



Town Manager's Report for June 15 - 19, 2015

Items to report on this week include the following:

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in red text note changes in project status from last week. Some photos are attached showing annual sewer repairs in progress on various streets. The project is 70% complete and will be temporarily on hold until June 30th

Attached is an e-mail memo from **Caltrans** staff stating that they are no longer proposing to signalize I-280. They are also not interested in funding the roundabout. They will look at other solutions including signage and striping to enhance the off ramp lane configuration and improve safety. Included in the e-mail is a response from the County transportation planner on the latest Caltrans position.

The following project was approved at the June 16 Fast Track hearing:

- A new residence and second unit for a newly created parcel at **13651 Burke Road**. One neighbor was in attendance and supported the project.

The July 2, 2015 **Planning Commission** meeting has been cancelled. A special meeting has been scheduled for Thursday, July 9.

The **Wildland Urban Interface map update** Ad-hoc Committee has had several meetings with Fire agencies and staff, and has developed several alternative WUI maps. Staff will be presenting a written report and alternatives to the Planning Commission at the August 6, 2015 meeting.

Public Safety Update:

The Sheriff's **weekly and monthly public safety reports** are attached.

Sheriff's Deputy Rob Rudden spoke with bus drivers at the park and ride lot this morning and warned them not to stop on Arastradero Road in front of the Park and Ride Lot. Stepped up enforcement efforts will continue.

Administrative Services Update:

This week, the Administrative Services Department focused its attention in completing the 2015-16 Proposed Budget and presenting the budget for Council Adoption. Staff has begun the fiscal year end process, including generating annual school and water district sewer bills.

Parks and Recreation Update:

This week staff met with **Victoria Dye Equestrian (VDE)**, attached please find their May profit loss and June monthly report.

VDE **Summer Riding Camp Beginner Session 1** started this week with a full roster of 15 campers.

Parks and Recreation Committee met this week and voted Scott Vanderlip as Chair and Liza Hitchner as Vice-Chair.

The **4th of July Parade** has been placed online:

http://www.losaltoshills.ca.gov/documents/announcements/4_july_2015_flyer.pdf

Staff is currently working on the **Fall/Winter Activity Guide** and meeting with independent contracts.

If you have any questions or comments feel free to e-mail or call.

Carl

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(1-9-15) County and Town staff to meet end of January to continue discussions. (1-16-15) County working on recommendations for Park n Ride, East side of I-280 and West side of I-280. (1-23-15) Staff met with County to discuss progress. County preparing to complete their proposal for the interchange and Page Mill/Oregon expressway. County staff to provide update to Council at the February meeting. (1-28-15) Staff provided update to Traffic Safety Committee on the roundabout plan that County is refining and notified the committee that the County will present an update at the February Council meeting. (2-6-15) Staff attended meeting with County and Caltrans staff to discuss roundabout concept. Caltrans is concerned about timing of project. Caltrans is looking to see if there are any other interim measures that they can consider to address their safety concerns. Caltrans also provided comments on the traffic modeling done by the County's consultant. Consultant will review traffic model as requested by Caltrans staff. (2-13-15) County staff provided update at the February City Council meeting date. County staff to return in March to present proposed final concept plan. (2-27-15) Staff working with County staff on March presentation to City Council. (3-5-15) County presentation may be postponed to the April Council meeting. (3-20-15) County staff will present the updated plan of the Page Mill/I-280 interchange at the April Council meeting. County proposing traffic signal at Page Mill and Coyote Hill. (4-10-15) Town staff meeting with County staff to discuss upcoming Council presentation. (4-17-15) Town staff met with County staff and County requested to move their presentation to the June meeting as they need more time to address comments raised by the Town and members of the public. (5-8-15) County staff looking at the feasibility of switching the Caltrans maintenance yard with the Park n Ride facility. (6-5-15) Staff reviewing administrative draft from county. (6-12-15) County submitted Page Mill Road Expressway Corridor Study report. Staff reviewing. County to provide presentation at the June 18th Council meeting. (6-19-15) County staff presented the Page Mill Road Expressway Corridor Study report to council. Council requested County to discuss Park n Ride lot issues with Caltrans and Stanford, move forward with the process of widening Page Mill to six lanes and move forward with the interim measures to improve bicycle safety with new pavement markings. Comments from the public are due to the County by August 7, 2015.</p>

Last Updated on 6/19/2015

Tasks	Project Name	Latest Status
2	El Monte Road Rehabilitation Project	<p>(8-29-14) Consultant working on design and CalTrans paperwork. Field review scheduled with CalTrans for September 19, 2014. (9-4-14) Staff and consultant working on environmental documents for CalTrans staff. (9-11-14) Field Review package sent to Caltrans for review. (9-19-14) Field review by CalTrans staff was conducted. Staff and consultant working on Caltrans paperwork. (11-6-14) E-76 package has been submitted to Caltrans. Documents being reviewed by Caltrans staff. (11-21-14) Caltrans has new requirement for a Quality Assurance Plan (QAP). Consultants working on revising the QAP. (12-5-14) Consultants working on additional technical memos required by Caltrans. (12-12-14) Caltrans reviewing documents. (12-19-14) Town received Caltrans NEPA-Categorical Exemption approval on 12-18-14. (1-9-15) Caltrans reviewing encroachment permit application. (1-16-15) Staff is clarifying some deadlines and escalating the encroachment permit issue to the Caltrans Encroachment Permit Office Chief. (1-23-15) Caltrans had comments on the E76 paperwork and Town consultants made revisions and resubmitted. (1-28-15) Caltrans local assistance forwarded the E76 request to Caltrans headquarters for approval. (2-6-15) Caltrans has more comments on paperwork. Town staff and consultant made necessary revisions and resubmitted to Caltrans for review. (2-13-15) E76 approval has been received from Caltrans. Project to be advertised end of February. Funds will need to be requested at the mid-year budget adjustment. (2-27-15) Project bid opening is scheduled for March 31. (3-5-15) Project has been advertised. (3-20-15) Project to be presented to Council at the March 31 meeting for award of contract. (4-3-15) Council authorized the award of construction contract. Staff confirming paperwork needed per Caltrans requirements. (4-10-15) Pre-construction meeting scheduled for 4/13. Staff reviewing bonds and insurance information from contractor. (4-17-15) Contractor working on project schedule for Town to review. (4-24-15) Contractor waiting for encroachment permit approval from Caltrans. Paving work may be done on the weekend. (5-8-15) Town staff trying to help the contractor secure approval of the Caltrans permit. (5-15-15) Caltrans permit for contractor has been obtained. Contractor to provide schedule for work. (5-22-15) Construction in progress. Work scheduled to be complete by early July. (5-29-15) Contractors working on curb ramps. (6-5-15) Some field adjustment being discussed for ADA requirements. (6-12-15) Contractor will be grinding pavement on 6/13/15. (6-19-15) Loop detector repair work in progress. Contractor will be paving on 6/20/15.</p>

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
3	Miranda Road Path	<p>(12-19-14) Residents on Miranda Road are organizing to propose that a continuous path be built on the east side of Miranda. Staff met with residents to discuss options and to walk the road to layout possible path route. Staff reviewing estimate for budgeting purposes. (1-16-15) Staff provided feedback to the resident on Miranda. They will be presenting to Pathway Committee. (1-23-15) Staff provided information to Pathway Committee chair. (1-28-15) Staff to contact neighbors to discuss proposal and obtain quotes for contract document preparation. (2-6-15) Staff working on getting proposals from consultants to prepare contract bid documents. (2-27-15) Staff received two proposals and will request award of contact at the March City Council meeting. (3-5-15) Neighborhood representative has been notified of the upcoming request to Council for contract award to prepare bid documents. (3-20-15) Staff working on agreement language with proposed consultant. (3-27-15) Staff preparing revised agreement for consultant to sign. Authorization to award contract to be presented to Council at the March 30, 2015 meeting. (4-3-15) Council authorized the award of design contract. Staff sent revised agreement to consultant for signature. (4-10-15) Staff in process of obtaining signatures on the agreement. (4-17-15) Staff scheduling kick off meeting with consultants. (4-24-15) Staff, neighborhood coordinator and designers met at the site to discuss project. Designers will schedule the surveying work. (5-1-15) Design in progress. Staff had arborist look at an oak tree and based on poor form and location under power lines, design will proposed to remove the tree for the new path. (5-15-15) Pathway design in progress, draft pathway plans scheduled to be submitted to the Town week of 5-18-15 for review. (5-22-15) Draft plans have been received and sent to the neighborhood representative and pathway committee chair for comments. (5-29-15) Staff met with neighborhood representative to discuss comments on draft plans. Pathway committee to provide any comments they may have. (6-5-15) Staff to finalize review and provided comments to designer week of 6-8-15. (6-12-15) Pathway committee did not provide any comments on the preliminary design. Staff and neighborhood representative comments provided to designers. (6-19-15) Designers working on addressing comments provided by the Town.</p>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	<p>(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation.</p>

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-17) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings.

Last Updated on 6/19/2015

Tasks	Project Name	Latest Status
7	Sewer Operations	<p>(7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started work in Town. (9-11-14) Staff working on repair of pumps for dry-pit and emergency backup pumps. (10-17-14) Staff to meet with West Bay end of October to provide update on O&M. (11-21-14) West Bay performing cleaning and video work on problem areas based on historical data. Asset Management data from previous sewer contractor has been transferred to West Bay's asset management system. Draft report from consultant discussing sewer system being reviewed. (12-12-14) West Bay performing flushing and video work. They are concentrating on problem locations based on historical data and on lines that have not been cleaned for some time. West Bay has developed a hot spot list and will continue to adjust as more data is available. Staff still working out billing format, mapping, procedures, etc. with West Bay as is common with new contracts. Due to new permit requirement staff is working with a consultant through ABAG to update the Town's Overflow Emergency Response Plan (OERP) for the Sanitary Sewer Management Plan. Staff is reviewing the draft plan with West Bay and Regional Board staff to ensure compliance with new requirements. (12-19-14) West Bay provided minor comments on the draft OERP, staff working with consultant to finalize the document. (1-28-15) Staff discussing with West Bay a City Council update on sewer O&M status. (2-6-15) West Bay to provide update to Council at their March meeting. (2-19-15) The Town's OERP has been finalized. (3-20-15) Presentation of sewer Operation and Maintenance update will be made at the March 30 City Council meeting. (3-27-15) Staff working with West Bay to finalize their presentation to Council. (4-3-15) Presentation of O&M activities was provided at the March council meeting. December 2014 summary sheet is attached. January and February 2015 has not been approved. (4-10-15) Staff working with West Bay on O&M contract renewal. (4-24-15) Staff working with consultant and West Bay for contract renewal scope modifications. Staff proposing to present contract renewal to Council at their June meeting. The March 2015 summary of O&M activities is attached. (5-1-15) Staff and Town's consultant working with West Bay on a proposed three year agreement. The January and February 2015 summary of O&M activities is attached. (5-15-15) Staff continuing to work with West Bay and consultant on contract renewal. (6-5-15) Staff and Town's consultant discussing increased scope items to West Bay's contract. (6-12-15) Amendment to West Bay's agreement to increase scope of work and provide a three year extension to be presented to Council at their June meeting. (6-19-15) Council approved a three years extension to West Bay's contract.</p>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation.</p>

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(10-17-14) Consultants are working on preliminary environmental work and expect to be completed by the end of October. After that, consultants will start taking a look at the initial project description and preliminary engineering studies. (11-14-14) Consultants completed the preliminary environmental work and is working on the preliminary design. Should have preliminary design completed by early December. (12-12-14) Consultants are a little behind schedule. Will try to catch up in the next few weeks. (12-19-14) Consultant provided preliminary design proposal and project description. Staff reviewing. (1-9-15) Staff provided comments and will set up conference call to discuss. (1-16-15) Staff discussed comments with consultant. Consultant will do some analysis and get back to staff. (2-6-15) Consultant submitted modified preliminary design for staff to review. (2-13-15) Staff provided comments to consultant. (2-27-15) Consultant prepared a Biological Assessment and the Wetlands Delineation Report. They are working on documents for permit applications to outside agencies. (3-5-15) Planning reviewing format for environmental document. (3-20-15) Format for environmental document is acceptable. Consultant will begin working on the CEQA documents. (3-27-15) Hydraulic analysis, Biological Assessment and the Wetlands Delineation Report have been completed. Consultants working on documents for permit application to regulatory agencies. (4-3-15) Consultant submitted project description for environmental document. Staff to review. (4-24-15) Consultant prepared permit applications for submittal. Staff reviewing permit applications for outside regulatory agencies. (5-1-15) Staff provided comments on applications. Consultant finalizing application for Town signature. (5-8-15) Applications to regulatory agencies have been submitted for review. (5-22-15) Comments from Regional Water Quality Control Board received. Consultants working on addressing comments and continuing to work on CEQA documents. (5-29-15) Still waiting for comments from other agencies.</p>

Last Updated on 6/19/2015

Tasks	Project Name	Latest Status
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provide comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff. (9-11-14) Staff submitted letter to Los Altos in an attempt to get a response to complete the proposed amendment to the sewer agreement. (10-17-14) Los Altos staff is in discussion with Los Altos Hills staff. (11-14-14) Attorney reviewing proposed amendment language. (1-23-15) Revised proposed amendment sent to Los Altos Attorney for review. (1-28-15) Los Altos City attorney to get back to Town attorney. (2-13-15) Amendment to be presented for council approval in March or April. (3-20-15) Second amendment to be presented at the March 30 City Council for approval. (4-3-15) Second amendment was approved by Council at the March meeting. (5-8-15) Amendment in process of being signed by the Town and the City.</p>
11	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

Last Updated on 6/19/2015

Tasks	Project Name	Latest Status
12	Annual Tree Inspection	<p>(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports. (9-4-14) Report has been finalized. Staff sending letters to property owner and getting proposals for work on Town properties. (9-26-14) Letters have been sent to property owners. Staff working with property owners to clarify requirements and locate trees. (10-31-14) Property owners have been cooperative in performing tree work. Many are getting assistance from the Fire District program. (11-14-14) Staff working on sending out a second round of notices to property owners with copy to fire district. (12-5-14) Staff met with fire district regarding dead pine trees and other at risk trees. Fire district requested Town staff to send letters out to property owners. Staff working on sending out additional letters. (12-12-14) Letters for dead pine trees have been sent with copies to the Fire District. (12-19-14) Tree removal letters have been received. Per discussion with residents, Fire district is providing assistance with the removals, however the district's contractor needs additional time to do the work. (1-9-15) Staff continuing to work with Fire District to verify which trees they can provide assistance. (4-24-15) Staff working on agreement with arborist for the 2015 Townwide tree survey. (5-1-15) Agreement sent to consultant for signature. (5-15-15) Agreement has been executed. Staff to authorized consultant to begin. (5-22-15) Consultant scheduling work. (6-19-15) Work in progress. Draft report should be received in July.</p>

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
13	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017.</p>

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
14	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting. (8-22-14) Council directed staff to proceed with the sign study. Staff to work with consultant to execute agreement. (8-29-14) Revised proposal received from consultant. Agreement to be signed. (9-4-14) Consultant proposed changes to the Town agreement, staff reviewing changes. (9-19-14) Revised agreement sent to consultant for signature. (10-3-14) Agreement has been executed, consultant working on schedule. (10-10-14) Staff working on getting requested information to consultant. (10-17-14) Kick off phone conference scheduled for week of Oct. 20th. Consultants reviewing existing Town documents. (10-24-14) Consultants will be collecting data in early November. (10-31-14) Data collection scheduled to begin on November 6, 2014. (11-6-14) Consultants have begun driving around town to collect data on existing signs. (11-14-14) Consultants completed the data collection of the existing signs in Town. Consultants working on creating the signage inventory and developing recommendations. (11-21-14) Consultant scheduled to submit draft report in December. (12-12-14) Conference call with consultant scheduled for week of 12/15 to discuss inventory and report format. (12-19-14) Staff reviewed sign inventory with consultant and discussed report format. Consultant working on report. (1-9-15) Draft report has been received. Staff setting up conference call with consultant to discuss comments. (1-16-15) Staff provided comments to consultant. Consultant to redo draft report with more details and specific recommendations and resubmit to Town. (1-23-15) Revised draft report scheduled to be submitted on February 2. (2-6-15) Revised draft report has been submitted. Staff reviewing. (2-13-15) Staff scheduling phone conference with consultant to discuss comments and timing of Council presentation. (2-19-15) Staff provided additional comments to consultant. Consultant to submit an updated copy in a week. Tentatively, consultant is to present their findings to the Council at their March meeting. (3-5-15) Revised report has been submitted. Consultant to present the report at the March 31st Council meeting. (4-3-15) Presentation provided to council at the March meeting. Council requested staff to develop a sign removal plan that includes obtaining neighborhood input and return to council for consideration. (4-10-15) Staff will provide verbal update to council at the April meeting. (4-17-15) Assistance will be needed from the Engineering intern. (4-24-15) Per Council direction, staff will proceed with the removal of No Parking signs per the Nelson Nygaard report except for the area of Moody Road. Not Through Road/Dead End signs will not be removed per Council direction. Staff will also work on a plan to reduce the number of warning signs. (5-1-15) Additional signs have been removed, staff continuing to work with crew to remove signs as directed by Council. (5-8-15) Councilmember Waldeck provided a map showing additional signs for removal. Staff reviewing. (5-15-15) Staff removed an additional 23 signs. Staff to drive roads to verify additional sign removal/modification. (5-29-15) Staff performing site review of signs in the north east section of Town. (6-12-15) Staff working with the Town crew to remove some additional signs.</p>

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
15	Anacapa/La Cresta Utility Undergrounding	<p>(1-16-15) Council approved agreement. Staff to execute agreement with consultant. (1-23-15) Agreement has been executed. Consultant working on a schedule. (1-28-15) Staff to set up kick off meeting with consultant and neighborhood representative. (2-6-15) Meeting with consultant and neighbors scheduled for 2/9/15. Consultants walked some areas with neighborhood representatives and are now working on developing the district boundary. (3-5-15) Neighborhood group provided update to the entire neighborhood. Staff provided electronic files to consultant for their use. (3-27-15) Consultants preparing drawing showing preliminary trench layout and the proposed substructures to replace the overhead facilities. (4-10-15) Consultant submitted preliminary estimate and trench layout plans. Staff sent to neighborhood representative for review. (4-17-15) Staff to meet with neighborhood representative on 4-24-15 to discuss information received from consultants. (4-24-15) Staff met with neighborhood representative and they requested staff to clarify information from the consultants and also reach out to the previous contractor that did the Purissima undergrounding project to obtain trenching cost. (5-15-15) Per request from neighborhood representative, staff provided rough cost information from previous contractor. Staff trying to get PG&E to review and provide comments on the preliminary trench layout. (5-22-15) Staff in contact with PG&E to schedule a meeting. (6-5-15) Meeting with PG&E and design consultant scheduled for 6/22.</p>
16	Engineering and Traffic Survey	<p>(7-25-14) Updated survey is required for continued use of radar enforcement on certain streets. Additional fund request to be presented to Council at the August 2014 meeting. (8-7-14) Staff working with consultant to clarify scope requirements. (8-22-14) Consultant working on completing the report. (8-29-14) Draft report being reviewed by Sheriff. (10-3-14) Sheriff provided comments on the draft report. Staff to work with consultant to address. (10-10-14) Consultant reviewing comments. (10-17-14) Staff working with consultants to finalize the report. (10-24-14) Consultant submitted revised draft final report. Staff to review draft final report. (11-14-14) New speed limits to be presented to Council for approval in January 2015. (1-16-15) Council approved traffic study setting speed limits. Staff to present to Traffic Safety Committee. (1-23-15) Staff to change speed limit signs and distribute approved report to Sheriff office. (1-28-15) Speed limit signs have been changed and finalized reports have been forwarded to the Sheriff office for their use. (2-6-15) Project completed.</p>

Last Updated on 6/19/2015

Tasks	<u>Project Name</u>	<u>Latest Status</u>
17	Sewer Rate Study	(2-6-15) Agreement executed to complete a sewer rate study. Staff obtaining information for consultant to begin work. (2-13-15) Consultant to present sewer rate model to FIC on March 2. (2-27-15) Report to be presented to City Council at the March meeting. (3-5-15) Consultant provided a presentation of the rate model to the FIC. (3-20-15) Item to be presented at the March 30 City Council meeting. (3-27-15) Staff working with consultant to finalize presentation. (4-3-15) Council approved the mailing of notices for the rate increase and setting the public hearing. Council directed staff to conduct a public information meeting to answer questions about the rate increase. Notices have been sent and the Public Hearing date is May 21, 2015. Information has also been put on the Town's website. (4-10-15) Public information meeting has been scheduled for April 30, 2015. Notices have been sent. (4-17-15) Staff working on additional information handout for meeting and website. (5-1-15) Public information meeting was conducted on April 30, 2015. Attendance was low. Additional information has been posted on the Town's website. (5-8-15) Public Hearing is set for May 21, 2015. (5-22-15) City Council approved the rate increases at the May 21, 2015 Council meeting. Staff to work on tax roll. (5-29-15) Staff working to get tax roll complete for the June council meeting. (6-5-15) Tax roll to be presented to council at the June meeting for approval. Staff having consultant provide final rate study report. (6-12-15) Project completed.
18	Emergency communication antenna	(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.
19	Long Range Trash Management Plan	(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.

Last Updated on 6/19/2015

Tasks	Project Name	Latest Status
20	Open Space Stewardship	<p>(3-20-15) Agreement for year two with Acterra to be presented to council at the April meeting. (3-27-15) Staff working on agreement with Acterra for grant writing to SCVWD. (4-3-15) Agreements for year 2 stewardship and grant writing assistance have been sent to Acterra. (4-10-15) Agreement for grant writing in process of being executed. Staff to present second year stewardship agreement with Acterra at the April meeting for Council consideration. (4-17-15) Acterra waiting for SCVWD call for project to submit request for grants. (4-24-15) Council approved a contract with Acterra for a second year. Agreement being executed. (5-8-15) Staff working with Acterra on mowing schedule. (5-15-15) Mowing was performed at Byrne Preserve in coordination with Acterra and the Town's mowing contractor. (5-29-15) Staff to coordinate another round of mowing in June. (6-5-15) Mowing in Byrne Preserve and O'Keefe scheduled for week of 6-15-15. (6-12-15) Area for mowing at Byrne Preserve has been marked. Town's mowing contractor will be mowing Byrne Preserve and O'Keefe week of 6-15-15. (6-19-15) A section of Byrne Preserve and O'Keefe was mowed for yellow star thistle. Town's mowing contractor to return in two weeks to mow again.</p>
21	Impact Fee Studies	<p>(7-19-13) Staff working on amendment for consultant to perform impact fee study for Pathway, Park n Rec, and Storm Drain Fees. (9-6-13) Draft reports from consultant scheduled to be submitted mid September. (3-13-14) Staff working to schedule a meeting with the consultant. (3-21-14) Phone conference scheduled for March 25th. (3-28-14) Staff conducted phone conference with Wildan. Wildan to provide list of requested items for them to begin work in early April. (4-18-14) Staff to gather information for consultant.</p>
22	Drainage improvement at O'Keefe Lane and Vista Serena	<p>(4-24-15) Excess underground water is surfacing onto the roadway and negatively impacting the subgrade. CalWater has confirmed that they do not have a leak. Staff is working on getting a subdrain line installed. (5-8-15) Subdrain line has been installed. (5-15-15) Project completed.</p>
23	P-TAP Round 15 grant funds	<p>(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway. (8-22-14) Staff reviewed draft report and provided comments to consultant. Consultant working on finalizing the report. (10-10-14) Draft final report has been submitted to staff for review. (10-24-14) Project has been completed. Staff to post new report on Town's website. (10-31-14) Report has been posted on Town's website. (11-14-14) Town's pavement management certification has been renewed with MTC. (6-5-15) Staff working with consultant to correct typo in the report. (6-12-15) Staff reviewing modifications from the consultants. (6-19-15) Staff provided comments to consultant.</p>

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
24	Town Cupola Restoration	(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola. (5-22-15) Council approved the wording for a plaque at the May 21, 2015 Council meeting.
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle.
26	EI Monte Segment 4	EI Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.

Last Updated on 6/19/2015

Tasks	Project Name	Latest Status
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	<p>Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved. (11-21-14) Staff will consider in future budgets based on priority and staffing. (12/12/14) Staff inspected the channel during the rains on 12/11 and the channel has sufficient capacity to prevent overtopping. (3-27-15) Adjacent property owner may be interested in assisting with the project. (4-3-15) Staff in communication with adjacent property owner regarding scope of work for a possible joint project. (4-10-15) Adjacent property owner is interested in a joint project with the Town to improve the aesthetics of the channel work. Staff will proposed funding in the upcoming budget cycle. (4-17-15) Property owner contacting consultants to work on the project. Staff will propose budget in the upcoming budget cycle. (4-24-15) Property owner contacting potential consultants to work on the project. Staff had discussion with consultant to provide additional information. (5-1-15) Staff to discuss project with adjacent property owner's representative week of May 4th. (5-8-15) Staff requesting funds in the budget for this joint project with the adjacent property owner. (6-19-15) Consultant working on proposal for property owner.</p>
28	VTA TAC Meetings	<p>(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program. (10-10-14) Selection of new chair and vice-chair is in process. No agency in Santa Clara County received the State ATP grant and only one in Santa Clara County got approval for the regional ATP grant. (1-16-15) MTC reported that the deadline for the housing element certification has been extended to 5/31/2015 and the deadline for circulation element adoption (to meet Complete Street Act of 2008) to 1/31/2016. VTA is also preparing to start the Light Rail Enhancement Program that will analyze a number of light rail projects that focus on increase the speed of the entire system. The rail lines to be studied are in downtown San Jose, connections to the future BART Milpitas Station, and Downtown Mountain View. Caltrans is preparing to launch a Caltrans Encroachment Permit Workshop to assist the local agencies to better understand the permitting process. The tentative date of this workshop is 3/19/2015. (2-6-15) Next VTA TAC meeting scheduled for 2-12-15. (4-17-15) Staff attended the April 9th TAC meeting. VTA staff reminded the committee that local Housing Element needed to be approved by May 31, 2015 to be eligible for grant funds.</p>

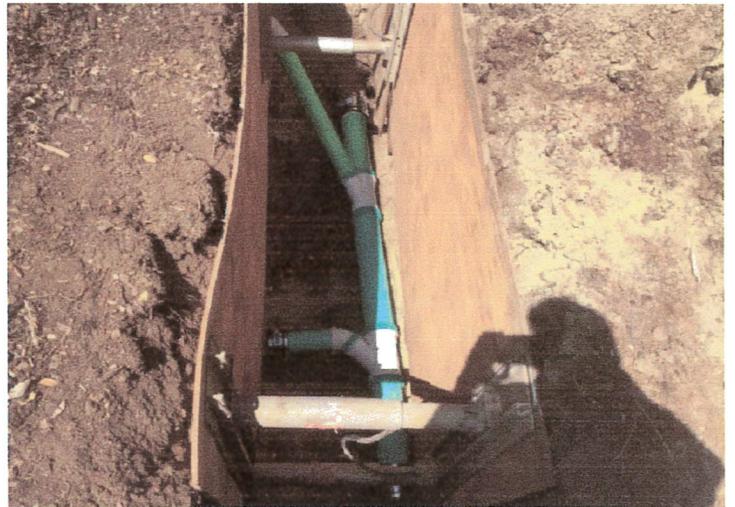
Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
29	2015 Sewer rehabilitation project	<p>(3-20-15) Bids were received from 2 contractors. Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. Council requested staff to get input from Town's sewer consultant regarding the bids received and reasonableness of the Town moving forward with the award of the contract to the low bidder. Staff provided information to the Town's sewer consultant for review. (4-10-15) Staff to issue award letter to contractor. (4-17-15) Award letter has been issued. Staff waiting for bonds and insurance. (4-24-15) Staff scheduling preconstruction meeting for week of April 26, 2015. (5-1-15) Pre-construction meeting was held on 4-29-15. Contractor sending notices out to affected residents. (5-8-15) Project underway. Staff working with consultant to review and modify work as needed. (5-15-15) Contractor performing repair work. Staff and consultant are reviewing pre-construction video and adjusting scope of work as required. (5-29-15) Preliminary adjustments to work based on video and site specific location are one less point repair, two additional pipe bursting and one additional pipe reaming. Changes due to unforeseen conditions and additional information will further modify work activities. (6-19-15) Contractor not working in Town due to emergency project in another city. Construction activity will resume end of June. Project is approximately 70% complete.</p>
30	ATP Grant	<p>(5-29-15) Staff working with consultant to complete grant application for Fremont Road Safe Route to School phase 2. (6-5-15) Application submitted. (6-19-15) Results should be available in October and November 2015.</p>
31	Gardner Bullis Crosswalk study	<p>(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway. (9-26-14) Curb ramps installation completed. Need custom application for lighted signs to be visible from Fremont Pines Lane. Funding authorization to be requested at the October council meeting. (10-17-14) Council approved the funding to install the lighted crosswalk signs. (11-6-14) Agreement being executed with contractor. (12-19-14) Work is scheduled to be completed by the end of February. (2-13-15) Contractor waiting for material delivery. Foundation work has been completed. (2-27-15) The signs are in transit and expected to arrive mid next week. Staff is working with the contractor to see if they can intercept the delivery earlier in order to install ASAP. (3-5-15) Installation has been completed. Staff and contractor verifying delivered components. Some further adjustments may be needed. (3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation. (5-1-15) "Walk Your Bike" signs have been installed. (5-8-15) Staff sent recommendation for a revised school sidewalk layout to school district for consideration. (5-15-15) Staff working on crosswalk sign adjustment for increased visibility. (5-22-15) Staff coordinating further sign adjustment with contractor.</p>

Last Updated on 6/19/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
32	2014-2 Road Rehabilitation Project	(8-29-14) Staff working on second road rehabilitation project. Design being done in-house. (11-21-14) Staff reviewing Pavement Management report for roads to be included. Updated pavement manager report includes new public roads previously thought to be private. (12-19-14) Tentative schedule is to advertise the project in February 2015 with construction to begin in April/May. (1-9-15) Staff working on design of project and putting bid package together. (1-16-15) Project to be advertised end of January. (1-28-15) Staff working on an amendment for issuance. (2-6-15) Bid opening scheduled for March 3, 2015. (2-27-15) Item to be presented to Council at their March meeting for award of contract. (3-5-15) Bids were received from 7 contractors. Staff reviewing bids and will present to Council at the March meeting. (3-20-15) Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. (4-10-15) Staff waiting for bonds and insurance from contractor. (4-17-15) Staff to set up pre-construction meeting. (4-24-15) Pre-construction meeting scheduled for week of April 26, 2015. (5-1-15) Pre-construction meeting was held on 4-28-15. Work scheduled to begin on May 8th. (5-8-15) Contractors began lowering utility boxes. Pavement grinding to begin week of May 11th. (5-15-15) Contractor scheduled to complete the paving work on 5-15-15. (5-22-15) Paving work completed. (5-29-15) Punchlist being prepared and worked on. (6-19-15) Council accepted the project at the June council meeting.
33	La Cresta Sewer Project	(10-31-14) The proposed project includes about 316 feet of 8" pipe and three manholes with depths ranging from 7 feet to 18 feet. (11-21-14) Permits have been issued. Construction to begin soon. (3-5-15) Staff coordinating with inspector to begin work on this project. (3-20-15) Construction in progress. (5-1-15) Construction about 90% complete. (5-15-15) Project 95% complete. (5-22-15) Construction work completed. Final restoration and testing needed. (6-5-15) Construction complete. Staff waiting for as-built drawings.
34	Ginny Lane	(10-31-14) The City Council approved this project and approved the future users that would be subject to a reimbursement agreement on 11/5/2013. The proposed project is between 26432 Ginny Lane and 26481 Purissima Road. The proposed sewer sleeve is a 631 linear feet of 12" PVC pipe with nine 1.5-inch pressure lines to be installed. This project was on hold for some time as applicant was not ready to start. (11-6-14) Applicant to pull permit and pay fees. (1-16-15) Staff issued an encroachment permit on 1-15-2015. Construction is tentatively to start in two weeks. (1-23-15) Pre-construction meeting held, project to begin week of January 26th. (1-28-15) Project in construction. (2-27-15) Project substantially complete. (4-3-15) Construction is complete. As-built documents need to be submitted to Town for review and approval.

Dawson Dr.



Country Way



Attamont



From: [Cameron, Dawn](#)
To: "[Saleh, Nick@DOT](#)"; [Bodduna, Aruna](#); [Richard Chiu](#); [Carl Cahill](#); [Zohoury, Fariba@DOT](#); [Prasad, Ananth](#); [Akbarzadeh, Masoud](#); [Pascoal, Paul](#); [Cabaltera, Roy](#); [apexstr@pacbell.net](#); [john.sighamony@vta.org](#); [Rius, Rafael](#); [lightbody@yahoo.com](#); [Gene.Gonzalo@vta.org](#); [Casey.Emoto@vta.org](#); [Tina Tseng](#); [Collen, Dan](#); [Adam Dankberg](#)
Cc: [Mccuaig, Celia@DOT](#); [Au-Yeung, Roland@DOT](#)
Subject: RE: SR 280 / Page Mill Road Improvement project
Date: Friday, June 19, 2015 3:51:01 PM

Hi Nick,

As we just discussed on the telephone, I'm providing this clarification to the TWG:

The conclusion you note below that adding a roundabout or signaling the I-280 ramps is not feasible "under the current and existing Page Mill Road configuration" is referencing the current 4-lane configuration of Page Mill from I-280 east to Palo Alto. These improvements would be feasible for mitigating congestion at the ramps if Page Mill Road is widened to 6 lanes.

This is actually consistent with the Page Mill Corridor Study Report the County just released last week and is available on our web site at: <http://www.sccgov.org/sites/rda/plans/PageMill280/Pages/pagemill280.aspx>. Our report recommends that Page Mill be widened to 6 lanes from I-280 to Foothill Expressway prior to implementing the roundabout and signals at the interchange. I'd like to encourage Caltrans staff to read the report and factor its findings into your study. For example, the report includes a proposed interim improvement for facilitating bicycle travel through the interchange area, modeled on what Caltrans put in place at the I-280/Alpine interchange. We suggest that Caltrans also consider this interim improvement as part of any new study you initiate.

On a final note, there is serious discussion about a potential sales tax measure for November 2016. The Page Mill Road widening is now listed as a Tier 1 expressway project and is a strong contender for the sales tax program. Therefore, it is quite possible that the widening could happen in the next 5 years and we would hope that Caltrans would be able to contribute safety grant funding at that time for a long-term fix to the interchange rather than stopping at the types of interim safety improvements you note below.

Dawn Cameron

County Transportation Planner
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County of Santa Clara Roads & Airports Department
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From: Saleh, Nick@DOT [mailto:nick.saleh@dot.ca.gov]
Sent: Friday, June 19, 2015 2:32 PM
To: Bodduna, Aruna; rchiu@losaltoshills.ca.gov; ccahill@losaltoshills.ca.gov; Zohoury, Fariba@DOT; Prasad, Ananth; Akbarzadeh, Masoud; Pascoal, Paul; Cabaltera, Roy; apexstr@pacbell.net; john.sighamony@vta.org; Rius, Rafael; lightbody@yahoo.com; Gene.Gonzalo@vta.org; Casey.Emoto@vta.org; ttseng@losaltoshills.ca.gov; Cameron, Dawn; Collen, Dan
Cc: Mccuaig, Celia@DOT; Au-Yeung, Roland@DOT
Subject: RE: SR 280 / Page Mill Road Improvement project

I would like to share with the team (TWG) the current information for this project:

This project proposed to install traffic signals (or roundabout) at the northbound I-280 off-ramp/Page Mill Road intersection and at the southbound I-280 off-ramp/Page Mill Road/Arastradero Road intersection. This project was initiated for the purpose of mitigating accidents at these two locations and providing off-ramp motorists with congestion relief during peak periods by enabling them to flow from these off-ramps more efficiently.

Currently the County of Santa Clara is developing a study to reconfigure the Route 280/Page Mill Road interchange and increase the capacity of Page Mill Road, east of the Route 280 interchange. A recent comprehensive traffic operational analysis determined that signaling these two intersections **under the current and existing Page Mill Road configuration** will not provide drivers with congestion relief during peak periods due to the heavy congestion currently being experienced on eastbound Page Mill Road, east of the Route 280 interchange. Therefore, the California Department of Transportation (Caltrans) and the Technical Working Group (TWG) have concluded that the proposed improvements, roundabout or signalized Page Mill Road are not a feasible alternatives due to the above mentioned reasons. Another project will be initiated to offer improvements to mitigate accidents at the northbound I-280 off-ramp/Page Mill Road intersection and at the southbound I-280 off-ramp/Page Mill Road/Arastradero Road intersection.

Caltrans Traffic Division will determine the scope of a new alternative to enhance safety within the project's limits which can include elements, such as higher visibility signs, additional warning signs, possibly widening the off-ramp for increased storage and pedestrian and bicycle safety enhancements. The goal will be to complete the Project Initiation Document (PID) for Caltrans' review and Executive's approval as soon as reasonably possible.

Please feel free to call me at 510-286-6355

Thanks
NS



Santa Clara County Office of the Sheriff
Weekly Activity Summary
6/8/2015 – 6/14/2015
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
6/8	L6	Petty Theft	Between 5/25 and 6/8, unknown suspect(s) took a license plate from the victim's vehicle when the vehicle was parked. The victim lives in Los Altos Hills.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
DISTURBANCES					
6/9/2015 15:33	L1	15-160-0309	415F	LA PALOMA RD @ LYNNDALE WY	COMPLETE
6/10/2015 21:58	L2	15-161-0503	415E	SUMMERHILL AV @ MAGDALENA AV	COMPLETE
6/10/2015 22:18	L2	15-161-0518	415E	SUMMERHILL AV @ MAGDALENA AV	COMPLETE
6/12/2015 13:23	L3	15-163-0248	415	PAGE MILL RD @ PASEO DEL ROBLE	COMPLETE
6/13/2015 23:21	L1	15-164-0516	415P	W FREMONT RD @ DONELSON PL	COMPLETE
6/14/2015 10:05	L1	15-165-0147	415E	DIANNE DR @ LA RENA LN	COMPLETE
PHONE THE OFFICE					
6/8/2015 8:36	L1	15-159-0089	1021	ROBLEDA CT @ ROBLEDA RD	COMPLETE
6/9/2015 14:50	L1	15-160-0284	1021	71L1	COMPLETE
6/12/2015 1:25	L1	15-163-0021	1021	61L1	COMPLETE
6/12/2015 10:09	L1	15-163-0121	1021	MIRANDA WY @ MIRANDA RD	COMPLETE
6/12/2015 11:40	L3	15-163-0185	1021	71L1	COMPLETE
6/13/2015 17:07	L5	15-164-0347	1021	71C4	COMPLETE

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
ALARM CALLS					
6/8/2015 19:38	L3	15-159-0400	1033A	ELENA RD @ GIGLI CT	FALSE ALARM
6/9/2015 1:42	L3	15-160-0033	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
6/9/2015 7:11	L1	15-160-0064	1033A	ROBLEDA RD @ BRENDEL DR	FALSE ALARM
6/9/2015 10:31	L3	15-160-0144	1033A	LUCERO LN @ NATOMA RD	FALSE ALARM
6/9/2015 14:50	L3	15-160-0283	1033A	SADDLE MOUNTAIN DR @ STIRRUP WY	FALSE ALARM
6/9/2015 15:34	L5	15-160-0310	1033A	MAGDALENA RD @ BLANDOR WY	FALSE ALARM
6/10/2015 18:49	L3	15-161-0418	1033A	ELENA RD @ ROBLEDA RD	FALSE ALARM
6/11/2015 11:15	L4	15-162-0213	1033A	ZAPPETTINI CT @ ALTAMONT RD	FALSE ALARM
6/11/2015 12:06	L3	15-162-0254	1033A	BALERI RANCH RD @ PAGE MILL RD	FALSE ALARM
6/11/2015 18:27	L2	15-162-0466	1033A	CLAUSEN CT @ VOORHEES DR	FALSE ALARM
6/12/2015 8:39	L1	15-163-0075	1033A	DIANNE DR @ LA RENA LN	FALSE ALARM
6/12/2015 9:42	L3	15-163-0104	AC	CHRISTOPHERS LN @ PAGE MILL RD	FALSE ALARM
6/12/2015 13:27	L3	15-163-0251	1033A	CHRISTOPHERS LN @ PAGE MILL RD	FALSE ALARM
6/12/2015 15:38	L1	15-163-0326	1033A	DONELSON PL @ CATHARINE CT	FALSE ALARM
6/12/2015 16:30	L3	15-163-0354	1033A	LIDDICOAT CL @ STANFORD CT	FALSE ALARM
6/12/2015 17:03	L1	15-163-0375	1033A	MIRANDA RD @ MIRANDA WY	FALSE ALARM
6/12/2015 17:51	L2	15-163-0397	1033A	HILLTOP DR @ HILLVIEW RD	FALSE ALARM
6/12/2015 19:03	L3	15-163-0433	1033A	ALMADEN CT @ ALTAMONT RD	FALSE ALARM
6/13/2015 16:15	L5	15-164-0317	1033A	OAK KNOLL CL @ OAK PARK CT	FALSE ALARM
6/13/2015 21:18	L5	15-164-0453	1033	PRISCILLA LN @ STONEBROOK DR	FALSE ALARM
6/14/2015 3:22	L1	15-165-0064	1033A	LA CRESTA DR @ ST FRANCIS DR	FALSE ALARM
6/14/2015 9:49	L5	15-165-0141	1033A	EL MONTE RD @ MOODY RD	FALSE ALARM
MEET WITH CITIZEN					
6/8/2015 15:59	L1	15-159-0315	1062	MIRANDA WY @ MIRANDA RD	COMPLETE
SUSPICIOUS PERSONS					
6/8/2015 16:49	L1	15-159-0344	1066	ESTACADA DR @ SALTAMONTES WY	NO REPORT

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
ANIMAL COMPLAINT					
6/11/2015 10:58	L5	15-162-0205	1091A	MAGDALENA RD @ JABIL LN	WILD ANIMAL
PEDESTRIAN STOP					
6/11/2015 14:56	L1	15-162-0341	1095	W FREMONT RD @ CONCEPCION RD	CITATION ISSUED
ABANDONED VEHICLE					
6/13/2015 19:55	L5	15-164-0418	1124	MAGDALENA AV @ RAVENSBURY AV	VEHICLE MARKED
TRAFFIC HAZARDS					
6/11/2015 10:09	L5	15-162-0168	1125	EL MONTE RD @ STONEBROOK DR	NO REPORT
6/11/2015 10:41	L3	15-162-0188	1125	PAGE MILL RD @ HY 280	NO REPORT
SUSPICIOUS VEHICLE					
6/11/2015 22:08	L1	15-162-0560	1154	ELENA RD @ PURISSIMA RD	FIELD INTERVIEW
6/14/2015 1:06	L3	15-165-0029	1154	SADDLE CT @ SADDLE MOUNTAIN DR	NO REPORT
6/14/2015 2:49	L3	15-165-0052	1154	SADDLE MOUNTAIN DR @ STIRRUP WY	NO REPORT
6/14/2015 22:04	L5	15-165-0444	1154	EASTBROOK AV @ MAGDALENA AV	NO REPORT
6/14/2015 19:17	L2	15-165-0389	1154OC	MAGDALENA RD @ HY 280	NO REPORT
6/14/2015 20:39	L2	15-165-0413	1154OC	MAGDALENA RD @ FY 280	NO REPORT
TRAFFIC COLLISION					
6/12/2015 0:21	L1	15-163-0008	1183	FY 280 @ EL MONTE RD	INFO TO CHP
VEHICLE STOPS					
6/8/2015 10:00	L3	15-159-0130	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
6/8/2015 10:24	L1	15-159-0142	1195	ARASTRADERO RD @ PURISSIMA RD	WARNING ISSUED
6/8/2015 10:31	L3	15-159-0143	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
6/8/2015 10:56	L1	15-159-0157	1195	PAGE MILL RD @ DEER CREEK RD	CITATION ISSUED
6/10/2015 12:22	L2	15-161-0229	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
6/10/2015 14:03	L2	15-161-0282	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
6/10/2015 17:22	L1	15-161-0372	1195	PURISSIMA RD @ ELENA RD	CITATION ISSUED
6/10/2015 17:35	L1	15-161-0382	1195	PURISSIMA RD @ ELENA RD	CITATION ISSUED
6/11/2015 9:14	L3	15-162-0127	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED
6/11/2015 10:21	L1	15-162-0176	1195	EL MONTE RD @ FY 280	CITATION ISSUED
6/11/2015 10:42	L1	15-162-0190	1195	S EL MONTE AV @ UNIVERSITY AV	CITATION ISSUED
6/11/2015 14:40	L1	15-162-0330	1195	W FREMONT RD @ DONELSON PL	CITATION ISSUED
6/12/2015 14:04	L1	15-163-0278	1195	FOOTHILL EX @ S EL MONTE AV	CITATION ISSUED
6/13/2015 3:09	L3	15-164-0040	1195	FY 280 @ PAGE MILL RD	WARNING ISSUED
6/14/2015 20:42	L5	15-165-0414	1195	STONEBROOK DR @ MAGDALENA RD	CITATION ISSUED
6/14/2015 21:42	L1	15-165-0435	1195	FY 280 @ EL MONTE RD	CITATION ISSUED

PARKING VIOLATION

6/14/2015 10:28	L4	15-165-0160	22500	RHUS RIDGE RD @ MOODY RD	WARNING ISSUED
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9-1-1 ABANDONED CALLS

6/8/2015 13:59	L3	15-159-0249	911CEL	EL MONTE RD @ STONEBROOK DR	9-1-1 ABANDONED
6/9/2015 9:05	L3	15-160-0097	911UNK	ELENA RD @ JOSEFA LN	9-1-1 ABANDONED
6/9/2015 15:39	L1	15-160-0311	911CEL	W FREMONT RD @ CONCEPCION RD	9-1-1 ABANDONED
6/10/2015 8:31	L3	15-161-0094	911CEL	EL MONTE RD @ STONEBROOK DR	9-1-1 ABANDONED
6/10/2015 16:31	L1	15-161-0339	911CEL	ARASTRADERO RD @ JOHN MARTHENS LN	9-1-1 ABANDONED
6/11/2015 15:09	L5	15-162-0349	911CEL	ELISE CT @ MAGDALENA RD	9-1-1 ABANDONED
6/13/2015 12:03	L3	15-164-0179	911ABN	DEZAHARA WY @ TAAFFE RD	9-1-1 ABANDONED
6/13/2015 15:39	L1	15-164-0293	911CEL	W FREMONT RD @ CONCEPCION RD	9-1-1 ABANDONED
6/13/2015 15:41	L1	15-164-0295	911CEL	W FREMONT RD @ DONELSON PL	9-1-1 ABANDONED
6/13/2015 21:59	L1	15-164-0471	911CEL	W FREMONT RD @ CONCEPCION RD	9-1-1 ABANDONED
6/13/2015 22:02	L1	15-164-0474	911CEL	W FREMONT RD @ DONELSON PL	9-1-1 ABANDONED
6/13/2015 22:08	L1	15-164-0477	911CEL	W FREMONT RD @ DONELSON PL	9-1-1 ABANDONED
6/14/2015 15:48	L3	15-165-0304	911CEL	MOON LN @ PAGE MILL RD	9-1-1 ABANDONED

PUBLIC SAFETY ASSISTANCE

6/9/2015 7:18	L3	15-160-0065	AID	FAWN CREEK CT @ PAGE MILL RD	COMPLETE
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DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
6/10/2015 0:20	L3	15-161-0008	AID	VINEDO LN @ RIDGEWOOD LN	AID TO FIRE
6/14/2015 20:52	L1	15-165-0416	AID	ROBB RD @ MANUELLA RD	AID TO FIRE
ATTEMPT TO CONTACT					
6/14/2015 12:28	L3	15-165-0209	ATC	STIRRUP WY @ SADDLE MOUNTAIN DR	NO REPORT
BEAT INFORMATION					
6/8/2015 7:44	L3	15-159-0069	BTINFO	ELENA RD @ ROBLEDA RD	INFORMATION GIVEN
6/12/2015 13:20	L5	15-163-0246	BTINFO	OAK KNOLL CL @ OAK PARK CT	INFORMATION GIVEN
6/12/2015 13:50	L1	15-163-0269	BTINFO	ASCENSION DR @ ST FRANCIS DR	INFORMATION GIVEN
6/14/2015 13:52	L2	15-165-0248	BTINFO	FY 280 @ MAGDALENA RD	NO REPORT
CITIZEN FLAG DOWN					
6/11/2015 11:23	L5	15-162-0223	CITFLG	MAGDALENA RD @ ALBERTSWORTH LN	NO REPORT
INFORMATION ONLY					
6/9/2015 18:39	L1	15-160-0386	INFO	TODD LN @ LA PALOMA RD	INFORMATION GIVEN
6/10/2015 0:10	L3	15-161-0005	INFO	VINEDO LN @ RIDGEWOOD LN	INFORMATION GIVEN
6/11/2015 3:33	L3	15-162-0053	INFO	VIA VENTANA @ BRIONES WY	INFORMATION GIVEN
6/11/2015 16:09	L3	15-162-0372	INFO	MATADERO CREEK CT @ MATADERO CREEK LN	CHP GOT HIM HELP
6/12/2015 18:40	L1	15-163-0422	INFO	TORELLO LN @ MANUELLA RD	INFORMATION GIVEN
6/13/2015 10:30	L1	15-164-0123	INFO	HAWTHORNE AV @ ELEANOR AV	INFORMATION GIVEN
6/13/2015 10:38	L1	15-164-0128	INFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN
6/13/2015 11:02	L1	15-164-0143	INFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN
6/14/2015 0:12	L3	15-165-0004	INFO	PAGE MILL RD @ FY 280	INFORMATION GIVEN
PATROL CHECK					
6/10/2015 4:47	L1	15-161-0049	PATCK	PURISSIMA RD @ ELENA RD	WARRANTT ARREST
STRANDED MOTORISTS					
6/12/2015 9:55	L3	15-163-0110	STRAND	FY 280 @ PAGE MILL RD	INFO TO CHP

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
6/13/2015 23:36	L5	15-164-0526	STRAND	STONEBROOK @ PRISCILLA	NO REPORT
SUSPICIOUS CIRCUMSTANCES					
6/10/2015 18:57	L1	15-161-0425	484	WESTWIND WY @ CONCEPCION RD	NO REPORT
6/11/2015 21:46	L3	15-162-0546	SUSCIR	LIDDICOAT CL @ YALE CT	NO REPORT
6/8/2015 9:19	L1	15-159-0110	594	ST FRANCIS DR @ ASCENSION DR	NO REPORT
WELFARE CHECK					
6/11/2015 18:23	L1	15-162-0465	WELCK	EL MONTE RD @ FY 280	COMPLETE
6/12/2015 18:19	L1	15-163-0407	WELCK	OLD ALTOS RD @ BURKE RD	COMPLETE
6/13/2015 23:06	L5	15-164-0510	WELCK	OAK KNOLL CL @ OAK PARK CT	COMPLETE

Town of Los Altos Hills



May 2015
Statistical Data and
Public Safety Report

Office of the Sheriff
County of Santa Clara

Response Times for Los Altos Hills 2013 - 2015

Los Altos Hills 2013																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%						
1		0		9.03	2	100%		0	0%		0	0%	11.10	1	81%		0	0%	12.07	1	75%	17.28	1	52%	12.36	3	73%		0	0%	9.58	1	94%	5.32	1	169%	10.96	10	82%
2	11.34	69	123%	10.92	57	128%	11.70	75	120%	12.32	93	114%	11.50	93	122%	11.05	72	127%	11.74	94	119%	10.75	96	130%	10.89	78	129%	11.79	84	119%	12.02	84	116%	13.33	101	105%	11.61	996	121%
3	13.28	55	188%	15.92	39	157%	14.62	44	171%	19.30	49	130%	16.76	56	149%	21.72	73	115%	19.54	77	128%	16.32	77	153%	15.91	80	157%	14.83	67	169%	19.57	54	128%	19.44	84	129%	17.27	755	145%

Los Altos Hills 2014																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%			
1	10.60	1	85%		0	0%	4.57	1	197%	7.20	2	125%	10.63	1	85%		0					3.53	1	255%	6.30	2	143%	14.57	2	62%	9.32	1	97%	5.29	2	170%	8.00	13	112%
2	10.87	92	129%	11.21	79	125%	12.41	70	113%	12.07	89	116%	13.17	96	106%	13.85	89	101%	13.93	93	101%	13.07	105	107%	10.71	105	131%	12.18	111	115%	13.14	77	107%	11.55	120	121%	12.35	1126	113%
3	16.08	69	155%	12.83	53	109%	13.17	63	190%	18.21	59	137%	19.19	82	130%	16.18	57	155%	16.74	89	149%	16.75	101	149%	13.22	85	189%	16.69	94	150%	22.22	51	113%	14.45	46	173%	16.31	849	153%

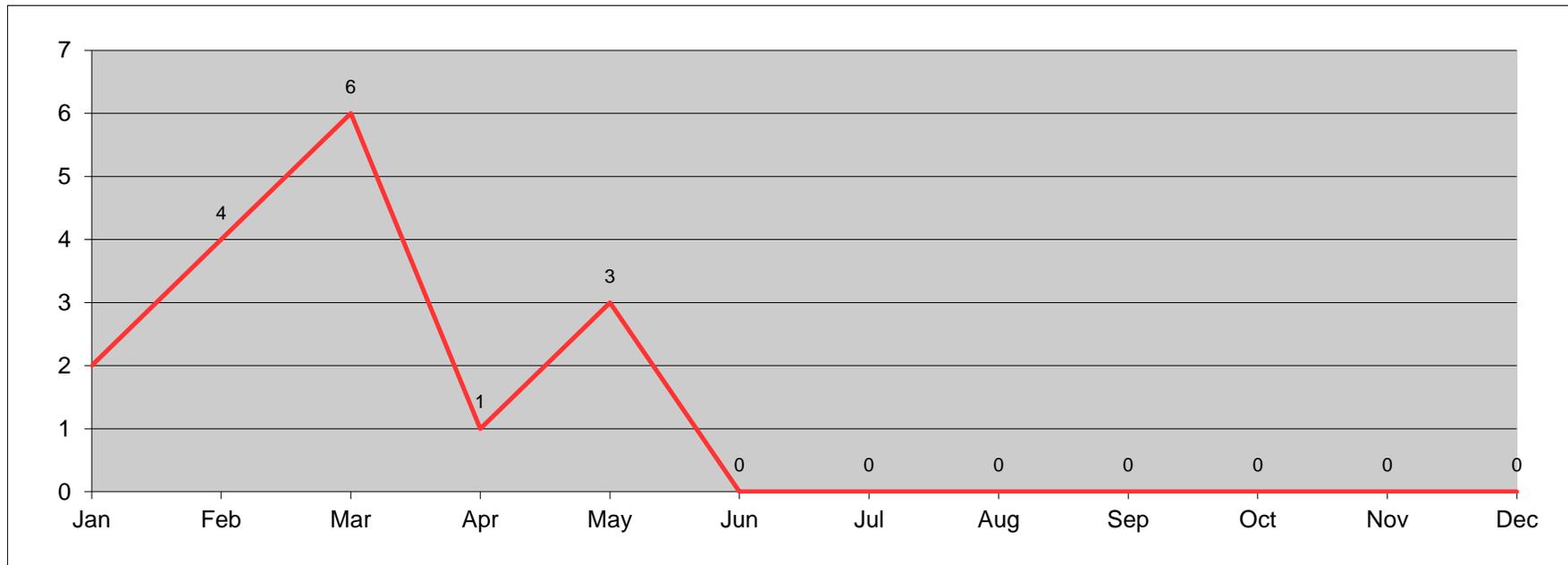
Los Altos Hills 2015																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%			
1		0		8.34	1	108%	6.97	1	129%		0		7.51	3	120%																					7.61	5	118%	
2	12.23	88	114%	12.43	116	113%	11.59	101	121%	11.04	87	127%	12.17	89	115%																						11.89	481	118%
3	13.98	53	179%	18.18	44	138%	16.88	78	148%	17.96	63	139%	17.15	71	146%																						16.83	309	149%

**Town of Los Altos Hills
Public Safety Report
Traffic Related Activity**

	<u>Code</u>	<u>Year</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>TOTAL</u>
Moving Violations	8300	2013	28	40	52	52	72	34	33	22	26	38	35	10	442
		2014	44	29	23	26	13	18	26	16	28	27	53	41	344
		2015	27	30	25	24	31								137
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Speeding Citations	8305	2013	3	2	9	20	29	7	8	7	8	7	7	2	109
		2014	9	3	14	8	5	7	8	2	15	6	9	9	95
		2015	5	19	7	10	10								51
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Other Citations	8310 8315 8320 8325 8330 8335	2013	35	33	30	45	46	32	36	43	53	34	46	11	444
		2014	59	20	24	22	24	16	21	18	44	30	24	25	327
		2015	34	16	19	23	25								117
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
DUIs	8500 8505 8510	2013	0	1	0	0	2	0	3	0	2	1	0	0	9
		2014	0	0	1	0	0	0	0	0	0	3	0	0	4
		2015	0	1	0	0	0								1
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Accidents, Injury	8000 8005 8030 8035	2013	2	1	0	2	5	1	0	0	2	0	0	1	14
		2014	0	1	1	4	1	0	0	1	0	3	1	0	12
		2015	1	4	3	1	2								11
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Accidents, Property Damage	8010 8015 8020 8025 8040 8045	2013	1	5	2	0	6	2	7	3	0	2	0	2	30
		2014	2	3	2	0	0	2	3	2	3	4	1	3	25
		2015	1	0	3	0	1								5
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Accidents, DUI	8050 8055 8060	2013	0	0	0	0	1	0	1	0	0	0	0	0	2
		2014	0	0	0	0	0	0	0	0	1	0	0	0	1
		2015	0	0	0	0	0								0
		Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL

West Valley Patrol Accidents Los Altos Hills May 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Injury (8000, 8005)	1	4	3	1	2								11
Property Damage (8010)	1	0	2	0	1								4
Accident, No Details (8015)	0	0	0	0	0								0
Bike / Pedestrian (8020, 8025)	0	0	0	0	0								0
Hit & Run - Injury (8030, 8035)	0	0	0	0	0								0
Hit & Run - Property Damage (8040)	0	0	1	0	0								1
Hit & Run - No Details (8045)	0	0	0	0	0								0
DUI - Injury (8050, 8055)	0	0	0	0	0								0
DUI - Property Damage (8060)	0	0	0	0	0								0
TOTAL ACCIDENTS	2	4	6	1	3	0	16						
Average per Month, YTD													3.2



Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
May 2015

	Boarding		Scr
	May 15	Jan - May 15	May 15
Ordinary Income/Expense			
Income			
Camps - Town Sold			
Consulting Fees			
Promotional Products			
Reimbursements			
Bedding Reimbursement		117.00	
Feed Reimbursements	539.50	4,464.00	
Reimbursed Expenses			620.00
Show Reimbursement			
Town Water Reimbursements	299.62	545.10	
Total Reimbursements	<u>839.12</u>	<u>5,126.10</u>	<u>620.00</u>
Services			
Boarding	25,625.50	123,412.36	
Lessons			16,195.00
Total Services	<u>25,625.50</u>	<u>123,412.36</u>	<u>16,195.00</u>
Subsidy	3,000.00	15,000.00	
Total Income	<u>29,464.62</u>	<u>143,538.46</u>	<u>16,815.00</u>
Gross Profit	29,464.62	143,538.46	16,815.00
Expense			
Advertising and Promotion			24.51
Automobile Expense			
Insurance	259.85	1,220.73	
Total Automobile Expense	<u>259.85</u>	<u>1,220.73</u>	
Bank Service Charges		(12.00)	
Bedding	5,724.00	5,724.00	
Boarding Expense			1,050.00
Camp Expenses			
Commissions			
Town of Los Altos			5,488.75
Total Commissions			<u>5,488.75</u>
Contributions			
Dues and Subscriptions		72.00	
Equipment Under \$500		115.00	
Feed, Grain and Hay	10,622.70	32,670.25	973.40
Insurance			
Equine Insurance	1,093.50	2,190.00	1,093.50
Umbrella Policy	818.00	2,462.00	

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
May 2015

	Boarding		Scr
	May 15	Jan - May 15	May 15
Total Insurance	1,911.50	4,652.00	1,093.50
IPN Fees	7.50	34.00	
Office Supplies		269.48	
Offsite School Horse Boarding			270.00
Outside Services	60.00	593.00	500.00
Payroll Expenses			
Health Insurance	505.90	2,160.30	
Officer Salary	4,000.00	20,000.00	
Processing Fee	4.80	31.20	4.80
Taxes	1,151.26	5,547.43	261.18
Wages	11,017.00	40,263.00	3,414.00
Work Comp	1,307.14	12,158.65	560.19
Total Payroll Expenses	17,986.10	80,160.58	4,240.17
Pest Control	157.50	1,002.50	
Postage and Delivery		76.29	
Professional Development			50.00
Professional Fees			
Accounting	1,545.00	5,305.00	605.00
Total Professional Fees	1,545.00	5,305.00	605.00
Rent		204.00	
Repairs			
Equipment Repairs			
Facility Repairs	2,101.58	5,002.29	
Total Repairs	2,101.58	5,002.29	
Shoeing			980.00
Supplies	429.15	2,280.50	717.92
Taxes			
State		1,300.00	
Total Taxes		1,300.00	
Telephone & Communications	216.52	1,195.77	67.71
Tractor Expense			
Fuel	254.36	689.33	
Rental	50.00	250.00	
Repairs & Maintenance		337.40	
Total Tractor Expense	304.36	1,276.73	
Travel & Ent			
Meals	46.15	100.46	92.66
Total Travel & Ent	46.15	100.46	92.66

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
 May 2015

	Boarding		Scr
	May 15	Jan - May 15	May 15
Utilities			
Gas and Electric and Propane	9.85	327.90	
Water	599.24	1,607.96	
Total Utilities	609.09	1,935.86	
Vet			280.00
Total Expense	<u>41,981.00</u>	<u>145,178.44</u>	<u>16,433.62</u>
Net Ordinary Income	<u>(12,516.38)</u>	<u>(1,639.98)</u>	<u>381.38</u>
Net Income	<u>(12,516.38)</u>	<u>(1,639.98)</u>	<u>381.38</u>

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD

May 2015

	1000		TOTAL	
	Jan - May 15	May 15	May 15	Jan - May 15
Ordinary Income/Expense				
Income				
Camps - Town Sold	6,395.45			6,395.45
Consulting Fees	90.00			90.00
Promotional Products	893.00			893.00
Reimbursements				
Bedding Reimbursement				117.00
Feed Reimbursements		539.50	539.50	4,464.00
Reimbursed Expenses	3,365.59	620.00	620.00	3,365.59
Show Reimbursement	923.00			923.00
Town Water Reimbursements		299.62	299.62	545.10
Total Reimbursements	<u>4,288.59</u>	<u>1,459.12</u>	<u>1,459.12</u>	<u>9,414.69</u>
Services				
Boarding		25,625.50	25,625.50	123,412.36
Lessons	89,660.00	16,195.00	16,195.00	89,660.00
Total Services	<u>89,660.00</u>	<u>41,820.50</u>	<u>41,820.50</u>	<u>213,072.36</u>
Subsidy		3,000.00	3,000.00	15,000.00
Total Income	<u>101,327.04</u>	<u>46,279.62</u>	<u>46,279.62</u>	<u>244,865.50</u>
Gross Profit	101,327.04	46,279.62	46,279.62	244,865.50
Expense				
Advertising and Promotion	975.75	24.51	24.51	975.75
Automobile Expense				
Insurance		259.85	259.85	1,220.73
Total Automobile Expense		<u>259.85</u>	<u>259.85</u>	<u>1,220.73</u>
Bank Service Charges	11.93			(0.07)
Bedding	117.00	5,724.00	5,724.00	5,841.00
Boarding Expense	6,205.00	1,050.00	1,050.00	6,205.00
Camp Expenses	226.16			226.16
Commissions				
Town of Los Altos	20,076.25	5,488.75	5,488.75	20,076.25
Total Commissions	<u>20,076.25</u>	<u>5,488.75</u>	<u>5,488.75</u>	<u>20,076.25</u>
Contributions	250.00			250.00
Dues and Subscriptions				72.00
Equipment Under \$500				115.00
Feed, Grain and Hay	6,097.20	11,596.10	11,596.10	38,767.45
Insurance				
Equine Insurance	2,806.00	2,187.00	2,187.00	4,996.00
Umbrella Policy		818.00	818.00	2,462.00

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD

May 2015

	TOTAL		
	Jan - May 15	May 15	Jan - May 15
Total Insurance	2,806.00	3,005.00	7,458.00
IPN Fees		7.50	34.00
Office Supplies			269.48
Offsite School Horse Boarding	1,620.00	270.00	1,620.00
Outside Services	1,990.00	560.00	2,583.00
Payroll Expenses			
Health Insurance		505.90	2,160.30
Officer Salary		4,000.00	20,000.00
Processing Fee	21.60	9.60	52.80
Taxes	1,357.24	1,412.44	6,904.67
Wages	13,897.00	14,431.00	54,160.00
Work Comp	5,210.78	1,867.33	17,369.43
Total Payroll Expenses	20,486.62	22,226.27	100,647.20
Pest Control		157.50	1,002.50
Postage and Delivery			76.29
Professional Development	50.00	50.00	50.00
Professional Fees			
Accounting	605.00	2,150.00	5,910.00
Total Professional Fees	605.00	2,150.00	5,910.00
Rent			204.00
Repairs			
Equipment Repairs	615.00		615.00
Facility Repairs		2,101.58	5,002.29
Total Repairs	615.00	2,101.58	5,617.29
Shoeing	4,070.00	980.00	4,070.00
Supplies	5,577.77	1,147.07	7,858.27
Taxes			
State	1,300.00		2,600.00
Total Taxes	1,300.00		2,600.00
Telephone & Communications	369.63	284.23	1,565.40
Tractor Expense			
Fuel		254.36	689.33
Rental		50.00	250.00
Repairs & Maintenance			337.40
Total Tractor Expense		304.36	1,276.73
Travel & Ent			
Meals	345.72	138.81	446.18
Total Travel & Ent	345.72	138.81	446.18

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD

May 2015

	<u>1001</u>	<u>TOTAL</u>	
	<u>Jan - May 15</u>	<u>May 15</u>	<u>Jan - May 15</u>
Utilities			
Gas and Electric and Propane		9.85	327.90
Water		599.24	1,607.96
Total Utilities		<u>609.09</u>	<u>1,935.86</u>
Vet	6,553.23	280.00	6,553.23
Total Expense	<u>80,348.26</u>	<u>58,414.62</u>	<u>225,526.70</u>
Net Ordinary Income	<u>20,978.78</u>	<u>(12,135.00)</u>	<u>19,338.80</u>
Net Income	<u><u>20,978.78</u></u>	<u><u>(12,135.00)</u></u>	<u><u>19,338.80</u></u>

Westwind Community Barn Monthly Report June 2015

Horse Summary

Occupancy	Barn	Paddock	Pasture	Total Boarding	Total inc 4-H and School horses
January	16	6	14	36	$36+7+13 = 56$
February	15	5 2 in shared	15	37	$37+13+7 = 57$
March	11	4 4 in shared	15	34	$34+13+7 = 54$
April	17	4 4 in shared	14	39	$39+14+7 = 60$
May	16	5 4 in shared	15	40	$40+15+7=62$
June	15	5 4 in shared	15(16)	40	$40+14+7=62$
July					
August					
September					
October					
November					
December					

New/ lost Boarders

Lost/Leaving

Stall

Vanessa Stephens – CT (moved to full training barn)

New

Stall

Paddock

Pasture

Samantha Weaver – Pippin

Current Trainers

Heather Franco

Sharon Wormhoudt

Marion Briggs

Hillary Martin

Jenny Whitworth

Kelly Pugh

Leaving Trainers –

Activities –this month

ABOL rodent control

Hired new employee – Samuel Arellano

Paid for hay and bedding

Weed abatement

Added 2 loads of sand and 1 load of footing to lower arena (GGT)

Camp has begun

Activities planned for next month

Work on capital budget for 15-16 – master plan

Order panels and shelters for lower school horse pens, Install

Issues-

Disputes-

Injuries-

Heather Franco broke arm

Repairs made –

Capital Repairs –