



Town Manager's Report for May 8-12, 2017

Items to report on from this week include the following:

Planning/ Building/ Engineering Update:

The City Engineer's Report is attached. Changes in project status from the previous report are shown in red text.

The following project was approved at the May 9 Site Development hearing:

- A landscape screening, lighting and fencing plan for a new residence under construction at **26815 Ortega Drive**. No neighbors were in attendance.

The following project was continued from the May 9 **Fast Track** hearing to a FT hearing on May 23:

- New residence, second unit and pool proposed for property at **14172 Amherst Court**. The applicant will be making adjustments to a roof deck to address privacy concerns of an adjacent neighbor. The applicant will also be working with neighbors on augmenting screening when the landscape plan is developed.

Public Safety Update:

The **Sheriff's** weekly report is attached.

Administrative Services Update:

Priority Project	Status
2017-18 Budget	The 2017-18 Proposed Budget Changes, 2017-18 Base Budget Update presentation to the FIC, and the cover sheet of the budget model was posted on Wednesday, May 10, 2017. The updated financial summaries will be available by end of day Friday, May 12, 2017 and the presentation will be online on Monday, May 15, 2017. The revised Proposed Budget Changes include a list of changes on the cover page of the document, which will be updated by end of day Friday, May 12, 2017.
2016-17 Audit	No significant changes since last week.
Organizational Assessment	Management Partners distributed the draft preview report for internal review mid-week. First round edits had been provided to Management Partners. Final report is scheduled for May 24, 2017.
Pension Audit	No significant changes since last week.
Unfunded Pension Funding Option Study	No Change since last week. To begin after the CalPERS 2016 Valuation report is available, roughly August 2017.
OPEB Valuation Report	No Change since last week. To begin after June 30, 2017. This valuation report is completed every two years.

Parks and Recreation Update:

Pathways Run/Walk 2017 to be held at Westwind Barn on Saturday, May 13th the Run starts promptly at 9:00 AM. We are shooting to reach between 400-500 registrants on race day. Staff has met with CERT and confirmed their involvement along with the Sherriff's Department and Santa Clara County Fire. We will be holding **Packet Pickup and Last-Minute Registration on Friday, May 12th from 3-7pm** in the Parks and Rec Building

Feel free to call or email if you have questions.

Thanks.

Carl

<u>Tasks</u>	<u>Project Name</u>	<u>Project Manager</u>	<u>Latest Status</u>
1	Page Mill Interchange /I-280 Safety Bicycle Improvement (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 109)	AC	(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000. (12-9-2016) The Town has issued \$20,000 shared payment to the County. (1-27-2017) Caltrans is reviewing the encroachment permit application from the County. County indicated it is expected to obtain the permit from Caltrans in February and then advertising with the tentative award date in early April. (5-12-27) County put project to bid with bid opening of May 18, 2017. County is still waiting for Caltrans to provide encroachment permit in time or forced to issue an addendum to delay the bid opening.
2	Annual Sewer Rehabilitation Project - 2016 Sanitary Sewer Repair and Rehabilitation Project (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 98)	TT	(3-25-16) Project has been advertised and bid opening is scheduled for 4-12-16. Project is scheduled to be presented to Council in May for award of contract. List of repair segments is attached. (4-8-16) Staff released an addendum to modify segments in the base bid and alternate bid. (4-14-16) Bids were received from 2 contractors. Award of contract to be presented at the May 19 Council meeting. (5-20-16) Council authorized the award of the construction contract.at the May 19 council meeting. (5-27-16) Award documents have been sent to the contractor. Staff waiting for bonds and insurance paperwork. (6-10-16) Staff received bonds and insurance paperwork. Staff reviewing. (6-16-16) Review of bonds and insurance has been completed. Staff working on scheduling a pre-construction meeting with the contractor. (7-22-16) Pre-construction meeting scheduled for 7-25-16. (7-29-16) Preconstruction meeting with the contractor was conducted. Contractor working on scheduling video work for August and will send schedule to Town for review. (8-12-16) Contractor is to begin pre-installation video inspection work starting 8/15/2016. (8-19-16) Pre-construction video is in progress. (9-9-16) Pre-construction video has been completed. Contractor will submit videos for staff's review. (9-23-16) Contractor submitted pre-construction videos and submittals for review. (9-30-16) Contractor has mobilized and started construction activities. (11-04-2016) Project is still under construction. (11-10-16) Contractor has completed 80% of the contract base bid items and is scheduled to complete all base bid items by middle of December 2016. Contractor will return to start the alternate bid items after the New Year to avoid impact to the nearby residents during the holiday season. (11-18-16) Contractor has completed 95% of the contract base bid items. (12/9/2016) Three manholes remaining to be repaired. Due to weather conditions, contractor will resume after the holidays. (01-06-17) Contractor has completed 100% of the base bid items. Contractor will return to complete the alternate bid items in January pending weather conditions. (3/10/2017) Staff reviewed and accepted contractor's proposal to install a new pipe via a trenchless construction. The existing sewer pipe will be abandoned in place. Staff is coordinating with the contractor to start end of March after completing extra work as directed by staff. (5-5-2017) Contractor is scheduled to complete work the week of 5/8/2017. Upon completing all the required testing and documents, staff will prepare report for the City Council to accept the project.

Last Updated on 5/12/2017

<u>Tasks</u>	<u>Project Name</u>	<u>Project Manager</u>	<u>Latest Status</u>
3	2017 Sanitary Sewer Repair and Replacement Project	TT	(3-24-17) Project has been advertised and bid opening is scheduled for 4-11-17. List of repair-replacement segments is attached. (4-14-17) 3 bids were received on 4/11/2017. Award of contract is scheduled for the April 20 City Council Meeting. (4-21-17) The City Council authorized the award of the construction contract at the April 20 City Council Meeting.
4	Sewer Operations	TT	(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&M activities are attached. (11-10-16) The August 2016 summary of O&M activities is attached. An update of the sewer system will be presented to the City Council at the November meeting. (11-18-16) The July 2016 status update of sewer activities. An update of the sewer system has been postponed to the January 2017 City Council meeting. (12-2-16) The September 2016 summary of O&M activities is attached. (12-16-16) The August 2016 status update of sewer activities is attached. (1-13-2017) The October 2016 summary of O&M activities is attached. The September 2016 status update of sewer activities is attached. (1-20-2017) An update of the sewer system will be presented to the City Council at the January meeting. (2-3-2017) Sewer system operation was updated to the City Council on 1-25-2017 Council meeting. (2-10-2017) The November 2016 summary of O&M activities and the October 2016 status update of sewer activities are attached. (3-3-2017) The November 2016 status update of the sewer activities are attached. (3-10-2017) The December 2016 summary of O&M activities is attached. (3-17-2017) The January 2017 summary of O&M activities is attached. (4-14-2017) The December 2016 status update of sewer activities and the February 2017 summary of O&M activities are attached. (5-5-2017) The January 2017 status update of sewer activities and the March 2017 summary of O&M activities are attached.

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5	Wet weather flow monitoring	TT	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8-12. (8-12-16) Consultant submitted the final report on 8-8. (8-19-16) Final Flow Monitoring and Inflow-Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow-infiltration issues to be addressed. (1-20-2017) VWHA completed their effort to estimate average daily flow using the 2016 flow monitoring data. Staff is reviewing the preliminary report prior to discussion with the Cities of Los Altos and Palo Alto. (2-3-2017) At the request of the vice-chair, the preliminary report was sent to Finance and Investment Committee for review.</p>
6	Sanitary Sewer Master Plan Update (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 114)	TT	<p>(8-26-16) The Request for Proposal has been released and is also on the Town's website. Proposals are due 9-19-16. (9-9-16) Staff received some minor questions and requests. Response will be posted on Town website on 9-12. (9-16-16) Response to questions have been posted on the Town's website. (9-23-16) Staff received two proposals for the Sanitary Sewer Master Plan Update on 9-19. Staff will be reviewing, ranking, and determining whether interview is necessary prior to consultant selection. (10-7-16) Staff completed the review of proposals. Staff will recommend the City Council awarding a contract at the November meeting. (11-18-2016) The City Council approved the contract in the November Council meeting. (12-2-16) Staff to have the kick-off meeting with Woodard and Curran, Inc (12-22-16) Kick-off meeting was held on 12-14-2016. (1-20-2017) Consultant is in the process of gathering data to form the basis of the hydraulic model. Data includes GIS information, manhole survey, flow monitoring and rainfall data, population, parcel, water consumption, and etc. The initial hydraulic model network development effort will take approximately 2 months. Development of existing model loads will follow after the completion of the network. (3-10-2017) Staff received water usage data from Purissima Water District and Cal Water. (3-31-2017) One of the data the master plan consultant needs prior to loading the network is data for the manholes along the selected trunk line. To date, 225 out of 286 manholes have been surveyed. The manhole survey effort has been much more difficult than anticipated due to most of manholes survey have been under heavy tree shades which prevent GPS satellites reading. Staff is facilitating this effort by locating the remaining manholes in advance of the survey work. (3-31-2017) One of the data the master plan consultant needs prior to loading the network is data for the manholes along the selected trunk line. To date, 225 out of 286 manholes have been surveyed. The manhole survey effort has been much more difficult than anticipated due to most of manholes survey have been under heavy tree shades which prevent GPS satellites reading. Staff is facilitating this effort by locating the remaining manholes in advance of the survey work.</p>

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7	Matadero Creek Erosion - Erosion on Page Mill Road near Baleri Ranch Rd (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 106)	TT/AC	(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon. (1-20-2017) Army Corps staff has completed 80% of their authorization letter. A mitigation proposal for the Matadero Creek Bank Stabilization project was submitted to the Regional Water Quality Control Board. Staff is working with the consultant to respond to questions-comments from the Board. (1-27-2017) A revised proposal is resubmitted to the Water Quality Control Board for comments.(2-10-2017) US Army Corps of Engineers issued Nationwide Permit 13 for the project. San Francisco Bay Regional Water Quality Control Board (RWQCB) is in the final stage of their review. Consultant will proceed to obtain streambed alteration agreement from the CA Department of Fish and Wildlife Services. (3-17-17) Staff contacted Water Board via voice mail and email to request for status update (4-28-17) Water Board has responded and will issue the permit, currently the consultant is applying permit with California Department of Fish and wildlife
8	Matadero Creek Bridge at Page Mill Rd - Maintenance Evaluation	AC	(2-24-2017) A concerned resident contacted staff about the bridge culvert and immediate upstream maintenance issue for Matadero Creek at Page Mill Road. Staff is evaluating the site condition. (3-17-2017) Staff is working with consultant to evaluate the bridge culvert and maintenance issue. (3-31-2017) Staff met with the consultant to study the feasibility of obtaining a permit to maintain the creek. (5-5-17) Consultant study recommends to obtain a town-wide creek maintenance permit. Staff will request for approval under 2017-18 budget.

<u>Tasks</u>	<u>Project Name</u>	<u>Project Manager</u>	<u>Latest Status</u>
9	El Monte/I-280 interchange off ramp redesign	AC	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte-I-280 off-ramp. Staff contact Caltrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with Caltrans to improve the safety concern. Caltrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016-2017. (8-22-14) Project study report has been provided by Caltrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$1.6 million. (7-15-16) Caltrans submitted plans to staff for comment. This project proposes to realign I-280 NB off-ramp to EB El Monte Road. The work includes new pavement sections, super elevation correction, pavement removal of the abandoned segment within the existing off-ramp, removal and trimming of trees, and drainage work. (7-22-16) Town consultant is reviewing the draft plans from Caltrans. (7-29-16) Draft review comments to be submitted to Town for staff review week of August 1. (8-19-16) Comments sent to Caltrans for consideration. (8-26-16) Caltrans provided additional information and Town traffic consultant reviewing. (9-16-16) Additional comments sent to Caltrans for their consideration and response. (11-04-2016) Caltrans is planning to perform trees removal in December for realignment of ramp to be constructed next summer. Staff is meeting with Caltrans on 11-08-2016. (11-18-16) Caltrans notified the Town and neighbors adjacent to the I-280-El Monte NB off-ramp that trees removal work will start on December 5 for 5 working days. (11-23-16) Plant Removal Plan and Planting Plan attached (1-20-2017) Caltrans tree removal & replanting project was completed on 12-16-2017 (1-27-2017) Schedule update from Caltrans: Construction contract tentatively to be awarded in May 2017. Caltrans estimates 100 working days and indicates only minimal impact to the public.</p>

<u>Tasks</u>	<u>Project Name</u>	<u>Project Manager</u>	<u>Latest Status</u>
10	Magdalena/Bob Stutz Connector (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 105)	JC	(6-10-16) Staff to complete and file environmental document with County Recorder's office.(6-23-16) Environmental document has been filed with County Recorder's office. (7-15-16) Staff working on resubmittal to Caltrans. (7-29-16) Staff resubmitted additional information to Caltrans for review and approval. (8-19-16) Caltrans provided some additional comments on our application. Staff working on comments. (9-9-16) Staff resubmitted the requested additional information to Caltrans for review and approval. (9-30-16) At Caltrans request, staff is preparing additional certification forms to be signed by the project designer. (Oct- 2016) Staff has resubmitted all documentation required by Caltrans early October. (1-20-2017) Awaiting for Caltrans' approval or additional comments for encroachment permit request. (1-27-2017) Staff contacted Caltrans and is invited to a meeting with Caltrans at District 4 Oakland office on 1-30-2017 to discuss this encroachment permit. (2-3-2017) Staff met with Caltrans at District 4 Oakland Office. Caltrans requested additional document and staff quickly provided to Caltrans this week. Caltrans indicated in the meeting the permit process could complete soon but did not give a specific date. (2-17-2017) Caltrans sent additional feedback to the Town to respond. Staff will address them accordingly. (2-24-2017) Staff has addressed and responded to Caltrans' latest feedback (3-10-2017) Staff has contacted Caltrans for the permit status but told still under review. (3-17-2017) Staff contacted Caltrans for status - the application is in circulation for approval. (4-21-17) Staff reached out to Caltrans for permit status again, but have not heard back.
11	Open Space Vegetation Management (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 108)	AC	(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council-FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keeffe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached. (1-13-2017) Grassroots Ecology quarter report (2016 Oct-Dec) is attached. (2-3-2017) Working with Open Space Committee, the Town has received \$1,000 cost sharing from Grassroots Ecology for the request of building a 250' fence on Byrne Preserve to protect vegetation. (2-24-2017) Construction of the 250' fence is tentatively scheduled for the week of 2-27-2016 (3-3-2017) 250' fence at Byrne Preserve is constructed. Nearby Drainage is upgraded from 12" to 24". (5-5-2017) Grassroots Ecology's quarter report (2017 January-March) is attached.

Last Updated on 5/12/2017

<u>Tasks</u>	<u>Project Name</u>	<u>Project Manager</u>	<u>Latest Status</u>
12	Newbridge Drainage improvement (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 107)	JC	(8-28-15) Staff identified a drainage problem on Newbridge. Staff working on getting quotes to prepare a design. (9-4-15) Staff in process of meeting designers. (9-11-15) Designers working on proposals. (9-18-15) Staff received one proposal and still waiting for one more. (9-25-15) Staff received two proposals and is working on agreement for consultant. (10-9-15) Designer to provide schedule for design work. (10-23-15) Survey work completed, design underway. (10-30-15) Preliminary design scheduled to be submitted mid November for staff review. (11-5-15) Design in progress. (11-20-15) Staff to follow up on status of preliminary design submittal. (11-25-15) Staff received preliminary plans for review. (12-4-15) Staff received a revised preliminary design package and is in the process of reviewing the documents. (12-18-15) Comments on the design have been provided to the designer to incorporate. (1-22-16) Staff checking on possible utility conflict for proposed storm drain improvements. (2-5-16) Consultant working on finalizing the design and estimate. (2-12-16) Consultant submitted design and estimate for Town to review. Staff Reviewing. (2-19-16) Design is complete. Staff waiting for final hard and soft copies. (3-3-16) Project will be advertised at the same time as the 2016 Townwide pavement rehabilitation project. (4-29-16) Budget request for construction will be made for this project. (6-3-16) Project will be advertised on 6-8-16. (6-10-16) Project has been advertised. Bid opening scheduled for 6-30-16. (7-15-16) One bid was received and it was high. Staff will be requesting council to reject the one bid received at the July Council meeting. (7-22-16) Council approved the rejection of the bids. Staff will likely include with next years road rehabilitation project. (5-5-17) Staff combined this project with 2017 road rehabilitation project for approval in May 2017 FIC-City Council joint meeting.
13	Annual Road Rehabilitation Project - 2017 (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 96)		(5-5-17) Staff is preparing for the project: inventory, design, estimates, and finalize the street list.
14	P-TAP Round 18 grant funds	JC	(10-9-15) Staff working on application for grant funds. (10-30-15) Staff completed and submitted grant request. (12-11-15) Results of grant request should be available in early 2016. (1-22-16) Town did not get selected to receive the grant. (1-28-16) Town will re-apply next year for grant. (9-30-16) MTC will announce the Call-for-Projects for its Pavement Management Technical Assistance Program (P-TAP) Round 18 next month. Once the Call-for-Project is announced this October or November, we intend to apply. If we are selected as recipient of P-TAP, we will work with MTC's consultant to update our PMP. (10-21-16) MTC announced the Call-for-Project for the P-TAP 18. The Town will apply for the grant to update our PMP. The application is due 11/21/2016. (11-10-2016) Staff completed the P-TAP 18 grant application and submitted it to MTC. (1-20-2017) MTC notified the Town of the P-Tap 18 selection is delayed until Feb 2017. (2-17-2017) MTC informed the Town that our project has been selected for P-TAP Round 18 assistance. The contract for MTC's consultant total project cost is \$18,000 which the Town is responsible for 20% = \$3,600. (3-24-17) P-TAP 2018 kick-off meeting is schedules tentatively at the end of April. (4-21-17) Staff is meeting with MTC's assigned PMP consultant next week to go over scope, schedule, and informtion required from the Town. (4-28-17) Staff had a kick-off meeting with the consultant to discuss the project.

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15	I-280 Repaving	AC	(2-24-2017) Repaving work is scheduled for 2018/19 Program year as shown in approved 2016 SHOPP program (http://www.dot.ca.gov/hq/transprog/shopp.htm)
16	VTA TAC Meetings and CIP-WG Meeting	AC	(1-15-16) Staff attended the 1-14-16 TAC meeting and the Envision SV Ad-Hoc committee meeting. A new chair and vice chair was selected. Committee took action to approve allocation of \$250,000 to help fund the interim bicycle improvements on Page Mill-I-280 interchange. Ad-Hoc committee working on selection criteria for projects listed for Envision SV. (2-5-16) Staff attended the VTA Board meeting and the Board approved the \$250,000 to the County to help fund the interim bicycle improvements. (3-11-16) Staff attended the 3-10-16 TAC meeting. Committee received update on Envision Silicon Valley. VTA staff is developing categories for ESV to distribute an estimated \$6.5 Billion. (4-14-16) Staff attended the April TAC meeting. (4-14-16) TAC committee did not reach agreement on a formal recommendation of the Envision Silicon Valley policies to the Board. VTA staff will provide TAC comments to the Board at their April 22 workshop. (6-10-16) June TAC meeting was canceled. Next meeting is in July. (8-26-16) Staff met with VTA staff to discuss Countywide bicycle plan. VTA working on draft map for upcoming BPAC meeting. (10-14-16) Staff attended the 10-13-16 TAC meeting. Committee received update on Caltrans I-80 Smart Corridor project. Committee also received an update on the Countywide Bicycle Plan prioritization criteria. (11-10-16) Measure B is currently polling at 70%. VTA expects the poll to be final by Monday, 11-14-16. (12-9-2016) VTA has provided 2016 Measure B update and is expected to begin receiving funds in June 2017 and the allocation is for Fiscal Year 2018-2019 (1-13-2017) Staff attended the 1-11-2017 TAC meeting. Committee received a report on the Draft Transit Service Plan. Committee received and discuss 2016 Measure B Program Areas. (2-10-2017) Staff attended the 1-08-2017 TAC meeting. Committee reviewed and discussed 2016 Measure B - Bicycle & Pedestrian and Caltrains Corridor Capacity and Caltrains Grade Separation Program Areas. Committee received a summary of community feedback collected to date on the draft Next Network transit service plan and a report on the "State Route 85 Noise Reduction Study Final Phase 1 Report" (3-3-17) Staff attended February 2017 CIP-WG meeting to discuss 2016 Measure B, VERBS, and various funding. (3-10-17) Staff attended the 3-8-2017 TAC meeting. Committee received updates regarding VERBS and various 2016 Measure B programs. (5-12-17) Staff attended the 5-10-17 TAC meeting. VTA proposed to allocate \$1.2 Billion over 30 years (County-wide) for Measure B Local Streets and Roads Program. Estimated \$40-million County-wide is allocated for FY18 and \$40-million for FY19. Estimated allocation for LAH is \$158,763 for FY18 also for FY19. Additionally, an annual \$10K (FY18) allocation for LAH under Bicycle and Pedestrian Program's Education and Encouragement Category.
17	Pathway Inventory, Assessment, and GIS Services (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 111)	MM	(1-6-2017) Staff Report was pulled from December 2016 City Council Meeting. Staff will present this to Pathway Committee in the coming meeting for recommendations before presenting to the Council. (1-20-2017) Staff will meet with Pathway Committee on 1-23-2017. (2-3-2017) Staff met with Pathway Committee to discuss the service contract and will present this revised service to the City Council on 2-16-2017 Council Meeting. (2-10-2017) Staff (Marni Moseley) has added this to February 2017 City Council consent calendar. (2-17-2017) The City Council approved a GIS based pathway inventory and assessment to Alta Planning + Design at their 2-16-17 meeting. (3-17-2017) Staff had a kick-off meeting with Alta Planning plus Design (3-31-17) Staff met with pathway sub-committee and the consultant. The Consultant is starting the data collection and to complete in about two weeks. (4-28-17) Consultant is finishing up field data collection.

Last Updated on 5/12/2017

<u>Tasks</u>	<u>Project Name</u>	<u>Project Manager</u>	<u>Latest Status</u>
18	Summerhill Pathway Project (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 115)	AC	(3-10-17) On 06-16-2016 Pathway Committee requested for the City Council to designate \$30,000 for consulting services to review and prepare a pathway design concept. Staff has started to prepare documentation for consultants. (3-17-17) RFP sent out to consultants. (4-28-17) Three proposals received and staff has met with Pathway Committee for project update. (5-5-17) Staff met with Pathway Committee members on-site to address concerns and discussed the project feasibility.
19	Page Mill/Moon Lane Pedestrian Bridge (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 110)	AC	(3-10-2017) Staff has started the design phase by preparing documentation and contacting consultants. (3-17-17) RFP sent out to consultants. (4-28-17) Three proposals received and staff has met with Pathway Committee for project update.
20	Maintenance Work of the Week	JA	(5-5-17) Town maintenance crew continues to clean the pathways throughout town and making necessary repairs. Preparation for May 13 pathways run/walk event (repair pathways, setup, and clean up). All crew members and the Director will provide support on the event day.



Santa Clara County Office of the Sheriff
Weekly Activity Summary
5/1/2017 – 5/7/2017
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
5/1	L4	Theft by False Pretenses	On 4/25, the victim saw an online posting by unknown suspect(s) who claimed to offer the potential to win millions of dollars and a car in exchange for money received. The victim transferred money to the suspect(s), only to later learn it was a scam and there wasn't a potential to win those prizes, for a total loss of about \$10,000. The victim lives in Los Altos Hills.
5/3	L3	Non-Injury Collision	Occurred at 6:51 PM at Page Mill Road and Alexis Drive.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
DISTURBANCES					
5/5/2017 15:25	L1	17-125-0319	415	W FREMONT RD @ FREMONT PINES LN	INVESTIGATED
5/7/2017 17:02	L1	17-127-0275	415	PURISSIMA RD @ LA PALOMA RD	INVESTIGATED
THEFT					
5/1/2017 14:27	L4	17-121-0262	532	BYRNE PARK LN @ DEER SPRINGS WY	INVESTIGATED
PHONE THE OFFICE					
5/2/2017 19:25	L1	17-122-0423	1021	81L1	COMPLETE
5/3/2017 13:30	L1	17-123-0315	1021	71L1	COMPLETE
5/3/2017 19:44	L1	17-123-0489	1021	81L1	COMPLETE

5/3/2017 22:45	L1	17-123-0537	1021	81L1	COMPLETE
5/6/2017 16:30	L1	17-126-0246	1021	71L1	COMPLETE
5/6/2017 18:03	L1	17-126-0284	1021	71L1	COMPLETE
5/7/2017 11:03	L3	17-127-0140	1021	71L1	COMPLETE

MEET THE CITIZEN

5/5/2017 22:06	L1	17-125-0515	1062	ROBLEDA RD @ QUAIL LN	COMPLETE
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PEDESTRIAN STOP

5/5/2017 14:43	L3	17-125-0292	1095	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
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ABANDONED VEHICLE

5/2/2017 9:27	L1	17-122-0116	1124	MANDOLI DR @ ARASTRADERO RD	INVESTIGATED
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TRAFFIC HAZARDS

5/1/2017 15:33	L3	17-121-0296	1125	I-280 @ PAGE MILL RD	INVESTIGATED
5/3/2017 17:00	L1	17-123-0425	1125	I-280 @ EL MONTE RD	INVESTIGATED
5/6/2017 11:39	L1	17-126-0135	1125	W FREMONT RD @ BURKE RD	INVESTIGATED

SUSPICIOUS VEHICLES

5/1/2017 8:37	L4	17-121-0093	1154	TEPA WY @ SUMMIT WOOD CT	INVESTIGATED
5/1/2017 8:41	L4	17-121-0096	1154	RED ROCK RD @ CENTRAL DR	INVESTIGATED
5/2/2017 11:28	L3	17-122-0191	1154	MELODY LN @ BLACK MOUNTAIN RD	INVESTIGATED
5/5/2017 2:23	L5	17-125-0038	1154	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
5/6/2017 20:08	L1	17-126-0315	1154	OLD TRACE LN @ W FREMONT RD	INVESTIGATED

VEHICLE COLLISIONS

5/3/2017 18:51	L3	17-123-0469	1182	PAGE MILL RD @ ALEXIS DR	INVESTIGATED
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5/3/2017 18:57	L3	17-123-0473	20002	PAGE MILL RD @ ARASTRADERO RD	INVESTIGATED
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VEHICLE STOPS

5/1/2017 10:18	L3	17-121-0139	1195	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED
5/1/2017 14:58	L1	17-121-0280	1195	I-280 @ EL MONTE RD	CITATION ISSUED
5/2/2017 13:42	L3	17-122-0270	1195	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED
5/3/2017 13:48	L1	17-123-0330	1195	HORSESHOE LN @ ARASTRADERO RD	WARNING ISSUED
5/4/2017 10:50	L2	17-124-0213	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
5/4/2017 11:43	L1	17-124-0244	1195	W FREMONT RD @ CONCEPCION RD	CITATION ISSUED
5/4/2017 11:56	L1	17-124-0255	1195	W FREMONT RD @ ALEXANDER PL	CITATION ISSUED
5/4/2017 12:40	L1	17-124-0289	1195	W FREMONT RD @ MIRANDA RD	CITATION ISSUED
5/4/2017 13:41	L3	17-124-0334	1195	ARASTRADERO RD @ TWIN OAKS CT	CITATION ISSUED
5/4/2017 17:41	L4	17-124-0456	1195	MOODY RD @ ALTAMONT RD	CITATION ISSUED
5/4/2017 17:53	L4	17-124-0464	1195	MOODY RD @ ALTAMONT RD	CITATION ISSUED
5/4/2017 18:20	L2	17-124-0472	1195	I-280 @ MAGDALENA RD	CITATION ISSUED
5/5/2017 2:14	L2	17-125-0033	1195	I-280 @ MAGDALENA RD	WARNING ISSUED
5/5/2017 9:46	L1	17-125-0145	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED
5/5/2017 12:20	L5	17-125-0225	1195	STONEBROOK DR @ EL MONTE RD	CITATION ISSUED
5/5/2017 12:46	L5	17-125-0233	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
5/5/2017 12:51	L2	17-125-0238	1195	S EL MONTE AV @ SUMMERHILL AV	CITATION ISSUED
5/5/2017 13:02	L5	17-125-0246	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
5/5/2017 13:05	L2	17-125-0248	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
5/5/2017 13:44	L5	17-125-0266	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
5/5/2017 14:11	L2	17-125-0277	1195	EL MONTE RD @ SUMMERHILL AV	CITATION ISSUED
5/7/2017 23:26	L2	17-127-0410	1195	I-280 @ MAGDALENA RD	CITATION ISSUED

PARKING VIOLATIONS

5/6/2017 14:39	L1	17-126-0209	22500	FREMONT PINES LN @ W FREMONT RD	INVESTIGATED
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5/7/2017 11:24	L4	17-127-0147	22500	RHUS RIDGE RD @ MOODY RD	INVESTIGATED
RECKLESS DRIVING					
5/7/2017 17:04	L1	17-127-0276	23103	I-280 @ EL MONTE RD	INVESTIGATED
SPEED CONTEST					
5/2/2017 20:02	L3	17-122-0438	23109	ELENA RD @ ROBLEDA RD	INVESTIGATED
ALARM CALLS					
5/1/2017 12:32	L4	17-121-0195	1033A	WILLOW POND LN @ TEPA WY	FALSE ALARM
5/2/2017 11:10	L1	17-122-0178	1033A	NEW BRIDGE DR @ LA PALOMA RD	FALSE ALARM
5/2/2017 14:14	L3	17-122-0296	1033A	AMHERST CT @ LIDDICOAT DR	FALSE ALARM
5/3/2017 9:49	L3	17-123-0160	1033A	DAWN LN @ ELENA RD	FALSE ALARM
5/3/2017 23:51	L3	17-123-0562	1033A	VIA VENTANA @ BRIONES WY	FALSE ALARM
5/4/2017 21:55	L1	17-124-0549	1033A	ASCENSION DR @ CONEJO CT	FALSE ALARM
5/5/2017 14:57	L3	17-125-0302	1033A	ROBLE BLANCO @ PASEO DEL ROBLE	FALSE ALARM
5/6/2017 1:14	L3	17-126-0022	1033A	VIA VENTANA @ BRIONES WY	FALSE ALARM
5/6/2017 6:31	L1	17-126-0061	1033A	LA LANNE CT @ MIRANDA RD	FALSE ALARM
5/6/2017 7:52	L5	17-126-0066	1033A	OLD RANCH RD @ OLD RANCH LN	FALSE ALARM
5/6/2017 12:14	L1	17-126-0149	1033A	MANUELLA RD @ ROBB RD	FALSE ALARM
5/6/2017 13:04	L1	17-126-0167	1033A	W FREMONT RD @ OLD TRACE LN	FALSE ALARM
5/7/2017 15:15	L3	17-127-0228	1033A	PAGE MILL RD @ MOON LN	FALSE ALARM
5/7/2017 18:37	L3	17-127-0301	1033A	ALMADEN CT @ ALTAMONT RD	FALSE ALARM
5/5/2017 3:45	L1	17-125-0049	1033S	BRENDEL DR @ ROBLEDA RD	FALSE ALARM
9-1-1					
ABANDONED CALLS					
5/4/2017 20:55	L3	17-124-0532	911ABN	AMHERST CT @ LIDDICOAT DR	INVESTIGATED
5/1/2017 16:02	L1	17-121-0308	911CEL	LA CRESTA DR @ VISCAINO RD	INVESTIGATED

5/3/2017 8:45	L1	17-123-0110	911CEL	RANCHO MANUELLA LN @ MANUELLA RD	INVESTIGATED
5/3/2017 11:14	L5	17-123-0220	911CEL	EL MONTE RD @ MOODY RD	INVESTIGATED
5/3/2017 13:32	L1	17-123-0318	911CEL	MANUELLA RD @ ESTACADA DR	INVESTIGATED
5/3/2017 13:45	L1	17-123-0327	911CEL	MANUELLA RD @ ESTACADA DR	INVESTIGATED
5/4/2017 9:59	L1	17-124-0180	911CEL	W FREMONT RD @ CONCEPCION RD	INVESTIGATED
5/4/2017 10:22	L1	17-124-0191	911CEL	W FREMONT RD @ CONCEPCION RD	INVESTIGATED
5/4/2017 10:54	L4	17-124-0217	911CEL	ALTAMONT RD @ JULIETTA LN	INVESTIGATED
5/5/2017 10:25	L1	17-125-0164	911CEL	WESTON DR @ W FREMONT RD	INVESTIGATED
5/7/2017 17:01	L3	17-127-0274	911CEL	DUVAL WY @ ROBLEDA RD	INVESTIGATED
5/7/2017 19:33	L1	17-127-0315	911CEL	ST FRANCIS DR @ ANACAPA DR	INVESTIGATED
5/1/2017 11:02	L1	17-121-0159	911UNK	W FREMONT RD @ MANUELLA RD	INVESTIGATED
5/4/2017 1:52	L1	17-124-0033	911UNK	MIRANDA RD @ LA LANNE CT	INVESTIGATED
5/7/2017 7:16	L5	17-127-0079	911UNK	CAMINO HERMOSO @ RAVENSBURY AV	INVESTIGATED

PUBLIC

SAFETY ASSISTANCE

5/6/2017 5:16	L4	17-126-0055	AID	PAGE MILL RD @ MOODY RD	COMPLETE
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DOCUMENT SERVICE

5/2/2017 19:59	L4	17-122-0437	DOCSVC	SUMMIT WOOD RD @ TEPA WY	COMPLETE
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INFORMATION ONLY

5/1/2017 1:24	L4	17-121-0014	INFO	CENTRAL DR @ RED ROCK RD	INFORMATION GIVEN
5/1/2017 23:56	L1	17-121-0448	INFO	ROBLEDA RD @ W FREMONT RD	INFORMATION GIVEN
5/2/2017 16:08	L3	17-122-0355	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
5/5/2017 11:49	L3	17-125-0204	INFO	PASEO DEL ROBLE @ PAGE MILL RD	INFORMATION GIVEN
5/5/2017 21:47	L1	17-125-0505	INFO	VIA ARLINE @ CONCEPCION RD	INFORMATION GIVEN
5/6/2017 16:34	L4	17-126-0247	INFO	ALTAMONT RD @ CORBETTA LN	INFORMATION GIVEN
5/7/2017 9:08	L3	17-127-0101	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN

5/7/2017 10:48	L3	17-127-0134	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
PATROL CHECKS					
5/1/2017 22:06	L1	17-121-0422	PATCK	W FREMONT RD @ FREMONT PINES LN	COMPLETE
5/5/2017 21:22	L5	17-125-0491	PATCK	RAVENSBURY AV @ ENCINAL CT	COMPLETE
5/6/2017 21:21	L1	17-126-0339	PATCK	OLD TRACE LN @ W FREMONT RD	COMPLETE
5/7/2017 3:51	L1	17-127-0055	PATCK	OLD TRACE LN @ W FREMONT RD	COMPLETE
5/7/2017 4:17	L3	17-127-0060	PATCK	ARASTRADERO RD @ PAGE MILL RD	COMPLETE
5/3/2017 9:32	L3	17-123-0146	PATCK	VIA VENTANA @ PAGE MILL RD	COMPLETE
STRANDED MOTORIST					
5/1/2017 11:13	L2	17-121-0163	STRAND	MAGDALENA RD @ I-280	COMPLETE
SUSPICIOUS CIRCUMSTANCES					
5/5/2017 21:03	L5	17-125-0478	SUSCIR	RAVENSBURY AV @ W LOYOLA DR	INVESTIGATED
5/7/2017 22:28	L1	17-127-0393	SUSCIR	GINNY LN @ PURISSIMA RD	INVESTIGATED
WELFARE CHECK					
5/3/2017 2:28	L1	17-123-0030	WELCK	ROBLE LADERA RD @ VISCAINO RD	COMPLETE