



Town Manager's Report for July 21 - 25, 2014

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in red text represent updates in project status.

On July 24 the **Planning Commission** considered an amendment to the Zoning Ordinance to allow emergency shelter housing. The amendment will satisfy a state requirement to identify a zone where emergency shelter could be proposed. The Commission voted unanimously to forward a recommendation of approval to the City Council. This item will be considered by the Council at the September 11 meeting.

Also on July 24, the **Planning Commission** considered an appeal of a new residence with a basement and second unit that was approved at a Fast Track hearing in June. The property is located at **12501 Zappettini Court**, and is the last undeveloped lot in the Zappettini subdivision (see attached). After reviewing the staff report, house plans and considering public testimony, the Commission directed the applicant to make modifications to the plans to address concerns about bulk and mass, including moving the house 20 feet further from Zappettini Court and 10 feet further from Altamont Road.

Public Safety Update:

The **Sheriff's Weekly Report** is attached.

The Scher and Stark dogs were reported at large. Palo Alto Animal Services impounded one animal "Jazz" but then released the animal to the owner on the mistaken notion that the dangerous animal permit had expired. A code enforcement response is being prepared.

Administrative Services Update:

ASD staff continues working on the year-end journal entries and compiling a list of requested documents in preparation for the interim audit scheduled for the first week of August.

ASD staff continues working on production of the FY 2014-15 budget book.

Parks and Recreation Update:

There are 14 registered for the new session of Summer **Riding Camp** Intermediate Session 2.

The Concession Agreement for the Operation of the **Westwind Community Barn** between the Town and Victoria Dye Equestrian, *section 11.A. Concession Fee/Subsidy* states that after six-months of operations the subsidy will be reconciled. The six-months is up on Thursday, July 31th. Staff has scheduled a date in August to review this with VDE.

Staff has secured new banners, banner permits, food vendor, live music, flowers and rentals for the Los Altos Hills **Hoedown** happening Saturday, September 6th 3:00-8:00pm at Westwind Community Barn. Invite attached.

Staff completed the first round of edits for the **Fall/Winter Activity Guide**. The Guide is slated to be mailed at the end of August.

Staff has been meeting with fencing contractors to obtain bids for the **dog park**. This will be agendaized for Council consideration, tentatively on September 11.

If you have questions or comments please feel free to call or send an e-mail.

Thanks

Carl

Last Updated on 7/25/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(4-10-14) Press release and news article regarding the County Expressway 2040 Plan has been posted on the Town website. LAH staff invited County staff to attend an upcoming City Council meeting to discuss long term plans for Page Mill/Oregon Expressway. (4-18-14) County staff will present the County Expressway 2040 Plan at the May City Council meeting. Staff will be meeting with the County on May 6th to discuss their presentation. (4-25-14) Confirmed with Caltrans and VTA that they will be attending the May 6th meeting. (5-8-14) Town staff met with County, Caltrans, and VTA staff to discuss upcoming County Expressway Plan 2040 presentation at the 5-15-14 City Council Meeting. County will convene a focused technical working group to develop a scope of work for a consultant to study the entire Page Mill/Oregon corridor so that proposals can be obtained. (5-16-14) County staff presented the County Expressway 2040 plan at the 5-15-14 city council meeting. A focused Technical Working Group will be formed for Page Mill/Oregon Expressway. (5-23-14) Per TSC recommendation, staff will have a consultant observe the bus problem at the Park n Ride lot for two days. Agreement has been executed and consultant is scheduling the work. (6-6-14) County staff working on scope of work for consultant to study the Page Mill corridor. Per TSC recommendation, a traffic consultant was hired to observe the bus operations at the Park n Ride facility. Report will be presented to the TSC at their next meeting. (6-12-14) Report on Park n Ride bus issue was discussed at TSC. Staff will provide report to county as additional information for the overall corridor study. (6-20-14) Park n Ride observation report sent to county. Staff following up with County for focused group meeting schedule. (6-27-14) County staff hired a consultant to do concept refinement, traffic analysis, etc., for the interchange area based on the planned corridor improvements. County staff also arranged for new traffic counts just before Stanford let out so the consultant would have the most up-to-date data. County staff will work on scheduling the various agency staff meeting next week. (7-11-14) County staff trying to set up meeting with staff from various agencies for end of July. (7-25-14) TSC requested staff to contact the companies indicated in the Park n Ride study that were using the large buses to see if they can use smaller vehicles. TSC also requested staff to see if there are any locations on Town owned and/or Town influenced land that could support a bus stop for the Park n Ride area.</p>
2	Purissima Park Landscape RFP	<p>(5-16-14) Request for proposal for landscape maintenance services at Purissima Park has been released. Proposals are due June 11, 2014. (6-6-14) Staff will be meeting with a contractor to look at the facility on 6-6-14. (6-12-14) Two proposals were received. Staff to review and discuss with Little League. (6-27-14) Award of contract will be presented at the July Council meeting. (7-18-14) Council approve the award of contract. Staff in process of setting up meeting with Little League and contractor. Agreement in process of being executed. (7-25-14) Staff and Little League met with contractor to discuss new contract and expectations. Contractor will bring in a new team to maintain and manage our fields. Contractor reviewing report prepared by SCVWD contractor that reviewed the irrigation system.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
3	Drainage improvement on Fremont Road	(8-30-13) Staff in the process of executing an agreement with a contractor to install drainage improvements on Fremont Road near Concepcion to minimize runoff on the pathway. Staff secured TDA Article 3 funds to perform this work. (9-6-13) Staff working with contractor to schedule the work. (9-27-13) Contractor decided to withdrawal from the project. Staff to get additional proposals. (12-5-13) Staff received one proposal, working on getting one more. (12-13-13) Additional proposals received, staff working on executing an agreement. (12-20-13) Contractor working on schedule for drainage installation. (1-3-14) Work in progress. (1-10-14) Work scheduled to be complete 1-10-14. (1-17-14) Project has been completed. (1-31-14) Staff to submit for reimbursement of TDA article 3 funds. (2-28-14) Reimbursement request will be submitted with Hale Creek Path work expenses.
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	(5-17-13) Project awaiting funds.
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections. (1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding.

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Tasks	Project Name	Latest Status
7	Sewer Operations	<p>Veolia is performing maintenance and responding to sewer overflows. (1-31-14) Contractor performing CCTV work on various line segments. CCTV work expected to be completed by March of 2014. Another meeting to be scheduled in April to provide update of asset management and overall system. (2-6-14) Contractor continuing to perform video work. (3-7-14) Staff working on new RFP for sewer O&M. (3-21-14) Draft RFP has been prepared and is being reviewed. Staff scheduling meetings with other agencies/consultants to discuss options for sewer system management. (3-28-14) Staff met with Mark Thomas and they are interested in reviewing our sewer RFP when it is released. (4-4-14) Staff to meet with West Bay week of April 7th to review asset management data. RFP to be completed week of April 7th. (4-11-14) RFP for O&M scheduled to be released week of April 14th. Data for asset management being reviewed by West Bay. (4-18-14) Revised RFP being reviewed. RFP to be released April 21. Veolia's contract will terminate on April 30, 2014. (4-25-14) Proposals for O&M are due May 20th. (5-2-14) Staff doing outreach to possible proposers for our O&M RFP. (5-8-14) Staff working with various contractors to perform any needed cleaning and/or overflow response. (5-23-14) Sewer O&M proposals are due May 27th. (6-6-14) Staff received two proposals for the RFP. Staff will be presenting award of contract at the June 19, 2014 City Council meeting. (6-20-14) Council authorized the City Manager to execute agreement with West Bay Sanitary District. West Bay to obtain approval from their board. (6-27-14) Staff finalizing agreement language. (7-11-14) Agreement language has been finalized. Staff working on executing agreement. Staff to set up meeting to discuss data transfer. (7-18-14) Staff to meet with West Bay next week to provide historical data. (7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
8	Bob Stutz Path (Nicholson Path extension)	<p>(7-19-13) Staff received approval for TDA Article 3 grant funds of which approximately \$10,000 could be used for some improvements to Hale Creek Path. (8-30-13) Pathway committee updating pathway map in this area. (9-27-13) Pathway map update has been approved council. Staff to work with committee to develop scope of work. (11-8-13) Item to be discussed at the next pathway committee meeting. (11-22-13) Staff will attend the November Pathway Committee meeting for discussion on scope of work. (1-31-14) Staff to walk with members of pathway committee to develop scope of work for improvements that can be performed with about \$10,000. (2-6-14) Staff walked with members of the pathway committee to clarify scope of work for Hale Creek path. The consensus was to create a native path sufficient for walking. More formal type 2b path will be done at a later date by property owners or Town. (2-14-14) Staff in discussion with a property owner on the timing of their proposed project and how that may impact the proposed pathway work. (2-28-14) Property owner at corner of Stonebrook and El Monte to discuss project at next Pathway Committee meeting. (3-21-14) Path name changed to Bob Stutz path. Pathway committee to clarify scope for property at Stonebrook and El Monte at next committee meeting. (3-28-14) Pathway committee decided to recommend proceeding with the work necessary to make the pathway walkable for the segment all the way to Stonebrook/El Monte. (4-4-14) Staff to review project with contractor and do work in the summer. (5-9-14) Contractor working on proposal. (5-16-14) Staff working on notices to residents to inform them of the native path construction work in July 2014. (5-23-14) Agreement with contractor has been executed. Work to begin in early July. (6-6-14) Resident contacted staff about delaying work for a few months to provide time for them to install fencing. Staff has suggested doing the work in July as planned, and to see how soon the resident can complete his fencing work. Perhaps opening in September would be reasonable. (6-12-14) Resident is requesting that the path not be opened until October 31, 2014. Staff to discuss with resident and present to city council in July. (6-20-14) Staff met with neighbor and he will be clarifying his request for staff consideration. (7-3-14) Construction to begin week of July 14th. Residents request to delay path opening until November 1, 2014 will be presented to Council at their July meeting. (7-11-14) Construction work to begin the 15th or 16th of July. (7-18-14) Construction work for native path in progress. Council approved delaying the opening date until Nov. 1, 2014. (7-25-14) Construction 97% complete. Staff to prepare documents to claim reimbursement. Path to be open Nov. 1, 2014.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>Phase 1 of the project to stabilize the roadway has been completed. A second phase will be needed to widen the shoulder and prevent the creek erosion from impacting the existing culvert crossing. Staff met with SCVWD to discuss how the district may be able to help. Based on the location and scope of work, SCVWD is unable to provide assistance with the project. Staff will have the consultant complete their preliminary analysis of possible repair options. (3-8-13) Draft report submitted to Town. Staff to review and comment. (5-17-13) Project awaiting funds. (5-24-13) Staff provided comments to the consultant on the draft report. Consultant to incorporate comments. (6-13-13) Revised report submitted. Staff to review. (9-27-13) Staff completed review, report being finalized. (11-22-13) Report from consultant has been finalized. Staff to obtain design proposals. (12-20-13) Consultants working on proposals. Town to review in early February 2014. (1-10-14) Staff met with consultants to discuss scope of work. (1-24-14) Proposals from consultants due 1-24-14. (1-31-14) Staff received one proposal and is reviewing. (2-6-14) Staff working on obtaining another proposal. (3-7-14) Staff requested another firm to submit their proposal by 3-21-14. (3-21-14) Another proposal has been received. Staff to review. (3-28-14) Staff to present approval of contact at the April City Council meeting. (4-18-14) Item did not get discussed at the April City Council meeting. To be continued to the May City Council meeting. (5-9-14) Item to be discussed at the May CC meeting. (5-16-14) City council approved the award of contract. Staff to prepare agreement with consultant. (6-6-14) Consultant has some proposed changes to our standard agreement. Staff reviewing proposed changes. (6-12-14) Proposed changes not acceptable to ABAG. Consultant to discuss directly with ABAG representative. (7-3-14) Agreement language has been finalized. Agreement in process of being executed.</p>
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provided comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
11	VTA Bicycle Expenditure Plan applications	(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.
12	Annual Tree Inspection	(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports.
13	EI Monte/I-280 interchange	Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound EI Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to EI Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
14	Stonebrook Sewer extension	<p>(5-24-13) Property owner proposed to construction 877 feet of 8 inch sewer main with 4 manholes on Stonebrook. Owner will be requesting a sewer reimbursement agreement for this project. (5-31-13) Staff met with applicant to review comments. Applicant indicated that they will be resubmitting plans first week of June. (6-7-13) Applicant resubmitted plans. Staff to review. (6-13-13) Staff comments provided to applicant. (7-5-13) Revised plans have been submitted for review. (7-12-13) Staff working with applicant to clarify comments. (7-26-13) Project will be presented to Council at their next meeting. (8-9-13) Applicant working with designer to modify the sewer line routing. (8-16-13) Staff meeting with applicant and applicant's new engineer discuss possible options. (9-13-13) Applicant working on redesign to connect to Magdalena side. (12-20-13) Staff meeting with applicant to review R-O-W and utility easement locations. (1-3-14) Staff reviewing revised design for sewer line. (1-10-14) Applicant proposed to construction sewer line on quarry side of the road. (1-17-14) Staff provided some plan check comments to the applicant for them to address. (1-24-14) Applicant decided to install a private pressure line. Applicant working on revised drawings. (1-31-14) Applicant hired another engineer to work on the design of the sewer line. (2-20-14) Applicant submitted a new set of plans for review and approval. Staff to review. (2-28-14) Plan check comments provided engineer. Applicant to resubmit. (3-7-14) Staff working with engineer to clarify comments. (3-13-14) Applicant resubmitted plans for staff to review. (3-21-14) Plans have been reviewed and are acceptable. Applicant to pay fees and bonds for the permit. (3-28-14) Staff clarifying bond requirements with applicant. (5-2-14) Applicant's contractor appears to have difficulty getting worker's comp insurance and bonds. (5-9-14) Permit has been issued and construction is underway. (7-25-14) Project has been completed.</p>
15	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
16	Anacapa/La Cresta Utility Undergrounding	<p>(5-31-13) Staff met with neighbors to discuss options. Staff set up three meetings for early June with consultants and neighbors to discuss next steps and obtain proposals for design and acting as assessment engineer. (6-7-13) Staff and committee members met with three consultants and discussed the project. Consultants working on proposals to submit to the Town. (6-28-13) Proposals received from consultants. Staff to review with neighbors. (7-12-13) Meeting with neighbors to discuss consultant proposals scheduled for week of 7-15-13. (7-19-13) Neighbors decided to have consultants proposal prepared in 2 phases. Staff notified consultants to revise their proposal and resubmit. (7-26-13) Revised proposals have been received from 2 firms. Staff and neighbors reviewing. (8-30-13) Prospective consultant meeting with staff and neighbors 8-30-13 to clarify scope of work. (9-6-13) Staff met with neighbor on 9-5-13 to discuss process. Neighbors to do outreach to neighborhood. (9-13-13) Another meeting with neighbors scheduled for 10-3-13. (10-4-13) Neighbors working on obtaining signatures for a petition to submit to the Town requesting the formation of a utility undergrounding district. (10-18-13) Another meeting has been scheduled for 10/22 with the neighbors. Neighbors preparing to meet with residents to sign petition. (11-22-13) Neighbors have decided to put the project on hold until January 2014. (1-3-14) Another meeting with the neighbors has been scheduled for January 16, 2014. (2-14-14) Staff met with neighbors on 2-14-14 to discuss neighborhood outreach. (2-20-14) Next meeting scheduled for 3-14-14. (2-28-14) Staff working with neighbors to clarify questions for bond counsel and underwriters. (3-7-14) Response to questions provided by bond counsel and underwriter. Neighbors working on presentation that they will use to do outreach. Next meeting scheduled for 3-14-14. (3-21-14) Neighbors to conduct pilot meetings with random neighbors to obtain input. Additional information provided by bond council to neighborhood group. (3-28-14) Neighborhood group to conduct a pilot focused group meeting on April 26th. Presentation material being prepared. (4-18-14) Neighbors scheduling a meeting during the week of April 21st to discuss the April 26th focused group meeting. (4-25-14) Staff met with neighbors to discuss presentation material for the April 26th focused group meeting. (5-2-14) Per the neighbors, the focused group meeting was successful. Staff to meet with neighborhood group on May 20th to discuss next steps. (5-23-14) The next neighborhood meeting is scheduled for June 7, 2014. (6-12-14) Second neighborhood meeting was not as successful as the initial focused group meeting. There was low attendance at the meeting, Neighborhood representative will be sending letters and/or e-mail. (6-27-14) Neighborhood group scheduled a meeting for July 8th to discuss progress and next steps. (7-11-14) Staff met with neighbors on 7-8-14 to discuss possible reconfiguration of the district boundaries. Staff to obtain clarification from bond attorney. Neighbors conducting more outreach to residents that they have not been able to contact. (7-18-14) Staff obtained answers to questions raised and provided to neighborhood group.</p>
17	Engineering and Traffic Survey	<p>(7-25-14) Updated survey is required for continued use of radar enforcement on certain streets. Additional fund request to be presented to Council at the August 2014 meeting.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
18	2013 Sanitary Sewer Rehabilitation Project	<p>(7-12-13) Design has been completed. Bid opening scheduled for July 29, 2013. (7-19-13) Mandatory prebid meeting scheduled for 7-19-13. (7-26-13) Six contractors attended the pre-bid meeting. Bid opening scheduled for July 29, 2013. (8-9-13) Staff is recommending the rejection of all bids and re-advertising of the project. Item to be presented at the August City Council meeting with a recommendation to authorize the City Manager to award the project. (8-16-13) Project scheduled to be re-advertised on August 21, 2013 with bid opening on September 4, 2013. (9-6-13) Town received two bids. Low bidder is Express Plumbing Service. The total bid price of \$445,400 is 7.57% higher than the previous low bid of \$414,065. The awarded amount is \$371,000. Award documents have been sent to the contractor and staff is waiting for bonds and insurance. (9-19-13) Bonds and insurance have been received. Staff to set up pre-construction meeting with contractor. (10-4-13) Pre-construction meeting scheduled for 10-7-13. (10-11-13) Contractor has provided submittals for review and is scheduled to be on-site 10-21-13. (10-18-13) Contractor scheduled to mobilize 10-21-13. (11-1-13) Work in progress. Due to unforeseen soil conditions, contractor had to use an alternative installation method. Pipe reaming as opposed to a pipe bursting method was needed due to soil conditions. Also during the video process additional segments were required to be repaired. Change orders are being prepared to address these issues. (11-15-13) Contractor continuing to work on easement areas. (12-13-13) Work scheduled to be complete in March 2014. (3-7-14) Staff reviewing video to confirm possible additional repair. Some delays due to weather. (3-21-14) Staff to meet with contractor to discuss resident complaint about damaged driveway and last few sections to complete the project. (3-28-14) A property owner indicated that the contractor damaged a sewer lateral. Staff had the contractor video the owners lateral. Video has been completed and staff to review video. (4-4-14) Much of the video needs to be redone. Contractor to perform remedial video work. (4-11-14) Contractor performing video work and reviewing remaining sections to complete. (5-2-14) Contractor finishing up another project and should be ready to work in LAH in a week. Meeting scheduled for May 7 to discuss completion of remaining segments.(5-9-14) Contractor still tied up on another project. Should be available end of May. (6-6-14) Contractor scheduled to resume work mid June. (6-12-14) Contractor resume work in Town. Work underway. (6-20-14) Work scheduled to be completed next week. (6-27-14) One last segment needs to be completed. Contractor reviewing accessibility to site. (7-11-14) Staff discussing construction method with contractor. (7-25-14) Staff reviewing contractors plan for last segment.</p>
19	Emergency communication antenna	<p>(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.</p>
20	Long Range Trash Management Plan	<p>(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.</p>

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Tasks	Project Name	Latest Status
21	Open Space Stewardship	<p>(3-13-14) Staff to schedule kick off meeting with Acterra after agreement is executed. (3-21-14) Contract has been executed. Kick off meeting to be scheduled. (3-28-14) Kick off meeting with Acterra and members of the Open Space Committee scheduled for April 9th. (4-4-14) Members of the Open Space Committee will be attending the meeting on April 9th. (4-11-14) Kick off meeting held on April 9th with members of the Open Space Committee. Acterra performing assessment and coordinating volunteer work days. (4-18-14) Acterra working on Vegetation Management Plan and webpage development. (5-2-14) Acterra setting up Nature Walk in Byrne Preserve for May 22. (5-16-14) Web link to Acterra site provided on Town's website. (5-23-14) Town working with Acterra to do some mowing in particular areas of Byrne Preserve. (6-6-14) Acterra held a community work day and pulled weeds. Quarterly meeting scheduled for 6-16-14. (6-20-14) Acterra has completed a draft Vegetation Management Plan and continues to hold community work days. Staff coordinating mowing contractor work with Acterra. (6-27-14) Additional mowing with the Town's contractor has been performed at Byrne Preserve and more will be done at O'Keeffe Preserve. Acterra is continuing to hold work day events at Byrne Preserve. (7-11-14) Additional mowing was completed at O'Keeffe per coordination with Acterra. Community work days continuing at Byrne Preserve. Staff continue to work with Open Space Committee members on this contract. (7-18-14) Open Space Committee presented progress report at the July City Council meeting. (7-25-14) Staff working with Acterra to coordinate weed disposal and mowing.</p>
22	Impact Fee Studies	<p>(7-19-13) Staff working on amendment for consultant to perform impact fee study for Pathway, Park n Rec, and Storm Drain Fees. (9-6-13) Draft reports from consultant scheduled to be submitted mid September. (3-13-14) Staff working to schedule a meeting with the consultant. (3-21-14) Phone conference scheduled for March 25th. (3-28-14) Staff conducted phone conference with Wildan. Wildan to provide list of requested items for them to begin work in early April. (4-18-14) Staff to gather information for consultant.</p>
23	Edith Sidewalk in Los Altos	<p>(10-25-13) Staff to inspect sidewalk. (11-8-13) Staff obtained a proposal for about \$15,000 to remove and replace the asphalt sidewalk. Staff working on obtaining another proposal. (11-15-13) Staff received two proposals with the lower one at about \$15,000. LAH staff checking with LA staff to see if they are open to cost sharing. (11-22-13) Awaiting response from Los Altos staff. (12-5-13) LAH staff contacted LA staff and awaiting response. (12-13-13) LA staff indicated that they are open to cost sharing for this work. Staff working out details with LA staff. (1-10-14) Staff sent a request to Los Altos for a deposit to cover 50% of the cost to remove and replace new asphalt for the section of Edith between Cypress and Foothill Expressway. (2-28-14) LA staff indicated that they will process our deposit request. (4-4-14) Still waiting for LA staff to process payment.</p>

Last Updated on 7/25/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
24	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway.
25	Stanford Perimeter Trail Parking	(1-24-14) As part of the Stanford Perimeter Trail project, they are proposing to provide some parking on Coyote Hill Road in unincorporated Santa Clara County. Item to be discussed at the 1-28-14 Traffic Safety Committee meeting. (1-31-14) The proposed parking issue was discussed at the Traffic Safety Committee and there was consensus that the committee does not support additional parking on Coyote Hill Road. The committee was concerned that the parking would add to the congestion on Page Mill Road. (2-6-14) Staff to contact Stanford to see if they have any traffic study for the parking on Coyote Hill. (3-13-14) Stanford did not provide a traffic study. (3-21-14) Coyote Hill parking is off the table for the time being. (4-18-14) Staff verifying with Stanford that Coyote Hill Parking is off the table at this time. (4-25-14) It appears that the Coyote Hill Parking will be in the plan proposed to the County in the next few weeks. Staff has inquired to see if Stanford is available to attend the May 6th meeting with the County and Caltrans. (5-9-14) Stanford is almost ready for an updated submittal to the County. (7-11-14) Stanford will propose parking spaces on Coyote Hill as part of their Perimeter Trail project. Item will be discussed at the July City Council meeting. (7-18-14) Staff researching appropriate County department to send letter to regarding new parking on Coyote Hill. (7-25-14) Staff contacted the County and determined that the letter should be sent to Supervisor Mike Wasserman with a cc to Michael Murdter, Director Roads & Airport.
26	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills.
27	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.

Last Updated on 7/25/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
28	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved.
29	VTA TAC Meetings	(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program.
30	2014 Sanitary Sewer Root Foaming Project	(4-4-14) Staff has released a RFP for the 2014 Root Foaming Project. Staff will be requesting Council to authorize the City Manager to award the contract. LAH and other sewer agencies are experiencing increased sewer overflows due to roots being more aggressive from the lack of rain this year. Staff is recommending that root foaming be performed as soon as possible. Additional funds will need to be allocated for this project. (4-11-14) Item to be presented to the City Council for authorization of the City Manager to award the contract. (4-18-14) At the April City Council meeting, Council authorized the City Manager to award the contract. (4-25-14) Staff waiting for bonds and insurance paperwork from the contractor. (5-9-14) Bonds and insurance received and staff is checking. Contractor may start week of May 12th. (5-16-14) Root foaming to begin May 27th after Memorial day. (5-23-14) Pre-construction meeting held with contractor on 5-23-14. Work to begin week of 5-27-14. (6-6-14) Work in progress. (6-20-14) Approximately 35% of the work has been complete. Contractor progressing on schedule. (7-18-14) Approximately 50% of the work has been complete. (7-25-14) Project is about 60% complete.
31	New electric meter for Purissima Park	(4-4-14) Staff to work with PG&E and electrician to in separate electric meter at Purissima Park for EV charging stations. (4-18-14) Staff filed an application for a new meter. (4-25-14) Staff reviewing the proposal from contractor. (5-2-14) Agreement being prepared. (5-9-14) Staff, contractor, and PG&E scheduled to meet at Purissima Park on 5-12-14 to discuss new meter. (5-16-14) Meeting with PG&E was held, PG&E reviewing information from contractor. (6-20-14) PG&E rejected proposed work. Contractor to propose alternative. PG&E to provide rough estimate to run new supply wires. (6-27-14) Awaiting for additional information from PG&E. (7-3-14) Contractor reviewing response from PG&E. (7-25-14) Contractor and PG&E clarifying requirements that would be acceptable to PG&E.

Last Updated on 7/25/2014

Tasks	Project Name	Latest Status
32	Viscaino Sewer Main extension	(5-16-14) Permit has been issued. Construction about to get underway. (6-27-14) Waiting for property owner to begin project. (7-25-14) An existing gas line in close proximity to the proposed sewer line was not indicated on the approved plans. Staff requesting designer to revise plans and resubmit for review and approval.
33	Proposal for San Francisco Bay Water Quality Improvement Fund (FY2014 Funds)	(5-16-14) Application for grant funds was submitted for Matadero Creek repair project. (5-23-14) Should get results end of May early June. (6-6-14) Grant application requesting \$225,000 did not get approved.
34	ATP grant	(5-16-14) Town consultant working on grant application for Fremont Road Bike path project phase 2. Will be submitted week of 5-19-14. (5-23-14) Grant has been submitted. (6-6-14) Confirmation of grant submittal has been received. Requested grant amount is \$1.1 million with a \$150,000 matching fund. Supplemental regional ATP call for projects has been released and is due to MTC on July 24, 2014. Staff and consultant will be working on the regional ATP grant application. (6-12-14) Resolution of local support to be presented to council at the July meeting. (7-11-14) Consultant working on regional ATP application. (7-18-14) Council approved the resolution of support for the grant application. (7-25-14) Regional ATP grant application was submitted 7-24-14.
35	Coyote Signs at Byrne Preserve	(6-12-14) Signs have been installed at Byrne Preserve to indicate no dogs are allowed due to coyote threat. (6-27-14) Additional incidents have occurred with the coyotes. Staff has added and relocated signage.
36	2014 Road Rehabilitation Project	(7-3-14) Project has been released for bid. Bids are due July 8th. Award of contract to be presented to Council at the July meeting. (7-11-14) Staff received two bids for the project. Item to be presented at the July City Council meeting. (7-18-14) Council approved award of contract. Staff waiting for bonds and insurance.
37	Annual Sewer tax roll	(7-3-14) Approval of assessments for county tax roll to be presented to Council at the July meeting. (7-18-14) Council approved the resolution. Staff to finalized documents to send to County. (7-25-14) Documents sent to County.
38	Gardner Bullis Crosswalk study	(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school.



Bowling

Hurley

Davoud

Hooshmand
& Attarza

12501 Zappettini Ct, Los Altos, CA 94022, USA

Subject Site

McLaren

Battle

Molnar

Montrym

Goranson

Gonikberg
& Badalian





Santa Clara County Office of the Sheriff
Weekly Activity Summary
7/14/2014 – 7/20/2014
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
7/14	L3	Non-Injury Collision	Occurred at 5:18 PM at Page Mill Road and Arastradero Road.
7/16	L5	Residential Burglary	Between 3:30 PM on 7/11 and 7:00 AM on 7/14, unknown suspect(s) entered a construction site at a residence in the 25000 block of Elena Road by cutting the lock on the gate. The suspect(s) took a battery charger and batteries for a total loss of about \$180.
7/15	L3	Grand Theft	Between 6:00 PM on 7/10 and 10:30 AM on 7/11, unknown suspect(s) took a bag of jewelry from a residence in the 26000 block of Almaden Court for a total loss of about \$6800.
7/16	L3	Grand Theft	Between 9:00 AM and 12:00 PM on 7/14, unknown suspect(s) took an unattended wallet from a vehicle parked at a residence in the 12000 block of Menalto Drive for a total loss of about \$1780.
7/16	L3	Residential Burglary	Between 1:00 PM and 2:10 PM, unknown suspect(s) entered a residence in the 14000 block of Saddle Mountain Drive by breaking a sliding glass door. The suspect(s) took purses, assorted jewelry and a safe for an unknown total loss.
7/17	L1	Mail Theft	Between 12:00 PM on 7/16 and 8:00 AM on 7/17, unknown suspect(s) took mail from a mailbox at a residence in the 14000 block of Miranda Road for an unknown total loss.

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
CITIZEN ASSIST						
7/20/2014	13:11	L5	S142010160	CZAssist	FERNHILL DR @ LOMITA LINDA	COMPLETED
TRAFFIC HAZARD						
7/15/2014	14:42	L2	S141960273	1125	HILLTOP DR @ BARLEY HILL RD	No Report
SUSPICIOUS VEHICLE						
7/19/2014	19:54	L1	S142000307	1154	O KEEFE LN @ VISTA	No Report
7/17/2014	17:56	L2	S141980413	1154	HILLVIEW RD @ HILLTOP DR	No Report
7/18/2014	17:13	L2	S141990284	1154	SUMMERHILL AV @ MAGDALENA AV	Citation Issued
7/15/2014	14:29	L4	S141960267	1154	CENTRAL DR @ RED ROCK RD	No Report

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
TRAFFIC ACCIDENT						
7/15/2014	12:36	L1	S141960210	1182	FY 280 @ EL MONTE RD	Information Exchange
7/17/2014	18:54	L1	S141980426	1182	PAGE MILL RD @ DEER CREEK	Aid to CHP
TRAFFIC CONTROL						
7/15/2014	8:26	L1	S141960082	1184	OREGON EX @ LOUIS RD	Completed
TRAFFIC ENFORCEMENT						
7/20/2014	23:23	L1	S142010400	1195	W FREMONT RD @ PALO HILLS DR	Warning Issued
7/15/2014	17:26	L1	S141960348	1195	EL MONTE RD @ FY 280	Citation Issued
7/15/2014	22:53	L1	S141960503	1195	ROBLEDA RD @ QUAIL LN	Citation Issued
7/16/2014	10:12	L1	S141970120	1195	ARASTRADERO RD @ MANUELA AV	Citation Issued
7/16/2014	11:27	L1	S141970165	1195	PORTER DR @ PAGE MILL RD	Citation Issued
7/16/2014	12:50	L1	S141970206	1195	W FREMONT RD @ CONCEPCION RD	Citation Issued
7/16/2014	13:16	L1	S141970213	1195	W FREMONT RD @ CONCEPCION RD	Citation Issued
7/16/2014	19:27	L1	S141970405	1195	EL MONTE RD @ HY 280	Citation Issued
7/16/2014	19:51	L2	S141970412	1195	SUMMERHILL AV @ QUINN HILL AV	Warning Issued
7/17/2014	0:17	L2	S141980006	1195	FY 280 @ MAGDALENA RD	Citation Issued
7/16/2014	11:48	L3	S141970176	1195	HY 280 @ PAGE MILL RD	Citation Issued
7/17/2014	23:20	L3	S141980522	1195	14000BL PAGE MILL RD	Citation Issued
7/18/2014	10:17	L3	S141990124	1195	ARASTRADERO RD @ STIRRUP WY	Citation Issued
7/18/2014	10:46	L3	S141990139	1195	PAGE MILL RD @ FY 280	Citation Issued
7/19/2014	11:35	L3	S142000125	1195	ELENA RD @ JOSEFA LN	Citation Issued
7/17/2014	13:58	L5	S141980283	1195	EASTBROOK AV @ MAGDALENA AV	Citation Issued
7/17/2014	15:05	L5	S141980320	1195	MAGDALENA RD @ EASTBROOK AV	Citation Issued
PARKING COMPLAINT						
7/15/2014	16:14	L3	S141960323	22500	CORBETTA LN @ ALTAMONT R	Citation Issued
7/20/2014	12:52	L4	S142010155	22500	RHUS RIDGE RD @ PECK LN	Warning Issued
ANIMAL COMPLAINT						
7/19/2014	21:06	L1	S142000335	1091B	CANTATA WY @ O KEEFE LN	Barking Dog
7/19/2014	22:35	L4	S142000384	1091D	MOODY RD @ ELENA RD	Injured Deer
7/14/2014	19:53	L3	S141950358	1091E	GERTH LN @ OLD PAGE MILL RD	No Report

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
ALARM CALLS						
7/18/2014	9:27	L1	S141990101	1033A	BAKER LN @ PURISSIMA RD	False Alarm
7/19/2014	22:56	L3	S142000397	1033A	RADCLIFFE LN @ LIDDICOAT DR	False Alarm
7/15/2014	1:35	L3	S141960015	1033A	EL MONTE RD @ STONEBROOK	False Alarm
7/15/2014	2:23	L3	S141960026	1033A	EL MONTE RD @ STONEBROOK	False Alarm
7/15/2014	20:31	L3	S141960438	1033A	EDGERTON RD @ BLACK MOUNTAIN	False Alarm
7/19/2014	22:51	L3	S142000391	1033A	RADCLIFFE LN @ LIDDICOAT	False Alarm
7/19/2014	18:38	L3	S142000264	1033A	MIR MIROU DR @ PASEO DEL	False Alarm
7/20/2014	16:32	L4	S142010244	1033A	MOODY CT @ SHERLOCK RD	False Alarm
7/15/2014	14:53	L4	S141960281	1033A	MURIETTA LN @ MOODY RD	False Alarm
7/20/2014	15:36	L4	S142010216	1033A	MOODY CT @ SHERLOCK RD	False Alarm
7/19/2014	19:35	L5	S142000301	1033A	OAK PARK CT @ OAK KNOLL	False Alarm
7/16/2014	17:08	L3	S141970335	1033S	ALTAMONT CL @ PAGE MILL	False Alarm
7/17/2014	13:49	L3	S141980280	1033S	ELENA RD @ ADONNA CT	False Alarm
DISTURBANCE						
7/13/2014	10:18	L2	S141940115	415E	CASA MIA WY @ SUMMERHILL AV	Construction Noise
7/14/2014	10:35	L1	S141950127	415	VISTA SERENA @ O KEEFE LN	Quiet on Arrival
7/15/2014	22:35	L1	S141960498	415J	EGAN JR HIGH/100 W PORTOLA AV	Juvenile Complaint
7/17/2014	16:58	L1	S141980379	415	FY 280 @ EL MONTE RD	Neighbor
7/18/2014	8:53	L5	S141990085	415	REBECCA LN @ DAWSON DR	No Report
7/19/2014	14:16	L1	S142000164	415	BURKE RD @ CHAPIN RD	Family
9-1-1 ADANDONED						
7/17/2014	13:55	L3	S141980282	911ABN	ELENA RD @ ADONNA CT	9-1-1 Abandoned
7/16/2014	12:10	L1	S141970187	911CEL	UNIVERSITY AV @ LEE ST	9-1-1 Abandoned
7/14/2014	8:31	L1	S141950064	911CEL	JUNIPERO SERRA BL @ STANFORD AV	9-1-1 Abandoned
7/16/2014	11:35	L1	S141970171	911CEL	UNIVERSITY AV @ UNIVERSITY	9-1-1 Abandoned
7/19/2014	9:20	L1	S142000078	911CEL	W FREMONT RD @ CONCEPCION	9-1-1 Abandoned
7/20/2014	5:05	L1	S142010069	911CEL	ARBOLEDA DR @ CAMPBELL AV	9-1-1 Abandoned
7/20/2014	14:02	L3	S142010182	911CEL	VISTA DEL VALLE CT	9-1-1 Abandoned
7/15/2014	18:46	L3	S141960387	911CEL	DUVAL WY @ ROBLEDA RD	9-1-1 Abandoned
7/20/2014	23:01	L1	S142010396	911UNK	HORSESHOE CT @ HORSESHOE LN	9-1-1 Abandoned
7/20/2014	7:28	L3	S142010078	911UNK	EL MONTE RD @ STONEBROOK LN	9-1-1 Abandoned

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
7/17/2014	0:47	L1	S141980013	FU	SUH/300 PASTEUR DR @ QUARRY RD	Complete
7/16/2014	15:58	L3	S141970302	FU	SADDLE MOUNTAIN DR @ SADDLE	Complete
7/17/2014	14:24	L3	S141980296	FU	GIGLI CT @ ELENA RD	Complete

BEAT INFORMATION

7/15/2014	22:08	L1	S141960491	INFO	ARASTRADERO RD @ CABALLO LN	No Report
7/18/2014	15:22	L1	S141990234	INFO	ROBLEDA RD @ CHAPIN RD	No Report
7/19/2014	19:39	L1	S142000304	INFO	MIRANDA RD @ CARADO CT	No Report
7/17/2014	19:21	L2	S141980440	INFO	HY 280 @ MAGDALENA RD	No Report
7/15/2014	15:07	L3	S141960291	INFO	HY 280 @ PAGE MILL RD	No Report
7/15/2014	17:15	L3	S141960345	INFO	PAGE MILL RD @ HY 280	No Report
7/15/2014	20:04	L3	S141960425	INFO	DEZAHARA WY @ TAAFFE RD	No Report
7/16/2014	8:49	L3	S141970078	INFO	MATADERO CREEK LN @ MATADERO	No Report
7/17/2014	17:40	L3	S141980401	INFO	ELENA RD @ ROBLEDA RD	No Report
7/19/2014	10:01	L3	S142000090	INFO	FY 280 @ PAGE MILL RD	No Report
7/20/2014	21:04	L3	S142010348	INFO	FOOTHILL LN @ ELENA RD	No Report
7/17/2014	1:30	L4	S141980022	INFO	DEER SPRINGS WY @ BYRNE	No Report

PATROL CHECK

7/18/2014	12:51	L6	S141990186	PATCK	W LOYOLA DR @ ROLLY RD	Completed
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MUNICIPAL CODE VIOLATION

7/20/2014	9:48	L2	S142010104	MUNI	BARLEY HILL RD @ HILLTOP	Unfounded
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Los Altos Hills

Hoedown

SAT. SEPT 6 ★ 3-8 PM

**Westwind Community Barn
27210 Altamont Road**

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- ★ **Live Music, Wine Tasting**
- ★ **Old-Fashioned Crafts, Games and Prizes**
- ★ **Equestrian Exhibitions**
- ★ **Farmers Market**
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