30 City Council for approval. (4-3-15) Second amendment was approved by Council at the March meeting. (5-8-15) Amendment in process of being signed by the Town and the City. (7-10-15) Completed.</p>
11	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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Tasks	Project Name	Latest Status
12	Annual Tree Inspection	<p>(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports. (9-4-14) Report has been finalized. Staff sending letters to property owner and getting proposals for work on Town properties. (9-26-14) Letters have been sent to property owners. Staff working with property owners to clarify requirements and locate trees. (10-31-14) Property owners have been cooperative in performing tree work. Many are getting assistance from the Fire District program. (11-14-14) Staff working on sending out a second round of notices to property owners with copy to fire district. (12-5-14) Staff met with fire district regarding dead pine trees and other at risk trees. Fire district requested Town staff to send letters out to property owners. Staff working on sending out additional letters. (12-12-14) Letters for dead pine trees have been sent with copies to the Fire District. (12-19-14) Tree removal letters have been received. Per discussion with residents, Fire district is providing assistance with the removals, however the district's contractor needs additional time to do the work. (1-9-15) Staff continuing to work with Fire District to verify which trees they can provide assistance. (4-24-15) Staff working on agreement with arborist for the 2015 Townwide tree survey. (5-1-15) Agreement sent to consultant for signature. (5-15-15) Agreement has been executed. Staff to authorized consultant to begin. (5-22-15) Consultant scheduling work. (6-19-15) Work in progress. Draft report should be received in July.</p>

Last Updated on 7/17/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
13	El Monte/I-280 interchange	Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
14	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting. (8-22-14) Council directed staff to proceed with the sign study. Staff to work with consultant to execute agreement. (8-29-14) Revised proposal received from consultant. Agreement to be signed. (9-4-14) Consultant proposed changes to the Town agreement, staff reviewing changes. (9-19-14) Revised agreement sent to consultant for signature. (10-3-14) Agreement has been executed, consultant working on schedule. (10-10-14) Staff working on getting requested information to consultant. (10-17-14) Kick off phone conference scheduled for week of Oct. 20th. Consultants reviewing existing Town documents. (10-24-14) Consultants will be collecting data in early November. (10-31-14) Data collection scheduled to begin on November 6, 2014. (11-6-14) Consultants have begun driving around town to collect data on existing signs. (11-14-14) Consultants completed the data collection of the existing signs in Town. Consultants working on creating the signage inventory and developing recommendations. (11-21-14) Consultant scheduled to submit draft report in December. (12-12-14) Conference call with consultant scheduled for week of 12/15 to discuss inventory and report format. (12-19-14) Staff reviewed sign inventory with consultant and discussed report format. Consultant working on report. (1-9-15) Draft report has been received. Staff setting up conference call with consultant to discuss comments. (1-16-15) Staff provided comments to consultant. Consultant to redo draft report with more details and specific recommendations and resubmit to Town. (1-23-15) Revised draft report scheduled to be submitted on February 2. (2-6-15) Revised draft report has been submitted. Staff reviewing. (2-13-15) Staff scheduling phone conference with consultant to discuss comments and timing of Council presentation. (2-19-15) Staff provided additional comments to consultant. Consultant to submit an updated copy in a week. Tentatively, consultant is to present their findings to the Council at their March meeting. (3-5-15) Revised report has been submitted. Consultant to present the report at the March 31st Council meeting. (4-3-15) Presentation provided to council at the March meeting. Council requested staff to develop a sign removal plan that includes obtaining neighborhood input and return to council for consideration. (4-10-15) Staff will provide verbal update to council at the April meeting. (4-17-15) Assistance will be needed from the Engineering intern. (4-24-15) Per Council direction, staff will proceed with the removal of No Parking signs per the Nelson Nygaard report except for the area of Moody Road. Not Through Road/Dead End signs will not be removed per Council direction. Staff will also work on a plan to reduce the number of warning signs. (5-1-15) Additional signs have been removed, staff continuing to work with crew to remove signs as directed by Council. (5-8-15) Councilmember Waldeck provided a map showing additional signs for removal. Staff reviewing. (5-15-15) Staff removed an additional 23 signs. Staff to drive roads to verify additional sign removal/modification. (5-29-15) Staff performing site review of signs in the north east section of Town. (6-12-15) Staff working with the Town crew to remove some additional signs.</p>

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Tasks	Project Name	<u>Latest Status</u>
15	Anacapa/La Cresta Utility Undergrounding	<p>(1-16-15) Council approved agreement. Staff to execute agreement with consultant. (1-23-15) Agreement has been executed. Consultant working on a schedule. (1-28-15) Staff to set up kick off meeting with consultant and neighborhood representative. (2-6-15) Meeting with consultant and neighbors scheduled for 2/9/15. Consultants walked some areas with neighborhood representatives and are now working on developing the district boundary. (3-5-15) Neighborhood group provided update to the entire neighborhood. Staff provided electronic files to consultant for their use. (3-27-15) Consultants preparing drawing showing preliminary trench layout and the proposed substructures to replace the overhead facilities. (4-10-15) Consultant submitted preliminary estimate and trench layout plans. Staff sent to neighborhood representative for review. (4-17-15) Staff to meet with neighborhood representative on 4-24-15 to discuss information received from consultants. (4-24-15) Staff met with neighborhood representative and they requested staff to clarify information from the consultants and also reach out to the previous contractor that did the Purissima undergrounding project to obtain trenching cost. (5-15-15) Per request from neighborhood representative, staff provided rough cost information from previous contractor. Staff trying to get PG&E to review and provide comments on the preliminary trench layout. (5-22-15) Staff in contact with PG&E to schedule a meeting. (6-5-15) Meeting with PG&E and design consultant scheduled for 6/22. (7-10-15) PG&E agreed to provide some input and review comments at the 6/22 meeting. PG&E will begin tapping into the \$5,000 rule 20a allocation that the council approved about a year ago. (7-17-15) Designers working with PG&E staff to clarify comments.</p>
16	2015 Road Rehabilitation Project	<p>(7-10-15) Staff preparing contract documents for the 2015 Road Rehabilitation Project. (7-17-15) Project has been advertised. Bid opening scheduled for August 5, 2015. Staff plans to present bid results to Council at the August council meeting.</p>
17	Sewer Rate Study	<p>(2-6-15) Agreement executed to complete a sewer rate study. Staff obtaining information for consultant to begin work. (2-13-15) Consultant to present sewer rate model to FIC on March 2. (2-27-15) Report to be presented to City Council at the March meeting. (3-5-15) Consultant provided a presentation of the rate model to the FIC. (3-20-15) Item to be presented at the March 30 City Council meeting. (3-27-15) Staff working with consultant to finalize presentation. (4-3-15) Council approved the mailing of notices for the rate increase and setting the public hearing. Council directed staff to conduct a public information meeting to answer questions about the rate increase. Notices have been sent and the Public Hearing date is May 21, 2015. Information has also been put on the Town's website. (4-10-15) Public information meeting has been scheduled for April 30, 2015. Notices have been sent. (4-17-15) Staff working on additional information handout for meeting and website. (5-1-15) Public information meeting was conducted on April 30, 2015. Attendance was low. Additional information has been posted on the Town's website. (5-8-15) Public Hearing is set for May 21, 2015. (5-22-15) City Council approved the rate increases at the May 21, 2015 Council meeting. Staff to work on tax roll. (5-29-15) Staff working to get tax roll complete for the June council meeting. (6-5-15) Tax roll to be presented to council at the June meeting for approval. Staff having consultant provide final rate study report. (6-12-15) Project completed.</p>

Last Updated on 7/17/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
18	Emergency communication antenna	(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.
19	Long Range Trash Management Plan	(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.
20	Open Space Stewardship	(3-20-15) Agreement for year two with Acterra to be presented to council at the April meeting. (3-27-15) Staff working on agreement with Acterra for grant writing to SCVWD. (4-3-15) Agreements for year 2 stewardship and grant writing assistance have been sent to Acterra. (4-10-15) Agreement for grant writing in process of being executed. Staff to present second year stewardship agreement with Acterra at the April meeting for Council consideration. (4-17-15) Acterra waiting for SCVWD call for project to submit request for grants. (4-24-15) Council approved a contract with Acterra for a second year. Agreement being executed. (5-8-15) Staff working with Acterra on mowing schedule. (5-15-15) Mowing was performed at Byrne Preserve in coordination with Acterra and the Town's mowing contractor. (5-29-15) Staff to coordinate another round of mowing in June. (6-5-15) Mowing in Byrne Preserve and O'Keefe scheduled for week of 6-15-15. (6-12-15) Area for mowing at Byrne Preserve has been marked. Town's mowing contractor will be mowing Byrne Preserve and O'Keefe week of 6-15-15. (6-19-15) A section of Byrne Preserve and O'Keefe was mowed for yellow star thistle. Town's mowing contractor to return in two weeks to mow again. (7-10-15) Staff working with Acterra to set up quarterly meeting in July. Mowing of Byrne Preserve and O'Keefe scheduled for week of 7-13-15. (7-17-15) Acterra quarterly meeting scheduled for 7-20-15.
21		
22	Drainage improvement at O'Keefe Lane and Vista Serena	(4-24-15) Excess underground water is surfacing onto the roadway and negatively impacting the subgrade. CalWater has confirmed that they do not have a leak. Staff is working on getting a subdrain line installed. (5-8-15) Subdrain line has been installed. (5-15-15) Project completed.

Last Updated on 7/17/2015

Tasks	Project Name	Latest Status
23	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway. (8-22-14) Staff reviewed draft report and provided comments to consultant. Consultant working on finalizing the report. (10-10-14) Draft final report has been submitted to staff for review. (10-24-14) Project has been completed. Staff to post new report on Town's website. (10-31-14) Report has been posted on Town's website. (11-14-14) Town's pavement management certification has been renewed with MTC. (6-5-15) Staff working with consultant to correct typo in the report. (6-12-15) Staff reviewing modifications from the consultants. (6-19-15) Staff provided comments to consultant.
24	Town Cupola Restoration	(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola. (5-22-15) Council approved the wording for a plaque at the May 21, 2015 Council meeting.
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle.
26	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.

Last Updated on 7/17/2015

Tasks	Project Name	Latest Status
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	<p>Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved. (11-21-14) Staff will consider in future budgets based on priority and staffing. (12/12/14) Staff inspected the channel during the rains on 12/11 and the channel has sufficient capacity to prevent overtopping. (3-27-15) Adjacent property owner may be interested in assisting with the project. (4-3-15) Staff in communication with adjacent property owner regarding scope of work for a possible joint project. (4-10-15) Adjacent property owner is interested in a joint project with the Town to improve the aesthetics of the channel work. Staff will proposed funding in the upcoming budget cycle. (4-17-15) Property owner contacting consultants to work on the project. Staff will propose budget in the upcoming budget cycle. (4-24-15) Property owner contacting potential consultants to work on the project. Staff had discussion with consultant to provide additional information. (5-1-15) Staff to discuss project with adjacent property owner's representative week of May 4th. (5-8-15) Staff requesting funds in the budget for this joint project with the adjacent property owner. (6-19-15) Consultant working on proposal for property owner. (7-10-15) Property owner provided proposal to Town for review. Staff reviewing. (7-17-15) Staff to discuss proposal with property owners representative.</p>
28	VTA TAC Meetings	<p>(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program. (10-10-14) Selection of new chair and vice-chair is in process. No agency in Santa Clara County received the State ATP grant and only one in Santa Clara County got approval for the regional ATP grant. (1-16-15) MTC reported that the deadline for the housing element certification has been extended to 5/31/2015 and the deadline for circulation element adoption (to meet Complete Street Act of 2008) to 1/31/2016. VTA is also preparing to start the Light Rail Enhancement Program that will analyze a number of light rail projects that focus on increase the speed of the entire system. The rail lines to be studied are in downtown San Jose, connections to the future BART Milpitas Station, and Downtown Mountain View. Caltrans is preparing to launch a Caltrans Encroachment Permit Workshop to assist the local agencies to better understand the permitting process. The tentative date of this workshop is 3/19/2015. (2-6-15) Next VTA TAC meeting scheduled for 2-12-15. (4-17-15) Staff attended the April 9th TAC meeting. VTA staff reminded the committee that local Housing Element needed to be approved by May 31, 2015 to be eligible for grant funds.</p>

Last Updated on 7/17/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
29	2015 Sewer rehabilitation project	<p>(3-20-15) Bids were received from 2 contractors. Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. Council requested staff to get input from Town's sewer consultant regarding the bids received and reasonableness of the Town moving forward with the award of the contract to the low bidder. Staff provided information to the Town's sewer consultant for review. (4-10-15) Staff to issue award letter to contractor. (4-17-15) Award letter has been issued. Staff waiting for bonds and insurance. (4-24-15) Staff scheduling preconstruction meeting for week of April 26, 2015. (5-1-15) Pre-construction meeting was held on 4-29-15. Contractor sending notices out to affected residents. (5-8-15) Project underway. Staff working with consultant to review and modify work as needed. (5-15-15) Contractor performing repair work. Staff and consultant are reviewing pre-construction video and adjusting scope of work as required. (5-29-15) Preliminary adjustments to work based on video and site specific location are one less point repair, two additional pipe bursting and one additional pipe reaming. Changes due to unforeseen conditions and additional information will further modify work activities. (6-19-15) Contractor not working in Town due to emergency project in another city. Construction activity will resume end of June. Project is approximately 70% complete. (7-10-15) Contractor continuing work in Town. Staff had contractor perform emergency repair on a collapsed pipe segment on Murietta Lane. (7-17-15) Staff to add two additional segments based on recent video information.</p>
30	ATP Grant	<p>(5-29-15) Staff working with consultant to complete grant application for Fremont Road Safe Route to School phase 2. (6-5-15) Application submitted. (6-19-15) Results should be available in October and November 2015.</p>

Last Updated on 7/17/2015

Tasks	Project Name	<u>Latest Status</u>
31	Gardner Bullis Crosswalk study	<p>(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway. (9-26-14) Curb ramps installation completed. Need custom application for lighted signs to be visible from Fremont Pines Lane. Funding authorization to be requested at the October council meeting. (10-17-14) Council approved the funding to install the lighted crosswalk signs. (11-6-14) Agreement being executed with contractor. (12-19-14) Work is scheduled to be completed by the end of February. (2-13-15) Contractor waiting for material delivery. Foundation work has been completed. (2-27-15) The signs are in transit and expected to arrive mid next week. Staff is working with the contractor to see if they can intercept the delivery earlier in order to install ASAP. (3-5-15) Installation has been completed. Staff and contractor verifying delivered components. Some further adjustments may be needed. (3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation. (5-1-15) "Walk Your Bike" signs have been installed. (5-8-15) Staff sent recommendation for a revised school sidewalk layout to school district for consideration. (5-15-15) Staff working on crosswalk sign adjustment for increased visibility. (5-22-15) Staff coordinating further sign adjustment with contractor.</p>
32	2014-2 Road Rehabilitation Project	<p>(8-29-14) Staff working on second road rehabilitation project. Design being done in-house. (11-21-14) Staff reviewing Pavement Management report for roads to be included. Updated pavement manager report includes new public roads previously thought to be private. (12-19-14) Tentative schedule is to advertise the project in February 2015 with construction to begin in April/May. (1-9-15) Staff working on design of project and putting bid package together. (1-16-15) Project to be advertised end of January. (1-28-15) Staff working on an amendment for issuance. (2-6-15) Bid opening scheduled for March 3, 2015. (2-27-15) Item to be presented to Council at their March meeting for award of contract. (3-5-15) Bids were received from 7 contractors. Staff reviewing bids and will present to Council at the March meeting. (3-20-15) Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. (4-10-15) Staff waiting for bonds and insurance from contractor. (4-17-15) Staff to set up pre-construction meeting. (4-24-15) Pre-construction meeting scheduled for week of April 26, 2015. (5-1-15) Pre-construction meeting was held on 4-28-15. Work scheduled to begin on May 8th. (5-8-15) Contractors began lowering utility boxes. Pavement grinding to begin week of May 11th. (5-15-15) Contractor scheduled to complete the paving work on 5-15-15. (5-22-15) Paving work completed. (5-29-15) Punchlist being prepared and worked on. (6-19-15) Council accepted the project at the June council meeting.</p>

Last Updated on 7/17/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
33	La Cresta Sewer Project	(10-31-14) The proposed project includes about 316 feet of 8" pipe and three manholes with depths ranging from 7 feet to 18 feet. (11-21-14) Permits have been issued. Construction to begin soon. (3-5-15) Staff coordinating with inspector to begin work on this project. (3-20-15) Construction in progress. (5-1-15) Construction about 90% complete. (5-15-15) Project 95% complete. (5-22-15) Construction work completed. Final restoration and testing needed. (6-5-15) Construction complete. Staff waiting for as-built drawings. (7-17-15) As-builts submitted. Staff reviewing.
34	Ginny Lane	(10-31-14) The City Council approved this project and approved the future users that would be subject to a reimbursement agreement on 11/5/2013. The proposed project is between 26432 Ginny Lane and 26481 Purissima Road. The proposed sewer sleeve is a 631 linear feet of 12" PVC pipe with nine 1.5-inch pressure lines to be installed. This project was on hold for some time as applicant was not ready to start. (11-6-14) Applicant to pull permit and pay fees. (1-16-15) Staff issued an encroachment permit on 1-15-2015. Construction is tentatively to start in two weeks. (1-23-15) Pre-construction meeting held, project to begin week of January 26th. (1-28-15) Project in construction. (2-27-15) Project substantially complete. (4-3-15) Construction is complete. As-built documents need to be submitted to Town for review and approval. (7-10-15) As-built plans submitted to Town. Staff reviewing.
35	Review of non-residential sewer units	(6-19-15) Sewer consultant to visit Town properties week of 6-22-15. Consultant will visit and meet with all non-residential users to inspect facility and discuss usage. (7-10-15) Consultant coordinating with non-residential facilities to set up appointments to visit and inspect.
36	Tree down on Edgerton	(7-17-15) Public Works crew removed a fallen tree that was blocking the entire roadway.

Los Altos Hills Maintenance May 2015

Task	Monthly Summary	Unit Cost	Quantity	12-Month Cost	Actual Unit Per Month	Cost Per Month	Year to Date Cost	Year to Date Quantity	Quantity Remaining	Remaining Budget
Bid Item No. 1. Pump Station Maintenance	PURISSIMA Station: Both sets of Pump no. 1 and 2 were inspected and all hours and operation were normal. ATS and Generator were tested. Amps and Meg reading on pumps are normal. OKEFFE' Station: Pump no. 1 and 2 were inspected and all hours and operation were normal. Amp and Meg readings were normal. Recommendation: Replace guide rails at OKEFFE' Station. (SEE Tab 1)	\$1,670	12	\$20,040	1	\$1,670.00	\$16,700.00	10	2	\$3,340.00
Bid Item No. 2. Cleaning and Flushing in Right of Way	West Bay cleaned 3,187 feet of pipe within the public right-of-way. Pipeline were cleaned by the CCTV crew. (SEE Tab 2)	\$0.92	93,600	\$86,112	3,187	\$2,932.04	\$80,948.96	87,988	5,612	\$5,163.04
Bid Item No. 3. Cleaning and Flushing in Easements	West Bay cleaned 901 feet of High Frequency pipes in Easements. (See Tab 3) NOTE: The crew cleaned the first 6 month High Frequency list. The next 6 month list will be cleaned in November 2015.	\$1.31	31,200	\$40,872	901	\$1,180.31	\$49,367.35	37,685	(6,485)	(\$8,495.35)
Bid Item No. 4. CCTV Inspection within Right of Way	West Bay completed CCTV inspection of 7,994 feet of pipelines that are accessible through at least one manhole in ROW. Structural and O&M condition ratings and defect codes that use the PACP standard were entered into the CMMS system. Recommendation: Perform 2 Open Trench and 4 Pipe Patch Repairs. Additionally, recommending Manhole HMH-1130 to be uncovered from Asphalt. (SEE Tab 4)	\$1.40	46,800	\$65,520	7,994	\$11,191.60	\$54,930.40	39,236	7,564	\$10,589.60
Bid Item No. 5. CCTV Inspection within Easements	West Bay did not completed any CCTV inspections within easements. Recommendation: None.	\$1.80	12,480	\$22,464	-	\$0.00	\$26,211.60	14,562	(2,082)	(\$3,747.60)
Bid Item No. 6. Response to SSOs with access from Right of Way	N/A	\$1,200	6	\$7,200	-	\$0.00	\$3,600.00	3	3	\$3,600.00
Bid Item No. 7. Response to SSOs with access from Easements only	N/A	\$1,380	6	\$8,280	-	\$0.00	\$2,760.00	2	4	\$5,520.00
Bid Item No. 8. Initial Setup and Database Transfer form CMMS and GIS Systems	West Bay will import the Town's CMMS data into Lucity CMMS software, and will develop at least six data collection forms in collaboration with the Town.	\$5,500	1	\$5,500		\$0.00	\$5,500.00	1	-	\$0.00
Bid Item No. 9. GIS Mapping Maintenance and Updates (By the Hour)	Monthly summary that includes the performance indicators, follows the Town SSMP and provided recommendations.	\$125	120	\$15,000	-	\$0.00	\$4,000.00	32	88	\$11,000.00
Bid Item No. 10. Monthly Management Reports	Monthly summary that includes the performance indicators, follows the Town SSMP and provided recommendations.	\$350	12	\$4,200	1	\$350.00	\$3,500.00	10	2	\$700.00
Bid Item No. 11. Sanitary Sewer Overflow Response for Private Laterals	N/A	\$310	6	\$1,860	-	\$0.00	\$310.00	1	5	\$1,550.00
			Total	\$277,048		\$17,323.95	\$247,828.31			\$29,219.69









Santa Clara County Office of the Sheriff
Weekly Activity Summary
7/6/2015 – 7/12/2015
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
7/10	L1	Residential Burglary, Possession of Stolen Property ARREST	At 4:45 PM, deputies responded to an in-progress burglary call in the 13000 block of W. Fremont Road where the suspect entered the residence by forcing open an exterior garage door and accessed a doggy door inside the garage. Deputies arrested the suspect inside the residence and an investigation revealed the suspect was in possession of stolen property. The suspect was booked into Main Jail.

DATE / TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
DISTURBANCE					
7/6/2015 4:40	L5	<u>15-187-0060</u>	415	FERNHILL DR @ LOMITA LINDA CT	NO REPORT
7/7/2015 20:09	L1	<u>15-188-0430</u>	415FC	GARDNER BULLIS SCHOOL/ W FREMONT RD @ FREMONT	INVESTIGATED
7/7/2015 21:58	L1	<u>15-188-0477</u>	415P	VISCAINO RD @ CAMINO MEDIO LN	PARTY
7/9/2015 11:30	L3	<u>15-190-0162</u>	415	FOOTHILL LN @ ELENA RD	NO REPORT
7/9/2015 21:37	L5	<u>15-190-0440</u>	415	ARROYO OAKS @ RAVENSBURY AV	NO REPORT
THEFT					
7/10/2015 9:57	L1	<u>15-191-0106</u>	484	SHADY OAKS CT @ W FREMONT RD	INVESTIGATED
TRESPASSING					
7/9/2015 10:59	L3	<u>15-190-0147</u>	602	SADDLE CT @ SADDLE MOUNTAIN DR	INVESTIGATED
PHONE THE OFFICE					
7/7/2015 20:41	L1	<u>15-188-0444</u>	1021	81L1	COMPLETE
7/8/2015 11:39	L3	<u>15-189-0141</u>	1021	MOON LN @ PAGE MILL RD	COMPLETE
7/10/2015 23:31	L1	<u>15-191-0485</u>	1021	81L1	COMPLETE

7/12/2015 14:08	L1	<u>15-193-0220</u>	1021	71L1/LOW	COMPLETE
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ALARM CALLS

7/6/2015 7:42	L1	<u>15-187-0084</u>	1033A	W FREMONT RD @ BARTON CT	FALSE ALARM
7/6/2015 12:45	L1	<u>15-187-0204</u>	1033A	HORSESHOE CT @ HORSESHOE LN	FALSE ALARM
7/6/2015 15:39	L1	<u>15-187-0284</u>	1033A	VISTA SERENA @ O KEEFE LN	FALSE ALARM
7/7/2015 14:07	L3	<u>15-188-0259</u>	1033A > AC	VIA FELIZ @ PAGE MILL RD	FALSE ALARM
7/8/2015 0:30	L3	<u>15-189-0010</u>	1033A	TAAFFE RD @ DEZAHARA WY	FALSE ALARM
7/8/2015 1:37	L1	<u>15-189-0021</u>	1033A	W FREMONT RD @ TEMPLETON PL	FALSE ALARM
7/8/2015 2:34	L3	<u>15-189-0031</u>	1033A	HARVARD CT @ LIDDICOAT CL	FALSE ALARM
7/8/2015 12:56	L1	<u>15-189-0173</u>	1033A	PALO HILLS DR @ W FREMONT RD	FALSE ALARM
7/9/2015 12:06	L1	<u>15-190-0173</u>	1033A	W EDITH AV @ CYPRESS DR	FALSE ALARM
7/9/2015 14:52	L1	<u>15-190-0255</u>	1033A	DEERFIELD DR @ W FREMONT RD	FALSE ALARM
7/9/2015 15:14	L4	<u>15-190-0267</u>	1033A	JULIETTA LN @ ALTAMONT RD	FALSE ALARM
7/9/2015 17:17	L3	<u>15-190-0333</u>	1033A	MATADERO CREEK CT @ MATADERO CREEK LN	FALSE ALARM
7/9/2015 19:48	L1	<u>15-190-0398</u>	1033A	ST FRANCIS DR @ ORTEGA DR	FALSE ALARM
7/10/2015 7:47	L4	<u>15-191-0043</u>	1033A	LA LOMA DR @ SUMMIT WOOD RD	FALSE ALARM
7/10/2015 14:23	L3	<u>15-191-0234</u>	1033A > AC	VIA VENTANA @ PAGE MILL RD	FALSE ALARM
7/10/2015 17:24	L1	<u>15-191-0325</u>	1033A	DE BELL RD @ ESTACADA DR	FALSE ALARM
7/10/2015 20:29	L1	<u>15-191-0401</u>	1033A	BEAVER LN @ LA CRESTA DR	FALSE ALARM
7/12/2015 11:47	L3	<u>15-193-0165</u>	1033A	MATADERO CREEK CT @ MATADERO CREEK LN	FALSE ALARM
7/12/2015 13:44	L3	<u>15-193-0211</u>	1033A	BALERI RANCH RD @ PAGE MILL RD	FALSE ALARM
7/12/2015 13:59	L3	<u>15-193-0216</u>	1033S	SADDLE MOUNTAIN DR @ SADDLE CT	FALSE ALARM

FIREARMS DISCHARGE

7/11/2015 10:32	L4	<u>15-192-0109</u>	1057	TANGLEWOOD LN @ MOODY RD	INVESTIGATED
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MISSING PERSONS

7/9/2015 14:14	L4	<u>15-190-0235</u>	1065	SUMMIT WOOD RD @ TEPA WY	RETURNED HOME
7/9/2015 23:05	L1	<u>15-190-0473</u>	1065	RHODA DR @ PURISSIMA RD	RETURNED HOME

SUSPICIOUS PERSONS

7/6/2015 2:19	L1	<u>15-187-0045</u>	1070	WILDFLOWER LN @ WILDCREST DR	NO REPORT
7/7/2015 12:09	L1	<u>15-188-0188</u>	1066	ROBLEDA RD @ WILDCREST DR	NO REPORT
7/7/2015 17:50	L4	<u>15-188-0373</u>	1066	MOODY RD @ ADOBE CREEK LODGE RD	NO REPORT
7/10/2015 13:28	L1	<u>15-191-0200</u>	1066	MAIN ST @ 1ST ST	NO REPORT

PEDESTRIAN STOPS

7/7/2015 12:01	L5	<u>15-188-0180</u>	1095	STONEBROOK DR @ ONEONTA DR	CITATION ISSUED
7/10/2015 11:58	L1	<u>15-191-0160</u>	1095	BURKE RD @ OLD ALTOS RD	CITATION ISSUED

ABANDONED VEHICLE

7/9/2015 13:59	L4	<u>15-190-0229</u>	1124	PADRE CT @ ALTAMONT RD	LOCATED OWNER
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TRAFFIC HAZARD

7/10/2015 8:01	L3	<u>15-191-0048</u>	1125	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
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SUSPICIOUS VEHICLES

7/6/2015 0:05	L1	<u>15-187-0007</u>	1154	OLD PAGE MILL RD @ PAGE MILL RD	NO REPORT
7/7/2015 16:46	L5	<u>15-188-0333</u>	1154	OAK KNOLL CL @ OAK PARK CT	NO REPORT
7/8/2015 23:28	L3	<u>15-189-0486</u>	1154	ELENA RD @ ROBLEDA RD	NO REPORT
7/10/2015 13:30	L2	<u>15-191-0201</u>	1154	AMIGOS CT @ SUMMERHILL AV	NO REPORT
7/10/2015 14:42	L1	<u>15-191-0249</u>	1154	W FREMONT RD @ BURKE RD	NO REPORT
7/10/2015 15:33	L1	<u>15-191-0273</u>	1154	W FREMONT RD @ BURKE RD	NO REPORT
7/10/2015 15:45	L5	<u>15-191-0277</u>	1154	RAVENSBURY AV @ HILLPARK LN	NO REPORT
7/11/2015 3:12	L3	<u>15-192-0041</u>	1154	PAGE MILL RD @ ARASTRADERO RD	NO REPORT
7/12/2015 0:44	L1	<u>15-193-0013</u>	1154	W FREMONT RD @ DONELSON PL	NO REPORT

TRAFFIC COLLISIONS

7/6/2015 13:36	L4	<u>15-187-0226</u>	1182	MOODY RD @ EL MONTE RD	INFO EXCHANGED
7/11/2015 13:24	L3	<u>15-192-0180</u>	1180	PAGE MILL RD @ FY 280	AID TO CHP
7/11/2015 23:06	L3	<u>15-192-0463</u>	1182	ELENA RD @ VINEDO LN	NO REPORT
7/12/2015 22:05	L4	<u>15-193-0405</u>	1182	PAGE MILL RD @ MOODY RD	AID TO PALO ALTO PD

TRAFFIC CONTROL

7/11/2015 15:12	L2	<u>15-192-0236</u>	1184	MAGDALENA RD @ FY 280	INFORMATION GIVEN
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VEHICLE STOPS

7/6/2015 10:30	L1	<u>15-187-0142</u>	1195	MT HAMILTON AV @ N SAN ANTONIO RD	WARNING ISSUED
7/7/2015 10:06	L3	<u>15-188-0128</u>	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
7/7/2015 12:45	L5	<u>15-188-0203</u>	1195	STONEBROOK DR @ ONEONTA DR	CITATION ISSUED
7/8/2015 8:23	L2	<u>15-189-0070</u>	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED

7/8/2015 10:02	L3	<u>15-189-0105</u>	1195	PAGE MILL RD @ FY 280	CITATION ISSUED
7/8/2015 14:18	L2	<u>15-189-0212</u>	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
7/8/2015 18:06	L1	<u>15-189-0346</u>	1195	ELENA RD @ PURISSIMA RD	CITATION ISSUED
7/9/2015 11:01	L1	<u>15-190-0152</u>	1195	W FREMONT RD @ CONCEPCION RD	CITATION ISSUED
7/10/2015 9:37	L5	<u>15-191-0090</u>	1195	STONEBROOK DR @ ONEONTA DR	CITATION ISSUED
7/10/2015 11:00	L1	<u>15-191-0132</u>	1195	W FREMONT RD @ SNELL LN	CITATION ISSUED
7/10/2015 11:37	L1	<u>15-191-0149</u>	1195	BURKE RD @ BURKE LN	CITATION ISSUED
7/10/2015 12:50	L1	<u>15-191-0185</u>	1195	W FREMONT RD @ CONCEPCION RD	CITATION ISSUED
7/11/2015 10:02	L1	<u>15-192-0092</u>	1195	EL CAMINO REAL @ PAGE MILL RD	WARNING ISSUED
7/11/2015 10:13	L1	<u>15-192-0098</u>	1195	PAGE MILL RD @ FOOTHILL EX	WARNING ISSUED
7/12/2015 11:29	L1	<u>15-193-0162</u>	1195	FOOTHILL EX @ HILLVIEW AV	WARNING ISSUED
7/12/2015 12:24	L2	<u>15-193-0177</u>	1195	FY 280 @ MAGDALENA RD	WARNING ISSUED

PARKING VIOLATION

7/12/2015 10:24	L4	<u>15-193-0137</u>	22500	TEPA WY @ MOODY RD	BOTH LEGALLY PARKED
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RECKLESS DRIVING

7/6/2015 15:11	L3	<u>15-187-0270</u>	23103	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
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FELONY WARRANT

7/7/2015 13:15	L1	<u>15-188-0226</u>	6FATC	WILDWOOD LN @ CHANNING AV	NO REPORT
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MISDEMEANOR WARRANTS

7/12/2015 19:24	L1	<u>15-193-0329</u>	1195 > 6M	GALVEZ ST @ EL CAMINO REAL	ARRESTED
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9-1-1 ABANDONED CALLS

7/6/2015 9:27	L1	<u>15-187-0113</u>	911CEL	ROSITA AV @ ROSE LN	INFO TO LOS ALTOS PD
7/6/2015 10:01	L1	<u>15-187-0127</u>	911CEL	LA CRESTA DR @ VISCAINO RD	MSG LEFT
7/6/2015 10:42	L1	<u>15-187-0153</u>	911CEL	W FREMONT RD @ DONELSON PL	9-1-1 ABANDONED
7/6/2015 12:04	L1	<u>15-187-0182</u>	911CEL	W FREMONT RD @ DONELSON PL	9-1-1 ABANDONED
7/6/2015 13:26	L1	<u>15-187-0223</u>	911UNK	W FREMONT RD @ DONELSON PL	9-1-1 ABANDONED
7/6/2015 19:31	L1	<u>15-187-0375</u>	911CEL	JOHN MARTHENS LN @ ARASTRADERO RD	9-1-1 ABANDONED
7/7/2015 12:08	L1	<u>15-188-0186</u>	911ABN	ROBLEDA RD @ WILDCREST DR	DUPLICATE

7/7/2015 15:38	L3	<u>15-188-0306</u>	911CEL	EL MONTE RD @ STONEBROOK DR	9-1-1 ABANDONED
7/8/2015 8:30	L3	<u>15-189-0075</u>	911UNK	CHRISTOPHERS LN @ PAGE MILL RD	9-1-1 ABANDONED
7/8/2015 10:21	L3	<u>15-189-0108</u>	911CEL	EL MONTE RD @ STONEBROOK DR	MSG LEFT
7/8/2015 14:58	L6	<u>15-189-0234</u>	911UNK	W LOYOLA DR @ ROLLY RD	9-1-1 ABANDONED
7/8/2015 16:00	L1	<u>15-189-0256</u>	911UNK	WILD PLUM LN @ MIRANDA RD	9-1-1 ABANDONED
7/10/2015 12:29	L1	<u>15-191-0174</u>	911ABN	CANARIO WY @ VISCAINO RD	9-1-1 ABANDONED

PUBLIC SAFETY ASSISTANCE

7/9/2015 16:12	L3	<u>15-190-0298</u>	1182 > AID	ARASTRADERO RD @ PAGE MILL RD	AID TO CHP
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FOLLOW UP

7/9/2015 9:53	L1	<u>15-190-0114</u>	FU	FULTON ST @ LYTTON AV	COMPLETE
7/11/2015 0:27	L1	<u>15-192-0008</u>	FU	UNIVERSITY AV @ LINCOLN AV	COMPLETE

INFORMATION ONLY

7/7/2015 20:05	L2	<u>15-188-0429</u>	INFO	FY 280 @ MAGDALENA RD	INFO TO CHP
7/8/2015 22:18	L3	<u>15-189-0459</u>	INFO	MATADERO CREEK LN @ MATADERO CREEK CT	INFORMATION GIVEN
7/9/2015 16:47	L2	<u>15-190-0315</u>	INFO	FY 280 @ MAGDALENA RD	INFO TO CHP
7/9/2015 21:22	L1	<u>15-190-0435</u>	INFO	FY 280 @ ALPINE RD	INFO TO CHP
7/9/2015 23:42	L1	<u>15-190-0486</u>	INFO	LA CRESTA DR @ NINA PL	INFORMATION GIVEN
7/10/2015 7:21	L5	<u>15-191-0040</u>	INFO	OLIVE TREE LN @ BLANDOR WY	INFORMATION GIVEN
7/11/2015 13:24	L3	<u>15-192-0181</u>	INFO	PAGE MILL RD @ FY 280	DUPLICATE
7/11/2015 20:48	L1	<u>15-192-0382</u>	INFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN
7/12/2015 2:30	L1	<u>15-193-0039</u>	INFO	FY 280 @ MAGDALENA	INFORMATION GIVEN

PATROL CHECKS

7/6/2015 0:01	L3	<u>15-187-0002</u>	PATCK	OLD PAGE MILL RD @ OLD PAGE MILL LN	COMPLETE
7/6/2015 0:34	L3	<u>15-187-0018</u>	PATCK	ELENA RD @ NATOMA RD	COMPLETE
7/7/2015 1:04	L5	<u>15-188-0012</u>	PATCK	PRISCILLA LN @ STONEBROOK DR	COMPLETE
7/7/2015 20:59	L3	<u>15-188-0454</u>	PATCK	STORY HILL LN @ PAGE MILL RD	COMPLETE

**RESCUE ASSISTANCE
REQUESTED**

7/9/2015 23:37	L4	<u>15-190-0483</u>	RESCUE	PAGE MILL RD @ MOODY RD	AID TO PALO ALTO PD
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STRANDED MOTORIST

7/11/2015 15:43	L2	<u>15-192-0249</u>	STRAND	MAGDALENA RD @ DAWN RIDGE DR	NO REPORT
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SUSPICIOUS CIRCUMSTANCES

7/7/2015 13:52	L4	<u>15-188-0249</u>	SUSCIR	JULIETTA LN @ ALTAMONT RD	NO REPORT
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7/12/2015 14:01	L3	<u>15-193-0217</u>	SUSCIR	BECKY LN @ ELENA RD	NO REPORT
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WELFARE CHECK

7/6/2015 6:46	L5	<u>15-187-0071</u>	WELCK	FERNHILL DR @ LOMITA LINDA CT	COMPLETE
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Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
June 2015

	Boarding		School		TOTAL	
	Jun 15	Jan - Jun 15	Jun 15	Jan - Jun 15	Jun 15	Jan - Jun 15
Ordinary Income/Expense						
Income						
Camps - Town Sold				6,395.45		6,395.45
Consulting Fees				90.00		90.00
Promotional Products				893.00		893.00
Reimbursements						
Bedding Reimbursement		117.00				117.00
Feed Reimbursements		4,464.00				4,464.00
Reimbursed Expenses			1,202.60	4,568.19	1,202.60	4,568.19
Show Reimbursement				923.00		923.00
Town Water Reimbursements	342.50	887.60			342.50	887.60
Total Reimbursements	342.50	5,468.60	1,202.60	5,491.19	1,545.10	10,959.79
Services						
Boarding	26,202.50	149,614.86			26,202.50	149,614.86
Lessons			15,435.00	105,095.00	15,435.00	105,095.00
Total Services	26,202.50	149,614.86	15,435.00	105,095.00	41,637.50	254,709.86
Subsidy	3,000.00	18,000.00			3,000.00	18,000.00
Total Income	29,545.00	173,083.46	16,637.60	117,964.64	46,182.60	291,048.10
Gross Profit	29,545.00	173,083.46	16,637.60	117,964.64	46,182.60	291,048.10
Expense						
Advertising and Promotion			952.11	1,927.86	952.11	1,927.86
Automobile Expense						
Insurance	259.85	1,480.58			259.85	1,480.58
Total Automobile Expense	259.85	1,480.58			259.85	1,480.58
Bank Service Charges		(12.00)	(0.40)	11.53	(0.40)	(0.47)
Bedding		5,724.00		117.00		5,841.00
Boarding Expense			1,490.00	7,695.00	1,490.00	7,695.00
Camp Expenses			802.74	1,028.90	802.74	1,028.90
Commissions						
Town of Los Altos			4,048.75	24,125.00	4,048.75	24,125.00
Total Commissions			4,048.75	24,125.00	4,048.75	24,125.00
Contributions				250.00		250.00
Dues and Subscriptions		72.00				72.00
Equipment Under \$500		115.00				115.00
Feed, Grain and Hay		32,670.25	157.28	6,254.48	157.28	38,924.73
Insurance						
Equine Insurance		2,190.00		2,806.00		4,996.00
Umbrella Policy		2,462.00				2,462.00
Total Insurance		4,652.00		2,806.00		7,458.00
IPN Fees	7.50	41.50			7.50	41.50
Office Supplies	70.01	339.49	212.78	212.78	282.79	552.27
Offsite School Horse Boarding				1,620.00		1,620.00
Outside Services	16.00	609.00	1,115.00	3,105.00	1,131.00	3,714.00
Payroll Expenses						
Health Insurance	413.60	2,573.90			413.60	2,573.90
Officer Salary	4,000.00	24,000.00			4,000.00	24,000.00
Processing Fee	4.80	36.00	4.80	26.40	9.60	62.40
Taxes	1,020.22	6,560.60	214.20	1,578.49	1,234.42	8,139.09
Wages	8,527.00	48,730.00	2,733.00	16,690.00	11,260.00	65,420.00
Work Comp	1,307.14	13,465.79	560.19	5,770.97	1,867.33	19,236.76
Total Payroll Expenses	15,272.76	95,366.29	3,512.19	24,065.86	18,784.95	119,432.15
Pest Control	157.50	1,160.00			157.50	1,160.00
Postage and Delivery		76.29	2.78	2.78	2.78	79.07
Professional Development			200.00	250.00	200.00	250.00
Professional Fees						
Accounting	940.00	6,245.00		605.00	940.00	6,850.00
Total Professional Fees	940.00	6,245.00		605.00	940.00	6,850.00
Rent		204.00				204.00
Repairs						
Equipment Repairs				615.00		615.00
Facility Repairs		5,002.29				5,002.29
Total Repairs		5,002.29		615.00		5,617.29
Shoeing			1,220.00	5,290.00	1,220.00	5,290.00
Supplies	120.93	2,401.43	1,332.42	6,910.19	1,453.35	9,311.62
Taxes						
State		1,300.00		1,300.00		2,600.00
Total Taxes		1,300.00		1,300.00		2,600.00
Telephone & Communications	239.02	1,434.79	90.21	459.84	329.23	1,894.63
Tractor Expense						
Fuel	269.90	959.23			269.90	959.23
Rental	50.00	300.00			50.00	300.00
Repairs & Maintenance	99.00	436.40			99.00	436.40
Total Tractor Expense	418.90	1,695.63			418.90	1,695.63
Travel & Ent						

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
June 2015

	Boarding		School		TOTAL	
	Jun 15	Jan - Jun 15	Jun 15	Jan - Jun 15	Jun 15	Jan - Jun 15
Meals		100.46	162.90	508.62	162.90	609.08
Total Travel & Ent		100.46	162.90	508.62	162.90	609.08
Utilities						
Gas and Electric and Propane	9.85	337.75			9.85	337.75
Water	685.00	2,292.96			685.00	2,292.96
Total Utilities	694.85	2,630.71			694.85	2,630.71
Vet			3,928.50	10,481.73	3,928.50	10,481.73
Total Expense	18,197.32	163,308.71	19,227.26	99,642.57	37,424.58	262,951.28
Net Ordinary Income	11,347.68	9,774.75	(2,589.66)	18,322.07	8,758.02	28,096.82
Other Income/Expense						
Other Expense						
Gain (loss) on sale of horses			(500.00)	(500.00)	(500.00)	(500.00)
Total Other Expense			(500.00)	(500.00)	(500.00)	(500.00)
Net Other Income			500.00	500.00	500.00	500.00
Net Income	11,347.68	9,774.75	(2,089.66)	18,822.07	9,258.02	28,596.82

Westwind Community Barn Monthly Report July 2015

Horse Summary

Occupancy	Barn	Paddock	Pasture	Total Boarding	Total inc 4-H and School horses
January	16	6	14	36	$36+7+13 = 56$
February	15	5 2 in shared	15	37	$37+13+7 = 57$
March	11	4 4 in shared	15	34	$34+13+7 = 54$
April	17	4 4 in shared	14	39	$39+14+7 = 60$
May	16	5 4 in shared	15	40	$40+15+7=62$
June	15	5 4 in shared	15(16)	40	$40+14+7=62$
July	16 (15)	5 4 in shared	14 (15)	39	$39 + 14 + 7 = 61$

New/ lost Boarders

Lost/Leaving

Stall

Uta Swartz – Moved back to Germany

New

Stall

Suzanne Freeze – moved shey out of pasture into stall

Paddock

Pasture

Current Trainers

Heather Franco
Sharon Wormhoudt
Marion Briggs
Jenny Whitworth
Kelly Pugh

Leaving Trainers –

Activities –this month

ABOL rodent control
Hired new employee – Samuel Arellano (Left due to health problems)
Order panels and shelters for lower school horse pens, Install
Potluck on the 25th

Activities planned for next month

Work on capital budget for 15-16 – master plan

Issues-

Disputes-

Injuries-

Repairs made –

Capital Repairs –

Things to discuss:

New pens coming on Tuesday. Built by a guy Tony Judge recommended. Much cheaper price than pastorinos hay and feed.

Ordered:

2 20 foot panels

2 12 foot panels with gates

4 12 foot panels

Quoted 1100 for these panels –
need to add

1 16 foot panel

2 12 foot panels

Also ordered 2 12' x 24 ' shelters at 650 each = 1300

Total without 3 additional panels is 2400

Pastorino quote for panels and shelters

Here is your price on the panels and shelters that you requested: \$4045.00

20' panel 5' high 4 rail \$175.50 each x 2=\$351.00
12' panel 5' high 4 rail \$ 115.00 eachx 3=\$345.00
12' panel 5' high 4 rail with a 6' bow gate \$202.50 eachx2 =\$405.00
12' x 24' Pole Shelter \$1,472.00 eachx2= \$2944.00

Sink in bathroom is leaking from the U joint. Not sure if this needs to be addressed but wanted to bring it up re: water use. See pictures.

Raising Board

Need to raise WRI board
Considering raising the rest of process as follows

Stall – 745 change to 755
Paddock – 675 change to 695
Shared Paddock – 475 change to 495
Pasture – 375 change to 385

Considering raising trailer parking from 75 change to 100

Potentially send 30 day notice aug 1 and raise rates sept 1

Raised board in July of 2014

Upper arena project – where do we stand? What do I need to do?

Water saving measures? Installed automatic bucket waters in lower pens of Japer and Dudley. Working well so far and saving money!

Carl Cahill

From: David Brandt <Davidb@cupertino.org>
Sent: Thursday, July 16, 2015 5:04 PM
To: 'jim.keen@cityofpaloalto.org' (jim.keen@cityofpaloalto.org);
'ed.shikada@cityofpaloalto.org'; James Lindsay (jlindsay@saratoga.ca.us); Rich, Dan
(Dan.Rich@mountainview.gov); citymgr@sunnyvale.ca.gov; Mark Linder
(markl@cityofcampbell.com); Marcia Somers <msomers@losaltosca.gov>
(msomers@losaltosca.gov); Brian Loventhal (bloventhal@cityofmontesereno.org);
'lpravetti@losgatosca.gov'; Carl Cahill
Cc: Timm Borden
Subject: Cupertino Proposal for the VTA VTP 2040 -Hwy 85 Corridor Transit Plan/Project
Attachments: VTA Mass Transit VTP 2040 Proposal.docx

Colleagues ,

The City of Cupertino adopted a resolution proposing the attached mass transit project/plan for the Highway 85 Corridor for inclusion in the VTP 2040. It is also the intent to request that VTA include funding for the proposal in the contemplated 2016 Sales Tax Measure. The language was prepared with assistance and input for a number of sources including some of your elected officials, however, at this point it reflects only the intent of the Cupertino City Council. As most of your governing boards are, or have recently considered proposals for the VTP 2040, I would ask if you could provide the attachment to your City Councils so that they would have the benefit of understanding the proposal that our City has prepared for the Plan.

Thank you for your help,

David

CITY OF CUPERTINO
MASS TRANSIT PROPOSAL FOR INCLUSION IN
VALLEY TRANSPORTATION PLAN 2040

Proposed Project Name/Title: Future Mass Transit Needs for Santa Clara County.

Proposed Project Description: Develop, finance and construct a mass transit system to serve job centers along and near the Highway 85 Corridor. The project would:

- Focus on mass transit improvements to reduce/replace single-occupancy vehicle (SOV) trips.
- Recognize where jobs are located in relation to where people live.
- Include a mode with an exclusive guideway.
- Develop plans for effective last-mile connections from transit corridors to major employment areas. Connection modes should include public and private shuttles and highly developed and accessible bicycle and pedestrian links.
- Identify transit center locations near the mass transit system as connection for last-mile services.
- Improve connections to other inter-county mass transit systems.
- Anticipate/incorporate new and emerging transportation technologies as mass transit alternatives.

Project Cost: Estimated \$800 Million which would include a Comprehensive Study with an Alternatives Analysis, Project Design and Preliminary Engineering as well as the local match to support full construction of a project which would serve the mass transit needs of the region, with an initial phase on the Highway 85 corridor from Highway 87 to immediately north of Highway 101.

Draft Guiding Principles

- We need a new long range transportation vision for the region
- We must start planning, and funding, work on it now
- We need to think beyond the car
- We need a mass transit system for the future
- It must connect residents to their jobs
- Maximize use/efficiency of existing corridors (85, 101, 280, 237, Caltrain, Light Rail, County Expressways...)
- It should be based on hard data of housing and employment centers, existing and projected traffic patterns, etc.
- Projects in the VTP 2040 (*due 7/10*) or a transportation tax measure should support these principles
- Willing to trade off some local projects for regional transit improvements
- Willing to accept road-based transit solutions in the short term, but only if there is a commitment and funding, to long-term transit solutions
- Support for a ballot measure is dependent on funding for long-term transit