



Town Manager's Report for November 28 - December 2, 2016

Items to report on this week include the following:

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in **red** text show updates in status from the prior report.

The following applications were approved at the **November 29 Site Development hearing**:

- Landscape screening, fencing and lighting plans for a new residence under construction at **25961 Vinedo Lane**. One neighbor was in attendance and was supportive of proposed screening along the common property line. Conditions were added requiring new trees in front of the home to be changed from deciduous to evergreen species, and oaks along the side property line to be changed to an evergreen species that will fit within the limited planting area.
- Landscape screening and fencing plans for a new residence and accessory building under construction at **13350 Burke Road**. No neighbors were in attendance.

The **Planning Commission** took the following actions at its **December 1st** meeting:

- Decided against modifying an open space easement as required by a condition of approval for a site development permit for a major addition/remodel and new pool at **24990 La Loma Drive**. The Commission allowed a 4½ foot open style fence to be located within the easement, to replace an existing fence (the new fence may be in the same location as the existing fence).
- Continued a landscape screening plan for a new second unit on property at **26642 Purissima Road** and requested that the applicant provide a more detailed planting plan prepared by a licensed landscape architect. A number of neighbors were in attendance and demanded more landscape screening to reduce the visual impact of the second unit which is a single story manufactured housing unit in a visible location. Neighbors also objected to the fact that the second unit was administratively approved in accordance with State law.
- Forwarded **2016 California Building Code amendments** to the City Council with a recommendation for approval, with inclusion of additional fire related requirements for properties in a high fire hazard area.

The November planning and building permit activity report is attached.

Public Safety Update:

The **Sheriff's** weekly report is attached.

Administrative Services Update:

Administrative Services Director Pak is out of the office today.

Parks and Recreation Update:

The **Festival of Lights** was a success! Vice Mayor Gary Waldeck and Council member John Radford along with other volunteers had a great time pushing the crippled Mother Goose Float around and sounding the Goose's [klaxon](#) on Sunday, December 27th in Downtown Los Altos.

This week, after submitting 5 different designs, Krystel Malimban had a **Los Altos Hills Snapchat geofilter** approved so the town now has representation on the popular app. Artists in the community are encouraged to [submit their own design](#).

Los Altos Hills is holding a [Chamber Music Concert](#) on Saturday, December 10th from 7:30-9:00 pm in the Council Chambers. The concert will be from 7:30-8:30 pm, refreshments from 8:30-9:00 pm which are include in the ticket price \$30 adults/\$20 students. We currently have 50 people registered for this event.

Parks and Recreation Committee member, Scott Vanderlip will be leading [Caroling in the Hills](#) on Thursday, December 22nd from 7:30 -9:00 pm.

Thanks.

Carl

Last Updated on 12/2/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000.
2	2016 Sanitary Sewer Repair and Rehabilitation Project	(3-25-16) Project has been advertised and bid opening is scheduled for 4-12-16. Project is scheduled to be presented to Council in May for award of contract. List of repair segments is attached. (4-8-16) Staff released an addendum to modify segments in the base bid and alternate bid. (4-14-16) Bids were received from 2 contractors. Award of contract to be presented at the May 19 Council meeting. (5-20-16) Council authorized the award of the construction contract at the May 19 council meeting. (5-27-16) Award documents have been sent to the contractor. Staff waiting for bonds and insurance paperwork. (6-10-16) Staff received bonds and insurance paperwork. Staff reviewing. (6-16-16) Review of bonds and insurance has been completed. Staff working on scheduling a pre-construction meeting with the contractor. (7-22-16) Pre-construction meeting scheduled for 7-25-16. (7-29-16) Preconstruction meeting with the contractor was conducted. Contractor working on scheduling video work for August and will send schedule to Town for review. (8-12-16) Contractor is to begin pre-installation video inspection work starting 8/15/2016. (8-19-16) Pre-construction video is in progress. (9-9-16) Pre-construction video has been completed. Contractor will submit videos for staff's review. (9-23-16) Contractor submitted pre-construction videos and submittals for review. (9-30-16) Contractor has mobilized and started construction activities. (11-04-2016) Project is still under construction. (11-10-16) Contractor has completed 80% of the contract base bid items and is scheduled to complete all base bid items by middle of December 2016. Contractor will return to start the alternate bid items after the New Year to avoid impact to the nearby residents during the holiday season. (11-18-16) Contractor has completed 95% of the contract base bid items.
3	Robledo Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-15) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings. (4-29-16) Pathway committee to prioritize this project among other pathway projects.

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Tasks	Project Name	Latest Status
4	Sewer Operations	<p>(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&M activities are attached. (11-10-16) The August 2016 summary of O&M activities is attached. An update of the sewer system will be presented to the City Council at the November meeting. (11-18-16) The July 2016 status update of sewer activities. An update of the sewer system has been postponed to the January 2017 City Council meeting. (12-2-16) The September 2016 summary of O&M activities is attached.</p>
5	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8/12. (8-12-16) Consultant submitted the final report on 8/8. (8-19-16) Final Flow Monitoring and Inflow/Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow/infiltration issues to be addressed.</p>
6	Sanitary Sewer Master Plan Update	<p>(8-26-16) The Request for Proposal has been released and is also on the Town's website. Proposals are due 9-19-16. (9-9-16) Staff received some minor questions and requests. Response will be posted on Town website on 9/12. (9-16-16) Response to questions have been posted on the Town's website. (9-23-16) Staff received two proposals for the Sanitary Sewer Master Plan Update on 9/19. Staff will be reviewing, ranking, and determining whether interview is necessary prior to consultant selection. (10-7-16) Staff completed the review of proposals. Staff will recommend the City Council awarding a contract at the November meeting. (11-18-2016) The City Council approved the contract in the November Council meeting. (12-2-16) Staff to have the kick-off meeting with Woodard and Curran, Inc</p>

Last Updated on 12/2/2016

Tasks	<u>Project Name</u>	<u>Latest Status</u>
7	Erosion on Page Mill Road near Baler Ranch Rd	<p>(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon.</p>
8	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP. (11-10-16) The Bicycle and Pedestrian funding category proposed for the 2016 Measure B Sales Tax will be developed in 2017, pending the final outcome of the poll. VTA will be working through TAC to develop how the bicycle and pedestrian funding category may be made available to local agencies.</p>

Tasks	Project Name	Latest Status
9	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact Caltrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$1.6 million. (7-15-16) Caltrans submitted plans to staff for comment. This project proposes to realign I-280 NB off-ramp to EB El Monte Road. The work includes new pavement sections, super elevation correction, pavement removal of the abandoned segment within the existing off-ramp, removal and trimming of trees, and drainage work. (7-22-16) Town consultant is reviewing the draft plans from Caltrans. (7-29-16) Draft review comments to be submitted to Town for staff review week of August 1. (8-19-16) Comments sent to CalTrans for consideration. (8-26-16) Caltrans provided additional information and Town traffic consultant reviewing. (9-16-16) Additional comments sent to Caltrans for their consideration and response. (11-04-2016) Caltrans is planning to perform trees removal in December for realignment of ramp to be constructed next summer. Staff is meeting with Caltrans on 11/08/2016. (11-18-16) Caltrans notified the Town and neighbors adjacent to the I-280/El Monte NB offramp that trees removal work will start on December 5 for 5 working days. (11-23-16) Plant Removal Plan and Planting Plan attached</p>
10	Robleda and Purissima intersection study	<p>(4-22-16) Agreement with consultant executed. (4-29-16) Work underway. (5-6-16) Data collection and analysis being performed. (5-20-16) Data collection completed and draft report submitted. Staff reviewing draft report. (5-27-16) Report has been completed and will be shared with the neighbors for discussion. (6-3-16) Report has been received by the neighbors. Staff setting up meeting to discuss report with the neighbors.(6-10-16) Staff to meet with neighbors on 6-13-16 to discuss the traffic consultant's technical memo. (6-16-16) A few neighbors attended the meeting at Town Hall. Staff discussed the report, answered questions and explained the process. Staff indicated that a three way stop sign is not recommended by staff as it does not meet the warrant analysis. Neighbors to discuss and decided what concept they have support for and get back to staff. (7-15-16) Staff working with neighborhood representative to prepare map showing recommendations from the residents. (7-22-16) Draft map sent to neighborhood representative for review. (7-29-16) Staff revising map to incorporate comments from neighborhood representative. (8-19-16) Revised map sent to neighborhood representative for review. Neighbors are requesting a 3 way stop sign to be installed. Per consultant's study, a stop intersection is not warranted. (8-26-16) Neighborhood representative picked up map for review and comment.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
11	Hale Creek/Magdalena connector Path	<p>(1-8-16) Additional information provided to CalWater. (1-15-16) Staff spoke to CalWater and clarified the need for the easement. (1-22-16) CalWater real estate attorney has some comments on the easement language. (1-28-16) City attorney office to discuss comments with CalWater attorney. (2-5-16) Staff working on obtaining some field survey stakes to look at alternatives. (2-19-15) CalWater attorney preparing a proposed amendment. (2-25-16) Alternate path layout to avoid need for additional CalWater easement is possible with encroachment onto CalTrans R-O-W. Staff to work on encroachment permit application to CalTrans. (3-3-16) Staff completed encroachment permit application and submitted to Caltrans for review and approval. (3-11-16) Caltrans encroachment permit section did not receive application. Staff resent application, waiting for confirmation. (3-18-16) Staff resent electronic and hard copy of encroachment permit application to Caltrans. (3-25-16) Caltrans reviewing encroachment permit application and has questions. Staff working on addressing Caltrans concerns. (4-8-16) Staff sent new photos and additional details to Caltrans to clarify questions. Caltrans reviewing. (4-22-16) Caltrans headquarters is reviewing. (5-13-16) Caltrans is requiring an exception request to allow construction of a pedestrian facility passing through an access-controlled off-ramp fringe area. Staff to work on exception request. (5-20-16) Staff reviewing sample request from another agency. (6-10-16) Staff to complete and file environmental document with County Recorder's office. (6-23-16) Environmental document has been filed with County Recorder's office. (7-15-16) Staff working on resubmittal to Caltrans. (7-29-16) Staff resubmitted additional information to Caltrans for review and approval. (8-19-16) Caltrans provided some additional comments on our application. Staff working on comments. (9-9-16) Staff resubmitted the requested additional information to Caltrans for review and approval. (9-30-16) At Caltrans request, staff is preparing additional certification forms to be signed by the project designer.</p>

Tasks	Project Name	Latest Status
12	Open Space Stewardship	<p>(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council/FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keeffe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached.</p>
13	Drainage improvement at Newbridge	<p>(8-28-15) Staff identified a drainage problem on Newbridge. Staff working on getting quotes to prepare a design. (9-4-15) Staff in process of meeting designers. (9-11-15) Designers working on proposals. (9-18-15) Staff received one proposal and still waiting for one more. (9-25-15) Staff received two proposals and is working on agreement for consultant. (10-9-15) Designer to provide schedule for design work. (10-23-15) Survey work completed, design underway. (10-30-15) Preliminary design scheduled to be submitted mid November for staff review. (11-5-15) Design in progress. (11-20-15) Staff to follow up on status of preliminary design submittal. (11-25-15) Staff received preliminary plans for review. (12-4-15) Staff received a revised preliminary design package and is in the process of reviewing the documents. (12-18-15) Comments on the design have been provided to the designer to incorporate. (1-22-16) Staff checking on possible utility conflict for proposed storm drain improvements. (2-5-16) Consultant working on finalizing the design and estimate. (2-12-16) Consultant submitted design and estimate for Town to review. Staff Reviewing. (2-19-16) Design is complete. Staff waiting for final hard and soft copies. (3-3-16) Project will be advertised at the same time as the 2016 Townwide pavement rehabilitation project. (4-29-16) Budget request for construction will be made for this project. (6-3-16) Project will be advertised on 6-8-16. (6-10-16) Project has been advertised. Bid opening scheduled for 6-30-16. (7-15-16) One bid was received and it was high. Staff will be requesting council to reject the one bid received at the July Council meeting. (7-22-16) Council approved the rejection of the bids. Staff will likely include with next years road rehabilitation project.</p>

Last Updated on 12/2/2016

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
14	P-TAP Round 18 grant funds	<p>(10-9-15) Staff working on application for grant funds. (10-30-15) Staff completed and submitted grant request. (12-11-15) Results of grant request should be available in early 2016. (1-22-16) Town did not get selected to receive the grant. (1-28-16) Town will re-apply next year for grant. (9-30-16) MTC will announce the Call-for-Projects for its Pavement Management Technical Assistance Program (P-TAP) Round 18 next month. Once the Call-for-Project is announced this October or November, we intend to apply. If we are selected as recipient of P-TAP, we will work with MTC's consultant to update our PMP. (10-21-16) MTC announced the Call-for-Project for the P-TAP 18. The Town will apply for the grant to update our PMP. The application is due 11/21/2016. (11-10-2016) Staff completed the P-TAP 18 grant application and submitted it to MTC.</p>
15	I-280 Repaving	<p>(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOPP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle. (7-31-15) Caltrans completed and approved a Project Initiation Document to resurface I-280 from Foothill Boulevard to 0.5 mile north of Sand Hill Road. Project to be submitted for the 2016 SHOPP program to compete for funds. (8-14-15) Per discussion with Caltrans staff, project is approved under the 2016 SHOPP program. Construction should occur around 2018. (11-20-15) Per Caltrans project development for this project is pending CTC approval of the SHOPP candidates in April 2016. If approved, target construction is Summer of 2019. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$59.5 million.</p>

Tasks	Project Name	Latest Status
16	VTA TAC Meetings	<p>(1-15-16) Staff attended the 1-14-16 TAC meeting and the Envision SV Ad-Hoc committee meeting. A new chair and vice chair was selected. Committee took action to approve allocation of \$250,000 to help fund the interim bicycle improvements on Page Mill/I-280 interchange. Ad-Hoc committee working on selection criteria for projects listed for Envision SV. (2-5-16) Staff attended the VTA Board meeting and the Board approved the \$250,000 to the County to help fund the interim bicycle improvements. (3-11-16) Staff attended the 3-10-16 TAC meeting. Committee received update on Envision Silicon Valley. VTA staff is developing categories for ESV to distribute an estimated \$6.5 Billion. (4-14-16) Staff attended the April TAC meeting. (4-14-16) TAC committee did not reach agreement on a formal recommendation of the Envision Silicon Valley policies to the Board. VTA staff will provide TAC comments to the Board at their April 22 workshop. (6-10-16) June TAC meeting was canceled. Next meeting is in July. (8-26-16) Staff met with VTA staff to discuss Countywide bicycle plan. VTA working on draft map for upcoming BPAC meeting. (10-14-16) Staff attended the 10-13-16 TAC meeting. Committee received update on Caltrans I-80 Smart Corridor project. Committee also received an update on the Countywide Bicycle Plan prioritization criteria. (11-10-16) Measure B is currently polling at 70%. VTA expects the poll to be final by Monday, 11/14/16.</p>
17	Review of non-residential sewer units	<p>(6-19-15) Sewer consultant to visit Town properties week of 6-22-15. Consultant will visit and meet with all non-residential users to inspect facility and discuss usage. (7-10-15) Consultant coordinating with non-residential facilities to set up appointments to visit and inspect. (7-23-15) Site visits to non-residential facilities in progress. (10-2-15) Most of the sites have been visited. Consultant hope to complete site visits by the end of October. (10-30-15) All site visits have been completed. Consultant working on analysis. (11-13-15) Staff and consultant to discuss draft results in early December. (12-11-15) Draft results submitted to staff. Staff to review and schedule discussion with consultant. (12-18-15) Staff to discuss draft results with consultant in January 2016. (1-8-16) Consultant preparing data sheets with preliminary findings to send to non-residential users for their review and comment. (1-15-16) Staff working with consultant on documents to be sent to each non-residential user. (1-28-16) Draft site specific data sheets with preliminary findings have been sent to each non-residential user for review and comment. (2-5-16) Staff and consultant has been contacted by two non-residential users to discuss preliminary findings. Comments from non-residential users are due February 22, 2016. (3-11-16) Staff received draft report from consultant. Staff reviewing. (4-8-16) Staff working with attorney's office to verify information that may need to be removed for privacy concerns. (5-6-16) Staff to present findings and recommendation to FIC. (5-13-16) Consultant findings and recommendations to be presented to FIC at their July 11, 2016 meeting. (5-20-16) FIC meeting rescheduled for July 6th. (7-15-16) FIC did not reach an agreement on a recommendation to City Council. Staff will be meeting with Ad-Hoc committee to discuss further. (7-29-16) Ad-Hoc committee requested attorney review of three alternative proposed by the Ad-Hoc committee. Town attorney reviewing. Item to be presented to Council at the August meeting. (8-12-16) Town attorney completed their review of the three alternatives proposed by the Ad-Hoc committee. Item is on the August City Council Agenda. (8-19-16) Item was referred back to the FIC Ad-Hoc Committee for further discussion. (8-26-16) Meeting with Ad-Hoc committee scheduled for 8/29. (9-9-16) Staff to present amended recommendations and City Attorney's response to FIC at their September 13, 2016 meeting. (9-16-16) Item to be presented to the City Council at their October 2016 meeting. (10-21-16) City Council approved the proposed non-residential sewer allocation fee schedule. Pubic hearing is tentatively scheduled for 1/19/17. (12-2-16) Pubic hearing is scheduled for 1/25/17.</p>

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18	West Loyola/Mora Drive Pathway study	(7-15-16) Staff collected speed data on West Loyola and Mora Drive and the results indicate speeds over the posted speed limit on both streets. Mora Drive has an 85th percentile of 10 mph over the posted speed limit and West Loyola has an 85th percentile of 6 mph over the posted speed limit. Staff also engaged a consultant to look into the feasibility of constructing a path on the two streets. (9-23-16) Staff reviewed the draft preliminary report and provided comments to the consultant to address. (10-14-16) Path Study has been completed.
19	Evaluation of Cut Through Commuter Traffic Method - Waze	(11-10-2016) Waze is popular traffic mobile application that provides navigation guidance by combining real time traffic reported by users. When the first Waze-enabled car finds its way to a promising shortcut, thousands can follow. Recently, staff received complaints from residents about Waze directing traffic to Town streets such as Purissima, Robelda, Elena Roads. Staff will initiate contact with Waze and request removal these three streets from their alternate routing list for I-280.

Los Altos Hills Maintenance September 2016

Task	Monthly Summary	Unit Cost	Quantity	12-Month Cost	Actual Unit Per Month	Cost Per Month	Year to Date Cost	Year to Date Quantity	Quantity Remaining	Remaining Budget
Bid Item No. 1. Pump Station Maintenance	PURISSIMA Station: The weekly inspections, ATS and Generator testing were performed. No unscheduled Repairs were needed. O'Keefe Court Station: The weekly inspections, ATS and Generator testing were performed. No unscheduled Repairs were needed. Items to be addressed: Guide Rails should be changed out to Stainless Steel per industry standard and for reliable use from the current rusted galvanized rails and Replace Pump Number 2's lifting handle. (See Tab 1.)	\$1,771.59	12	\$21,259.08	1	\$1,771.59	\$3,543.18	2	10	\$17,715.90
Bid Item No. 2. Cleaning and Flushing in Right of Way	Work Performed: Cleaned 5,796 feet of pipe within the public right-of-way. Results were noted in the CMMS. Recommendation: Continue to clean ahead of the CCTV unit. (See Tab 2.)	\$1.08	99,000	\$106,920.00	5,796	\$6,259.68	\$10,748.16	9,952	89,048	\$96,171.84
Bid Item No. 3. Cleaning and Flushing in Easements	Work Performed: Cleaned 2,323 feet of pipelines in easements. Results were noted in the CMMS. Recommendation: Continue to clean ahead of the CCTV unit. (See Tab 3.)	\$1.49	36,000	\$53,640.00	2,323	\$3,461.27	\$7,379.97	4,953	31,047	\$46,260.03
Bid Item No. 4. CCTV Inspection within Right of Way	Work Performed: CCTV inspected 4,056 feet of pipelines that are Right of Way. NASSCO PACP standards were used and Structural and O&M condition ratings and defect codes were used and entered into the CMMS system. Recommendation: Perform 6 Pipe Patches and 2 Open Trench Repairs (See Tab 4.)	\$1.49	68,000	\$101,320.00	4,056	\$6,043.44	\$9,974.06	6,694	61,306	\$91,345.94
Bid Item No. 5. CCTV Inspection within Easements	Work Performed: CCTV inspected 1,431 feet of pipelines in easements. NASSCO PACP standards were used and Structural and O&M condition ratings and defect codes were used and entered into the CMMS system. Recommendation: Perform 3 Pipe Patch Repairs, 1 Open Trench Repair and Re-Clean EMH1043-EMH1042 using the milling machine. Pipe has hardened asphalt in it. (See Tab 5.)	\$1.91	25,000	\$47,750.00	1,431	\$2,733.21	\$7,815.72	4,092	20,908	\$39,934.28
Bid Item No. 6. Response to SSOs with access from Right of Way	West Bay responded to a Category 3 Sanitary Sewer Overflow on Rhus Ridge this month with in the Right of Way.	\$1,545.00	6	\$9,270.00		\$0.00	\$0.00	-	6	\$9,270.00
Bid Item No. 7. Response to SSOs with access from Easements only	West Bay did not respond to Sanitary Sewer Overflows for the Town this month with in an Easement.	\$1,730.34	6	\$10,382.04	-	\$0.00	\$0.00	-	6	\$10,382.04
Bid Item No. 8. GIS Mapping Maintenance and Updates (By the Hour)	Developed the monthly summary report and follow up work for the Town.	\$132.87	120	\$15,944.40	2	\$265.74	\$265.74	2	118	\$15,678.66
Bid Item No. 9. Monthly Management Reports	Developed the monthly summary report and follow up work for the Town.	\$371.83	12	\$4,461.96	1	\$371.83	\$743.66	2	10	\$3,718.30
Bid Item No. 10. Sanitary Sewer Overflow Response for Private Laterals	West Bay will respond to SSOs related to private laterals, including determining ownership, notifying the owner of the issue, providing the owner with the Town's Sewer Spill Reference Plan, and entering information into the CMMS system.	\$328.50	6	\$1,971.00	-	\$0.00	\$0.00	-	6	\$1,971.00
			Total	\$372,918.48		\$20,906.76	\$40,470.49			\$332,447.99

BUILDING PERMITS ISSUED

Permits Issued	2016 Nov	15-16 YTD	2015 Nov	14-15 YTD	2014 Nov	13-14 YTD
New Residence	0	20	0	16	1	13
Secondary Dwelling	0	5	0	8	1	6
Addition	3	16	0	13	4	18
Interior Remodel	3	22	2	30	3	37
Pool	0	9	2	19	0	27
EV charger	1	6	1	4	0	12
Solar	1	32	2	32	10	37
Water Heater	4	11	5	15	2	7
Re-Roof	9	37	8	35	3	26
Sewer	0	1	0	1	1	4
Misc. (Electrical, Plum)	19	87	12	102	24	108
Total Permits Issued	40	246	32	275	49	295
Total Valuation	\$1,850,152	\$33,695,946	\$623,456	\$26,376,203	\$2,367,007	\$23,472,743

SITE DEVELOPMENT PERMITS ISSUED

Permits Issued	2016 Nov	15-16 YTD	2015 Nov	14-15 YTD	2014 Nov	13-14 YTD
New Residence	0	10	1	5	1	10
Second Unit	0	4	0	2		
Addition	1	9	1	8	4	14
Fence/Gates	2	8	0	12	2	22
Landscape	2	17	2	9	1	10
Pool	0	9	0	6	1	6
Misc. (Hardscape, Gra	3	21	7	24	0	24
Total Permits Issued	8	78	11	66	9	86



Santa Clara County Office of the Sheriff
Weekly Activity Summary
11/21/2016 – 11/27/2016
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
11/21	L1	Industrial Accident	At 7:45 AM, the victim was working in the 13000 block of Old Altos Road when the victim slipped off a ladder and sustained back, neck and spine injuries. The victim was transported to Stanford Hospital.
11/22	L1	Identity Theft, Theft by Credit Card	On 11/22, the victim received notification that unknown suspect(s) used the victim's personal information and credit cards to make in store purchases for a total loss of about \$13,952.
11/25	L1	Non-Injury Hit and Run Collision	Occurred at 1:35 PM at Viscaino Road and Roble Ladera Road.

DATE/TIME	BEAT	EVENT NUMBER	EVENT TYPE	LOCATION	INFORMATION
DISTURBANCES					
11/23/2016 12:29	L2	16-328-0220	415	ROCKPOINT LN @ SUMMERHILL AV	INVESTIGATED
11/24/2016 13:34	L3	16-329-0140	415E	TAAFFE RD @ ELENA RD	INVESTIGATED
11/24/2016 9:49	L5	16-329-0072	415N	PRISCILLA LN @ STONEBROOK DR	INVESTIGATED
11/21/2016 15:25	L1	16-326-0225	415N	MIRANDA RD @ LA LANNE CT	INVESTIGATED

BURGLARIES

11/25/2016 4:16	L1	16-330-0022	459	O KEEFE LN @ VISTA SERENA	INVESTIGATED
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THEFT

11/22/2016 13:04	L1	16-327-0172	530.5	LA LANNE CT @ MIRANDA RD	INVESTIGATED
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TRESPASSING

11/21/2016 21:03	L5	16-326-0333	602	RAVENSBURY AV @ ENCINAL CT	INVESTIGATED
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PHONE THE OFFICE

11/27/2016 10:45	L1	16-332-0118	1021	71L1	COMPLETE
11/26/2016 13:57	L1	16-331-0184	1021	71L1	COMPLETE
11/24/2016 22:27	L1	16-329-0237	1021	81L1	COMPLETE
11/22/2016 10:39	L1	16-327-0118	1021	71L1	COMPLETE
11/21/2016 16:47	L4	16-326-0258	1021	74L4	COMPLETE
11/21/2016 11:05	L1	16-326-0114	1021	71L1	COMPLETE

MISSING PERSON

11/27/2016 21:49	L1	16-332-0312	1065	TODD LN @ LA PALOMA RD	INVESTIGATED
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SUSPICIOUS PERSON

11/22/2016 13:46	L1	16-327-0188	1066	LA PALOMA RD @ LYNNDAL WY	INVESTIGATED
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WIRE DOWN

11/22/2016 8:41	L1	16-327-0077	1069	W EDITH AV @ W FREMONT RD	INVESTIGATED
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ABANDONED VEHICLE					
11/22/2016 14:37	L1	16-327-0207	1124	LA LANNE CT @ MIRANDA RD	INVESTIGATED
TRAFFIC STOPS					
11/26/2016 16:35	L1	16-331-0232	1195	DEER CREEK RD @ PAGE MILL RD	CITATION ISSUED
11/26/2016 11:20	L3	16-331-0126	1195	ELENA RD @ GREEN HILLS CT	CITATION ISSUED
11/25/2016 14:07	L1	16-330-0166	1195	W FREMONT RD @ CONCEPCION RD	CITATION ISSUED
11/25/2016 13:33	L2	16-330-0154	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
11/25/2016 13:18	L2	16-330-0149	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
11/25/2016 13:08	L3	16-330-0146	1195	PAGE MILL RD @ FY 280	CITATION ISSUED
11/25/2016 12:55	L1	16-330-0142	1195	EL MONTE RD @ FY 280	CITATION ISSUED
11/25/2016 12:02	L5	16-330-0122	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
11/25/2016 10:25	L1	16-330-0091	1195	EL MONTE RD @ FY 280	CITATION ISSUED
11/25/2016 9:29	L1	16-330-0072	1195	W FREMONT RD @ CAMPO VISTA LN	CITATION ISSUED
11/23/2016 15:16	L2	16-328-0304	1195	MAGDALENA AV @ SUMMERHILL AV	WARNING ISSUED
11/23/2016 14:52	L1	16-328-0293	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
11/23/2016 14:47	L1	16-328-0291	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
11/23/2016 14:28	L1	16-328-0282	1195	EL MONTE RD @ VOORHEES DR	WARNING ISSUED
11/23/2016 14:20	L1	16-328-0280	1195	EL MONTE RD @ VOORHEES DR	CITATION ISSUED
11/23/2016 14:00	L1	16-328-0269	1195	W FREMONT RD @ MANUELLA RD	CITATION ISSUED
11/23/2016 13:39	L1	16-328-0258	1195	W FREMONT RD @ MANUELLA RD	CITATION ISSUED
11/23/2016 13:27	L5	16-328-0249	1195	EL MONTE RD @ STONEBROOK DR	CITATION ISSUED
11/23/2016 12:50	L3	16-328-0234	1195	ROBLEDA RD @ ELENA RD	CITATION ISSUED
11/23/2016 10:36	L2	16-328-0161	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
11/23/2016 10:23	L3	16-328-0156	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
11/21/2016 20:58	L1	16-326-0331	1195	FOOTHILL EX @ HILLVIEW AV	CITATION ISSUED
11/21/2016 10:16	L4	16-326-0095	1195	MOODY RD @ MOODY SPRINGS CT	CITATION ISSUED

STOLEN VEHICLE					
11/27/2016 16:43	L1	16-332-0229	10851	LA LANNE CT @ MIRANDA RD	INVESTIGATED
VEHICLE COLLISION					
11/25/2016 13:35	L1	16-330-0157	20002	VISCAINO RD @ ROBLE LADERA RD	INVESTIGATED
PARKING VIOLATION					
11/22/2016 14:52	L3	16-327-0216	22500	ALEXIS DR @ PAGE MILL RD	INVESTIGATED
RECKLESS DRIVING					
11/23/2016 15:50	L3	16-328-0322	23103	ELENA RD @ GREEN HILLS CT	INVESTIGATED
DUI					
11/27/2016 19:19	L3	16-332-0276	23152	FY 280 @ PAGE MILL RD	INVESTIGATED
ASSAULT AND BATTERY					
11/24/2016 3:21	L1	16-329-0017	240242	DARLING LN @ BURKE RD	INVESTIGATED
ALARM CALLS					
11/27/2016 14:17	L1	16-332-0173	1033A	ASCENSION DR @ CONEJO CT	FALSE ALARM
11/27/2016 9:59	L2	16-332-0101	1033A	SUMMERHILL AV @ YOUNG CT	FALSE ALARM
11/27/2016 9:43	L1	16-332-0090	1033A	LA PALOMA RD @ MAURER LN	FALSE ALARM
11/26/2016 22:51	L3	16-331-0344	1033A	THREE FORKS LN @ NORTH FORK LN	FALSE ALARM
11/26/2016 11:40	L4	16-331-0137	1033A	JULIETTA LN @ ALTAMONT RD	FALSE ALARM
11/26/2016 5:57	L3	16-331-0042	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
11/26/2016 4:46	L1	16-331-0035	1033A	CORTE MADERA LN @ CONCEPCION RD	FALSE ALARM
11/26/2016 4:42	L1	16-331-0033	1033A	ST FRANCIS DR @ ASCENSION DR	FALSE ALARM

11/26/2016 4:24	L1	16-331-0031	1033A	TEMPLETON PL @ W FREMONT RD	FALSE ALARM
11/25/2016 18:11	L1	16-330-0236	1033A	LA CRESTA DR @ LA CRESTA CT	FALSE ALARM
11/25/2016 8:49	L1	16-330-0057	1033A	LA CRESTA DR @ NINA PL	FALSE ALARM
11/24/2016 17:10	L5	16-329-0188	1033A	JABIL LN @ MAGDALENA RD	FALSE ALARM
11/23/2016 7:36	L3	16-328-0072	1033A	ELENA RD @ ROBLEDA RD	FALSE ALARM
11/23/2016 6:39	L1	16-328-0061	1033A	FREMONT PINES LN @ W FREMONT RD	FALSE ALARM
11/23/2016 6:37	L1	16-328-0059	1033A	W FREMONT RD @ DONELSON PL	FALSE ALARM
11/23/2016 3:31	L3	16-328-0040	1033A	COUNTRY WY @ THREE FORKS LN	FALSE ALARM
11/22/2016 22:29	L5	16-327-0357	1033A	MAGDALENA RD @ STONEBROOK DR	FALSE ALARM
11/22/2016 18:02	L6	16-327-0285	1033A	W LOYOLA DR @ ROLLY RD	FALSE ALARM
11/22/2016 14:35	L1	16-327-0206	1033A	FREMONT PINES LN @ W FREMONT RD	FALSE ALARM
11/22/2016 12:50	L1	16-327-0165	1033A	W SUNSET DR @ BURKE RD	FALSE ALARM
11/22/2016 12:35	L1	16-327-0159	1033A	FREMONT PINES LN @ W FREMONT RD	FALSE ALARM
11/22/2016 10:37	L1	16-327-0116	1033A	FREMONT PINES LN @ W FREMONT RD	FALSE ALARM
11/21/2016 13:56	L5	16-326-0182	1033A	SUNDOWN CANYON WY @ ALBERTSWORTH LN	FALSE ALARM
11/27/2016 2:59	L3	16-332-0040	1033C	EL MONTE RD @ STONEBROOK DR	FALSE ALARM

9-1-1

ABANDONED CALLS

11/23/2016 18:19	L1	16-328-0379	911CEL	BIRCHWOOD CT @ RIVERSIDE DR	INVESTIGATED
11/26/2016 13:03	L3	16-331-0163	911UNK	ALTAMONT RD @ ALTAMONT LN	INVESTIGATED
11/25/2016 10:17	L1	16-330-0086	911UNK	MANUELLA RD @ ROBB RD	INVESTIGATED
11/25/2016 1:56	L3	16-330-0013	911UNK	ELENA RD @ VINEDO LN	INVESTIGATED

PUBLIC

SAFETY ASSISTANCE

11/23/2016 11:16	L3	16-328-0184	AID	PAGE MILL RD @ FY 280	COMPLETE
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ATTEMPT TO CONTACT					
11/21/2016 15:23	L5	16-326-0224	ATC	EL MONTE RD @ STONEBROOK DR	COMPLETE
FOLLOW- UP					
11/25/2016 10:45	L6	16-330-0099	FU	W LOYOLA DR @ EASTBROOK AV	COMPLETE
INFORMATION ONLY					
11/27/2016 16:12	L2	16-332-0217	INFO	FY 280 @ MAGDALENA RD	INFORMATION GIVEN
11/27/2016 10:01	L1	16-332-0102	INFO	BURKE RD @ W FREMONT RD	INFORMATION GIVEN
11/24/2016 15:55	L4	16-329-0170	INFO	PADRE CT @ ALTAMONT RD	INFORMATION GIVEN
11/24/2016 9:05	L3	16-329-0063	INFO	CORTEZ LN @ ALTAMONT RD	INFORMATION GIVEN
11/23/2016 11:33	L3	16-328-0192	INFO	EL MONTE RD @ STONEBROOK DR	INFORMATION GIVEN
11/23/2016 7:18	L3	16-328-0069	INFO	VOGUE CT @ BLACK MOUNTAIN RD	INFORMATION GIVEN
11/22/2016 8:26	L6	16-327-0073	INFO	W LOYOLA DR @ ROLLY RD	INFORMATION GIVEN
11/22/2016 1:27	L3	16-327-0008	INFO	VINEDO LN @ RIDGEWOOD LN	INFORMATION GIVEN
11/21/2016 16:15	L5	16-326-0243	INFO	MAGDALENA RD @ BLANDOR WY	INFORMATION GIVEN
11/21/2016 16:04	L6	16-326-0238	INFO	ELOISE CL @ BERKSHIRE DR	INFORMATION GIVEN
ORDINANCE VIOLATION					
11/21/2016 18:43	L4	16-326-0291	MUNI	ALTAMONT RD @ BRIONES WY	INVESTIGATED
PATROL CHECK					
11/23/2016 13:03	L1	16-328-0241	PATCK	MIRANDA RD @ LA LANNE CT	COMPLETE
STRANDED MOTORIST					
11/22/2016 7:42	L3	16-327-0064	STRAND	ARASTRADERO RD @ PAGE MILL RD	INVESTIGATED

**SUSPICIOUS
CIRCUMSTANCES**

11/26/2016 5:57	L1	16-331-0041	SUSCIR	MANUELLA RD @ W FREMONT RD	INVESTIGATED
11/26/2016 5:13	L1	16-331-0037	SUSCIR	ROBLEDA RD @ QUAIL LN	INVESTIGATED
11/22/2016 13:07	L4	16-327-0174	SUSCIR	EDGECLIFF PL @ PROSPECT AV	INVESTIGATED
11/21/2016 11:45	L4	16-326-0132	SUSCIR	TEPA WY @ ADOBE LN	INVESTIGATED