



Town Manager's Report for March 7-11, 2016

Items to report on this week include the following:

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in **red text** mark status changes from the previous report. Also attached is the Sewer System Manager's Report for the month of December. The preparation of the report begins after December.

The following project was approved at the March 8 **Site Development** hearing:

- A landscape screening plan for a new residence under construction at **11778 Magdalena Road**. No neighbors were in attendance. The locations of some new trees was modified to provide better screening from I-280.

The **Planning Commission** took the following actions at its March 10 meeting

- Approved Variances allowing a setback encroachment and increase in the maximum floor area, and a Conditional Development Permit for additions to an existing residence and at **25541 Fremont Road**.
- Continued a tentative map application for a two lot subdivision at **25700 Bassett Lane**.
- Continued consideration of the draft **Antenna Ordinance** to the April 7, 2016 meeting.

Update on **25531 Fremont Road at Edith**: The addition/remodel project at 25531 Fremont Road has restarted construction. The owners obtained a new building permit last week. The project was approved by the City Council in July 2015.

Public Safety Update:

The Sheriff's **weekly reports from the past two weeks** are attached.

CERT training concluded this past weekend. Attached is photo of the graduating class and a couple of photos from training. There was a nice article in the Town Crier this week on Mike Sander's contributions to the CERT program. Mike Sanders' farewell party will be held at the El Monte Fire Station at 6pm on March 29, 2016.

Administrative Services Update:

The **Budget** season started with the Mid-Year Financial presentation. The Administrative Services Department kicked off the budget process on February 22. Since then, the Finance Budget team has been reviewing revenues and expenditures data in completing the 2015/16 year-end estimates and the first internal draft of the 2016/17 base budget. The initial 2015/16 year-end estimate and 2016/17 base budget will be provided to the corresponding departments for review and verification.

For the 2015/16 financial audit year, the Department noted that the Town's contract with Vavrinek, Trine, Day & Co (VTD) started in 2006. According to Government Finance officers Association's (GFOA) Best Practice on Audit Procurement, it is recommended for government entities to undertake a full-scale competitive process at the end of the term of each audit contract. Although the relationship between current Finance Staff and VTD is fairly new,

Finance Staff felt that it is important to at least undertake a full-scale competitive process to evaluate the effectiveness of continuing the Town's audit services with VTD. The request for audit RFP process will begin March 14, 2016 and close on April 8, 2016.

Parks and Recreation Update:

Parks and Rec staff attended California Parks and Recreation Society State Annual Conference in Long Beach.

Feel free to call or e-mail with any questions.

Thanks.

Carl

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(11-20-15) Staff met with County, Caltrans, VTA, and Palo Alto to discuss implementing the interim plan that the County had prepared to improve bicycle travel through the interchange. Caltrans stated that they would need 2.5 to 3 years before anything can be implemented, which everyone agreed was too long, County indicated that they do not have any funds, VTA and Palo Alto indicated that they would check to see if there are funds that can be used. Town staff indicated that if other agencies are contributing to the cost of the project, we would recommend that LAH also provide some financial support. (11-25-15) Mayor sent letter to County Board of Supervisors requesting that they make it a high priority to implement improvements on Page Mill Road to facilitate safer bicycle travel through the interchange. (12-11-15) Staff checking with County to see if VTA and/or Palo Alto has provided any update on possible funding for implementing an interim plan on Page Mill Road. (12-18-15) County indicated that VTA may be able to provide \$250k for the project. County is estimating the cost may be about \$450k and is looking for possible grant funds. Staff also met with Palo Alto staff and they are reviewing the County's concept interim plan and will likely be providing comments. (1-8-16) VTA has identified \$250K in leftover Measure B funding and is going to the VTA committees in January to start the process of allocating this funding to the County's interim plan. County staff will also apply for \$150K in TFCA grant funding. With an estimated cost of \$480k for design and construction, County is about \$80k short. County may be reaching out to Los Altos Hills and Palo Alto for cost sharing. (1-15-16) The staff attended the VTA TAC meeting and supported the allocation of \$250,000 of measure B fund for the County's interim plan. The committee voted unanimously to approve the allocation of funds. (1-22-16) County to set up meeting to discuss design of interim plan. (1-28-16) Stakeholders meeting scheduled for week of February 8th to discuss design of interim plan. (2-12-16) Stakeholders met to discuss ideas for the interim plan. County will be hiring design consultant to develop the draft plans for the public input process. County will also be working with VTA to apply for grant funding.</p>
2	El Monte Road Rehabilitation Project	<p>(10-30-15) Reimbursement check received for about 80% of grant amount. Final reimbursement request documentation will need to be prepared after project closeout and final retention payment has been made. (11-5-15) Project to be presented to Council at the November meeting for acceptance and release of retention. (11-20-15) Council approved the acceptance of the project at the November meeting. Staff to record notice of completion. (11-25-15) Notice of completion recorded. (12-4-15) Retention payment to be made after completion of 30 day recording period. Final reimbursement paperwork to be processed after payment of retention. (1-8-16) Staff submitted reimbursement paperwork to Caltrans for review. Caltrans staff provided comments and staff resubmitted documents. Caltrans staff reviewing reimbursement request. (2-19-16) Caltrans local assistance approved the payment request and forwarded to Caltrans headquarters for review. (3-11-16) Town received final payment from Caltrans for grant fund reimbursement.</p>

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Tasks	Project Name	<u>Latest Status</u>
3	Miranda Road Path	<p>(8-21-15) Final plans sent to pathway committee and neighborhood representative. Pathway committee to review and discuss priority to make recommendation to council. (8-28-15) Pathway committee recommends moving forward with the Miranda Path. Item to be presented to Council for approval. (9-4-15) Staff notified neighbor representative of status. Item to be discussed at the September Council meeting. (9-11-15) Staff will be requesting authorization to solicit construction bids for the project at the September 17 Council meeting. (9-18-15) Council approved the project to be advertised for bids. (10-9-15) Project scheduled to be advertised on 10-14-15. Bid opening scheduled for November 18, 2015. (10-25-15) project has been advertised. (11-20-15) Bids were opened on November 18, 2015. Apparent low bid amount is \$155,633.50. (12-4-15) Project will be presented to Council at their December meeting for authorization to award project. (12-18-15) Council continued the project to the January council meeting. Council wanted staff to reach out to the property owners to make them aware of the potential impact from the pathway installation and they also wanted to get input from the pathway committee. (1-8-16) Staff met with neighborhood representative and provided update on council action. Per council direction, authorization to award for construction will be brought back to council at the January meeting. (1-15-16) Staff sent letter to all the residents on the west side of Miranda Road notifying them that parking would not be allowed on the path if constructed and that certain properties may be subject to a pathway in-lieu fee in the future. (1-22-16) Pathway committee will be discussing their priority for Miranda Path at their 1-25-16 meeting. Item will be discussed at the 1-27-16 Council meeting. (1-28-16) Council authorized award of the construction contract at the January council meeting. Staff sent award letter to contractor. Contractor to provide bonds and insurance paperwork for Town staff to review. (2-5-16) Contractor submitted bonds and insurance paperwork. Staff reviewing. Contract being executed. (2-12-16) Staff to set up pre-construction meeting with contractor. (2-25-16) Preconstruction meeting scheduled for March 1, 2016. (3-3-16) Staff had pre-construction meeting with contractor and inspector. Contractor tentatively scheduled to begin work on March 14 depending on weather. (3-11-15) Contractor sent letters to residents notifying them of the construction.</p>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	<p>(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation. (9-25-15) Staff will inspect and prepare for upcoming rains.</p>

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Tasks	Project Name	Latest Status
5	Townwide Pathway and Roadway safety inspection program	<p>(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections. (7-17-15) Staff training intern to perform inspections. (7-23-15) Intern doing inspections and working with field crew to address. (7-31-15) Town staff looking for dead pine trees and sending notices out as appropriate. (8-21-15) Tree notices being sent to property owners. (9-4-15) Staff completed sending dead tree notices identified by arborist. Staff also met with Fire district regarding the dead trees. (9-18-15) Town staff working with the Fire District and the district's consultant has just about completed a large project of removing several large hazardous trees near Purissima Park. Work involved large cranes, traffic control, closing parking lots, coordinating with park users, and working with property owner. (9-25-15) For the months of February to September staff performed corrective action on 43 potential liability issues identified by routine inspections. (1-8-16) For the months of October to December staff performed corrective action on 12 potential liability issues identified by routine inspections.</p>
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	<p>(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-15) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings.</p>

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7	Sewer Operations	<p>(6-12-15) Amendment to West Bay's agreement to increase scope of work and provide a three year extension to be presented to Council at their June meeting. (6-19-15) Council approved a three years extension to West Bay's contract. (7-10-15) Amendment to extend West Bay's contract has been sent for West Bay's review. The April 2015 summary of O&M activities is attached. (7-17-15) West Bay has approved the three year contract extension. Signatures being obtained. The May 2015 summary of O&M activities is attached. (8-14-15) Staff received and is reviewing the June invoice for O&M. West Bay's May report for LAH to their board is attached. (8-21-15) The June 2015 summary of O&M activities is attached. West Bay discovered a major offset at a drop manhole during routine maintenance. Staff performing emergency repair work. (8-28-15) Staff setting up meeting with West Bay to discuss planning of upcoming activities. West Bay's July report to their board for LAH activities is attached. (9-4-15) Meeting with West Bay scheduled for mid September. The July 2015 summary of O&M activities is attached. (9-18-15) West Bay's August report to their board for LAH activities is attached. The sewer system assessment and status update report is attached. Council authorized the City Manager to execute an agreement with V.W. Housen and Associates to provide staff augmentation services to the Town. (9-25-15) Staff working with Town's sewer contractor and consultant to prepare presentation for Council. (10-2-15) Presentations will be provided to Council at their October meeting. (10-9-15) Staff working with West Bay and V.W. Housen on Council presentation. (10-16-15) The August status update of sewer activities is attached. (10-30-15) Response to comments from interested resident is attached. (11-5-15) West Bay's September report to their board for LAH activities is attached. (11-13-15) The August 2015 summary of O&M activities is attached. (12-4-15) The September status update of sewer activities is attached. (12-18-15) The October 2015 summary of O&M activities is attached. (1-22-16) The November 2015 summary of O&M activities is attached. (2-5-16) The October status update of sewer activities is attached. (2-19-16) The November status update of sewer activities is attached. Staff also provided responses to questions from the public regarding flow monitoring, SSO's in November, 2015 Sanitary Sewer Repair and Rehabilitation project, and the September status update of sewer activities. (2-25-16) The December 2015 summary of O&M activities is attached. The November status update of sewer activities is attached again with the appropriate attachments. (3-3-16) Staff will be providing council with a status update on sewer system activities at the March 21 council meeting. (3-11-16) Staff working on council presentation for the March meeting. Staff prepared a memo to Council responding to comments from a member of the public regarding the 2015 Sanitary Sewer Repair and Rehabilitation project. The December status update of sewer activities is attached</p>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(4-24-15) Consultant prepared permit applications for submittal. Staff reviewing permit applications for outside regulatory agencies. (5-1-15) Staff provided comments on applications. Consultant finalizing application for Town signature. (5-8-15) Applications to regulatory agencies have been submitted for review. (5-22-15) Comments from Regional Water Quality Control Board received. Consultants working on addressing comments and continuing to work on CEQA documents. (5-29-15) Still waiting for comments from other agencies. (7-23-15) Consultant prepared revised vegetation plan to address RWQCB comments for incorporation into CEQA document. (8-14-15) Draft CEQA document has been submitted. Staff reviewing. (9-4-15) Staff comments sent to consultant. (9-11-15) Consultants incorporating staff comments on the environmental document. (9-25-15) CEQA document to be released for public comment within a week or two. (10-9-15) Additional minor comments to be addressed in the CEQA document. Schedule for 30 day public review is planned for mid-October to mid-November. (10-16-15) Public commenting period to start on October 21, 2015. (10-23-15) The environmental document has been filed, recorded, and noticed for public comment. (11-5-15) Environmental document has been posted on Town's website. (11-25-15) Initial study and Mitigated Negative Declaration will be presented to Planning Commission at their December meeting. (12-4-15) Planning Commission voted to recommend approval of the Initial Study and Mitigated Negative Declaration. (12-11-15) Initial Study and Mitigated Negative Declaration to be presented to Council for approval at the January meeting. (1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project.</p>
10	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
11	El Monte/I-280 interchange	Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016.

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Tasks	Project Name	Latest Status
12	Anacapa/La Cresta Utility Undergrounding	<p>(4-10-15) Consultant submitted preliminary estimate and trench layout plans. Staff sent to neighborhood representative for review. (4-17-15) Staff to meet with neighborhood representative on 4-24-15 to discuss information received from consultants. (4-24-15) Staff met with neighborhood representative and they requested staff to clarify information from the consultants and also reach out to the previous contractor that did the Purissima undergrounding project to obtain trenching cost. (5-15-15) Per request from neighborhood representative, staff provided rough cost information from previous contractor. Staff trying to get PG&E to review and provide comments on the preliminary trench layout. (5-22-15) Staff in contact with PG&E to schedule a meeting. (6-5-15) Meeting with PG&E and design consultant scheduled for 6/22. (7-10-15) PG&E agreed to provide some input and review comments at the 6/22 meeting. PG&E will begin tapping into the \$5,000 rule 20a allocation that the council approved about a year ago. (7-17-15) Designers working with PG&E staff to clarify comments. (7-23-15) PG&E providing feedback to designers. (7-31-15) Designers scheduled to provide revised map and estimates in the first week of August. (8-14-15) Updated map and estimate has been submitted and provided to neighborhood representative. Staff to set up meeting to discuss. (8-21-15) Meeting scheduled for August 25th. (8-28-15) Consultant and neighbor representatives discussed engineering and assessment district formation. Staff working on getting register voter and election information. (9-18-15) Consultant met with neighborhood representative to look at a particular site. Staff provided information regarding how to obtain registered voter information to the neighborhood representative. (9-25-15) Neighborhood representative will discuss going to the County to get registered voter information. (10-16-15) Staff to meet with neighborhood representative week of 10-19-15. (10-23-15) Meeting to be rescheduled due to schedule conflict. (10-30-15) Staff met with neighbor representatives and they will do a poll of the residents to see how many would like to move forward.(11-13-15) Staff received draft survey to residents. Staff checking with consultants on estimated amounts indicated in the survey. (12-4-15) Neighborhood representative sent out survey to rest of neighbors to determine feasibility of moving the project forward. (12-11-15) Staff provided some additional comments to consultant regarding estimate for bond transactions. (1-22-16) Neighborhood representative will be setting up meeting to discuss survey results. (2-5-16) Neighborhood meeting scheduled for week of February 8th to discuss survey results and next steps. (2-12-16) Survey results did not indicate a lot of support due to high cost. (2-19-16) Staff was notified by neighborhood representative that they have decided to abandon the project. Town will be working on refunding the remaining deposit. (3-3-16) Staff working with neighborhood representative to confirm refund amounts.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
13	Hale Creek/Magdalena connector Path	<p>(9-11-15) Design of path from Magdalena to the Bob Stutz path is underway. (9-18-15) Staff received plans from designers for review. Plans sent to the Pathway Committee for review and comment. (9-25-15) Awaiting comments from pathway committee. (10-2-15) Staff confirming if there are any comments from the Pathway Committee. (10-16-15) Staff working with design engineer to verify appropriate agency approval/documentation needed to complete pathway. (10-23-15) Staff working on sketch to obtain additional easement from Cal Water. (10-30-15) Staff to work with CalWater to obtain additional easement for pathway. (11-13-15) CalWater reviewing easement request. (12-11-15) CalWater district manager staff has returned after a leave of absence and will be reviewing the easement request. (1-8-16) Additional information provided to CalWater. (1-15-16) Staff spoke to CalWater and clarified the need for the easement. (1-22-16) CalWater real estate attorney has some comments on the easement language. (1-28-16) City attorney office to discuss comments with CalWater attorney. (2-5-16) Staff working on obtaining some field survey stakes to look at alternatives. (2-19-15) CalWater attorney preparing a proposed amendment. (2-25-16) Alternate path layout to avoid need for additional CalWater easement is possible with encroachment onto CalTrans R-O-W. Staff to work on encroachment permit application to CalTrans. (3-3-16) Staff completed encroachment permit application and submitted to Caltrans for review and approval. (3-11-16) Caltrans encroachment permit section did not receive application. Staff resent application, waiting for confirmation.</p>
14	Emergency communication antenna	<p>(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.</p>
15	Long Range Trash Management Plan	<p>(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.</p>

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Tasks	Project Name	Latest Status
16	Open Space Stewardship	<p>(3-20-15) Agreement for year two with Acterra to be presented to council at the April meeting. (3-27-15) Staff working on agreement with Acterra for grant writing to SCVWD. (4-3-15) Agreements for year 2 stewardship and grant writing assistance have been sent to Acterra. (4-10-15) Agreement for grant writing in process of being executed. Staff to present second year stewardship agreement with Acterra at the April meeting for Council consideration. (4-17-15) Acterra waiting for SCVWD call for project to submit request for grants. (4-24-15) Council approved a contract with Acterra for a second year. Agreement being executed. (5-8-15) Staff working with Acterra on mowing schedule. (5-15-15) Mowing was performed at Byrne Preserve in coordination with Acterra and the Town's mowing contractor. (5-29-15) Staff to coordinate another round of mowing in June. (6-5-15) Mowing in Byrne Preserve and O'Keeffe scheduled for week of 6-15-15. (6-12-15) Area for mowing at Byrne Preserve has been marked. Town's mowing contractor will be mowing Byrne Preserve and O'Keeffe week of 6-15-15. (6-19-15) A section of Byrne Preserve and O'Keeffe was mowed for yellow star thistle. Town's mowing contractor to return in two weeks to mow again. (7-10-15) Staff working with Acterra to set up quarterly meeting in July. Mowing of Byrne Preserve and O'Keeffe scheduled for week of 7-13-15. (7-17-15) Acterra quarterly meeting scheduled for 7-20-15. (7-23-15) Quarterly meeting was held with Acterra and members of the Open Space Committee (OSC). Acterra submitted a draft grant proposal for comments. Staff forwarded to members of OSC for comment. Grant request due August 10, 2015. (7-31-15) Comments on grant application provided to Acterra. (8-14-15) Staff obtaining final version of grant application. Staff reviewing proposal for grazing consultant to assess Byrne Preserve. (8-21-15) Staff contacting references for proposed grazing consultant. (8-28-15) Agreement with grazing consultant executed. Consultant to schedule site visit. (9-11-15) Staff met with members of the OSC to discuss SOD in Byrne Preserve and that Committee members would like some more time to research latest recommendations for SOD treatment. Staff did some mowing in the Saddle Mountain area. (9-18-15) Acterra held a volunteer event on 9/14 to do weeding in Byrne Preserve. (9-25-15) Acterra will be hosting additional volunteer days at Byrne Preserve for 9/26 and 10/5. (10-2-15) Acterra's second quarter progress report is attached. (10-16-15) Staff scheduling meeting with Acterra to provide status update. (11-5-15) Acterra has done some restructuring, making the Stewardship Program a fiscally sponsored project of Acterra. Town contacts will remain the same. (12-18-15) Meeting with Acterra has been scheduled for January 2016. (1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
17	Drainage improvement at Newbridge	(8-28-15) Staff identified a drainage problem on Newbridge. Staff working on getting quotes to prepare a design. (9-4-15) Staff in process of meeting designers. (9-11-15) Designers working on proposals. (9-18-15) Staff received one proposal and still waiting for one more. (9-25-15) Staff received two proposals and is working on agreement for consultant. (10-9-15) Designer to provide schedule for design work. (10-23-15) Survey work completed, design underway. (10-30-15) Preliminary design scheduled to be submitted mid November for staff review. (11-5-15) Design in progress. (11-20-15) Staff to follow up on status of preliminary design submittal. (11-25-15) Staff received preliminary plans for review. (12-4-15) Staff received a revised preliminary design package and is in the process of reviewing the documents. (12-18-15) Comments on the design have been provided to the designer to incorporate. (1-22-16) Staff checking on possible utility conflict for proposed storm drain improvements. (2-5-16) Consultant working on finalizing the design and estimate. (2-12-16) Consultant submitted design and estimate for Town to review. Staff Reviewing. (2-19-16) Design is complete. Staff waiting for final hard and soft copies. (3-3-16) Project will be advertised at the same time as the 2016 Townwide pavement rehabilitation project.
18	P-TAP Round 17 grant funds	(10-9-15) Staff working on application for grant funds. (10-30-15) Staff completed and submitted grant request. (12-11-15) Results of grant request should be available in early 2016. (1-22-16) Town did not get selected to receive the grant. (1-28-16) Town will re-apply next year for grant.
19	Town Cupola Restoration	(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola. (5-22-15) Council approved the wording for a plaque at the May 21, 2015 Council meeting. (8-14-15) Plaque received. (8-21-15) Staff working on getting a stand to mount the plaque. (10-2-15) Staff has contractor on board. Plaque stand being made. (10-9-15) Stand being painted. (10-16-15) Plaque stand completed. Town staff preparing for installation. (10-23-15) Cupola plaque has been installed. (11-20-15) At the request of the history committee, staff verified that the proposed time capsule will fit inside the Cupola. (12-18-15) Time capsule has been purchased by the history committee.

Last Updated on 3/11/2016

Tasks	Project Name	<u>Latest Status</u>
20	I-280 Repaving	<p>(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle. (7-31-15) Caltrans completed and approved a Project Initiation Document to resurface I-280 from Foothill Boulevard to 0.5 mile north of Sand Hill Road. Project to be submitted for the 2016 SHOPP program to compete for funds. (8-14-15) Per discussion with Caltrans staff, project is approved under the 2016 SHOPP program. Construction should occur around 2018. (11-20-15) Per Caltrans project development for this project is pending CTC approval of the SHOPP candidates in April 2016. If approved, target construction is Summer of 2019.</p>
21	El Monte Segment 4	<p>El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list. (9-11-15) Project is on the preliminary list for Envision Silicon Valley. (9-25-15) Project was missed on the draft Envision Silicon Valley (ESV) project list. Staff confirmed that it is now on the revised list from VTA.</p>

Last Updated on 3/11/2016

Tasks	Project Name	Latest Status
22	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	<p>(5-8-15) Staff requesting funds in the budget for this joint project with the adjacent property owner. (6-19-15) Consultant working on proposal for property owner. (7-10-15) Property owner provided proposal to Town for review. Staff reviewing. (7-17-15) Staff to discuss proposal with property owners representative. (7-23-15) Staff discussed agreement comments and consultant proposal with property owners representative. (7-31-15) Property owner working on drafting a formal agreement and a maintenance agreement. (8-28-15) Property owner's representative is preparing to engage an attorney to draft the necessary agreements for Town to review. (9-4-15) Property owner looking for attorney. (10-2-15) Property owner has attorney on board to work on agreement. (10-9-15) Staff met with property owner's representative and their attorney to discuss project. (10-30-15) Property owner's consultant provided draft report for staff to review. (11-5-15) Property owner's representative submitted a draft agreement for Town to review. Meeting with property owner scheduled for week of November 9. (11-13-15) Staff met with designers to discuss schedule. Town attorney reviewing proposed cost sharing and maintenance agreement. Staff reviewing consultants draft report. (11-20-15) Staff contacting applicants consultants to obtain electronic files for the hydraulic analysis so that a review can be performed. (11-25-15) Hydraulic model has been provided to the Town's consultant to review. (12-4-15) Staff and consultant reviewing concept plan and hydraulic analysis. Staff provided comments to Town Attorney's office on the draft cost sharing agreement. Attorney to incorporate Town comments. (12-11-15) Town Attorney's office to provide revised comments on cost sharing agreement 12-11-15. Applicant's representative is being changed and Town staff to meet with new representative on 12-15-15. (12-18-15) Staff provided comments on the cost sharing agreement, hydraulic analysis, draft schedule, and preliminary plans to the applicants consultants. (1-16-15) Applicant's consultant submitted an addendum to the environmental document previously approved. Staff reviewing. (1-22-16) Comments on the addendum document to be provided to consultant by end of January. (1-28-16) Comments provided to applicants consultant. Applicant provided comments on cost sharing agreement, staff and attorney reviewing. (2-5-16) Staff getting clarification from applicant regarding the various versions of the agreement sent to the Town. (2-12-16) Applicant's attorney did not accept many comments provided by Town. Staff to meet with applicant representative to discuss. (2-19-15) Staff met with applicant's representative to discuss attorney comments. Applicant's representative agreed that many of the Town's request were reasonable. Town working on another revised cost sharing agreement for applicant's representative. (2-25-16) Revised cost sharing agreement sent to applicant's representative for review. Amendment to environmental document scheduled for the April Planning Commission meeting. (3-3-16) Applicant's representative reviewing the cost sharing agreement. (3-11-16) Applicant's consultant working with RWQCB to clarify project scope and purpose.</p>

Last Updated on 3/11/2016

Tasks	Project Name	Latest Status
23	VTA TAC Meetings	<p>(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program. (10-10-14) Selection of new chair and vice-chair is in process. No agency in Santa Clara County received the State ATP grant and only one in Santa Clara County got approval for the regional ATP grant. (1-16-15) MTC reported that the deadline for the housing element certification has been extended to 5/31/2015 and the deadline for circulation element adoption (to meet Complete Street Act of 2008) to 1/31/2016. VTA is also preparing to start the Light Rail Enhancement Program that will analyze a number of light rail projects that focus on increase the speed of the entire system. The rail lines to be studied are in downtown San Jose, connections to the future BART Milpitas Station, and Downtown Mountain View. Caltrans is preparing to launch a Caltrans Encroachment Permit Workshop to assist the local agencies to better understand the permitting process. The tentative date of this workshop is 3/19/2015. (2-6-15) Next VTA TAC meeting scheduled for 2-12-15. (4-17-15) Staff attended the April 9th TAC meeting. VTA staff reminded the committee that local Housing Element needed to be approved by May 31, 2015 to be eligible for grant funds. (8-28-15) Staff attended the 8-13-15 TAC meeting. Information was provided on the One Bay Area Cycle 2 program development. (9-11-15) Staff attended the 9-10-15 TAC meeting and the Envision Silicon Valley working group meeting. There were some projects within Town that were inadvertently left off the preliminary project list. Staff notified VTA staff and they will make corrections. (9-25-15) Staff received revised list from VTA and confirmed that Town projects are on the revised list. (10-9-15) Staff attended the TAC meeting and the Envision Silicon Valley (ESV) ad-hoc committee meeting on 10-8-15. OBAG round 2 is coming up and the program structure is being discussed. ESV distribution and formula is being discussed at the Ad-Hoc committee. (11-13-15) VTA TAC and other committees working on completing recommendations for Envision Silicon Valley ballot measure so that the Board can discuss at their April 2016 meeting. (1-15-16) Staff attended the 1-14-16 TAC meeting and the Envision SV Ad-Hoc committee meeting. A new chair and vice chair was selected. Committee took action to approve allocation of \$250,000 to help fund the interim bicycle improvements on Page Mill/I-280 interchange. Ad-Hoc committee working on selection criteria for projects listed for Envision SV. (2-5-16) Staff attended the VTA Board meeting and the Board approved the \$250,000 to the County to help fund the interim bicycle improvements. (3-11-16) Staff attended the 3-10-16 TAC meeting. Committee received update on Envision Silicon Valley. VTA staff is developing categories for ESV to distribute an estimated \$6.5 Billion.</p>
24		

Last Updated on 3/11/2016

Tasks	Project Name	Latest Status
25	Gardner Bullis Crosswalk study	<p>(3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation. (5-1-15) "Walk Your Bike" signs have been installed. (5-8-15) Staff sent recommendation for a revised school sidewalk layout to school district for consideration. (5-15-15) Staff working on crosswalk sign adjustment for increased visibility. (5-22-15) Staff coordinating further sign adjustment with contractor. (9-4-15) Staff checked operation of signs on 9/1 and 9/2, all working properly. (9-11-15) Over the last five years the Town has implemented approximately \$1.28 million worth of improvements to facilitate safer pedestrian and bicycle access to the school. List of improvements attached. (9-25-15) Staff working on agreement for Traffic consultant to review and study the area of the crosswalk. (10-2-15) Consultant working on study. (10-16-15) Item discussed at 10-14-15 City Council meeting. Draft consultant report scheduled to be submitted by end of October. (10-30-15) Staff reviewing draft report from consultant. (11-5-15) Traffic consultant's technical memo to be presented to Council at the November meeting. (11-20-15) At the November Council meeting, Council directed staff to provide notices for the removal of the crosswalk. Staff working on posting and sending notices out on November 23, 2015. (11-25-15) Crosswalk removal notices have been posted and sent. Public hearing scheduled for December 16, 2015. (12-18-15) At the December council meeting an Ad-Hoc committee was formed to study the crosswalk with the school district. (1-8-16) First Ad-Hoc committee meeting scheduled for January. Staff the Town consulting traffic engineer will be attending. (1-16-15) Update on the Ad-Hoc committee meeting will be provided at the January council meeting. (1-22-16) Staff marked the layout for additional curbing to prevent U-turns at Fremont Pines Lane. Neighbors to provide input. (1-28-16) Staff scheduled to install test curb on Fremont Pines Lane during the week of February 8, 2016. (2-12-16) Median curb was installed on Fremont Pines Lane to prevent unsafe U-turns. Staff working on agreement to purchase raised crosswalk to be installed on Fremont Road. (2-19-16) Council directed staff not to proceed with the raised crosswalk at this time. Town will check with the school district on the status of getting a crossing guard. (2-25-16) Staff collecting data to establish baseline vehicle count and speed information. (3-3-16) Next ad Hoc committee meeting scheduled for 3-11-16. (3-11-16) Committee voted to recommend installation of temporary raised crosswalk.</p>

Last Updated on 3/11/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
26	Review of non-residential sewer units	<p>(6-19-15) Sewer consultant to visit Town properties week of 6-22-15. Consultant will visit and meet with all non-residential users to inspect facility and discuss usage. (7-10-15) Consultant coordinating with non-residential facilities to set up appointments to visit and inspect. (7-23-15) Site visits to non-residential facilities in progress. (10-2-15) Most of the sites have been visited. Consultant hope to complete site visits by the end of October. (10-30-15) All site visits have been completed. Consultant working on analysis. (11-13-15) Staff and consultant to discuss draft results in early December. (12-11-15) Draft results submitted to staff. Staff to review and schedule discussion with consultant. (12-18-15) Staff to discuss draft results with consultant in January 2016. (1-8-16) Consultant preparing data sheets with preliminary findings to send to non-residential users for their review and comment. (1-15-16) Staff working with consultant on documents to be sent to each non-residential user. (1-28-16) Draft site specific data sheets with preliminary findings have been sent to each non-residential user for review and comment. (2-5-16) Staff and consultant has been contacted by two non-residential users to discuss preliminary findings. Comments from non-residential users are due February 22, 2016. (3-11-16) Staff received draft report from consultant. Staff reviewing.</p>
27	West Sunset Sewer Main Extension	<p>(11-5-15) The proposed project includes about 230 feet of 8" pipe and three manholes with depths ranging from 4 feet to 6 feet. Construction to begin soon. (11-13-15) Construction in progress. (12-4-15) Construction substantially complete. (12-11-15) Construction work completed. Staff to work with applicant to review and approve as-built plans. (2-26-16) Staff waiting for final as built plans from applicant.</p>

**Town of Los Altos Hills
Sanitary Sewer Collection System Progress Report
Contract Year 2015**

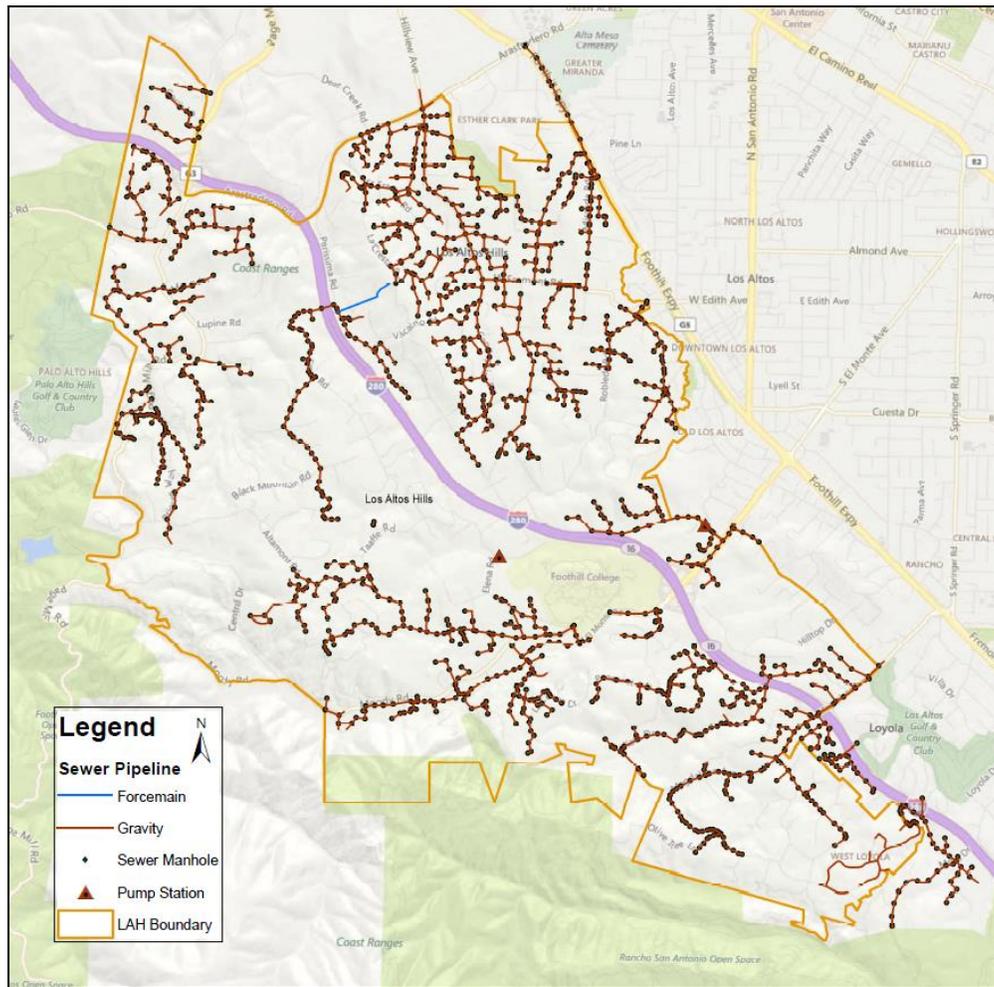
**Reporting Month: December 2015
Report Date: March 2, 2016**

I. INTRODUCTION

Figure 1 shows the Town of Los Altos Hills sewer system.

- Area served: 8.4 sq miles
- Miles of sewer pipelines: 55.78
- Number of residential parcels: 1,750
- Number of non-residential connections: 8

Figure 1. Town of Los Altos Hills Sewer System



II. PUBLIC WORKS DIRECTOR/CITY ENGINEER HIGHLIGHTS

a. SEWER SYSTEM MAINTENANCE HIGHLIGHTS

During the month of December 2015, the Town’s sewer maintenance contractor, West Bay Sanitary District (West Bay), completed all contract tasks on schedule. No significant issues were noted during cleaning, CCTV inspection, or pump station inspections. However, there was 1 reported Category 3 SSOs during this month with a volume of 15.0 gallons. The sewage spilled from a lateral cleanout to a residential driveway and surrounding unpaved area. There was no surface water body affected from this overflow.

A summary of completed sewer maintenance tasks is provided in Table 1, below. More detailed information is provided later in this report, and is also shown in the attached maps.

Table 1. Summary of Completed Tasks (Contract Year August 2015 – July 2016)

Task	Month of December 2015	Contract Year to Date	Compare to One Year Goal
Sewer Cleaning <ul style="list-style-type: none"> • 36-month and 24-month Schedule • High Frequency (12-month and 6-month) Schedule • Other, Unscheduled Cleaning 	<ul style="list-style-type: none"> • 1.29 miles • 3.81 mile • 0 mile 	<ul style="list-style-type: none"> • 7.97 miles • 4.29 mile • 0 mile 	47.96% of Goal (41.67% of Time Elapsed)
Pump Station <ul style="list-style-type: none"> • Preventive Maintenance • Unscheduled repairs 	<ul style="list-style-type: none"> • 5X • 1X 	<ul style="list-style-type: none"> • 22X • 1X 	41.67% of Goal
CCTV Inspection <ul style="list-style-type: none"> • Routine Schedule (30 mos) • Other Unscheduled CCTV 	<ul style="list-style-type: none"> • 0.48 mile • 1.01 mile 	<ul style="list-style-type: none"> • 3.45 miles • 4.61 miles 	45.75% of Goal
SSO Response <ul style="list-style-type: none"> • No. of SSOs – Sewer Main 	<ul style="list-style-type: none"> • 1 	<ul style="list-style-type: none"> • 4 	N/A

Figure 2a shows previous contract year (PREV) cleaning results and current contract year (CURR) cleaning progress for the Town's pipes. Since August 1, 2014, 61.06 percent of the pipes within the Town's collection system has been cleaned. Cleaning results from the previous contract year are shown in this chart. The two primary maintenance issues found in the pipes within the system from the previous year were debris and roots. Debris found in pipes was comprised of gravel, rock, paper, rags, egg shells, ground, grit, mud, and other solids. During the previous year, 21.66 percent of the cleaned pipes had debris, 10.38 percent had roots, and 6.96 percent had clear results.

Figure 2a. Cleaning Progress as of December 31, 2015

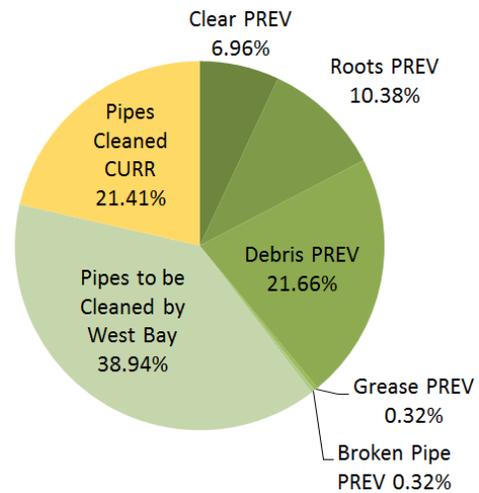
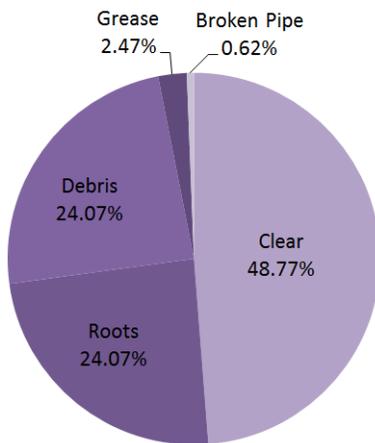


Figure 2b shows cleaning results for the Town's pipes for the current contract year only. Figure 2b expands the wedge shown in yellow in Figure 2a. In the new contract year, 24.07 percent of the cleaned pipes had debris, 24.07 percent had roots, 2.47 percent had grease, and 48.77 percent had clear results.

Note that in December, West Bay updated the collection system database. As a result, the cleaning and inspection charts reflect minor adjustments to the previous cleaning results percentages.

Figure 2b. Cleaning Results for the Current Year to Date. (Chart represents 21.41% of system).

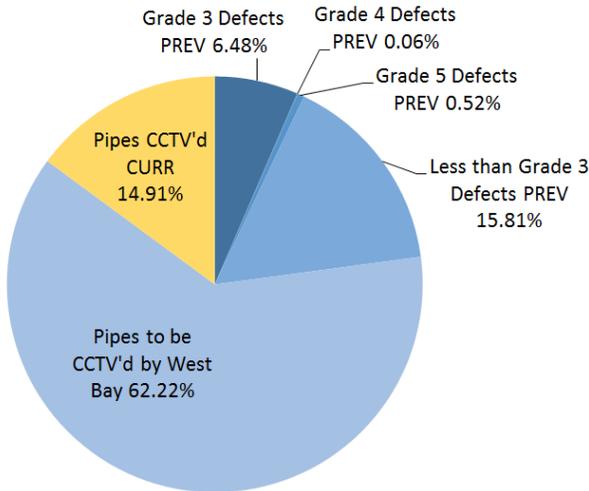


Figures 3a and 3b show CCTV inspection results for structural and O&M defects, respectively. As of December 2015, 37.78 percent of the system has been inspected. Of the 37.78 percent, 14.91 percent was inspected during the current contract year. During the previous contract year, 22.29 percent of the pipes that were inspected had National Association of Sewer Service Companies (NASSCO) Pipeline Assessment and Certification Program (PACP) Structural Grade 3 defects or less. NASSCO PACP characterizes Structural Grade 3 defects as requiring action in 10 or more years. The remaining 0.58 percent of pipes inspected in the prior year had structural Grade 4 or 5 defects, which are characterized by NASSCO as being likely to require action within 5 to 10 years.

Less than two percent of the inspected pipes have NASSCO PACP Operations and Maintenance (O&M) Grade 4 or 5 defects. Almost all of these pipes have been placed on the hot spot list except for three pipes. VWHA will recommend that West Bay place the remaining pipes in the existing hot spot list. These pipes showing Grade 4 or 5 defects will remain in the hot spot list until the O&M issues are resolved. The remaining 21.04 percent of inspected pipes have O&M defects of 3 or

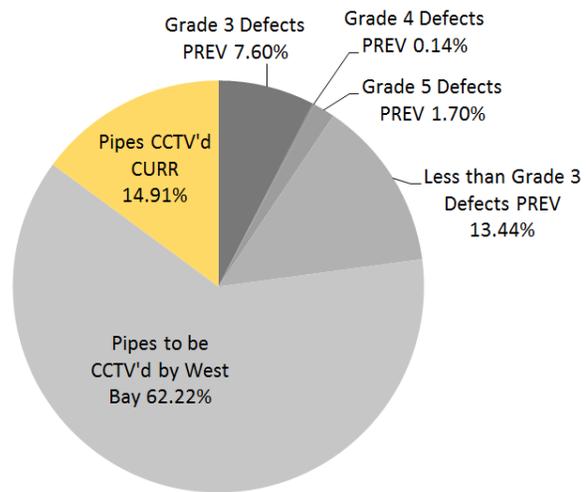
below. The remaining 62.22 percent of pipes in the system will be inspected by West Bay on their contracted schedule.

Figure 3a. CCTV Inspection Results as of December 31, 2015 (Structural Defects)



Figures 4a and 4b show structural and O&M defects found during the current contract year. These charts reflect results for 14.91 percent of the system. During this period, 47.17 percent of inspected pipes had no structural defects, 42.27 percent had Grade 3 defects or less, and 10.57 percent had Grade 4 or 5 defects.

Figure 3b. CCTV Inspection Progress as of December 31, 2015 (O&M)



Less than 4 percent of the pipes that were inspected in this new contract year have NASSCO PACP O&M Grade 4 and 5 defects. In addition, 62.92 percent of the inspected pipes have been recorded to have Grade 3 or lower defects.

Figure 4a. CCTV Inspection Results CURR August 2015 - Dec 31, 2015 (Structural). (Chart represents 14.91% of system).

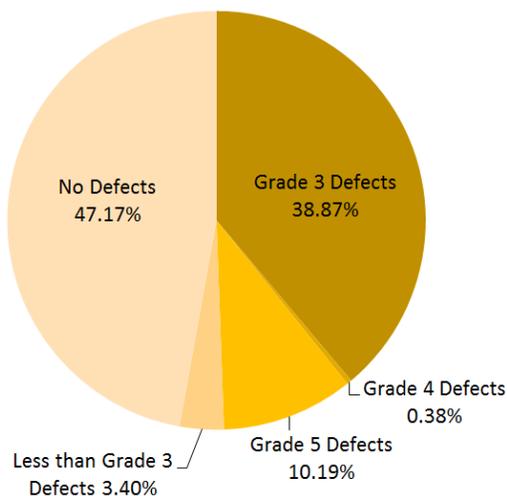
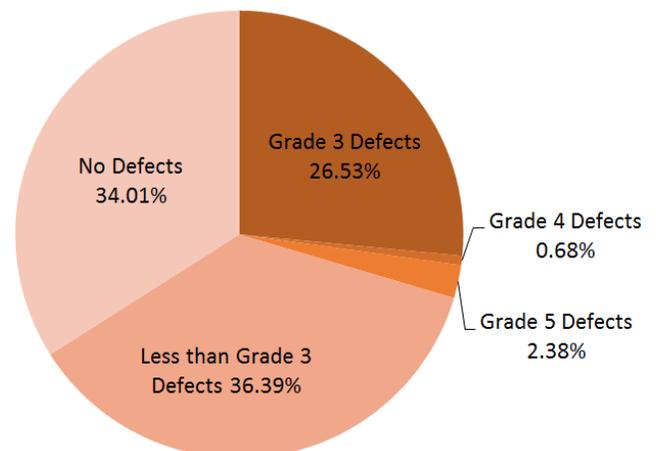


Figure 4b. CCTV Inspection Results CURR August 2015 - Dec 31, 2015 (O&M). (Chart represents 14.91% of system).



During this month, West Bay pump crew vacuumed out the wet well at the Purissima pump station to remove grease and debris. The grease and debris found were not of significant amount. In addition, the pump crew replaced and tested the soft start for dry well pump #2 at this station during their scheduled maintenance at the beginning of the month.

Table 2 shows SSOs to date by cause. Over the past 5 years, the predominant cause of SSOs has been roots. However, as indicated by the reduced number of SSOs in 2015, the use of chemical root control, combined with improved sewer maintenance methods in place by West Bay, have reduced root-related issues within the Town’s sewer system.

During December 2015, there was 1 reported SSO within the Town’s Sewer Collection System. This overflow resulted in 15 gallons of wastewater from a lateral cleanout to a residential driveway and surrounding unpaved surface located at a residential property along Via Ventana Way. The overflow was caused by root intrusion in the mainline. No surface water body was affected by the SSO.

Table 2. 2015 SSOs to December 31, by Cause

Cause of SSOs	2015	2014	2013	2012	2011
Root Intrusion	5	16	9	10	18
Debris	1	1	2	0	1
Grease	0	0	0	0	0
Structural	0	1	0	1	1
Pump Station Failure	0	0	0	1	0
Other	1	0	1	2	1
Total SSOs/yr	7	18	12	14	21

Attachment I includes maps providing additional information on cleaning and CCTV inspection results.

b. Summary of Meetings Held during Reporting Month

There were no meetings held during this reporting month.

c. Computerized Maintenance Management System (CMMS) Updates

During the reporting month, aside from routine input of cleaning and CCTV inspection progress to date, there were no additional changes made to the CMMS.

d. Geographic Information System (GIS) and Progress on Manhole Data Collection

West Bay collected GIS map changes that were identified during the first year of the contract, and incorporated these changes into the current maps. However, since Lucity and GIS run on

separate platforms, as a result, VWHA found discrepancies between the maintenance records and GIS map database. VWHA has provided a list of non-matching records to West Bay for correction in Lucity.

In December 2015, the Town provided West Bay with a list and map showing manholes that require data collection for use in the hydraulic model and master plan update.

e. Maintenance Planning

In December 2015, results from the prior year’s maintenance evaluation were discussed with West Bay. As a result, West Bay has adjusted their cleaning plan as follows:

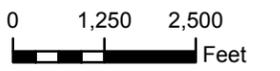
- Complete cleaning and CCTV of Branch 5, which is in progress.
- Complete cleaning of Branch 2, which has received partial cleaning that was focused on prior SSO locations.
- Complete cleaning and CCTV of Branch 6, which has the next highest occurrence of SSOs and service calls.

f. Other

This section provides updates on the Town’s sewer system management activities that are completed in addition to operations, maintenance, and SSO response.

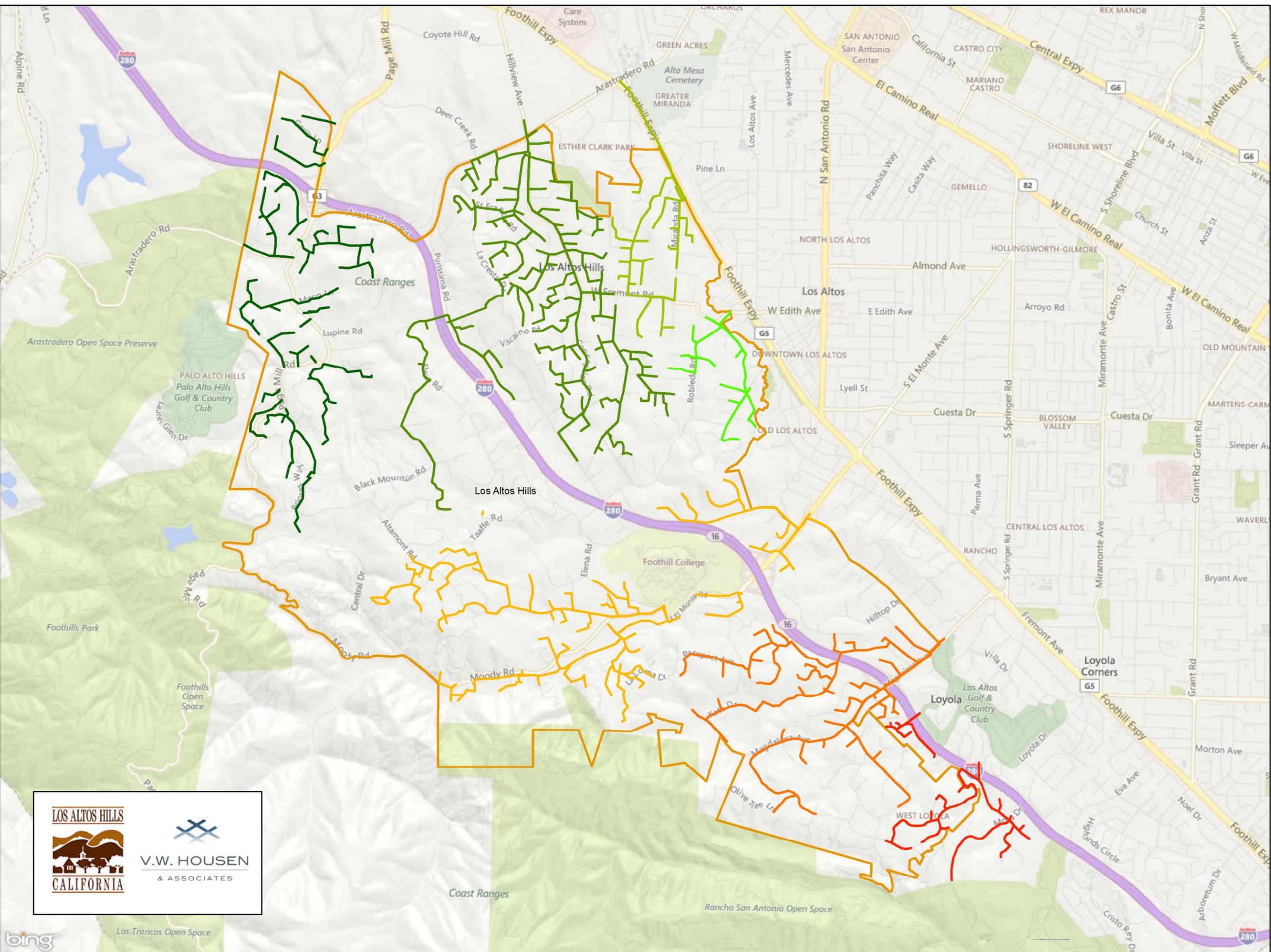
Staff Support Activities	Progress and Comments
2015 Sewer Capital Improvements	<ul style="list-style-type: none"> • The 2015 Sewer Capital Improvement Project has been completed; final documentation by Town staff has been completed for City Council’s final acceptance of the contract. • 2,735 lf of pipe were replaced, and 192 lf of pipe received spot repairs.
SSMP 3 rd Party Review	<ul style="list-style-type: none"> • Humphrey Consulting completed their 3rd party review of the Town’s SSMP. • VWHA is completing the SSMP update. The draft document has been reviewed and the final document will be submitted in March 2016.
2016 Sewer CIP	<ul style="list-style-type: none"> • The Town’s risk model has been completed. Based on risk model results, a preliminary repair list was developed. • The list will be refined during a field walk in February.
Cleaning and CCTV programs	<ul style="list-style-type: none"> • VWHA reviewed maintenance results from the 2015 contract year and has received comments from the Town. The team will meet in early 2016 to discuss recommendations.
2015-16 Hot Spot program	<ul style="list-style-type: none"> • This item is included in the cleaning and CCTV program discussion above.
Sanitary Sewer Master Plan	<ul style="list-style-type: none"> • West Bay has received the list of manholes requiring data collection, and will begin this work in 2016. Master Plan development will follow data collection, including flow monitoring described below. • V&A is monitoring rainfall data – hard rain within a short period, after the ground is initially saturated, is required to obtain good flow data. To date, this level of rainfall has only occurred once in December, under low ground saturation conditions.

Town of Los Altos Hills Sanitary Sewer Collection System Map Sewer Basins (Branches)

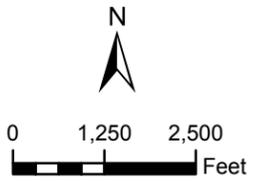


Legend

- Branch 1
- Branch 2
- Branch 3
- Branch 4
- Branch 5
- Branch 6
- Branch 7
- LAH Boundary

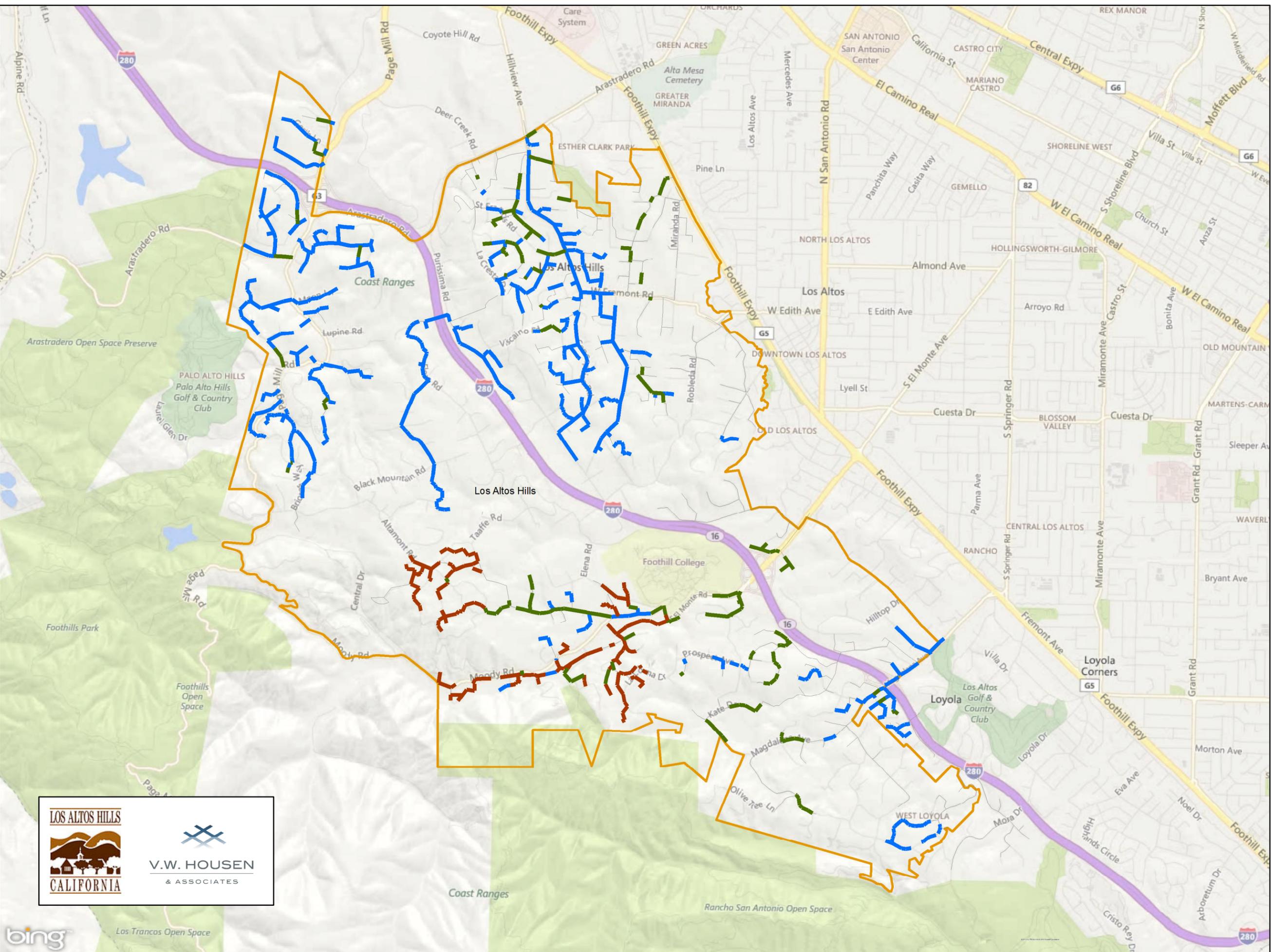


Town of Los Altos Hills
 Sanitary Sewer Collection System Map
 Pipes Cleaned from Aug 2014 - Dec 2015

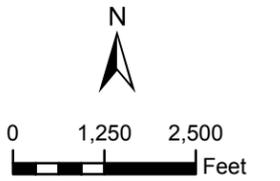


Legend

- Prev Yr (Aug14 - Jul15)
- Qtr 1 (Aug15 - Oct15)
- Qtr 2 (Nov15 - Dec15)
- Sewer Pipeline
- LAH Boundary

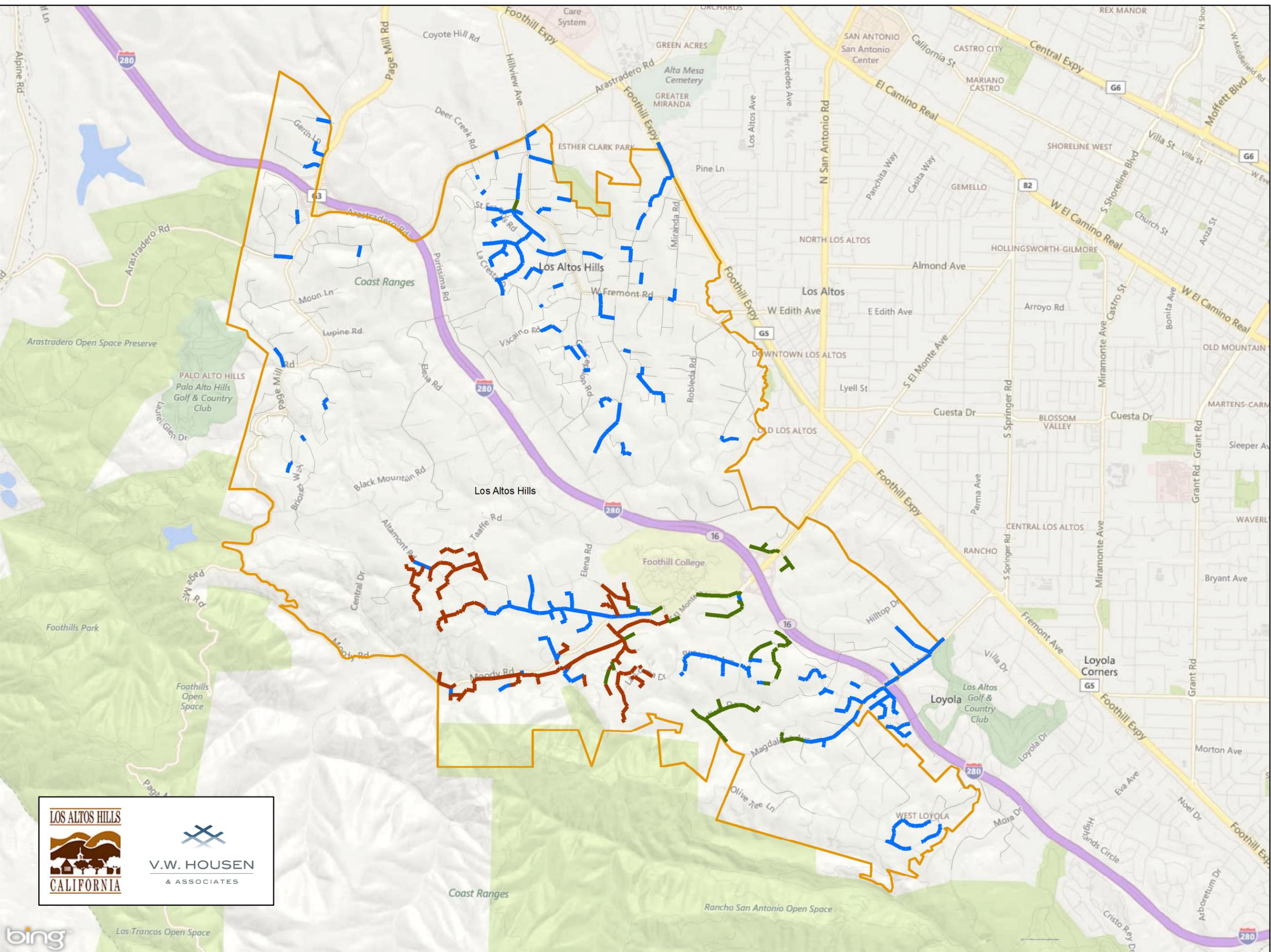



Town of Los Altos Hills
 Sanitary Sewer Collection System Map
 Pipes CCTV'd from Aug 2014 - Dec 2015



Legend

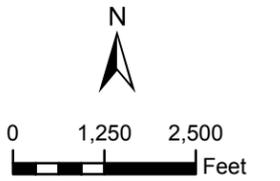
- Prev Yr (Aug14 - Jul15)
- Qtr 1 (Aug15 - Oct15)
- Qtr 2 (Nov15 - Dec15)
- Sewer Pipeline
- LAH Boundary



LOS ALTOS HILLS CALIFORNIA
 V.W. HOUSEN & ASSOCIATES

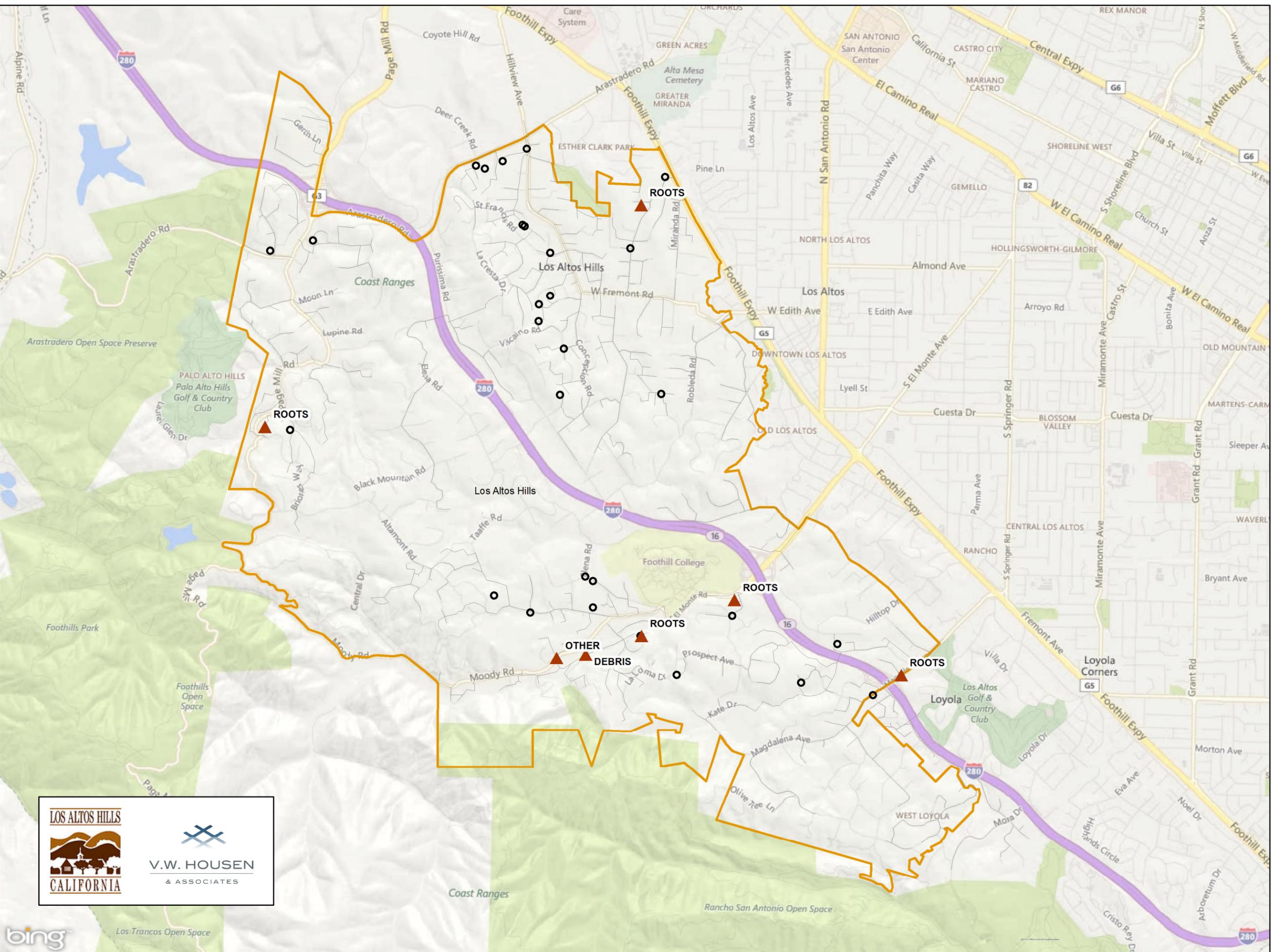


Town of Los Altos Hills Sanitary Sewer Collection System Map SSOs from 2013 - Dec 2015



Legend

- ▲ 2015 SSOs (all Cat 3)
- 2013-2014 SSO
- Sewer Pipeline
- LAH Boundary






Santa Clara County Office of the Sheriff
Weekly Activity Summary
2/22/2016 – 2/28/2016
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
2/22	L1	Non-Injury Collision	Occurred at 1:47 PM at El Monte Road and Voorhees Drive.
2/24	L5	Identity Theft	On 2/17, the victim discovered that unknown suspect(s) posted the victim's personal information on a website for an unknown total loss. The victim lives in Los Altos Hills.
2/25	L5	Identity Theft	On 2/25, the victim discovered that unknown suspect(s) used the victim's personal information to order three cellular phones for an unknown total loss. The victim lives in Los Altos Hills.
2/26	L1	Residential Burglary	Between 3:40 PM and 8:45 PM, unknown suspect(s) entered a residence in the 12000 block of Dianne Drive by forcing open a sliding glass door and took a safe containing jewelry for a total loss of about \$100,000.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
DISTURBANCES					
2/24/2016 18:39	L6	16-055-0370	415F	BERKSHIRE DR @ W LOYOLA DR	INVESTIGATED
2/25/2016 8:03	L1	16-056-0094	415	DEER CREEK RD @ PAGE MILL RD	INVESTIGATED

ALARM CALLS

2/23/2016 11:21	L3	16-054-0163	1033A	ROBLE BLANCO @ PASEO DEL ROBLE	FALSE ALARM
2/25/2016 9:40	L5	16-056-0152	1033A	KATE DR @ TERESA WY	FALSE ALARM
2/25/2016 11:57	L3	16-056-0237	1033A	SIMON LN @ NATOMA RD	FALSE ALARM
2/25/2016 19:22	L1	16-056-0476	1033A	LEANDER DR @ PURISSIMA RD	FALSE ALARM
2/26/2016 15:09	L3	16-057-0297	1033A	PALOMINO PL @ NATOMA RD	FALSE ALARM
2/26/2016 20:25	L3	16-057-0434	1033A	PALOMINO PL @ NATOMA RD	FALSE ALARM
2/27/2016 3:11	L3	16-058-0064	1033A	ALTAMONT RD @ ALMADEN CT	FALSE ALARM
2/27/2016 14:24	L1	16-058-0216	1033A	MIRANDA RD @ LA LANNE CT	FALSE ALARM
2/27/2016 20:21	L2	16-058-0363	1033A	HILLTOP DR @ BARLEY HILL RD	FALSE ALARM
2/28/2016 15:20	L1	16-059-0250	1033A	MIRANDA RD @ LA LANNE CT	FALSE ALARM

**SUSPICIOUS
PERSON**

2/26/2016 21:52	L1	16-057-0469	1066P	EL MONTE RD @ FY 280	INVESTIGATED
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WIRE DOWN

2/25/2016 11:46	L3	16-056-0227	1069	NATOMA RD @ BLACK MOUNTAIN RD	AID TO FIRE
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**ANIMAL
COMPLAINTS**

2/22/2016 11:35	L4	16-053-0136	1091	HIDDEN VILLA CAMPGROUND/MOODY RD	INFO TO FISH & GAME
2/23/2016 19:16	L5	16-054-0374	1091	OLIVE TREE LN @ OLIVE TREE CT	INVESTIGATED

**PEDESTRIAN
STOP**

2/23/2016 10:07	L3	16-054-0124	1095	PAGE MILL RD @ FY 280	INVESTIGATED
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TRAFFIC HAZARD						
2/26/2016 15:25	L3	16-057-0306	1125	DEZHARA WY @ TAAFFE RD	INVESTIGATED	
SUSPICIOUS VEHICLES						
2/23/2016 20:42	L3	16-054-0402	1154OC	PAGE MILL RD @ CHRISTOPHERS LN	INVESTIGATED	
2/24/2016 22:28	L3	16-055-0451	1154	ELENA RD @ VINEDO LN	INVESTIGATED	
2/26/2016 21:13	L5	16-057-0453	1154	CAMINO HERMOSO @ WINTON WY	INVESTIGATED	
TRAFFIC COLLISIONS						
2/22/2016 18:01	L2	16-053-0282	1182	SUMMERHILL AV @ S EL MONTE AV	INVESTIGATED	
VEHICLE STOPS						
2/22/2016 10:17	L3	16-053-0106	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED	
2/22/2016 10:57	L1	16-053-0123	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED	
2/22/2016 11:15	L3	16-053-0130	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED	
2/23/2016 1:05	L5	16-054-0025	1195	STONEBROOK DR @ EL MONTE RD	CITATION ISSUED	
2/23/2016 11:12	L3	16-054-0159	1195	PAGE MILL RD @ FY 280	WARNING ISSUED	
2/23/2016 13:33	L3	16-054-0228	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED	
2/25/2016 10:04	L5	16-056-0164	1195	STONEBROOK DR @ ONEONTA DR	CITATION ISSUED	
2/25/2016 10:41	L5	16-056-0194	1195	STONEBROOK DR @ ONEONTA DR	CITATION ISSUED	
2/25/2016 13:10	L2	16-056-0277	1195	MAGDALENA RD @ FY 280	CITATION ISSUED	
2/26/2016 8:05	L2	16-057-0093	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED	
2/26/2016 9:04	L3	16-057-0126	1195	PAGE MILL RD @ PASEO DEL ROBLE	CITATION ISSUED	
2/27/2016 8:27	L3	16-058-0101	1195	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED	
2/27/2016 12:17	L1	16-058-0166	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED	
2/27/2016 21:42	L3	16-058-0389	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED	
2/27/2016 23:19	L1	16-058-0430	1195	FOOTHILL EX @ W EDITH AV	WARNING ISSUED	

2/28/2016 15:20	L3	16-059-0249	1195	PAGE MILL RD @ HY 280	CITATION ISSUED
PARKING VIOLATIONS					
2/27/2016 10:22	L5	16-058-0129	22500	RAVENSBURY AV @ W LOYOLA DR	CITATION ISSUED
2/27/2016 16:18	L4	16-058-0278	22500	RHUS RIDGE RD @ PECK LN	INVESTIGATED
2/28/2016 13:53	L1	16-059-0215	22500	VISCAINO RD @ ANACAPA DR	WARNING ISSUED
9-1-1 ABANDONED CALLS					
2/26/2016 10:58	L1	16-057-0190	911CEL	ROBLEDA RD @ CHAPIN RD	INVESTIGATED
BEAT INFORMATION					
2/24/2016 20:28	L3	16-055-0412	BTINFO	BECKY LN @ ELENA RD	INFORMATION GIVEN
2/25/2016 7:29	L2	16-056-0077	BTINFO	FY 280 @ MAGDALENA RD	INFORMATION GIVEN
2/27/2016 8:52	L3	16-058-0107	BTINFO	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
DOCUMENT SERVICE					
2/22/2016 13:32	L1	16-053-0183	DOCSVC	LOIS LN @ STANLEY WY	COMPLETE
2/26/2016 11:13	L1	16-057-0199	DOCSVC	EL CAMINO REAL @ MARGARITA AV	COMPLETE
FOUND PROPERTY					
2/24/2016 4:10	L3	16-055-0030	FNDPRP	STIRRUP WY @ SADDLE MOUNTAIN DR	PROPERTY RECEIVED

FOOT PATROL						
2/24/2016 16:45	L1	16-055-0311	FTPAT	W FREMONT RD @ CONCEPCION RD		COMPLETE
FOLLOW UP						
2/24/2016 12:02	L1	16-055-0155	FUP	COWPER ST @ COLORADO AV		COMPLETE
INFORMATION ONLY						
2/25/2016 7:15	L3	16-056-0070	INFO	LUPINE RD @ PAGE MILL RD		INFORMATION GIVEN
2/25/2016 8:44	L1	16-056-0114	INFO	FY 280 @ EL MONTE RD		AID TO CHP
2/26/2016 0:26	L3	16-057-0007	INFO	NATOMA RD @ LUCERO LN		INFORMATION GIVEN
2/27/2016 9:43	L1	16-058-0115	INFO	LAH TOWN HALL/W FREMONT RD @ CONCEPCION RD		INFORMATION GIVEN
2/28/2016 16:31	L3	16-059-0279	INFO	EL MONTE RD @ STONEBROOK DR		INFORMATION GIVEN
2/28/2016 23:20	L1	16-059-0411	INFO	COYOTE HILL RD @ PAGE MILL RD		INFORMATION GIVEN
PATROL CHECKS						
2/22/2016 9:27	L3	16-053-0089	PATCK	STIRRUP WY @ SADDLE MOUNTAIN DR		COMPLETE
2/22/2016 9:55	L3	16-053-0097	PATCK	STIRRUP WY @ SADDLE MOUNTAIN DR		COMPLETE
STRANDED MOTORIST						
2/23/2016 9:51	L3	16-054-0116	STRAND	PAGE MILL RD @ FY 280		ASSISTED MOTORIST
SUSPICIOUS CIRCUMSTANCES						
2/27/2016 15:38	L1	16-058-0256	SUSCIR	BRENDEL DR @ ROBLEDA RD		INVESTIGATED



Santa Clara County Office of the Sheriff
Weekly Activity Summary
2/29/2016 – 3/6/2016
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
3/1	L1	Identity Theft	On 3/1, the victim received notification that unknown suspect(s) used the victim's personal information to file a fraudulent tax return for 2015 for an unknown total loss. The victim lives in Los Altos Hills.
3/1	L5	Check Forgery	On 3/1, the victim discovered that unknown suspect(s) forged two personal checks belonging to the victim and withdrew money from the victim's bank account for a total loss of about \$1,835. The victim lives in Los Altos Hills.
3/2	L5	Theft by Electronic Means	On 2/26, the victim discovered that unknown suspect(s) have been using the victim's e-mail information to open accounts and obtain goods for an unknown total loss. The victim lives in Los Altos Hills.
3/4	L6	Residential Burglary	Between 6:00 PM and 7:09 PM, unknown suspect(s) entered a residence in the 10000 block of W. Loyola Drive by breaking a rear sliding glass door and took a necklace for a total loss of about \$100.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
BURGLARY					
2/29/2016 16:45	L1	16-060-0270	459VEH	PURISSIMA RD @ VISCAINO RD	INVESTIGATED
OBSCENE/HARASSING PHONE CALL					
3/1/2016 18:20	L1	16-061-0367	653M	ROBLEDA RD @ CHAPIN RD	INVESTIGATED

**REPORT ON
CONDITIONS**

3/5/2016 23:12 L1 16-065-0459 952 LA CRESTA DR @ CARILLO LN AID TO DPW

PHONE THE OFFICE

3/1/2016 13:40 L1 16-061-0224 1021 71L1 COMPLETE
3/2/2016 18:39 L4 16-062-0438 1021 81L1 COMPLETE
3/3/2016 7:14 L1 16-063-0091 1021 61L1 COMPLETE
3/4/2016 19:38 L4 16-064-0371 1021 23K3 COMPLETE

ALARM CALLS

2/29/2016 16:17 L4 16-060-0258 1033A LA LOMA DR @ SUMMIT WOOD RD ALARM CARD
2/29/2016 23:32 L1 16-060-0406 1033A W FREMONT RD @ BARTON CT ALARM CARD
3/1/2016 14:13 L2 16-061-0244 1033A HILLTOP DR @ HILLVIEW RD ALARM CARD
3/2/2016 4:57 L1 16-062-0066 1033A W FREMONT RD @ BURKE RD FALSE ALARM
3/3/2016 0:46 L2 16-063-0018 1033A EL MONTE RD @ O KEEFE LN FALSE ALARM
3/3/2016 18:17 L1 16-063-0385 1033A BRENDEL DR @ ROBLEDA RD FALSE ALARM
3/4/2016 18:21 L1 16-064-0348 1033C MIRANDA RD @ LA LANNE CT FALSE ALARM
3/4/2016 22:11 L1 16-064-0408 1033A MIRANDA RD @ LA LANNE CT FALSE ALARM
3/5/2016 12:18 L5 16-065-0179 1033A HILLPARK LN @ RAVENSBURY AV FALSE ALARM
3/5/2016 15:30 L3 16-065-0256 1033A > AC DEZAHARA WY @ TAAFFE RD FALSE ALARM
3/5/2016 16:08 L5 16-065-0270 1033A HILLPARK LN @ RAVENSBURY AV FALSE ALARM
3/5/2016 18:34 L1 16-065-0351 1033A > AC ALEXANDER PL @ SHOLES CT FALSE ALARM
3/6/2016 11:25 L1 16-066-0149 1033A MIRANDA RD @ LA LANNE CT FALSE ALARM

MEET WITH CITIZEN

3/2/2016 11:11 L3 16-062-0186 1062 ELENA RD @ VINEDO LN INFO TO SUNNYVALE DPS

SUSPICIOUS PERSON						
3/2/2016 7:15	L4	16-062-0080	1066	APPALOOSA WY @ ALTAMONT RD	INVESTIGATED	
PERSON CALLING FOR HELP						
3/4/2016 1:14	L2	16-064-0023	1067	MIRALOMA WY @ SUMMERHILL AV	INVESTIGATED	
TREES DOWN						
3/5/2016 19:05	L2	16-065-0370	1068	HILLTOP DR @ HILLVIEW RD	INFO TO DPW	
3/5/2016 20:55	L1	16-065-0411	1068	PURISSIMA RD @ ROBLEDA RD	INFO TO DPW	
3/5/2016 22:15	L4	16-065-0436	1068	PAGE MILL RD @ MOODY RD	INFO TO DPW	
3/6/2016 14:54	L1	16-066-0211	1068	PURISSIMA PARK/ PURISSIMA RD @ SAMUEL LN	INFO TO DPW	
PEDESTRIAN STOP						
3/5/2016 0:32	L1	16-065-0014	1095	PALO ALTO TRANSIT CENTER/UNIVERSITY AV	AID TO PALO ALTO PD	
TRAFFIC HAZARDS						
3/2/2016 19:01	L6	16-062-0451	1125	W LOYOLA DR @ ELOISE CL	INVESTIGATED	
3/5/2016 16:14	L1	16-065-0273	1125	N SAN ANTONIO RD @ ALMOND AV	INVESTIGATED	
3/5/2016 16:29	L2	16-065-0280	1125	HILLVIEW RD @ MAGDALENA RD	INVESTIGATED	
3/5/2016 18:11	L2	16-065-0334	1125	HILLVIEW RD @ HILLTOP DR	INVESTIGATED	
3/5/2016 20:32	L1	16-065-0406	1125	LA CRESTA DR @ ARASTRADERO RD	INVESTIGATED	
SUSPICIOUS VEHICLES						
2/29/2016 23:12	L3	16-060-0395	1154	PAGE MILL RD @ ARASTRADERO RD	INVESTIGATED	
3/2/2016 8:01	L3	16-062-0093	1154	LUCERO LN @ NATOMA RD	INVESTIGATED	

3/4/2016 22:30	L1	16-064-0416	1154	MIRANDA RD @ MIRANDA CT	INVESTIGATED
3/4/2016 23:00	L5	16-064-0423	1154	DAWSON DR @ MAGDALENA RD	INVESTIGATED
3/4/2016 23:11	L5	16-064-0425	1154	DAWSON DR @ MAGDALENA RD	INVESTIGATED
3/6/2016 10:36	L4	16-066-0132	1154	DEER SPRINGS WY @ BYRNE PARK LN	INVESTIGATED
3/6/2016 15:22	L2	16-066-0217	1154	FY 280 @ MAGDALENA RD	INVESTIGATED
3/6/2016 21:58	L3	16-066-0323	1154	ALTAMONT CL @ PAGE MILL RD	INVESTIGATED
3/6/2016 22:24	L3	16-066-0332	1154OC	ARASTRADERO RD @ PAGE MILL RD	INVESTIGATED

TRAFFIC COLLISIONS

3/2/2016 16:42	L3	16-062-0382	1182	FY 280 @ PAGE MILL RD	INFO TO CHP
3/4/2016 15:27	L1	16-064-0268	1183	FY 101 @ EMBARCADERO RD	INFO TO CHP

VEHICLE STOPS

2/29/2016 15:08	L3	16-060-0232	1195	PAGE MILL RD @ FY 280	CITATION ISSUED
2/29/2016 21:50	L1	16-060-0368	1195	FY 280 @ EL MONTE RD	WARNING ISSUED
2/29/2016 22:51	L3	16-060-0390	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
3/3/2016 1:59	L3	16-063-0040	1195	FY 280 @ PAGE MILL RD	WARNING ISSUED
3/6/2016 10:02	L5	16-066-0115	1195	EASTBROOK AV @ MAGDALENA AV	WARNING ISSUED
3/6/2016 14:06	L1	16-066-0195	1195	DEER CREEK @ PAGE MILL RD	WARNING ISSUED
3/6/2016 15:53	L1	16-066-0225	1195	EL MONTE RD @ FY 280	CITATION ISSUED
3/6/2016 16:34	L3	16-066-0239	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED

PARKING VIOLATIONS

3/1/2016 9:32	L1	16-061-0092	22500	BURKE RD @ HILL WY	WARNING ISSUED
3/1/2016 14:02	L1	16-061-0239	22500	BURKE RD @ HILL WY	CITATION ISSUED

			RECKLESS DRIVING		
3/3/2016 8:18	L3	16-063-0114	23103	PAGE MILL RD @ FY 280	INFO TO CHP
			MISDEMEANOR WARRANT, ATTEMPT TO CONTACT		
3/1/2016 14:24	L1	16-061-0250	6MATC	WELCH RD @ QUARRY RD	COMPLETE
			9-1-1 ABANDONED CALLS		
3/1/2016 11:52	L4	16-061-0173	911CEL	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
3/3/2016 6:18	L1	16-063-0085	911UNK	PURISSIMA RD @ CONCEPCION RD	INVESTIGATED
			ATTEMPT TO CONTACT		
3/1/2016 7:45	L3	16-061-0052	ATC	STIRRUP WY @ SADDLE MOUNTAIN DR	COMPLETE
			DESK ASSIGNMENT		
3/3/2016 9:14	L1	16-063-0136	DA	LAH TOWN HALL/W FREMONT RD @ CONCEPCION RD	COMPLETE
			DOCUMENT SERVICE		
3/4/2016 9:38	L1	16-064-0112	DOCSVC	PALO ALTO COURTHOUSE/ GRANT AV @ BIRCH ST	COMPLETE
3/4/2016 15:42	L1	16-064-0276	DOCSVC	WATSON CT @ E BAYSHORE RD	COMPLETE
			EVICTON		
3/3/2016 10:17	L1	16-063-0171	EVICT	EL CAMINO REAL @ MARGARITA AV	COMPLETE

INFORMATION ONLY

3/1/2016 7:38	L5	16-061-0050	INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
3/1/2016 14:31	L1	16-061-0255	INFO	LA PALOMA RD @ WESTWIND WY	INFORMATION GIVEN
3/1/2016 14:32	L4	16-061-0256	INFO	SHERLOCK CT @ SHERLOCK RD	INFORMATION GIVEN
3/1/2016 16:41	L3	16-061-0321	INFO	ARASTRADERO RD @ PAGE MILL RD	INFO TO PAPD
3/1/2016 17:31	L1	16-061-0346	INFO	PURISSIMA RD @ LA PALOMA RD	AID TO EMS
3/1/2016 19:08	L1	16-061-0387	INFO	LA LANNE CT @ MIRANDA RD	INFORMATION GIVEN
3/2/2016 17:22	L6	16-062-0399	INFO	BERKSHIRE DR @ ELOISE CL	INFORMATION GIVEN
3/5/2016 9:53	L1	16-065-0109	INFO	W FREMONT RD @ CONCEPCION RD	INFORMATION GIVEN
3/5/2016 17:08	L1	16-065-0301	INFO	MONTEBELLO RD @ PAGE MILL RD	INFORMATION GIVEN
3/5/2016 18:42	L2	16-065-0355	INFO	HILLTOP DR @ SUMMERHILL AV	INFORMATION GIVEN
3/5/2016 19:10	L5	16-065-0372	INFO	HILLPARK LN @ RAVENSBURY AV	INFORMATION GIVEN
3/5/2016 21:20	L3	16-065-0420	INFO	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
3/5/2016 22:49	L1	16-065-0451	INFO	LA CRESTA DR @ CARILLO LN	INFORMATION GIVEN
3/6/2016 14:26	L3	16-066-0206	INFO	ALTAMONT RD @ BRIONES WY	INFORMATION GIVEN

PATROL CHECKS

3/3/2016 1:25	L3	16-063-0030	PATCK	PAGE MILL RD @ ARASTRADERO RD	COMPLETE
3/5/2016 0:09	L1	16-065-0005	PATCK	PALO ALTO TRANSIT CENTER/UNIVERSITY AV	COMPLETE
3/5/2016 0:18	L1	16-065-0009	PATCK	PALO ALTO TRANSIT CENTER/UNIVERSITY AV	COMPLETE
3/5/2016 2:04	L3	16-065-0030	PATCK	PAGE MILL RD @ ARASTRADERO RD	COMPLETE
3/6/2016 0:46	L5	16-066-0014	PATCK	W LOYOLA DR @ RAVENSBURY AV	COMPLETE
3/6/2016 23:11	L5	16-066-0343	PATCK	RAVENSBURY AV @ W LOYOLA DR	COMPLETE

**SUSPICIOUS
CIRCUMSTANCES**

2/29/2016 15:41	L4	16-060-0244	SUSCIR	SHERLOCK RD @ MOODY CT	INVESTIGATED
3/1/2016 15:58	L1	16-061-0294	SUSCIR	GARDNER BULLIS SCHOOL/ W FREMONT RD	INVESTIGATED
3/2/2016 14:14	L2	16-062-0304	1033A > SUSCIR	HILLTOP DR @ HILLVIEW RD	INVESTIGATED
3/4/2016 1:14	L2	16-064-0022	415 > SUSCIR	BELLA LADERA DR @ AMIGOS CT	INVESTIGATED
3/4/2016 9:44	L4	16-064-0114	SUSCIR	BYRNE PARK LN @ DEER SPRINGS WY	INVESTIGATED
3/5/2016 23:54	L1	16-065-0469	SUSCIR	ASCENSION DR @ ST FRANCIS DR	INVESTIGATED





