



Town Manager's Report for December 2-6, 2019

Items to report on from this week include the following:

Planning/ Building/ Engineering Update:

Public Works Engineering Updates:

- Staff is continuing private construction site inspections in compliance with the Town's Stormwater Permit.
- Staff responded to a traffic signal that was not functioning at the El Monte/Foothill College entrance. The signal head was repaired by a Town contractor.
- Staff attended the PARWQCP (sewage treatment plant) partners meeting to discuss the projected budget estimates for FY 20/21 and the 10-year projection.
- Staff attended regularly scheduled stormwater meetings related to stormwater BMPs (best management practices) and trash reduction.
- Staff submitted a service ticket to Caltrans maintenance to trim the large trees between NB 280 and Purissima Park.

Public Works Maintenance Crew Updates:

- Cleaned ditches and road after the last storm, and litter pickup around town. **Rain** is expected this weekend and crew is on standby/
- Ordered material and put fence post that was damaged over the weekend (see photos).
- Installed holiday decoration at Westwind Barn and Town Hall.
- Completed the mandatory two hours ethics training.
- Checked and cleaned pathway off of 27718 Via Ventana (see photos).
- Conducted the monthly inspections of Town Hall, Corp Yard and Westwind Barn.
- Conducted monthly trucks and equipment cleaning, safety inspection, and maintenance.
- Ordered sand and setup a **sand bags station** for residents at the Corp Yard parking lot.
- Crew repaired a fence that was damaged by a large branch from a tree on Caltrans right of way.

Monthly Building Dept Update

During the month of November, Building staff saw fairly consistent building permit activity, with the exception of building permits issued, which almost doubled, as compared to a year ago.

Inspections:	182	(3% increase)
Total permits issued:	44	(83% increase)
Permits finalized:	41	(20% decrease)
Permits expired:	10	(25% increase)
Phone calls fielded:	300	(5% increase)

Past Week Meeting Summary

December 3, 2019 – Site Development and Fast Track Meeting

- 10570 Blandor Way – The Landscape Screening plan was approved with some additional conditions related to relocating pool equipment, reducing wattage of exterior lights and changes to landscape species. No public comment.

Upcoming Meetings

December 10, 2019 – Site Development and Fast Track Meeting

- 25251 La Rena Ln – Fast Track Site Development Permit for a new residence with basement, attached accessory dwelling unit (ADU) and swimming pool

December 12, 2019 – Planning Commission Meeting

- **13964 Fremont Pines Ln** - Site Development Permit and Variance for a new accessory dwelling unit (ADU) that encroaches 15 feet into the required 30-foot setback from an easement for vehicular access along the rear property line.
- **10728 Mora Dr** - Conditional Development Permit for a new two-story residence with a basement and bunker area along with Variance requests for side yard setbacks of 13 feet for the bunker and 24 feet for the building on the north side yard, 10 feet for the lightwell, and 12.5 feet for the building on the south side, uncovered parking in the front and side yard setbacks, and deck, hardscape, and basement lightwells in the side yard setbacks on a .374 acre lot.
- **10758 Mora Dr** - Conditional Development Permit for a new two-story residence with a basement and bunker area along with Variance requests for side yard setbacks of 10 feet for the bunker and 19 feet for the building on the north side yard, 12 feet for the lightwell, and 14.5 feet for the building on the south side, uncovered parking in the front and side yard setbacks, and deck, hardscape, and basement lightwells in the side yard setbacks on a .398 acre lot.

Friday, December 6 – Los Altos Community Coalition on New California Housing Laws:

Staff attended this meeting to gain a better understand of the multiple new housing bills that are making their way through the legislature. Attached is a summary of the new state laws on ADUs. There is still areas of ambiguity with how the new laws will function for local jurisdictions. Staff is working with the CA Dept. of Housing and Community Development (HCD) to hopefully clarify these issues of concern.

Public Safety Update:

The Sheriff's weekly report is attached.

Administrative Services Update:

The Administrative Services Director's report will return next week.

Parks and Recreation Updates:

The State provided an update on [FAQ's](#) regarding **Prop 68**. Allocations expected to be announced early 2020.

Purissima Park field #1 new **backstop** kickboards were installed last weekend by an **Eagle Scout** after the Town crew custom welded brackets onto the backstop to allow for additional height of the kickboard. Photo attached.

Los Altos Hills Youth Commissioners held annual Gingerbread House Meeting on Tuesday, December 3rd. Photo attached.

Monthly Pathways Walk was held on Wednesday, December 4th. Participants enjoyed an impromptu stop at a Residence on Ortega Drive to taste pomegranates and tour ceramic studio. Photo attached.

Estate Planning was held Thursday, December 5th from 11:00am – Noon in the Council Chambers. Photo attached.

Teaching Seniors Technology was held Thursday, December 5th from 4:00 – 5:00pm in the Parks and Recreation Building.

Regularly scheduled fitness classes were offered **Pam's Yoga Fitness, HSK-Bootcamp, Bombay Jam, and Kundalini Yoga.**

A new month of **Bootcamp** and **Fitness for Seniors** began.

Write a letter to Santa, drop off your letter to Santa in the Recreation Building or mail letter to Los Altos hills Parks and Recreation C/O: Santa Claus, 26379 Fremont Road, Los Altos Hills, CA 94022. Letters will be accepted until **Monday, December 9th.**

Upcoming Events:

Holiday Barn Lighting will take place on Sunday, **December 8th, from 2-5pm at Westwind Community Barn.**

Barn Lighting will be held rain or shine, Rain boots strongly recommended.

The Town will be providing the following activities at the Barn Lighting;

- Crafts (Design your own ornament, DIY Bird Feeder, and Cookie Decorating)
- Cookies, Water, and Cider
- Pony Rides
- Face Painting
- Petting Zoo
- Visits with Santa 2:30-4:45 pm
- Letters to Santa. The Town will forward letters to North Pole for a response from Santa's Workshop.
- Parks and Recreation Committee Member Scott Vanderlip has organized Volunteer Performances. If you would like to join in on the fun email Scott at: Scott@inet-sciences.com

Items for Sale at the Event;

- Baked Goods by IEA
- Mr. Softee Ice Cream <https://www.mistersofteenorcal.com/menu>
- Los Altos Hills Youth Commission Popcorn
- Glasses for wine tasting

Caroling in the Hills will gather in the Council Chambers due to larger crowd. Bring your holiday cheer, flashlight, and layer up on Wednesday, December 18th from 7:30-9:00

pm. Cookies and cider will be provided in Council Chambers before caroling in the neighborhood. Hosted by Parks and Recreation Committee member: Scott Vanderlip.

The Pathways Committee will be holding a [New Year's Day Hike/Walk](#) on Wednesday, January 1, Foothill College Parking Lot 1 (by the football field). Event and parking are free for this event.

Feel free to call or email me if you have questions.

Thank you.

Carl

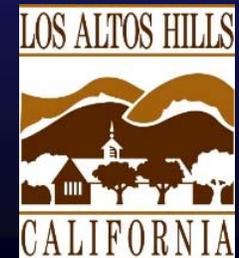


Town maintenance crew repair damaged median barrier at Purissima Park





Town maintenance crew cleared off-road path near
27718 Via Ventana



New State Laws Make ADU/Second Unit Construction Easier Than Ever Before

2019 has been another big year for state legislation intended to make it easier for homeowners to build a second unit (ADU) on their property. Listed below are some of the key highlights from bills that have been approved this year (many within the past week). All of the following laws take effect on January 1st, 2020.

AB 670 (Friedman): Homeowners associations cannot ban ADUs or JADUs, regardless of any existing rules doing so. HOAs can set reasonable design guidelines for ADUs and JADUs.

AB 68 (Ting) / AB 881 (Bloom) / SB 13 (Wieckowski): The following is added to state law, and will override any local city rules to the contrary¹:

- One detached ADU and one JADU will be allowed by right on a single-family lot². The JADU can have a full kitchen.
- There will be no minimum lot sizes for ADUs.
- No setback will be required if the ADU is the conversion of an existing structure at the property line.
- Must allow units with a size up to 800 sf that follow building construction standards (no lot coverage, floor area ratios or open space requirements can reduce this minimum)³. Units under 800 sf can be 16 feet tall and can have a setback of four feet on the side and rear of the unit.
- Cities have 60 days to review a permit application. As before, ADU permits are “ministerial,” so there is no public hearing and they just check if it meets the rules.
- No replacement parking for the main house is required if you convert a garage.
- No parking is required for an ADU, period, if it is within a half mile walk of transit.
- No impact fees on ADUs less than 750 sf, if larger than 750 sf, impact fees must be proportional to main house.
- ADUs that receive building permits between 1/1/2020 and 12/31/2024 are exempt from owner occupancy rules.
- Mandatory 5-year stay of enforcement on unpermitted ADUs if they meet health and safety standards.
- No short-term rentals of ADUs or JADUs.
- ADUs will be allowed in multi-family and mixed-use zones. ADUs will be allowed in multifamily buildings- up to 2 detached ADUs, plus allowing for the conversion of uninhabited spaces for multiple ADUs (up to 25% of units in multifamily buildings).

If you have been waiting on further ADU streamlining to start your project, it can't get any better than this. These rules remove the most common zoning barriers to second unit construction and significantly reduce the costs of these units. For up to date information on the latest in second unit regulation, please sign up for updates at <https://secondunitcentersmc.org/subscribe>.

¹ These new rules will not override local coastal plan rules, so may not apply to unincorporated areas of the Coastside.

² A JADU is an ADU made from interior space in a house and is under 500 sf. Unlike a regular ADU, the addition of a separate bathroom for the unit is optional.

³ Note: There is some internal inconsistency in the bills with 800 sf and 850 sf being mentioned in different places.



Santa Clara County Office of the Sheriff
Weekly Activity Summary
11/25/2019 – 12/1/2019
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY

DATE	BEAT	ACTIVITY	COMMENTS
11/25	L3	Non-Injury Collision	Occurred at 12:37 PM at Page Mill Road and Moon Lane.

DATE/TIME	BEAT	EVENT	PRIORITY LEVEL	RESPONSE TIME	TYPE	LOCATION	INFORMATION
DISTURBANCE							
11/25/2019 19:16	L4	19-329-0343	3	34m 10s	415	CENTRAL DR @ RED ROCK RD	INVESTIGATED
THEFT							
11/29/2019 9:55	L6	19-333-0083			484	W LOYOLA DR @ EASTBROOK AV	INVESTIGATED
PHONE THE OFFICE							
11/25/2019 3:13	L5	19-329-0027			1021	81L1	COMPLETE
11/26/2019 16:13	L1	19-330-0308			1021	8W10	COMPLETE
11/29/2019 21:03	L1	19-333-0315			1021	81L1	COMPLETE
FIREARM DISCHARGED							
11/28/2019 22:18	L1	19-332-0301	2	10m 0s	1057	ASCENSION DR @ ST FRANCIS DR	INVESTIGATED
SUSPICIOUS PERSON							
11/30/2019 11:28	L3	19-334-0134	3	7m 58s	1066	DEZAHARA WY @ TAAFFE RD	INVESTIGATED

TREES DOWN

11/26/2019 19:48	L1	19-330-0413	2	44m 35s	1068	PURISSIMA RD @ SAMUEL LN	INVESTIGATED
11/27/2019 9:02	L4	19-331-0107	2	30m 50s	1068	MOODY RD @ PAGE MILL RD	INVESTIGATED

PROWLER

11/27/2019 6:02	L3	19-331-0045	2	17m 15s	1070	BRIONES WY @ WESTRIDGE CT	INVESTIGATED
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TRAFFIC HAZARD

11/27/2019 9:43	L4	19-331-0135			1125	MOODY RD @ PAGE MILL RD	INVESTIGATED
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SUSPICIOUS VEHICLES

11/25/2019 16:45	L2	19-329-0294	3	18m 17s	1154	HILLTOP DR @ BARLEY HILL RD	INVESTIGATED
12/1/2019 17:23	L1	19-335-0245			1154	PURISSIMA RD @ CALLE DEL SOL	INVESTIGATED
11/27/2019 18:09	L1	19-331-0326			1154OC	ALEJANDRO DR @ ST FRANCIS DR	INVESTIGATED

TRAFFIC COLLISION

11/25/2019 12:37	L3	19-329-0181			1182	PAGE MILL RD @ MOON LN	INVESTIGATED
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VEHICLE STOPS

11/26/2019 1:02	L2	19-330-0019			1195	I-280 @ MAGDALENA RD	WARNING ISSUED
11/27/2019 10:58	L2	19-331-0175			1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
11/27/2019 18:36	L3	19-331-0335			1195	ELENA RD @ TAAFFE RD	WARNING ISSUED
11/29/2019 9:02	L5	19-333-0062			1195	EASTBROOK AV @ MAGDALENA AV	CITATION ISSUED
11/29/2019 11:23	L2	19-333-0112			1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
11/29/2019 11:27	L2	19-333-0114			1195	MAGDALENA AV @ PRINCESS ELLEENA CT	CITATION ISSUED
11/29/2019 11:46	L1	19-333-0126			1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
11/29/2019 11:55	L2	19-333-0129			1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
11/30/2019 9:20	L3	19-334-0082			1195	ARASTRADERO RD @ TWIN OAKS CT	CITATION ISSUED
11/30/2019 9:36	L3	19-334-0089			1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
11/30/2019 20:33	L5	19-334-0320			1195	EASTBROOK AV @ MAGDALENA AV	CITATION ISSUED

ALARM CALLS

11/25/2019 4:14	L3	19-329-0035	2	7m 48s	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
11/25/2019 11:56	L3	19-329-0159	2	7m 31s	1033A	VIA CERRO GORDO @ BRIONES WY	FALSE ALARM
11/25/2019 12:26	L3	19-329-0174			1033A	VIA CERRO GORDO @ BRIONES WY	CANCELLED
11/26/2019 4:11	L1	19-330-0043	2	18m 30s	1033A	ALICANTE LN @ MANUELLA RD	FALSE ALARM
11/26/2019 7:16	L3	19-330-0060			1033A	STANFORD CT @ LIDDICOAT CL	CANCELLED
11/26/2019 16:55	L1	19-330-0325	2	8m 20s	1033A	ALTA LANE NORTH @ ALTA LANE SOUTH	FALSE ALARM
11/26/2019 17:23	L4	19-330-0339	2	16m 14s	1033A	ZAPPETTINI CT @ ALTAMONT RD	FALSE ALARM
11/26/2019 18:07	L3	19-330-0363			1033A	FOOTHILL LN @ ELENA RD	CANCELLED
11/26/2019 18:17	L5	19-330-0370	2	5m 25s	1033A	OAK KNOLL CL @ OAK PARK CT	FALSE ALARM
11/26/2019 18:43	L1	19-330-0379	2	14m 19s	1033A	MANUELLA RD @ ESTACADA DR	FALSE ALARM
11/26/2019 18:56	L1	19-330-0387	2	66m 23s	1033A	SCARFF WY @ MANUELLA RD	FALSE ALARM
11/26/2019 18:56	L1	19-330-0388	2	17m 31s	1033A	FREMONT RD @ MANUELLA RD	FALSE ALARM
11/26/2019 18:58	L1	19-330-0389			1033A	ASCENSION DR @ CONEJO CT	CANCELLED
11/26/2019 19:01	L5	19-330-0390	2	36m 30s	1033A	OLD RANCH RD @ OLD RANCH LN	FALSE ALARM
11/26/2019 19:12	L5	19-330-0394			1033A	OLD RANCH RD @ OLD RANCH LN	CANCELLED
11/26/2019 21:22	L6	19-330-0454	2	9m 53s	1033A	W LOYOLA DR @ ROLLY RD	FALSE ALARM
11/26/2019 23:34	L2	19-330-0486	2	7m 45s	1033A	DAWNRIDGE DR @ MAGDALENA RD	FALSE ALARM
11/28/2019 17:54	L1	19-332-0250	2	10m 3s	1033A	W SUNSET DR @ BURKE RD	FALSE ALARM
11/29/2019 15:18	L3	19-333-0185	2	7m 56s	1033A	ALTAMONT RD @ JULIETTA LN	FALSE ALARM
11/30/2019 9:41	L1	19-334-0092	2	5m 46s	1033A	ASCENSION DR @ CONEJO CT	FALSE ALARM
11/30/2019 10:38	L5	19-334-0114			1033A	ELISE CT @ MAGDALENA RD	CANCELLED
11/30/2019 18:42	L4	19-334-0280			1033A	ZAPPETTINI CT @ ALTAMONT RD	CANCELLED
11/30/2019 19:51	L1	19-334-0311			1033A	ALTA LANE NORTH @ ALTA LANE SOUTH	CANCELLED
12/1/2019 19:01	L2	19-335-0270			1033A	HILLTOP DR @ HILLVIEW RD	CANCELLED
11/27/2019 3:06	L3	19-331-0025	2	8m 39s	1033C	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
11/27/2019 10:33	L4	19-331-0164	2	10m 43s	1033S	PADRE CT @ ALTAMONT RD	FALSE ALARM

9-1-1**ABANDONED CALLS**

11/26/2019 20:20	L5	19-330-0427			911ABN	MAGDALENA RD @ ALBERTSWORTH LN	INVESTIGATED
11/25/2019 12:23	L1	19-329-0172			911CEL	PURISSIMA RD @ CONCEPCION RD	INVESTIGATED
11/26/2019 15:41	L1	19-330-0290			911CEL	FREMONT RD @ MANUELLA RD	INVESTIGATED

11/26/2019 20:43	L1	19-330-0438	2	11m 2s	911CEL	LA CRESTA DR @ VISCAINO RD	INVESTIGATED
11/27/2019 16:45	L1	19-331-0292			911CEL	LA PALOMA RD @ MAURER LN	INVESTIGATED
12/1/2019 22:18	L1	19-335-0331			911CEL	LA PALOMA RD @ NEW BRIDGE DR	INVESTIGATED
PUBLIC SAFETY ASSISTANCE							
11/26/2019 20:03	L1	19-330-0419	3	16m 37s	AID	FREMONT RD @ CONCEPCION RD	COMPLETE
ATTEMPT TO CONTACT							
11/25/2019 12:04	L2	19-329-0164	3	36m 55s	ATC	MIRALOMA WY @ SUMMERHILL AV	COMPLETE
FLAG DOWN							
11/25/2019 9:03	L1	19-329-0097			FLAG	PURISSIMA RD @ SAMUEL LN	INVESTIGATED
INFORMATION ONLY							
11/25/2019 16:20	L5	19-329-0284			INFO	MAGDALENA RD @ ALBERTSWORTH LN	INFORMATION GIVEN
11/26/2019 17:04	L3	19-330-0331			INFO	STANFORD CT @ LIDDICOAT CL	INFORMATION GIVEN
11/26/2019 19:30	L3	19-330-0403			INFO	ELENA RD @ I-280	INFORMATION GIVEN
11/27/2019 20:53	L4	19-331-0372			INFO	HIDDEN SPRINGS CT @ ALTAMONT RD	INFORMATION GIVEN
11/29/2019 19:47	L4	19-333-0290			INFO	ALTAMONT RD @ BLACK MOUNTAIN RD	INFORMATION GIVEN
11/30/2019 22:49	L1	19-334-0357			INFO	WESTWIND WY @ LA PALOMA RD	INFORMATION GIVEN
12/1/2019 10:15	L5	19-335-0105			INFO	DAWSON DR @ REBECCA LN	INFORMATION GIVEN
PATROL CHECKS							
11/25/2019 21:10	L3	19-329-0372			PATCK	PAGE MILL RD @ ARASTRADERO RD	COMPLETE
11/29/2019 16:57	L4	19-333-0213			PATCK	ADOBE LN @ TEPA WY	COMPLETE
11/29/2019 17:05	L4	19-333-0215			PATCK	RHUS RIDGE RD @ BASSETT LN	COMPLETE
STRANDED MOTORIST							
11/29/2019 17:41	L3	19-333-0230			STAND	TAAFFE RD @ DEZAHARA WY	INVESTIGATED

WELFARE CHECK

11/25/2019 5:36	L4	19-329-0046	3	14m 0s	WELCK	FRANCEMONT DR @ MOODY RD	COMPLETE
11/26/2019 19:43	L4	19-330-0409			WELCK	BASSETT LN @ RHUS RIDGE RD	COMPLETE

Note: The target response time for priority level 1 calls is 9 minutes, for priority level 2 calls it is 14 minutes, and for priority level 3 calls it is 25 minutes.
Response times are only available for some calls for service and not for self-initiated activity.



Purissima Park Field 1 backstop was replaced last weekend by an **Eagle Scout**.



Los Altos Hills Youth Commissioners held annual Gingerbread House Meeting



Monthly Pathways Walk

Participants enjoyed an impromptu stop at a Residence on Ortega Drive to taste pomegranates and tour ceramic studio.



Estate Planning