



Town Manager's Report for July 11 -15, 2016

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in **red text** show updates in status from the prior report.

The following project was continued from the June 28 to the July 12 **Fast Track** hearing:

- A major addition/remodel project at **26096 Orchard Hill Lane**. Six neighbors representing three properties were in attendance. The primary concern is the use of the property for short term rentals. Construction impacts and the need for additional landscape screening were also discussed. Staff will be obtaining advice from the City Attorney prior to taking action on the project. Prior to the hearing the applicant met with two adjacent neighbors and agreed to work with those neighbors on landscape screening, and to remove a window based on privacy concerns.

The following project was approved at the June 28 **Site Development** hearing:

- A new pool, hardscape and landscape improvements for property at **25545 Purissima Road**. No neighbors were in attendance.

On June 29 a neighborhood meeting was held for the pending **9-lot subdivision** of **28030 Natoma Road** (former Stirling property). The applicant and project engineer made a presentation and discussed the project with interested neighbors and residents. The tentative Planning Commission hearing date for the proposed subdivision is September 1.

The following project was approved at the July 5 **Site Development** hearing:

- A new pool and hardscape for property at **27573 Samuel Lane**. No neighbors were in attendance.

The following project was approved at the July 5 **Fast Track** hearing:

- A minor variance to allow a corner of an addition to extend into a side yard setback for property at **2245 Old Page Mill Road**. The property is an unusual shape and encumbered by several access easements ranging in width from 20 to 30 feet. The setback encroachment will be further from the property line than existing development (constructed with a Town approved variance). No neighbors were in attendance.

The **Planning Commission** took the following actions at its July 7 meeting:

- Approved a Conditional Development Permit for a new residence on property at **13335 Wildcrest Drive**.
- Approved a landscape screening plan for a new residence under construction at **25608 Deerfield Drive**.
- Continued a proposal for a new residence, detached garage, pool and tennis court on property at **27150 Julietta Lane**. The Commission directed the applicant to modify the plans to reduce impacts to an adjacent neighbor's view.
- Forwarded a recommendation to the City Council for approval of Zoning Ordinance amendments adding regulations related to development on **substandard lots**. This item will be considered at the August 18 Council meeting.

The following projects were approved at the July 12 **Site Development** hearing:

- An addition/remodel project at **26096 Orchard Hill Lane**. Eight neighbors representing five properties were in attendance. Information was provided on short term rentals, and there was discussion about construction impacts. The applicant will work with neighbors to minimize construction impacts.
- A new driveway at **25600 Frampton Court**. No neighbors were in attendance.

Public Safety Update:

The **Sheriff's** weekly report is attached.

There was a structure fire at 13410 La Cresta Drive very early this morning. A copy of the incident summary is attached. The house damage was extensive and it was the second time that the house caught on fire.

Administrative Services Update:

The Administrative Services Department focused its attention on preparing for the Wednesday July 6, 2016 FIC meeting. The draft minutes are attached. The Department is in the middle of developing the first draft of the 2016-17 Operating and Capital Budget and Five-Year Capital Improvement Plan and beginning the 2015-16 year end process.

Parks and Recreation Update:

The [4th of July Parade](#) was a hit! Per our survey completed at the beginning of this year, this event has become second most popular event with Los Altos Hills residents. Thank you to all the City Council members, CERTs, HAMs, Fire, Sheriff and Yoko Hughes from the Parks and Recreation Committee who made this event possible.

Karen Wong lead a [Walk, Talk and Demonstration](#) though her exhibit *Transitions* on Thursday, June 30th.

Victoira Dye Equestrian is continuing to hold [Summer Riding Camp](#). 4 weeks of Beginner Camps were completed with 18, 14, 14 and 17 campers respectively. This week the Summer Riding Camp Intermediate 1 was held with 18 riders. Next week will be Intermediate 2 which is sold out with 18 riders.

Introduction to Java Using Minecraft Mods and Cantabile: Far Away Kingdoms the first week of 3 Cantabile summer camps was held in the Parks and Recreation Building/Council Chambers. Photos from camp can be viewed [here](#).

With Council's blessing Los Altos Hills Vines & Wines Committee hosted an Appreciation Event on Sunday, July 10th at 3–6 pm for LAH Vintners who participated in the October 2015 event at Town Hall. Craig Rashkis, Attorney at Law from Los Gatos presented information regarding the PATH law. Prudy Foxx, Managing Director of Foxx Viticulture presented information about cultivating wines. Vintner shared and taste wines. <http://www.couperus.org/Vintners/>

This week the Corp Yard security cameras install and upgrade was completed.

Thanks.

Carl

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(11-20-15) Staff met with County, Caltrans, VTA, and Palo Alto to discuss implementing the interim plan that the County had prepared to improve bicycle travel through the interchange. Caltrans stated that they would need 2.5 to 3 years before anything can be implemented, which everyone agreed was too long, County indicated that they do not have any funds, VTA and Palo Alto indicated that they would check to see if there are funds that can be used. Town staff indicated that if other agencies are contributing to the cost of the project, we would recommend that LAH also provide some financial support. (11-25-15) Mayor sent letter to County Board of Supervisors requesting that they make it a high priority to implement improvements on Page Mill Road to facilitate safer bicycle travel through the interchange. (12-11-15) Staff checking with County to see if VTA and/or Palo Alto has provided any update on possible funding for implementing an interim plan on Page Mill Road. (12-18-15) County indicated that VTA may be able to provide \$250k for the project. County is estimating the cost may be about \$450k and is looking for possible grant funds. Staff also met with Palo Alto staff and they are reviewing the County's concept interim plan and will likely be providing comments. (1-8-16) VTA has identified \$250K in leftover Measure B funding and is going to the VTA committees in January to start the process of allocating this funding to the County's interim plan. County staff will also apply for \$150K in TFCA grant funding. With an estimated cost of \$480k for design and construction, County is about \$80k short. County may be reaching out to Los Altos Hills and Palo Alto for cost sharing. (1-15-16) The staff attended the VTA TAC meeting and supported the allocation of \$250,000 of measure B fund for the County's interim plan. The committee voted unanimously to approve the allocation of funds. (1-22-16) County to set up meeting to discuss design of interim plan. (1-28-16) Stakeholders meeting scheduled for week of February 8th to discuss design of interim plan. (2-12-16) Stakeholders met to discuss ideas for the interim plan. County will be hiring design consultant to develop the draft plans for the public input process. County will also be working with VTA to apply for grant funding. (3-25-16) A community meeting has been scheduled for April 20, 2016. County also setting up a working group meeting for early April. (4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders.</p>

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Tasks	Project Name	<u>Latest Status</u>
2	2016 Sanitary Sewer Repair and Rehabilitation Project	<p>(3-25-16) Project has been advertised and bid opening is scheduled for 4-12-16. Project is scheduled to be presented to Council in May for award of contract. List of repair segments is attached. (4-8-16) Staff released an addendum to modify segments in the base bid and alternate bid. (4-14-16) Bids were received from 2 contractors. Award of contract to be presented at the May 19 Council meeting. (5-20-16) Council authorized the award of the construction contract at the May 19 council meeting. (5-27-16) Award documents have been sent to the contractor. Staff waiting for bonds and insurance paperwork. (6-10-16) Staff received bonds and insurance paperwork. Staff reviewing. (6-16-16) Review of bonds and insurance has been completed. Staff working on scheduling a pre-construction meeting with the contractor.</p>
3	Miranda Road Path	<p>(11-20-15) Bids were opened on November 18, 2015. Apparent low bid amount is \$155,633.50. (12-4-15) Project will be presented to Council at their December meeting for authorization to award project. (12-18-15) Council continued the project to the January council meeting. Council wanted staff to reach out to the property owners to make them aware of the potential impact from the pathway installation and they also wanted to get input from the pathway committee. (1-8-16) Staff met with neighborhood representative and provided update on council action. Per council direction, authorization to award for construction will be brought back to council at the January meeting. (1-15-16) Staff sent letter to all the residents on the west side of Miranda Road notifying them that parking would not be allowed on the path if constructed and that certain properties may be subject to a pathway in-lieu fee in the future. (1-22-16) Pathway committee will be discussing their priority for Miranda Path at their 1-25-16 meeting. Item will be discussed at the 1-27-16 Council meeting. (1-28-16) Council authorized award of the construction contract at the January council meeting. Staff sent award letter to contractor. Contractor to provide bonds and insurance paperwork for Town staff to review. (2-5-16) Contractor submitted bonds and insurance paperwork. Staff reviewing. Contract being executed. (2-12-16) Staff to set up pre-construction meeting with contractor. (2-25-16) Preconstruction meeting scheduled for March 1, 2016. (3-3-16) Staff had pre-construction meeting with contractor and inspector. Contractor tentatively scheduled to begin work on March 14 depending on weather. (3-11-15) Contractor sent letters to residents notifying them of the construction. (3-18-16) Construction is in progress. Contractor working on vegetation clearing. (3-25-16) Contractor working on retaining walls and a utility conflict was discovered. Staff working with contractor to resolve. (4-8-16) Contractor working on ramp layout. (4-14-16) Retaining walls and pathway work in progress. (4-22-16) Staff working with contractor to resolve some resident concerns. (4-29-16) Contractor working to complete the path week of May 2nd. Staff will perform inspection and develop punchlist as needed. (5-6-16) Staff working with contractor on change order issues and correcting some unacceptable work. (5-13-16) Staff to meet with contractor week of May 16th to discuss unacceptable work and change orders. (5-20-16) Staff working out construction issues with the contractor. (7-15-16) Contractor will be returning week of 7/18 to complete the project.</p>

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Tasks	Project Name	<u>Latest Status</u>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation. (9-25-15) Staff will inspect and prepare for upcoming rains. (3-18-16) Area performed well during the rains.
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections. (7-17-15) Staff training intern to perform inspections. (7-23-15) Intern doing inspections and working with field crew to address. (7-31-15) Town staff looking for dead pine trees and sending notices out as appropriate. (8-21-15) Tree notices being sent to property owners. (9-4-15) Staff completed sending dead tree notices identified by arborist. Staff also met with Fire district regarding the dead trees. (9-18-15) Town staff working with the Fire District and the district's consultant has just about completed a large project of removing several large hazardous trees near Purissima Park. Work involved large cranes, traffic control, closing parking lots, coordinating with park users, and working with property owner. (9-25-15) For the months of February to September staff performed corrective action on 43 potential liability issues identified by routine inspections. (1-8-16) For the months of October to December staff performed corrective action on 12 potential liability issues identified by routine inspections. (6-10-16) Staff looking into mobile app data collection to streamline maintenance identification and repair. (6-16-16) Staff to meet with vendor to discuss no cost testing of electronic forms. (7-15-16) Staff trying out electronic forms and vendor working on modifications to the form.

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Tasks	Project Name	<u>Latest Status</u>
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-15) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings. (4-29-16) Pathway committee to prioritize this project among other pathway projects.
7	Sewer Operations	(9-18-15) West Bay's August report to their board for LAH activities is attached. The sewer system assessment and status update report is attached. Council authorized the City Manager to execute an agreement with V.W. Housen and Associates to provide staff augmentation services to the Town. (9-25-15) Staff working with Town's sewer contractor and consultant to prepare presentation for Council. (10-2-15) Presentations will be provided to Council at their October meeting. (10-9-15) Staff working with West Bay and V.W. Housen on Council presentation. (10-16-15) The August status update of sewer activities is attached. (10-30-15) Response to comments from interested resident is attached. (11-5-15) West Bay's September report to their board for LAH activities is attached. (11-13-15) The August 2015 summary of O&M activities is attached. (12-4-15) The September status update of sewer activities is attached. (12-18-15) The October 2015 summary of O&M activities is attached. (1-22-16) The November 2015 summary of O&M activities is attached. (2-5-16) The October status update of sewer activities is attached. (2-19-16) The November status update of sewer activities is attached. Staff also provided responses to questions from the public regarding flow monitoring, SSO's in November, 2015 Sanitary Sewer Repair and Rehabilitation project, and the September status update of sewer activities. (2-25-16) The December 2015 summary of O&M activities is attached. The November status update of sewer activities is attached again with the appropriate attachments. (3-3-16) Staff will be providing council with a status update on sewer system activities at the March 21 council meeting. (3-11-16) Staff working on council presentation for the March meeting. Staff prepared a memo to Council responding to comments from a member of the public regarding the 2015 Sanitary Sewer Repair and Rehabilitation project. The December status update of sewer activities is attached. (3-18-16) The January 2016 summary of O&M activities is attached. (4-14-16) SSMP will be presented for re-adoption at the May 19 Council meeting. (4-22-16) The February 2016 summary of O&M activities is attached. (4-29-16) Root foaming of approximately 10 miles of line in progress. The January 2016 status update of sewer activities is attached. (5-20-16) The Sanitary Sewer Management Plan update was approved by Council at the May 19 meeting. Staff working on posting it on the Town's new website. (5-27-16) The March 2016 summary of O&M activities is attached. (6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review.</p>

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Tasks	Project Name	Latest Status
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(4-24-15) Consultant prepared permit applications for submittal. Staff reviewing permit applications for outside regulatory agencies. (5-1-15) Staff provided comments on applications. Consultant finalizing application for Town signature. (5-8-15) Applications to regulatory agencies have been submitted for review. (5-22-15) Comments from Regional Water Quality Control Board received. Consultants working on addressing comments and continuing to work on CEQA documents. (5-29-15) Still waiting for comments from other agencies. (7-23-15) Consultant prepared revised vegetation plan to address RWQCB comments for incorporation into CEQA document. (8-14-15) Draft CEQA document has been submitted. Staff reviewing. (9-4-15) Staff comments sent to consultant. (9-11-15) Consultants incorporating staff comments on the environmental document. (9-25-15) CEQA document to be released for public comment within a week or two. (10-9-15) Additional minor comments to be addressed in the CEQA document. Schedule for 30 day public review is planned for mid-October to mid-November. (10-16-15) Public commenting period to start on October 21, 2015. (10-23-15) The environmental document has been filed, recorded, and noticed for public comment. (11-5-15) Environmental document has been posted on Town's website. (11-25-15) Initial study and Mitigated Negative Declaration will be presented to Planning Commission at their December meeting. (12-4-15) Planning Commission voted to recommend approval of the Initial Study and Mitigated Negative Declaration. (12-11-15) Initial Study and Mitigated Negative Declaration to be presented to Council for approval at the January meeting. (1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve.</p>
10	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
11	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$1.6 million. (7-15-16) Caltrans submitted plans to staff for comment. This project proposes to realign I-280 NB off-ramp to EB El Monte Road. The work includes new pavement sections, superelevation correction, pavement removal of the abandoned segment within the existing off-ramp, removal and trimming of trees, and drainage work.</p>
12	Robleda and Purissima intersection study	<p>(4-22-16) Agreement with consultant executed. (4-29-16) Work underway. (5-6-16) Data collection and analysis being performed. (5-20-16) Data collection completed and draft report submitted. Staff reviewing draft report. (5-27-16) Report has been completed and will be shared with the neighbors for discussion. (6-3-16) Report has been received by the neighbors. Staff setting up meeting to discuss report with the neighbors.(6-10-16) Staff to meet with neighbors on 6-13-16 to discuss the traffic consultant's technical memo. (6-16-16) A few neighbors attended the meeting at Town Hall. Staff discussed the report, answered questions and explained the process. Staff indicated that a three way stop sign is not recommended by staff as it does not meet the warrant analysis. Neighbors to discuss and decided what concept they have support for and get back to staff. (7-15-16) Staff working with neighborhood representative to prepare map showing recommendations from the residents.</p>

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13	Hale Creek/Magdalena connector Path	<p>(9-11-15) Design of path from Magdalena to the Bob Stutz path is underway. (9-18-15) Staff received plans from designers for review. Plans sent to the Pathway Committee for review and comment. (9-25-15) Awaiting comments from pathway committee. (10-2-15) Staff confirming if there are any comments from the Pathway Committee. (10-16-15) Staff working with design engineer to verify appropriate agency approval/documentation needed to complete pathway. (10-23-15) Staff working on sketch to obtain additional easement from Cal Water. (10-30-15) Staff to work with CalWater to obtain additional easement for pathway. (11-13-15) CalWater reviewing easement request. (12-11-15) CalWater district manager staff has returned after a leave of absence and will be reviewing the easement request. (1-8-16) Additional information provided to CalWater. (1-15-16) Staff spoke to CalWater and clarified the need for the easement. (1-22-16) CalWater real estate attorney has some comments on the easement language. (1-28-16) City attorney office to discuss comments with CalWater attorney. (2-5-16) Staff working on obtaining some field survey stakes to look at alternatives. (2-19-15) CalWater attorney preparing a proposed amendment. (2-25-16) Alternate path layout to avoid need for additional CalWater easement is possible with encroachment onto CalTrans R-O-W. Staff to work on encroachment permit application to CalTrans. (3-3-16) Staff completed encroachment permit application and submitted to Caltrans for review and approval. (3-11-16) Caltrans encroachment permit section did not receive application. Staff resent application, waiting for confirmation. (3-18-16) Staff resent electronic and hard copy of encroachment permit application to Caltrans. (3-25-16) Caltrans reviewing encroachment permit application and has questions. Staff working on addressing Caltrans concerns. (4-8-16) Staff sent new photos and additional details to Caltrans to clarify questions. Caltrans reviewing. (4-22-16) Caltrans headquarters is reviewing. (5-13-16) Caltrans is requiring an exception request to allow construction of a pedestrian facility passing through an access-controlled off-ramp fringe area. Staff to work on exception request. (5-20-16) Staff reviewing sample request from another agency. (6-10-16) Staff to complete and file environmental document with County Recorder's office.(6-23-16) Environmental document has been filed with County Recorder's office. (7-15-16) Staff working on resubmittal to Caltrans.</p>
14	Emergency communication antenna	<p>(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.</p>
15	Long Range Trash Management Plan	<p>(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.</p>

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Tasks	Project Name	Latest Status
16	Open Space Stewardship	<p>(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council/FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed.</p>
17	Drainage improvement at Newbridge	<p>(8-28-15) Staff identified a drainage problem on Newbridge. Staff working on getting quotes to prepare a design. (9-4-15) Staff in process of meeting designers. (9-11-15) Designers working on proposals. (9-18-15) Staff received one proposal and still waiting for one more. (9-25-15) Staff received two proposals and is working on agreement for consultant. (10-9-15) Designer to provide schedule for design work. (10-23-15) Survey work completed, design underway. (10-30-15) Preliminary design scheduled to be submitted mid November for staff review. (11-5-15) Design in progress. (11-20-15) Staff to follow up on status of preliminary design submittal. (11-25-15) Staff received preliminary plans for review. (12-4-15) Staff received a revised preliminary design package and is in the process of reviewing the documents. (12-18-15) Comments on the design have been provided to the designer to incorporate. (1-22-16) Staff checking on possible utility conflict for proposed storm drain improvements. (2-5-16) Consultant working on finalizing the design and estimate. (2-12-16) Consultant submitted design and estimate for Town to review. Staff Reviewing. (2-19-16) Design is complete. Staff waiting for final hard and soft copies. (3-3-16) Project will be advertised at the same time as the 2016 Townwide pavement rehabilitation project. (4-29-16) Budget request for construction will be made for this project. (6-3-16) Project will be advertised on 6-8-16. (6-10-16) Project has been advertised. Bid opening scheduled for 6-30-16. (7-15-16) One bid was received and it was high. Staff will be requesting council to reject the one bid received at the July Council meeting.</p>
18	P-TAP Round 17 grant funds	<p>(10-9-15) Staff working on application for grant funds. (10-30-15) Staff completed and submitted grant request. (12-11-15) Results of grant request should be available in early 2016. (1-22-16) Town did not get selected to receive the grant. (1-28-16) Town will re-apply next year for grant.</p>

Last Updated on 7/15/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
19	Town Cupola Restoration	<p>(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola. (5-22-15) Council approved the wording for a plaque at the May 21, 2015 Council meeting. (8-14-15) Plaque received. (8-21-15) Staff working on getting a stand to mount the plaque. (10-2-15) Staff has contractor on board. Plaque stand being made. (10-9-15) Stand being painted. (10-16-15) Plaque stand completed. Town staff preparing for installation. (10-23-15) Cupola plaque has been installed. (11-20-15) At the request of the history committee, staff verified that the proposed time capsule will fit inside the Cupola. (12-18-15) Time capsule has been purchased by the history committee. (4-8-16) History committee collecting items for the time capsule. (5-20-16) Time Capsule Ceremony scheduled for June 16 at 5:30pm. (6-23-16) Time capsule has been placed in the Cupola.</p>
20	I-280 Repaving	<p>(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle. (7-31-15) Caltrans completed and approved a Project Initiation Document to resurface I-280 from Foothill Boulevard to 0.5 mile north of Sand Hill Road. Project to be submitted for the 2016 SHOPP program to compete for funds. (8-14-15) Per discussion with Caltrans staff, project is approved under the 2016 SHOPP program. Construction should occur around 2018. (11-20-15) Per Caltrans project development for this project is pending CTC approval of the SHOPP candidates in April 2016. If approved, target construction is Summer of 2019. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$59.5 million.</p>

Last Updated on 7/15/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
21	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list. (9-11-15) Project is on the preliminary list for Envision Silicon Valley. (9-25-15) Project was missed on the draft Envision Silicon Valley (ESV) project list. Staff confirmed that it is now on the revised list from VTA.
22	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	(12-18-15) Staff provided comments on the cost sharing agreement, hydraulic analysis, draft schedule, and preliminary plans to the applicants consultants. (1-16-15) Applicant's consultant submitted an addendum to the environmental document previously approved. Staff reviewing. (1-22-16) Comments on the addendum document to be provided to consultant by end of January. (1-28-16) Comments provided to applicants consultant. Applicant provided comments on cost sharing agreement, staff and attorney reviewing. (2-5-16) Staff getting clarification from applicant regarding the various versions of the agreement sent to the Town. (2-12-16) Applicant's attorney did not accept many comments provided by Town. Staff to meet with applicant representative to discuss. (2-19-15) Staff met with applicant's representative to discuss attorney comments. Applicant's representative agreed that many of the Town's request were reasonable. Town working on another revised cost sharing agreement for applicant's representative. (2-25-16) Revised cost sharing agreement sent to applicant's representative for review. Amendment to environmental document scheduled for the April Planning Commission meeting. (3-3-16) Applicant's representative reviewing the cost sharing agreement. (3-11-16) Applicant's consultant working with RWQCB to clarify project scope and purpose. (3-18-16) RWQCB has indicated that they will likely approve the project. Still waiting to hear from California Department of Fish and Wildlife. (3-25-16) Staff working with applicant's representative to finalize cost sharing agreement. (4-8-16) Planning Commission approved the amendment to the environmental document. (4-22-16) Proposed final cost sharing language sent to applicant for review. Applicant consultants working on revised plans to address staff preliminary comments. (4-29-16) Applicant to get back to the Town on status of cost sharing agreement language. (5-6-16) Approval of the amendment to environmental document scheduled for the May City Council meeting. (5-13-16) Applicant submitted revised drawings for review. (5-20-16) Amendment to the environmental document was approved by Council at the May 19th council meeting. (5-27-16) Staff reviewing the drawings. Applicant reviewing the cost sharing agreement and getting proposals for the work. (6-3-16) Consultant working on exhibits for the agreement. (6-10-16) Staff completing review of plans and will be forwarding comments week of 6-13. (6-16-16) Review comments sent to applicant. Cost sharing agreement to be presented to Council at their July meeting for approval.

Last Updated on 7/15/2016

Tasks	Project Name	<u>Latest Status</u>
23	VTA TAC Meetings	(1-15-16) Staff attended the 1-14-16 TAC meeting and the Envision SV Ad-Hoc committee meeting. A new chair and vice chair was selected. Committee took action to approve allocation of \$250,000 to help fund the interim bicycle improvements on Page Mill/I-280 interchange. Ad-Hoc committee working on selection criteria for projects listed for Envision SV. (2-5-16) Staff attended the VTA Board meeting and the Board approved the \$250,000 to the County to help fund the interim bicycle improvements. (3-11-16) Staff attended the 3-10-16 TAC meeting. Committee received update on Envision Silicon Valley. VTA staff is developing categories for ESV to distribute an estimated \$6.5 Billion. (4-14-16) Staff attended the April TAC meeting. (4-14-16) TAC committee did not reach agreement on a formal recommendation of the Envision Silicon Valley policies to the Board. VTA staff will provide TAC comments to the Board at their April 22 workshop. (6-10-16) June TAC meeting was canceled. Next meeting is in July.
24	2016 Road Rehabilitation Project	(6-3-16) Staff preparing contract documents for the 2016 Road Rehabilitation Project. Project will be advertised on 6-8-16. (6-10-16) Project has been advertised. Bid opening scheduled for 6-28-16. List of streets is attached. (7-15-16) Award of contract will be presented to Council at the July meeting.

Last Updated on 7/15/2016

Tasks	Project Name	<u>Latest Status</u>
25	Gardner Bullis Crosswalk study	<p>(3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation. (5-1-15) "Walk Your Bike" signs have been installed. (5-8-15) Staff sent recommendation for a revised school sidewalk layout to school district for consideration. (5-15-15) Staff working on crosswalk sign adjustment for increased visibility. (5-22-15) Staff coordinating further sign adjustment with contractor. (9-4-15) Staff checked operation of signs on 9/1 and 9/2, all working properly. (9-11-15) Over the last five years the Town has implemented approximately \$1.28 million worth of improvements to facilitate safer pedestrian and bicycle access to the school. List of improvements attached. (9-25-15) Staff working on agreement for Traffic consultant to review and study the area of the crosswalk. (10-2-15) Consultant working on study. (10-16-15) Item discussed at 10-14-15 City Council meeting. Draft consultant report scheduled to be submitted by end of October. (10-30-15) Staff reviewing draft report from consultant. (11-5-15) Traffic consultant's technical memo to be presented to Council at the November meeting. (11-20-15) At the November Council meeting, Council directed staff to provide notices for the removal of the crosswalk. Staff working on posting and sending notices out on November 23, 2015. (11-25-15) Crosswalk removal notices have been posted and sent. Public hearing scheduled for December 16, 2015. (12-18-15) At the December council meeting an Ad-Hoc committee was formed to study the crosswalk with the school district. (1-8-16) First Ad-Hoc committee meeting scheduled for January. Staff the Town consulting traffic engineer will be attending. (1-16-15) Update on the Ad-Hoc committee meeting will be provided at the January council meeting. (1-22-16) Staff marked the layout for additional curbing to prevent U-turns at Fremont Pines Lane. Neighbors to provide input. (1-28-16) Staff scheduled to install test curb on Fremont Pines Lane during the week of February 8, 2016. (2-12-16) Median curb was installed on Fremont Pines Lane to prevent unsafe U-turns. Staff working on agreement to purchase raised crosswalk to be installed on Fremont Road. (2-19-16) Council directed staff not to proceed with the raised crosswalk at this time. Town will check with the school district on the status of getting a crossing guard. (2-25-16) Staff collecting data to establish baseline vehicle count and speed information. (3-3-16) Next ad Hoc committee meeting scheduled for 3-11-16. (3-11-16) Committee voted to recommend installation of temporary raised crosswalk. (3-18-16) Staff washed and cleaned the yellow crosswalks to make them more visible. (3-25-16) Council directed staff not install any improvements at this time. Council will revisit the issue in June to get input from the parents and school district regarding the crosswalk with the presence of a crossing guard. (6-23-16) Council requested staff to obtain estimate to widen the path on the south side of Fremont Road from Campo Vista to the school. Item will be discussed at the July council meeting.</p>

Last Updated on 7/15/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
26	Review of non-residential sewer units	<p>(6-19-15) Sewer consultant to visit Town properties week of 6-22-15. Consultant will visit and meet with all non-residential users to inspect facility and discuss usage. (7-10-15) Consultant coordinating with non-residential facilities to set up appointments to visit and inspect. (7-23-15) Site visits to non-residential facilities in progress. (10-2-15) Most of the sites have been visited. Consultant hope to complete site visits by the end of October. (10-30-15) All site visits have been completed. Consultant working on analysis. (11-13-15) Staff and consultant to discuss draft results in early December. (12-11-15) Draft results submitted to staff. Staff to review and schedule discussion with consultant. (12-18-15) Staff to discuss draft results with consultant in January 2016. (1-8-16) Consultant preparing data sheets with preliminary findings to send to non-residential users for their review and comment. (1-15-16) Staff working with consultant on documents to be sent to each non-residential user. (1-28-16) Draft site specific data sheets with preliminary findings have been sent to each non-residential user for review and comment. (2-5-16) Staff and consultant has been contacted by two non-residential users to discuss preliminary findings. Comments from non-residential users are due February 22, 2016. (3-11-16) Staff received draft report from consultant. Staff reviewing. (4-8-16) Staff working with attorney's office to verify information that may need to be removed for privacy concerns. (5-6-16) Staff to present findings and recommendation to FIC. (5-13-16) Consultant findings and recommendations to be presented to FIC at their July 11, 2016 meeting. (5-20-16) FIC meeting rescheduled for July 6th. (7-15-16) FIC did not reach an agreement on a recommendation to City Council. Staff will be meeting with Ad-Hoc committee to discuss further.</p>
27	West Loyola/Mora Drive Pathway study	<p>(7-15-16) Staff collected speed data on West Loyola and Mora Drive and the results indicate speeds over the posted speed limit on both streets. Mora Drive has an 85th percentile of 10 mph over the posted speed limit and West Loyola has an 85th percentile of 6 mph over the posted speed limit. Staff also engaged a consultant to look into the feasibility of constructing a path on the two streets.</p>



**Santa Clara County Office of the Sheriff
Weekly Activity Summary
7/4/2016 – 7/10/2016
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
7/6	L1	Possession of a Controlled Substance, Failure to Register as a Narcotics Offender ARREST	At 6:50 PM, deputies stopped a motorist in the 13000 block of La Cresta Drive for a traffic violation. An investigation revealed the suspect driver was in possession of a controlled substance and failed to register as a narcotics offender. The suspect was cited and released.
7/8	L4	Residential Burglary	Between 10:30 PM on 7/7 and 6:50 AM on 7/8, unknown suspect(s) entered a residence in the 27000 block of Byrne Park Lane through an unlocked rear door and took cash for a total loss of about \$10,300.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
BURGLARIES					
7/8/2016 7:08	L4	16-190-0048	459	BYRNE PARK LN @ DEER SPRINGS WY	INVESTIGATED
THEFTS					
7/8/2016 6:14	L4	16-190-0040	484	BYRNE PARK LN @ DEER SPRINGS WY	INVESTIGATED
PHONE THE OFFICE					
7/4/2016 12:52	L1	16-186-0187	1021	71L1	COMPLETE
7/6/2016 10:56	L1	16-188-0158	1021	W FREMONT RD @ MANUELLA RD	COMPLETE
7/6/2016 12:19	L1	16-188-0200	1021	71L1	COMPLETE

7/8/2016 18:37	L1	16-190-0301	1021	81L1	COMPLETE
7/9/2016 8:14	L4	16-191-0077	1021	74L4	COMPLETE
FIREARMS DISCHARGED					
7/9/2016 23:02	L4	16-191-0432	1057	PAGE MILL RD @ MOODY RD	INVESTIGATED
SUSPICIOUS PERSONS					
7/7/2016 14:14	L1	16-189-0270	1066	ALTADENA DR @ MANUELLA RD	INVESTIGATED
7/9/2016 17:37	L1	16-191-0289	1066	SEVEN ACRES LN @ W FREMONT RD	INVESTIGATED
ANIMAL COMPLAINTS					
7/9/2016 18:06	L5	16-191-0298	1091	MAGDALENA RD @ FRAMPTON CT	INVESTIGATED
ABANDONED VEHICLES					
7/4/2016 11:39	L3	16-186-0159	1124	MATADERO CREEK CT @ MATADERO CREEK LN	INVESTIGATED
7/5/2016 12:54	L2	16-187-0205	1124	SUMMERHILL AV @ HILLTOP DR	MARKED FOR TOW
7/5/2016 13:41	L5	16-187-0243	1124	DAWSON DR @ REBECCA LN	MARKED FOR TOW
7/6/2016 20:07	L2	16-188-0421	1124	HILLVIEW DR @ MAGDALENA RD	INVESTIGATED
TRAFFIC HAZARDS					
7/6/2016 11:37	L1	16-188-0185	1125	I-280 @ EL MONTE RD	TRANSFER TO CHP
7/6/2016 19:51	L2	16-188-0415	1125	MAGDALENA RD @ I-280	INVESTIGATED
7/6/2016 20:17	L1	16-188-0425	1125	I-280 @ EL MONTE RD	INVESTIGATED
7/7/2016 9:29	L4	16-189-0131	1125	PAGE MILL RD @ ALTAMONT CL	INVESTIGATED
SUSPICIOUS VEHICLES					
7/4/2016 22:11	L4	16-186-0460	1154	PADRE CT @ ALTAMONT RD	INVESTIGATED
7/5/2016 17:12	L3	16-187-0359	1154	ELENA RD @ FOOTHILL LN	INVESTIGATED

7/5/2016 19:36	L3	16-187-0411	1154	TAAFFE RD @ DEZAHARA WY	INVESTIGATED
7/6/2016 18:38	L1	16-188-0387	1154	PURISSIMA RD @ LA PALOMA RD	INVESTIGATED
7/6/2016 18:48	L1	16-188-0391	1154	PURISSIMA RD @ LA PALOMA RD	INVESTIGATED
7/6/2016 18:56	L1	16-188-0397	1154	CONCEPCION RD @ PURISSIMA RD	INVESTIGATED
7/6/2016 19:27	L1	16-188-0412	1154	LOS ALTOS AV @ W EDITH AV	INVESTIGATED
7/7/2016 2:42	L3	16-189-0035	1154	PAGE MILL RD @ ARASTRADERO RD	INVESTIGATED
7/7/2016 13:11	L1	16-189-0242	1154	ESPERANZA DR @ CONCEPCION RD	INVESTIGATED
7/7/2016 16:26	L1	16-189-0335	1154	LA PALOMA RD @ PURISSIMA RD	INVESTIGATED
7/8/2016 9:35	L1	16-190-0100	1154	ALTA TIERRA RD @ LA PALOMA RD	INVESTIGATED
7/8/2016 10:15	L1	16-190-0116	1154	MIRANDA RD @ W FREMONT RD	INVESTIGATED
7/8/2016 18:27	L1	16-190-0297	1154	GOLDEN HILL CT @ LA PALOMA RD	INVESTIGATED
7/9/2016 1:58	L3	16-191-0017	1154	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED

**TRAFFIC
COLLISIONS**

7/7/2016 15:10	L2	16-189-0304	1182	I-280 @ MAGDALENA RD	AID TO CHP
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VEHICLE STOPS

7/5/2016 11:15	L2	16-187-0160	1195	I-280 @ MAGDALENA RD	CITATION ISSUED
7/5/2016 12:37	L1	16-187-0196	1195	W FREMONT RD @ CONCEPCION RD	CITATION ISSUED
7/5/2016 16:16	L2	16-187-0325	1195	MAGDALENA RD @ I-280	CITATION ISSUED
7/5/2016 16:51	L4	16-187-0343	1195	ALTAMONT RD @ TAAFFE RD	WARNING ISSUED
7/5/2016 17:36	L1	16-187-0369	1195	PURISSIMA RD @ VISCAINO RD	WARNING ISSUED
7/6/2016 11:33	L3	16-188-0183	1195	I-280 @ PAGE MILL RD	CITATION ISSUED
7/7/2016 8:20	L2	16-189-0097	1195	I-280 @ MAGDALENA RD	CITATION ISSUED
7/7/2016 8:51	L2	16-189-0111	1195	MAGDALENA RD @ DAWN RIDGE DR	CITATION ISSUED
7/7/2016 9:17	L1	16-189-0126	1195	DEER CREEK RD @ PAGE MILL RD	WARNING ISSUED
7/7/2016 9:44	L2	16-189-0137	1195	MAGDALENA RD @ I-280	CITATION ISSUED
7/7/2016 12:15	L5	16-189-0222	1195	STONEBROOK DR @ ONEONTA DR	CITATION ISSUED

7/7/2016 12:33	L5	16-189-0226	1195	STONEBROOK DR @ PROSPECT AV	CITATION ISSUED
7/7/2016 14:53	L1	16-189-0292	1195	EL MONTE RD @ O KEEFE LN	CITATION ISSUED
7/7/2016 21:12	L3	16-189-0436	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
7/8/2016 11:18	L2	16-190-0148	1195	SUMMERHILL AV @ YOUNG CT	CITATION ISSUED
7/8/2016 11:55	L2	16-190-0167	1195	YOUNG CT @ SUMMERHILL AV	CITATION ISSUED
7/8/2016 13:54	L1	16-190-0204	1195	ARASTRADERO RD @ LA CRESTA DR	WARNING ISSUED
7/8/2016 14:09	L1	16-190-0207	1195	PURISSIMA RD @ ARASTRADERO RD	WARNING ISSUED
7/8/2016 14:26	L1	16-190-0214	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED
7/8/2016 14:39	L1	16-190-0218	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED
7/8/2016 15:03	L3	16-190-0226	1195	I-280 @ PAGE MILL RD	CITATION ISSUED
7/9/2016 7:35	L2	16-191-0066	1195	I-280 @ MAGDALENA RD	WARNING ISSUED
7/9/2016 7:54	L3	16-191-0070	1195	I-280 @ PAGE MILL RD	CITATION ISSUED
7/9/2016 8:17	L1	16-191-0079	1195	PAGE MILL RD @ DEER CREEK RD	CITATION ISSUED
7/9/2016 9:28	L3	16-191-0103	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
7/9/2016 9:32	L3	16-191-0104	1195	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
7/9/2016 10:12	L3	16-191-0125	1195	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
7/9/2016 19:58	L3	16-191-0339	1195	PAGE MILL RD @ I-280	WARNING ISSUED
7/10/2016 11:09	L3	16-192-0124	1195	STIRRUP WY @ ARASTRADERO RD	CITATION ISSUED
7/10/2016 11:30	L1	16-192-0131	1195	PURISSIMA RD @ ARASTRADERO RD	CITATION ISSUED
7/10/2016 12:03	L3	16-192-0147	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
7/10/2016 15:05	L4	16-192-0218	1195	ALTAMONT RD @ TAAFFE RD	WARNING ISSUED

**NARCOTICS
VIOLATIONS**

7/6/2016 18:50	L1	16-188-0392	11377	LA CRESTA DR @ ST FRANCIS DR	INVESTIGATED
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**PARKING
VIOLATIONS**

7/5/2016 12:41	L5	16-187-0199	22500	DAWSON DR @ MAGDALENA RD	INVESTIGATED
7/9/2016 10:31	L4	16-191-0132	22500	MOODY RD @ RHUS RIDGE RD	INVESTIGATED

RECKLESS DRIVING

7/7/2016 16:34	L3	16-189-0342	23103	ELENA RD @ GREEN HILLS CT	INVESTIGATED
7/8/2016 17:59	L3	16-190-0286	23103	I-280 @ PAGE MILL RD	INVESTIGATED

MISDEMEANOR**DUI**

7/4/2016 22:28	L1	16-186-0469	23152	EL MONTE RD @ I-280	TRANSFER TO LOS ALTOS
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ALARM CALLS

7/4/2016 14:46	L1	16-186-0215	1033A	MIRANDA WY @ MIRANDA RD	FALSE ALARM
7/5/2016 11:31	L1	16-187-0169	1033A	WESTWIND WY @ LA PALOMA RD	FALSE ALARM
7/5/2016 13:35	L1	16-187-0241	1033A	LA PALOMA RD @ PURISSIMA RD	FALSE ALARM
7/5/2016 18:26	L4	16-187-0383	1033A	JULIETTA LN @ ALTAMONT RD	FALSE ALARM
7/5/2016 22:54	L1	16-187-0479	1033A	ALICANTE LN @ MANUELLA RD	FALSE ALARM
7/6/2016 3:24	L4	16-188-0042	1033A	ADOBE CREEK LODGE RD @ MOODY RD	FALSE ALARM
7/6/2016 15:23	L2	16-188-0303	1033A	HILLVIEW RD @ HILLTOP DR	FALSE ALARM
7/6/2016 15:24	L2	16-188-0304	1033A	HILLVIEW RD @ HILLTOP DR	FALSE ALARM
7/6/2016 17:24	L3	16-188-0358	1033A	BALERI RANCH RD @ PAGE MILL RD	FALSE ALARM
7/7/2016 0:26	L3	16-189-0009	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
7/9/2016 8:58	L1	16-191-0087	1033A	ARASTRADERO RD @ CABALLO LN	FALSE ALARM
7/9/2016 15:24	L1	16-191-0248	1033A	ST FRANCIS DR @ ORTEGA DR	FALSE ALARM
7/9/2016 19:41	L3	16-191-0329	1033A	STORY HILL LN @ PAGE MILL RD	FALSE ALARM
7/10/2016 2:02	L3	16-192-0029	1033A	MATADERO CREEK CT @ MATADERO CREEK LN	FALSE ALARM
7/10/2016 8:01	L2	16-192-0075	1033S	EL MONTE RD @ O KEEFE LN	FALSE ALARM

MISDEMEANOR**WARRANTS**

7/9/2016 8:49	L3	16-191-0086	6M	ARASTRADERO RD @ STIRRUP WY	INVESTIGATED
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**9-1-1
ABANDONED CALLS**

7/6/2016 0:19	L3	16-188-0007	911CEL	I-280 @ PAGE MILL RD	INVESTIGATED
7/6/2016 21:35	L3	16-188-0463	911CEL	DUVAL WY @ ROBLEDA RD	INVESTIGATED
7/9/2016 15:31	L1	16-191-0253	911CEL	ASCENSION DR @ ST FRANCIS DR	INVESTIGATED

FLAG DOWN

7/7/2016 13:58	L1	16-189-0261	FD	ROBLEDA RD @ ORCHARD HILL LN	INVESTIGATED
7/9/2016 13:32	L1	16-191-0210	FD	ROBLEDA RD @ DORI LN	INVESTIGATED

FOUND PROPERTY

7/5/2016 13:48	L5	16-187-0249	FNDPRP	DAWSON DR @ REBECCA LN	INVESTIGATED
7/6/2016 11:50	L3	16-188-0192	FNDPRP	I-280 @ PAGE MILL RD	INVESTIGATED

FOLLOW-UP

7/7/2016 9:18	L1	16-189-0127	FU	ELSIE WY @ CONCEPCION RD	COMPLETE
7/7/2016 12:56	L1	16-189-0235	FU	GOLDEN HILL CT @ LA PALOMA RD	COMPLETE
7/7/2016 15:01	L1	16-189-0297	FU	NEW BRIDGE DR @ LA PALOMA RD	COMPLETE

**INFORMATION
ONLY**

7/4/2016 22:03	L4	16-186-0453	BTINFO	ALTAMONT RD @ BLACK MOUNTAIN	INFORMATION GIVEN
7/6/2016 15:43	L1	16-188-0315	BTINFO	71L1	INFORMATION GIVEN
7/7/2016 15:58	L1	16-189-0324	BTINFO	ESTACADA DR @ MIRANDA RD	INFORMATION GIVEN
7/4/2016 12:20	L5	16-186-0177	INFO	JABIL LN @ MAGDALENA RD	INFORMATION GIVEN
7/4/2016 13:15	L5	16-186-0193	INFO	JABIL LN @ MAGDALENA RD	INFORMATION GIVEN
7/4/2016 22:02	L2	16-186-0452	INFO	SUMMERHILL AV @ VALLEY VIEW DR	INFORMATION GIVEN
7/4/2016 23:42	L3	16-186-0509	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
7/5/2016 6:56	L5	16-187-0060	INFO	OLIVE TREE CT @ OLIVE TREE LN	INFORMATION GIVEN

7/5/2016 8:57	L2	16-187-0100	INFO	HILLVIEW RD @ MAGDALENA RD	INFORMATION GIVEN
7/5/2016 14:00	L3	16-187-0254	INFO	LA BARRANCA RD @ ELENA RD	INFORMATION GIVEN
7/5/2016 16:54	L3	16-187-0344	INFO	VIA FELIZ @ PAGE MILL RD	INFORMATION GIVEN
7/5/2016 19:14	L3	16-187-0402	INFO	TAAFFE RD @ DEZAHARA WY	INFORMATION GIVEN
7/5/2016 20:28	L3	16-187-0435	INFO	PAGE MILL RD @ I-280	INFORMATION GIVEN
7/6/2016 5:20	L4	16-188-0054	INFO	MOODY RD @ CANYON RD	INFORMATION GIVEN
7/6/2016 13:56	L1	16-188-0259	INFO	LA PALOMA RD @ PURISSIMA RD	INFORMATION GIVEN
7/6/2016 14:15	L1	16-188-0271	INFO	GOLDEN HILL CT @ LA PALOMA RD	INFORMATION GIVEN
7/6/2016 16:16	L1	16-188-0327	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
7/6/2016 16:45	L1	16-188-0342	INFO	CHAPIN RD @ ROBLEDA RD	INFORMATION GIVEN
7/7/2016 9:24	L4	16-189-0128	INFO	FRANCEMONT DR @ MOODY RD	INFORMATION GIVEN
7/7/2016 18:32	L3	16-189-0385	INFO	RADCLIFFE LN @ LIDDICOAT DR	INFORMATION GIVEN
7/7/2016 23:22	L5	16-189-0466	INFO	MAGDALENA RD @ HOOPER LN	INFORMATION GIVEN
7/8/2016 11:07	L5	16-190-0141	INFO	JABIL LN @ MAGDALENA RD	INFORMATION GIVEN
7/8/2016 11:08	L5	16-190-0142	INFO	JABIL LN @ MAGDALENA RD	INFORMATION GIVEN
7/9/2016 23:27	L3	16-191-0441	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
7/10/2016 8:15	L3	16-192-0078	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
7/10/2016 14:07	L3	16-192-0190	INFO	PAGE MILL RD @ I-280	INFORMATION GIVEN
7/10/2016 17:36	L2	16-192-0282	INFO	I-280 @ MAGDALENA RD	INFORMATION GIVEN

PATROL CHECKS

7/10/2016 12:43	L1	16-192-0159	PATCK	W FREMONT RD @ CONCEPCION RD	COMPLETE
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SPECIAL ASSIGNMENTS

7/4/2016 8:45	L1	16-186-0095	SA	LOS ALTOS HILLS TOWN HALL	COMPLETE
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STRANDED MOTORISTS

7/6/2016 13:02	L5	16-188-0233	STRAND	MAGDALENA AV @ EASTBROOK AV	INVESTIGATED
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**SUSPICIOUS
CIRCUMSTANCES**

7/6/2016 1:56	L6	16-188-0033	SUSCIR	W LOYOLA DR @ EASTBROOK AV	INVESTIGATED
7/10/2016 17:32	L3	16-192-0279	SUSCIR	VIA VENTANA @ BRIONES WY	INVESTIGATED

WELFARE CHECKS

7/4/2016 21:59	L4	16-186-0447	WELCK	EL MONTE RD @ MOODY RD	COMPLETE
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Fire Department Santa Clara County

Post-Incident Summary

Event # #C16-1970004

Address: 13410 La Cresta Drive, Los Altos Hills

Date: July 15, 2016

Time: 02:32:53 hrs.

SYNOPSIS:

Engines 75, 76, 77, Palo Alto Fire Department Engine 65, Hazmat 72, Rescues 73 and 74, and Battalions 72 and 74 responded to a reported structure fire in a home. Companies arrived to find a working structure fire, and used offensive tactics and a second-alarm to bring the fire under control.

SUMMARY:

Engine 75 arrived to find a two-story home with basement, under re-model. There was heavy fire on the first and second floor at the northeast corner of the structure, extending to the rest of the home. Battalion 74 established "La Cresta Incident Command". Engine 75 was directed to initiate fire attack, and complete a primary search of the first floor. Rescue 74 established "two-out", and assigned personnel to assist Engine 75. Engine 75 was designated as "Fire Attack". While initiating fire attack, Engine 75 identified that the electrical power drop to the home was severed, and "live". Incident command requested alert tones, and a life safety alert for the downed power line. Engine 77 was designated as the "Life Hazard Lookout", was directed to cordon off the affected area using three strips of life hazard tape, and to secure utilities. Engine 76 established a continuous water supply to Engine 75, and was assigned as Division 2. They were to confine fire extension on the second floor, and to complete a primary search. Palo Alto Fire Department Engine 65 was assigned to Division 2. Battalion 72 was assigned as the incident safety officer. Rescue 73 was assigned as the Rapid Intervention Crew, and Hazmat 72 was assigned to Fire Attack group on the first floor.

A second alarm was requested, with Engines 71 and 72 being used. The balance of the second alarm was staged and released. The duty fire investigator performed an origin and cause investigation. One firefighter injury was reported. Rescue 73 evaluated the injured firefighter, and assisted him to the County Paramedic unit for treatment and transport to the hospital. The on-call safety officer was assigned to the injury, accompanied the firefighter to the hospital, and is conducting the accident investigation. The Duty Chief was notified, and responded to the hospital. Pacific Gas and Electric secured utilities, Fire Associates provided rehab, and the Sheriff's Office provided traffic control. The Town of Los Altos Hills Building Department was notified.

THINGS THAT WORKED WELL:

1. The first three responding companies and Battalion Chief all arrived at the same time, preventing a delay in initiating fire control.
2. Good situational awareness of the life safety hazard was shown by the initial responding company officer.
3. Appropriate resources were requested to mitigate the incident.
 - a. Crews rapidly cut off the fire, saving 70% of the newly re-modeled home.

LESSONS REINFORCED:

1. Maintain situational awareness.
 - a. Downed power line.
 - b. Full basement.
 - c. Fire in void space between first and second floor.
 - d. Compromised second floor due to fire impinging on engineered floor trusses.
 - e. Compromised stairs to basement and second floor.
2. Review County Fire Policy 9-32 and 9-33.



**DRAFT Finance and Investment Committee Special Meeting
Town of Los Altos Hills
Town Hall, Wednesday, July 6, 2016**

The meeting was called to order at 4:30 pm by Chairman Epstein.

Members present: Allan Epstein, Kjell Karlsson, Betty Kayton, Stan Mok, Chris Nam, Roddy Sloss and Chris Welborn.

Member absent: Susan Mason and Bill Silver

Associate members: Jim Lai (present); Frank Lloyd (absent)

Council present: John Harpootlian; Gary Waldeck

Staff present: Richard Chiu, City Engineer and Public Works Director, Pak Lin, Admin. Services Director; Karen Huang, Finance Manager

Public present: Bridget Morgan, Garo Kiremidjian and Peter Evans

Guests present: Leah Rowell, Community Development Manager, Hero Program; Tom Pavletic, Municipal Financial Services (sewer rate consultant to the Town)

Approval of minutes

May 2, 2016 minutes were approved as presented by members who attended the prior meeting.

Presentation by Leah Rowell on The Home Energy Renovation Opportunity (“HERO”)

Ms. Rowell made a slide presentation handed out at the meeting along with a handout responsive to questions asked by Committee members based on previously circulated material and took questions. HERO is a government endorsed financing program for qualifying residents who wish to make certain energy and water saving home improvements. Ms. Lowell is soliciting Council approval which is a prerequisite to offering HERO financing to Town residents. The Committee was unable to reach a resolution on its recommendation to Council. The Chairman solicited comments from Committee members which included concerns about 1.) the comparative cost of the financing in both interest and origination fees; 2.) the implied endorsement of Hero; and 3.) the use of the Town’s name and logo in the sales process. Other members believed some residents might find this opportunity beneficial as 1.) the program is State approved and widely used throughout California and because the program can facilitate water and energy savings, and 2.) Town residents are informed and knowledgeable consumers and therefore should not be denied the opportunity to make their own decision on the suitability of the Hero program for their needs.

Review of Consultant Report on Evaluation of Non Residential Wastewater Discharge and Proposed Sewer Fees by Tom Pavletic

Mr. Chiu introduced Mr. Paveletic who made a slide presentation on the subject matter distributed to the Committee before the meeting. Mr. Epstein reviewed a draft of the subject report before the meeting and issued a memorandum to the Committee noting a number of objections to Mr. Pavletic’s proposal. After Mr. Paveletic’s presentation, Mr. Epstein presented his work and conclusions. Extended discussion followed however the Committee was unable to reach a resolution to present to Council. Mr. Sloss will organize a working group comprising Mr. Chiu, Mr. Epstein, Mr. Harpootlian and Mr. Waldeck for the purpose of developing alternative proposals which will be reviewed by Town Legal Counsel and then brought back to the Committee for a further review.

Continued

Report on Council Activities of interest by Mayor Harpootlian

Mr. Harpootlian and Mr. Waldeck commented on a proposed Transit Occupancy Tax being considered by Town Council and whether restrictions should be placed on the use of 30 day or less rental properties. Mr. Waldeck expressed that additional funds were necessary to support private road and Internet service build out.

Report on Finance Department activities of interest – Pak Lin

Ms. Lin noted that Maze and Associates have been appointed the Town's new auditors and fiscal year end June 2016 audit work has been scheduled for August (interim) and October (final). The Maze partner will review findings at the November FIC meeting. The Committee congratulated Ms's Lin and Huang for receiving the GFOA Award for the FY' 15-16 CAFR. Work is progressing on the Annual Budget book scheduled to issue in September. The Wells Fargo Bank balance is approximately \$4 million at present noted to correct an error in handout material. Ms. Huang confirmed her previously issued memo stating CalPERS at present will not allow a 401K type alternative to employee pensions. In the interest of time, the ABAG insurance update will be deferred to the next meeting.

Election of Officers

Mr. Sloss was elected Chairman and Secretary and Mr. Epstein was elected Vice Chairman. The Committee thanked Mr. Epstein for his service as Chairman.

Presentations from the Floor

None.

Proposed topics and dates for future meetings

The next FIC meeting will be in August or September and will include further consideration of the non residential wastewater rates as described above, Reserve Policies, and a report on ABAG Insurance. Other topics for future meetings include review of the Town's investments, long term capital plans and related policies, cash management policies, a report on review of Wells Fargo required documents, prepayment of OPEB and Pension liabilities; financial policy and procedures review; review of FIC Monthly Project Summary Report and review Finance Department quarterly report on financial controls.

Adjournment: The meeting adjourned at 7:30 pm

Respectfully submitted by Roddy Sloss, Committee Secretary