



**Town Manager's Report for November 6-10, 2017**

Items to report on from this week include the following:

**Planning/ Building/ Engineering Update:**

The **City Engineer's Report** is attached. Changes in project status from the previous report are shown in red text. The Town crew continued cleanup of Town paths and drainage ways. Photos of maintenance work in progress are attached. The Grassroots Ecology Report which chronicles progress in restoring and maintaining Byrne Preserve is attached. The Report is always an interesting read and includes plenty of good photos.

There were no Site Development or Fast Track hearings this week.

**TRAKiT update:** The Superior consultant spent three days this week working with staff, reviewing application and fee data that had previously been inputted, adding automation of information, and doing some preliminary testing of the permit tracking system that has been developed for the Town. Staff will be testing the system over the next month and sending any comments to the consultant and project manager, such as missing information, corrections or needed fixes. We are still on schedule to Go Live in late March 2018.

**Public Safety Update:**

The **Sheriff's** weekly report is attached.

**Administrative Services Update:**

Priority Project	Status
2016-17 Audit	Staff received comments from FIC members. Changes will be incorporated to the final draft of the 2016-17 CAFR. This week staff is working on the staff report to the Council.
Pension Audit	Draft report is being reviewed.
Unfunded Pension Funding Option Study	FIC Chairperson will present its recommendations to the City Council and ask for Council direction at the November 16 <sup>th</sup> meeting.
OPEB Valuation Report	Staff received a status update from Bickmore. The consultant has completed the basic actuarial "coding" and requested additional information from Town staff to complete the draft report. Tentatively, we will receive the draft report by the end of November or early December.
OpenGov – Financial Transparency Interface	No change from prior week.

Other activities include:

1. Management Analyst, Frances Reed attended the ABAG PLAN Board of Directors meeting on Nov. 2<sup>nd</sup> in Foster City. Main items are as follows: PLAN adopted recommendations from Actuary Committee's Oct. 11<sup>th</sup> meeting regarding the Self-Insured Property Program funding for this fiscal period, as well as going forward. The main item before the board was the ABAG PLAN transition. In July, PLAN BOD awarded the Plan Administration contract to Bickmore following an RFP process, with final details pending. At Nov 2<sup>nd</sup> meeting, PLAN Board of Directors and SHARP members adopted the following resolutions formalizing the transition by resolution to relieve ABAG of all powers/duties under the Agency Agreement and Risk Coverage Agreement, effective November 2, 2017. Each member agency must have new JPA agreements adopted by City Council.
2. Interviews are scheduled for 11/13/17 for the open Administrative Technician in the Planning Dept.
3. Staff kicked off the annual Employee Wellness Program on Nov. 1<sup>st</sup> with all staff members walking from Town Hall to Purissima Park for a picnic lunch.
4. On November 8<sup>th</sup>, Public Works Superintendent, Jacob Asfour and Community Services Supervisor, Sarah Robustelli successfully completed 18 hours of training as part of the RGS Academy for Supervisors/Managers (see attached photo!).

#### **Parks & Recreation Update:**

The Town has partnered with **Second Harvest Food Bank** for in kind donations. The barrels for donations are located in the Town Hall Lobby, Parks and Recreation Building and Westwind Community Barn.

Staff held the **Monthly Senior Walk** from Town Hall on Tuesday, November 7<sup>th</sup>.

The Town of Los Altos Hills will have a float in the [Festival of Lights Parade](#) held on Sunday, November 26<sup>th</sup> at 6:00 pm Downtown.

The [Holiday Barn Lighting](#) will be held Sunday, December 3<sup>rd</sup> from 2:00 – 5:00 pm at Westwind Community Barn.

If you have any questions or comments, feel free to give me a call.

Thanks.

Carl

Tasks	Project Name	Project Manager	Latest Status
1	Page Mill Interchange /I-280 Safety Bicycle Improvement (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 109)	AC	<p>(4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public. (5-27-16) Staff meeting with County and other stakeholders at the site to look at site distance issues. (6-10-16) County working on revised concept plan based on site visit. (6-23-16) County prepared draft layout for the interim improvements for review. County scheduling another meeting with stakeholders. (7-22-16) County prepared concept plan for the interim bicycle improvement project and expects to construct the project this year. City attorney reviewing draft funding agreement with County and Palo Alto. Concept plan is attached. (8-19-16) City attorney has completed their review. County preparing final funding agreement and will send to Palo Alto and Town for approval. (9-9-16) City Attorney reviewed and approved edits made by the County. Item to be presented to Council at their October meeting. (10-21-16) The City Council approved the cost sharing agreement with the County and City of Palo Alto. The Town's share of the project is \$20,000. (12-9-2016) The Town has issued \$20,000 shared payment to the County. (1-27-2017) Caltrans is reviewing the encroachment permit application from the County. County indicated it is expected to obtain the permit from Caltrans in February and then advertising with the tentative award date in early April. (5-12-27) County put project to bid with bid opening of May 18, 2017. County is still waiting for Caltrans to provide encroachment permit in time or forced to issue an addendum to delay the bid opening. (6-23-17) Santa Clara County notified the Town this project will be put on hold pending further maintenance agreement between Caltrans and County. County indicated that Caltrans required strict maintenance agreement requirements which were not approved by the Board of Supervisors. (8-11-17) Santa Clara County Road and Airport Department Director will give a presentation at 8/17/17 Council meeting to update the status (8-18-17) City Council directed staff to provide assistance to the County and Caltrans if applicable for the maintenance agreement between the two parties. (9-1-17) Staff has contacted the County Road and Air Port Department to offer assistance</p>
2	2017 Sanitary Sewer Repair and Replacement Project	C	<p>(3-24-17) Project has been advertised and bid opening is scheduled for 4-11-17. List of repair-replacement segments is attached. (4-14-17) 3 bids were received on 4/11/2017. Award of contract is scheduled for the April 20 City Council Meeting. (4-21-17) The City Council authorized the award of the construction contract at the April 20 City Council Meeting. (6-16-17) Staff held pre-construction meeting with the contractor, construction manager, and inspector on 6/14/2017. The contractor plans to start pre-construction inspection videos at the end of June beginning of July and start mobilizing after approval of the videos. (6-23-17) The contractor started pre-installation video inspection effort. (7-28-17) Construction activities have been underway. (8-11-17) Contractor has completed nearly 50% of the work. (9-15-17) Contractor has completed nearly 90% of the work. (9-29-17) Contractor has completed nearly 95% of the work. (10-20-17) Contractor has completed the work and staff is waiting for final CCTV inspection. (10-27-17) Contractor completed post-installation CCTV inspection of all pipes and project acceptance will be recommended by staff tentatively in December Council Meeting.</p>

Tasks	Project Name	Project Manager	Latest Status
3	Sewer Operations	C	<p>(6-3-16) The Town's Sanitary Sewer Management Plan has been posted on the Town's website. The February 2016 status update of sewer activities is attached. (6-10-16) The April 2016 summary of O&amp;M activities is attached. Root foaming has been completed. (6-23-16) Pipe patch work for 12 locations currently underway. (7-15-16) The March and April 2016 status update of sewer activities is attached. An update of the sewer system will be presented to Council at the July meeting. (7-22-16) Sewer system update was presented to Council at the July Council meeting. (7-29-16) The May 2016 summary of O&amp;M activities is attached. (8-12-16) The May 2016 status update of sewer activities is attached. (8-26-16) The June 2016 summary of O&amp;M activities is attached. (9-30-16) The June 2016 status update of sewer activities and the July 2016 summary of O&amp;M activities are attached. (11-10-16) The August 2016 summary of O&amp;M activities is attached. An update of the sewer system will be presented to the City Council at the November meeting. (11-18-16) The July 2016 status update of sewer activities. An update of the sewer system has been postponed to the January 2017 City Council meeting. (12-2-16) The September 2016 summary of O&amp;M activities is attached. (12-16-16) The August 2016 status update of sewer activities is attached. (1-13-2017) The October 2016 summary of O&amp;M activities is attached. The September 2016 status update of sewer activities is attached. (1-20-2017) An update of the sewer system will be presented to the City Council at the January meeting. (2-3-2017) Sewer system operation was updated to the City Council on 1-25-2017 Council meeting. (2-10-2017) The November 2016 summary of O&amp;M activities and the October 2016 status update of sewer activities are attached. (3-3-2017) The November 2016 status update of the sewer activities are attached. (3-10-2017) The December 2016 summary of O&amp;M activities is attached. (3-17-2017) The January 2017 summary of O&amp;M activities is attached. (4-14-2017) The December 2016 status update of sewer activities and the February 2017 summary of O&amp;M activities are attached. (5-5-2017) The January 2017 status update of sewer activities and the March 2017 summary of O&amp;M activities are attached. (6-2-2017) The February 2017 status update of sewer activities and the April 2017 summary of O&amp;M activities are attached. (6-30-2017) West Bay's Board report for activities in LAH in the month of March and April are attached. (8-18-2017) The April 2017 status update of sewer activities is attached. (9-15-2017) The April/May 2017 status update of sewer activities and the June 2017 summary of O&amp;M activities are attached. (9-29-2017) Town staff met with WBSD to discuss the remaining cleaning and CCTV status and the upcoming cleaning, CCTV, and root foaming maintenance program. (11-3-17) 2017 August O&amp;M summary and 2017 June progress report are attached.</p>
4	Wet weather flow monitoring	C	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks. (5-27-16) Staff following up with consultant to check on the status of the flow data. (6-3-16) Staff received draft flow data from the consultant for review. Consultant working on report. (6-16-16) Staff received draft report for review. (7-29-16) Consultant working on finalizing the report to incorporate Town comments. (8-5-16) Consultant is scheduled to submit the final report on 8-12. (8-12-16) Consultant submitted the final report on 8-8. (8-19-16) Final Flow Monitoring and Inflow-Infiltration report is attached. Data from the report will be used for the Sanitary Sewer Master Plan development. Staff also reviewing the report for average residential flow and analyzing inflow-infiltration issues to be addressed. (1-20-2017) VWHA completed their effort to estimate average daily flow using the 2016 flow monitoring data. Staff is reviewing the preliminary report prior to discussion with the Cities of Los Altos and Palo Alto. (2-3-2017) At the request of the vice-chair, the preliminary report was sent to Finance and Investment Committee for review. (6-16-17) Staff still has not received comments from the Cities. However, since water consumption data is going to be used as the primary data to calibrate the hydraulic model after meeting with the master plan team, VWHA is going amend the average flow calculation based on water consumption data. (8-4-2017) VWHA provided an updated draft average flow calculation technical memo. Staff provided the updated draft to Vice Chair of FIC.</p>

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5	Sanitary Sewer Master Plan Update (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 114)	C	<p>(11-18-2016) The City Council approved the contract in the November Council meeting. (12-2-16) Staff to have the kick-off meeting with Woodard and Curran, Inc (12-22-16) Kick-off meeting was held on 12-14-2016. (1-20-2017) Consultant is in the process of gathering data to form the basis of the hydraulic model. Data includes GIS information, manhole survey, flow monitoring and rainfall data, population, parcel, water consumption, and etc. The initial hydraulic model network development effort will take approximately 2 months. Development of existing model loads will follow after the completion of the network. (3-10-2017) Staff received water usage data from Purissima Water District and Cal Water. (3-31-2017) One of the data the master plan consultant needs prior to loading the network is data for the manholes along the selected trunk line. To date, 225 out of 286 manholes have been surveyed. The manhole survey effort has been much more difficult than anticipated due to most of manholes survey have been under heavy tree shades which prevent GPS satellites reading. Staff is facilitating this effort by locating the remaining manholes in advance of the survey work. (6-16-17) Staff had a milestone meeting with the master plan team. In short, the dry weather flow was been calibrated and the wet weather flow calibration is in progress. The team discussed some anomalies found during the model calibration, steps taken to address them, and information needed to further refine the model, which is based on water consumption data. (8-11-17) Dry weather calibration has been completed. Consultant is reviewing and confirming wet weather calibration. (8-18-2017) Consultant finalized the wet weather calibration. Consultant is completing the existing scenario analysis and is nearly ready to run the future scenario of the hydraulic model. (9-15-2017) Consultant and Town staff reviewed the preliminary capacity analysis results for three scenarios (existing flows; flows with all properties within 200 ft of existing main connected; and a full septic conversion scenario). Consultant is reviewing capacity deficiencies in more detail, and developing capacity projects to address those deficiencies. Consultant and Town staff to meet on September 25 to review the capacity projects. (9-29-2017) Consultant and Town staff reviewed the revised capacity analysis results for three scenarios (existing flows; flows with all properties within 200 ft of existing main connected; and a full septic conversion scenario). Consultant and Town staff reviewed the draft capacity projects to address identified deficiencies and will request additional invert and pipe size information from Palo Alto and WBSD.</p> <table border="1"> <caption>Current Schedule</caption> <thead> <tr> <th rowspan="2">Task</th> <th colspan="11">2017</th> </tr> <tr> <th>JAN</th> <th>FEB</th> <th>MAR</th> <th>APR</th> <th>MAY</th> <th>JUN</th> <th>JUL</th> <th>AUG</th> <th>SEPT</th> <th>OCT</th> <th>NOV</th> </tr> </thead> <tbody> <tr> <td>Data Collection &amp; Review</td> <td>█</td> <td></td> </tr> <tr> <td>Hydraulic Model Development &amp; Calibration</td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>System Evaluation</td> <td></td> <td></td> <td></td> <td></td> <td>█</td> <td>█</td> <td>█</td> <td>█</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capacity CIP Development</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>█</td> <td>█</td> <td>█</td> <td></td> </tr> <tr> <td>Draft Master Plan</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>█</td> <td>█</td> <td></td> </tr> <tr> <td>Final Master Plan</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>█</td> <td>█</td> </tr> <tr> <td>City Council Adoption (TBD)</td> <td></td> </tr> </tbody> </table>	Task	2017											JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	Data Collection & Review	█											Hydraulic Model Development & Calibration	█	█	█	█	█							System Evaluation					█	█	█	█				Capacity CIP Development								█	█	█		Draft Master Plan									█	█		Final Master Plan										█	█	City Council Adoption (TBD)											
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6	Purissima Pump Station Pump Replacement	C	(9-15-17) Pumps have been ordered (Shape) and anticipated delivery in 8 weeks.																																																																																																											

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7	Matadero Creek Erosion - Erosion on Page Mill Road near Baleri Ranch Rd (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 106)	AC	<p>(1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. (5-13-16) Consultant trying to contact Army Corp. for status update. (6-3-16) US Fish and Wildlife Service has assigned a staff member and is reviewing the project. (6-23-16) US Fish and Wildlife Service has approved the project. Waiting for US Army Corp to approve. (8-19-16) Consultant continues to follow up with US Army Corp for their approval. Staff also reached out to US Army Corp for an update. (8-26-16) Army Corp staff indicated that he should be able to get to our project soon. (9-16-16) Army Corp staff indicated that they were pulled away to work on other projects that have become higher priority and that they should be able to review our project soon. (1-20-2017) Army Corps staff has completed 80% of their authorization letter. A mitigation proposal for the Matadero Creek Bank Stabilization project was submitted to the Regional Water Quality Control Board. Staff is working with the consultant to respond to questions-comments from the Board. (1-27-2017) A revised proposal is resubmitted to the Water Quality Control Board for comments.(2-10-2017) US Army Corps of Engineers issued Nationwide Permit 13 for the project. San Francisco Bay Regional Water Quality Control Board (RWQCB) is in the final stage of their review. Consultant will proceed to obtain streambed alteration agreement from the CA Department of Fish and Wildlife Services. (3-17-17) Staff contacted Water Board via voice mail and email to request for status update (4-28-17) Water Board has responded and will issue the permit, currently the consultant is applying permit with California Department of Fish and wildlife (9-15-17) The Regional Water Quality Control Board has additional concerns of some missing information in application. The RWQCB is also require written documentation from the land owners SCVWD and Caltrans to agree to off-site mitigation plantings. Town consultant is addressing both concerns. (10-6-2017) Consultant is preparing the project design for Caltrans encroachment permit.</p>
8	Matadero Creek Bridge at Page Mill Rd - Maintenance Evaluation	AC	<p>(2-24-2017) A concerned resident contacted staff about the bridge culvert and immediate upstream maintenance issue for Matadero Creek at Page Mill Road. Staff is evaluating the site condition. (3-17-2017) Staff is working with consultant to evaluate the bridge culvert and maintenance issue. (3-31-2017) Staff met with the consultant to study the feasibility of obtaining a permit to maintain the creek. (5-5-17) Consultant study recommends to obtain a town-wide creek maintenance permit. Staff will request for approval under 2017-18 budget. (6-16-17) The City Council approved the town-wide/10-year maintenance permit budget request on 06-15-2017 City Council Meeting.</p>

Tasks	Project Name	Project Manager	Latest Status
9	El Monte/I-280 interchange off ramp redesign	AC	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte-I-280 off-ramp. Staff contact Caltrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with Caltrans to improve the safety concern. Caltrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016-2017. (8-22-14) Project study report has been provided by Caltrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$1.6 million. (7-15-16) Caltrans submitted plans to staff for comment. This project proposes to realign I-280 NB off-ramp to EB El Monte Road. The work includes new pavement sections, super elevation correction, pavement removal of the abandoned segment within the existing off-ramp, removal and trimming of trees, and drainage work. (7-22-16) Town consultant is reviewing the draft plans from Caltrans. (7-29-16) Draft review comments to be submitted to Town for staff review week of August 1. (8-19-16) Comments sent to Caltrans for consideration. (8-26-16) Caltrans provided additional information and Town traffic consultant reviewing. (9-16-16) Additional comments sent to Caltrans for their consideration and response. (11-04-2016) Caltrans is planning to perform trees removal in December for realignment of ramp to be constructed next summer. Staff is meeting with Caltrans on 11-08-2016. (11-18-16) Caltrans notified the Town and neighbors adjacent to the I-280-El Monte NB off-ramp that trees removal work will start on December 5 for 5 working days. (11-23-16) Plant Removal Plan and Planting Plan attached (1-20-2017) Caltrans tree removal &amp; replanting project was completed on 12-16-2017 (1-27-2017) Schedule update from Caltrans: Construction contract tentatively to be awarded in May 2017. Caltrans estimates 100 working days and indicates only minimal impact to the public. (8-18-17) Caltrans Pre-construction meeting 8/10/17. Start work soon will notify the Town. All work is within Caltrans Right-of-way. (9-15-17) Caltrans has released the work schedule from 9/25/17 to 10/15/2017.</p>
10	Magdalena/Bob Stutz Connector (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 105)	JC	<p>(6-10-16) Staff to complete and file environmental document with County Recorder's office.(6-23-16) Environmental document has been filed with County Recorder's office. (7-15-16) Staff working on resubmittal to Caltrans. (7-29-16) Staff resubmitted additional information to Caltrans for review and approval. (8-19-16) Caltrans provided some additional comments on our application. Staff working on comments. (9-9-16) Staff resubmitted the requested additional information to Caltrans for review and approval. (9-30-16) At Caltrans request, staff is preparing additional certification forms to be signed by the project designer. (Oct- 2016) Staff has resubmitted all documentation required by Caltrans early October. (1-20-2017) Awaiting for Caltrans' approval or additional comments for encroachment permit request. (1-27-2017) Staff contacted Caltrans and is invited to a meeting with Caltrans at District 4 Oakland office on 1-30-2017 to discuss this encroachment permit. (2-3-2017) Staff met with Caltrans at District 4 Oakland Office. Caltrans requested additional document and staff quickly provided to Caltrans this week. Caltrans indicated in the meeting the permit process could complete soon but did not give a specific date. (2-17-2017) Caltrans sent additional feedback to the Town to respond. Staff will address them accordingly. (2-24-2017) Staff has addressed and responded to Caltrans' latest feedback (3-10-2017) Staff has contacted Caltrans for the permit status but told still under review. (3-17-2017) Staff contacted Caltrans for status - the application is in circulation for approval. (4-21-17) Staff reached out to Caltrans for permit status again, but have not heard back. (6-9-2017) Staff has began to prepare for the bid package for this project. Still no answers from Caltrans about the permit. (6-16-2017) Staff is working with the design consultant updating the plans and specifications. (7-7-17) Staff prepared Bid package (Spec and Drawing) for advertisement. (7-21-17) Bid Open 7/27/17 (7-28-17) There was no bidder submit bids. Staff is evaluating the timing for re-bid. (8-4-17) Tentatively the re-bid will be scheduled to early spring 2018 for potentially more participants. (8-11-17) Town received Caltrans permit which is valid through August 1 2018.</p>

Tasks	Project Name	Project Manager	Latest Status
11	Open Space Vegetation Management (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 108)	AC	<p>(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council-FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract. (5-20-16) Acterra's quarterly report for January to April 2016 is attached. (5-27-16) Acterra completed their second year of stewardship services. Acterra's final report for May 2015 to April 2016 is attached. (6-3-16) A three year restoration program and a one year maintenance and education service agreement will be presented to Council at their June meeting. (6-23-16) Contract with Acterra has been approved. Contract being executed. (7-22-16) Contract has been executed. Acterra progress report for the months of May and June is attached. (7-29-16) Mowing of O'Keeffe and Byrne Preserve for yellow star thistle was performed. (10-14-16) As of July 1, 2016 the Acterra Stewardship Program became Grassroots Ecology. Grassroots Ecology is a fiscally sponsored project of Acterra. Grassroots Ecology quarterly report for July to September 2016 is attached. (1-13-17) Grassroots Ecology quarterly report (2016 Oct-Dec) is attached. (2-3-17) Working with Open Space Committee, the Town has received \$1,000 cost sharing from Grassroots Ecology for the request of building a 250' fence on Byrne Preserve to protect vegetation. (2-24-17) Construction of the 250' fence is tentatively scheduled for the week of 2-27-2016 (3-3-17) 250' fence at Byrne Preserve is constructed. Nearby Drainage is upgraded from 12" to 24". (5-5-17) Grassroots Ecology's quarterly report (2017 January-March) is attached. (7-21-17) Grassroots Ecology's quarterly (2017-Apr-Jun) and 2016-17 Annual Report are attached. <b>(11-9-17) Grassroots Ecology's quarterly progress report 2017 July-September attached</b></p>
12	Annual Road Rehabilitation Project - 2017 (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 96)	JC	<p>(5-5-17) Staff is preparing for the project: inventory, design, estimates, and finalize the street list. (5-19-17) under 05-13-17 City Council meeting (joint FIC) decision, staff is preparing a list for additional substandard road condition streets and add to the 2017 Road Rehab project (up to \$2 Million total project). (5-26-17) Staff continues to finalize the final road rehab list and design. (6-9-17) Staff has completed the additional project street list. Project was advertised on 6/7/2017. Bid open date is 6/28/2017. (6-16-17) Additional streets were approved by the City Council in the 6-15-2017 City Council Meeting. (6-23-17) Pre-bid meeting was held on 6-21-17. (6-30-17) Bid open 6-28-17. One bidder submitted bid. Staff is evaluating the single bid result. (7-21-17) City Council approved the 2017 Road Rehab and Newbridge Drainage improvement contract with O'Grady Paving at 7/20/17 City Council Meeting (8-4-17) Microsurfacing is scheduled for the week of 8/21 to 8/25. Pre-construction meeting is scheduled on 8/4/17 (8/11/17) Notice to proceed issued to Contractor, begin to work 8/14/17, project information posted on Town website (8-25-17) Contractor performed microsurfacing this work and to be completed by 8/25/17. Extra traffic control restriction has been applied to this year's contract to minimize inconvenience. (9-1-17) Contractor continues to work on the road rehab project. Microsurfacing is completed. (9-8-17) Complete striping cat-tract on microsurfacing streets (9-15-17) Completed overlay on various Town streets per schedule (10-06-17) Contractor worked on Atherton, Albertsworth, Olive Tree and various AC Dike locations, project is about 93% completed (10-13-17) Project 97% completed. Remaining work: traffic striping, pavement markings, and asphalt dikes. (10-27-17) Contractor has completed contracted work and is working on the change order items. (11/3/17) Contractor continues to work on the change order items of Elena Rd striping and road crack repairs. <b>(11-9-17) Contractor finished additional work to repair Elena Rd creeping.</b></p>

Tasks	Project Name	Project Manager	Latest Status
13	P-TAP Round 18 grant funds	JC	(10-9-15) Staff working on application for grant funds. (10-30-15) Staff completed and submitted grant request. (12-11-15) Results of grant request should be available in early 2016. (1-22-16) Town did not get selected to receive the grant. (1-28-16) Town will re-apply next year for grant. (9-30-16) MTC will announce the Call-for-Projects for its Pavement Management Technical Assistance Program (P-TAP) Round 18 next month. Once the Call-for-Project is announced this October or November, we intend to apply. If we are selected as recipient of P-TAP, we will work with MTC's consultant to update our PMP. (10-21-16) MTC announced the Call-for-Project for the P-TAP 18. The Town will apply for the grant to update our PMP. The application is due 11/21/2016. (11-10-2016) Staff completed the P-TAP 18 grant application and submitted it to MTC. (1-20-2017) MTC notified the Town of the P-Tap 18 selection is delayed until Feb 2017. (2-17-2017) MTC informed the Town that our project has been selected for P-TAP Round 18 assistance. The contract for MTC's consultant total project cost is \$18,000 which the Town is responsible for 20% = \$3,600. (3-24-17) P-TAP 2018 kick-off meeting is schedules tentatively at the end of April. (4-21-17) Staff is meeting with MTC's assigned PMP consultant next week to go over scope, schedule, and information required from the Town. (4-28-17) Staff had a kick-off meeting with the consultant to discuss the project. (6-9-2017) Consultant is working on pavement condition field survey to be completed next week. (6-16-2017) The MTC's consultant, Quality Engineering Solutions has completed the distress surveys. (7-28-17) MTC's Consultant is compiling the data.
14	I-280 Repaving	AC	(2-24-2017) Repaving work is scheduled for 2018/19 Program year as shown in approved 2016 SHOPP program ( <a href="http://www.dot.ca.gov/hq/transprog/shopp.htm">http://www.dot.ca.gov/hq/transprog/shopp.htm</a> )
15	VTA TAC Meetings and CIP-WG Meeting	AC	(1-15-16) Staff attended the 1-14-16 TAC meeting and the Envision SV Ad-Hoc committee meeting. A new chair and vice chair was selected. Committee took action to approve allocation of \$250,000 to help fund the interim bicycle improvements on Page Mill-I-280 interchange. Ad-Hoc committee working on selection criteria for projects listed for Envision SV. (2-5-16) Staff attended the VTA Board meeting and the Board approved the \$250,000 to the County to help fund the interim bicycle improvements. (3-11-16) Staff attended the 3-10-16 TAC meeting. Committee received update on Envision Silicon Valley. VTA staff is developing categories for ESV to distribute an estimated \$6.5 Billion. (4-14-16) Staff attended the April TAC meeting. (4-14-16) TAC committee did not reach agreement on a formal recommendation of the Envision Silicon Valley policies to the Board. VTA staff will provide TAC comments to the Board at their April 22 workshop. (6-10-16) June TAC meeting was canceled. Next meeting is in July. (8-26-16) Staff met with VTA staff to discuss Countywide bicycle plan. VTA working on draft map for upcoming BPAC meeting. (10-14-16) Staff attended the 10-13-16 TAC meeting. Committee received update on Caltrans I-80 Smart Corridor project. Committee also received an update on the Countywide Bicycle Plan prioritization criteria. (11-10-16) Measure B is currently polling at 70%. VTA expects the poll to be final by Monday, 11-14-16. (12-9-2016) VTA has provided 2016 Measure B update and is expected to begin receiving funds in June 2017 and the allocation is for Fiscal Year 2018-2019 (1-13-2017) Staff attended the 1-11-2017 TAC meeting. Committee received a report on the Draft Transit Service Plan. Committee received and discuss 2016 Measure B Program Areas. (2-10-2017) Staff attended the 1-08-2017 TAC meeting. Committee reviewed and discussed 2016 Measure B - Bicycle & Pedestrian and Caltrans Corridor Capacity and Caltrans Grade Separation Program Areas. Committee received a summary of community feedback collected to date on the draft Next Network transit service plan and a report on the "State Route 85 Noise Reduction Study Final Phase 1 Report" (3-3-17) Staff attended February 2017 CIP-WG meeting to discuss 2016 Measure B, VERBS, and various funding. (3-10-17) Staff attended the 3-8-2017 TAC meeting. Committee received updates regarding VERBS and various 2016 Measure B programs. (5-12-17) Staff attended the 5-10-17 TAC meeting. VTA proposed to allocate \$1.2 Billion over 30 years (County-wide) for Measure B Local Streets and Roads Program. Estimated \$40-million County-wide is allocated for FY18 and \$40-million for FY19. Estimated allocation for LAH is \$158,763 for FY18 also for FY19. Additionally, an annual \$10K (FY18) allocation for LAH under Bicycle and Pedestrian Program's Education and Encouragement Category. (7-21-17) VTA TAC June and July meetings were cancelled (8-10-17) Staff attended 8/9/17 TAC Meeting, received updates on 2016 Measure B Category Guidelines (9-15-17) Staff attended 9/13/17 TAC meeting (10-13-17) Staff attended 10/11/17 TAC meeting
16	Page Mill/Moon Lane Pedestrian Bridge (Project Described in 2016-2021 Five-Year Capital Improvement Plan page 110)	JC/AC	(3-10-2017) Staff has started the design phase by preparing documentation and contacting consultants. (3-17-17) RFP sent out to consultants. (4-28-17) Three proposals received and staff has met with Pathway Committee for project update. (6-30-17) Staff has selected consultant for the design project. (7-14-17) Agreement for design project will be presented to 7/20 Council meeting for approval at not to exceed \$20,000 (7-21-17) City Council approved the design contract with ENGEO at 7/20/17 City Council meeting. (8-4-17) Kick off Meeting scheduled on 8/4/17 (9-8-17) Consultant started topographic survey and soil testing (10-06-17) Consultant submitted preliminary design plan for review (10-20-17) Consultant submitted Notification of Streambed alteration to CA Fish and Game

Public Works Director/City Engineer Weekly Report

Last Updated on 11/8/2017

Tasks	Project Name	Project Manager	Latest Status
17	Purissima Park Outdoor Fitness Equipment	JK/AC	(8-4-17) Park and Rec Dept. transferred the CIP to Public Works Dept. for the Fitness equipment installation. Staff has started to contact installation contractors for proposals. (8-25-17) Staff continues to work on selecting the contractor to install the workout equipment. (9-15-17) Staff received quotes from contractors to be reviewed and evaluated. (9-29-17) Staff prepares to present the workout equipment staff report at Oct 2017 Council meeting. (10-13-17) City Council approved the equipment installation project on 10/11/17 CC meeting (11-3-17) Waiting for the contractor to release work schedule.
18	Green Infrastructure	JK	(8-18-17) City Council approved Green Infrastructure (GI) Framework at the 8/17/17 Council meeting. GI Plan deadline September 30, 2019. (10-20-17) Staff begins to reach out to consultant for the Green Infrastructure Plan. (11-3-17) Staff met with the consultant to solicit for proposal
19	Gardner Bullis Solar Project	AC	(9-1-17) Staff has met with LASD and Sheriff Department on-site to discuss the solar project and potential traffic concerns. Staff and Sheriff made recommendations to LASD to minimize the traffic impact. Staff will evaluate posting no parking signs (temporary signs) along roadside path on Fremont Road. (9-8-17) Solar project begins 9/18/17, a test run conducted by school on 9/7 (9-15-17) No Parking signs were installed on Fremont Rd between La Paloma and school for the construction period. LASD notified the Town that the project starting date is delayed to early October. (9-29-2017) LASD released the new construction schedule 10/25 to 12/18 (10-27-17) LASD Solar project has started, additional no parking signs has been installed on Marinda Rd
20	Gardner Bullis Pathway Project	AC	(10-6-2017) Staff met with LASD Maintenance Department Director on site to discuss about building a pathway at the existing landscaping area next to the AC Dike. LASD has expressed that they are supportive for this idea. (10-27-17) Staff sent the draft agreement to LASD for review
21	Maintenance Work of the Week	JA	(11-9-17) Crew started the preparation for winter and cleaned out roadside drainage ditches/ Crew made pathway repair on Elena Road to match the newly repaired Road surface.





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## Grassroots Ecology Progress Report to the Town of Los Altos Hills

July-September 2017

### Community Engagement and Education

- This quarter Grassroots Ecology hosted a total of eight volunteer workdays at Los Altos Hills Open Space Preserves. Seven of the events were held at Byrne Preserve, and the eighth was at O’Keefe Preserve.
- We hosted five Monday morning “Byrne Brigade” workdays that are open for anyone in the community to participate. In addition to our regular volunteers that we see throughout the year, we enjoyed having a group of local high school students that joined us regularly on Monday mornings during their summer break.
- In addition to Byrne Brigade workdays, we held two workdays with the Grassroots Ecology summer college interns, one at Byrne and one at O’Keefe. We also hosted an “Intro to Ecological Restoration” class from San Jose State University at Byrne where they got to experience an active restoration site.
- We did not host any educational events this quarter because they primarily take place in the winter and spring. We are currently coordinating with Bullis Charter School, Nueva School, and Pinewood School for springtime field trips to Byrne Preserve.
- We have coordinated with the following schools and groups to set up service learning projects at Byrne this upcoming year: SAP, Nueva School, National Charities League, and Woodside Priory. We will continue to outreach to local schools and service groups as well as the LAH community about volunteer opportunities at LAH Open Space Preserves.
- See the chart below for progress made during the first quarter, July-September 2017:



Deliverable	Annual Target	YTD Progress	% Annual Target Reached
<i>Workdays</i>	24	8	33%
<i>Volunteers</i>	350	65	18%
<i>Volunteer Hours</i>	1,000	188	18%
<i>Educational Events</i>	10	0	0%
<i>Ed. Event Attendees</i>	150	0	0%

## Site Assessment and Planning

- Summer photomonitoring was conducted at fixed locations so we can track restoration progress over time.
- Summer interns helped with channel geometry surveying along the tributary of Moody Creek. Measurements were taken of three cross sections. These cross sections are monitored each year so we can observe movement of the creek channel, including where erosion and sedimentation occur. This information helps to inform where we install willow stakes each year as part of our project with the Santa Clara Valley Water District.
- Each of our summer interns completed a capstone project where they focused on a certain aspect of restoration. One intern mapped yellow starthistle at Byrne Preserve and compared the data to past mowing maps as well as a yellow starthistle map that had been created by a previous intern. Results included reduced yellow starthistle in areas that have been mowed in the past, as well as suggestions as to where yellow starthistle should be removed in future years.
- Grassroots Ecology staff Identified areas for revegetation this upcoming winter, we will expand our upland planting area from last year, and start a new planting area in the floodplain where the fence was built



*Grassroots Ecology Summer Interns measure the channel geometry of a cross section of the Moody Creek Tributary*

## Invasive Plant Management

This quarter, volunteers focused on removal of purple starthistle, yellow starthistle, teasel, and stinkwort.

Target species	# of workdays* (July-Sept '17)	Progress
Purple starthistle	2	During the early summer months we removed second-year plants that were beginning to bolt along the trails and in the grassland area. Now, later in the season, we are working on removing first year rosettes in order to decrease the amount of mature plants next year.
Yellow starthistle	4	Pulled yellow starthistle from the grassland where populations are too small for mowing. Volunteers also pulled resprouts in the area that was mowed.
Stinkwort	2	Manually removed 100% of known stinkwort populations within both Byrne and O'Keefe Preserves before they were able to produce viable seeds.
Teasel	4	Volunteers pulled 100% of mature teasel from the floodplain and Moody Tributary. Additionally, seed heads were clipped and mature seed was bagged and taken off site.

\*Partial or full workdays dedicated to each species.

## Fire at Byrne

An accidental fire was sparked by a contractor mower at Byrne Preserve on July 20, 2017. The 5-acre fire was under control in about an hour thanks to quick acting from emergency responders. The Byrne fire was a catalyst for Grassroots Ecology to question fire effects at a site with horse grazing and recreational activity. In hopes of answering these questions, we created post-fire management plan to prioritize some restoration of fire-affected areas. Multi-year vegetation monitoring and photomonitoring protocols are being developed to record changes as the site responds to fire. We are also planning passive and active restoration methods such as seeding, mulching and planting, exclusion zones, and weeding of specific areas that were burned.



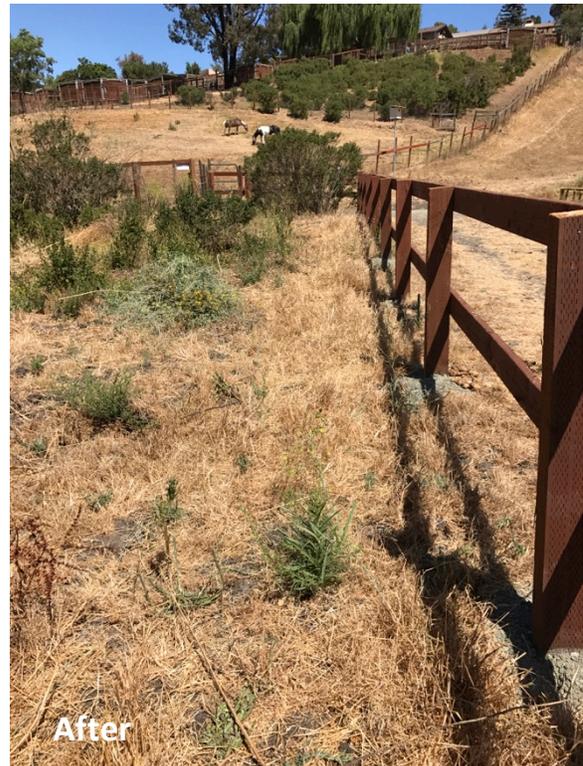
*Left: Volunteers sheet mulch to prepare for planting season*

*Right: Interns learn how to scythe to help with yellow starthistle control*

## Other

- Two dedicated college interns and an Americorps member installed two rain barrels made from upcycled old wine barrels on the side of the tool shed. These rain barrels can collect up to 160 gallons of water each time it rains. This will divert rainwater from rushing down the hill and will also provide a way to easily clean tools after volunteer workdays.
- We are starting to mulch future planting areas with volunteers to suppress weeds. This year we are focusing on two areas to sheet mulch at Byrne Preserve. Sarah Robustelli kindly helped us coordinate mulch deliveries from S.P. McClenahan. Thanks to Jacob Asfour and his team for helping us move some of the mulch to areas where we need it within the preserve.

### Yellow Starthistle Removal





**Santa Clara County Office of the Sheriff  
Weekly Activity Summary  
10/30/2017 – 11/5/2017  
LOS ALTOS HILLS**



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
			*** See weekly CAPSS report below ***

DATE/TIME	BEAT	EVENT	TYPE	LOCATION	INFORMATION
<b>DISTURBANCES</b>					
11/3/2017 17:34	L3	17-307-0314	415	ADONNA CT @ ELENA RD	INVESTIGATED
11/3/2017 22:40	L1	17-307-0422	415	O KEEFE LN @ DIANNE DR	INVESTIGATED
10/30/2017 22:28	L1	17-303-0421	415F	TODD LN @ LA PALOMA RD	INVESTIGATED
11/3/2017 22:32	L1	17-307-0416	415J	O KEEFE LN @ VISTA SERENA	INVESTIGATED
11/1/2017 12:34	L1	17-305-0229	415M	PURISSIMA RD @ CONCEPCION RD	INVESTIGATED
11/4/2017 18:27	L1	17-308-0250	415N	WESTWIND WY @ LA PALOMA RD	INVESTIGATED
<b>THEFT</b>					
11/2/2017 9:50	L1	17-306-0153	484	CORTE MADERA LN @ CONCEPCION RD	INVESTIGATED
<b>PEDESTRIAN STOP</b>					
11/5/2017 13:57	L1	17-309-0175	1095	FREMONT RD @ OLD TRACE LN	CITATION ISSUED

**TRAFFIC HAZARD**

11/3/2017 12:29	L2	17-307-0184	1125	PRINCESS ELLEENA CT @ MAGDALENA RD	INVESTIGATED
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**SUSPICIOUS VEHICLES**

10/31/2017 3:28	L3	17-304-0032	1154	PAGE MILL RD @ COUNTRY WY	CITATION ISSUED
10/31/2017 18:33	L1	17-304-0352	1154	O KEEFE LN @ VISTA SERENA	INVESTIGATED
11/2/2017 7:58	L5	17-306-0076	1154	WINTON WY @ CAMINO HERMOSO	INVESTIGATED
11/2/2017 11:16	L3	17-306-0196	1154	VIA FELIZ @ PAGE MILL RD	INVESTIGATED
11/4/2017 20:32	L1	17-308-0286	1154	ESTACADA DR @ SALTAMONTES WY	INVESTIGATED
11/5/2017 20:18	L5	17-309-0289	1154	BLANDOR WY @ MAGDALENA RD	INVESTIGATED

**VEHICLE STOPS**

11/2/2017 10:41	L1	17-306-0176	1195	FREMONT RD @ LA PALOMA RD	CITATION ISSUED
11/2/2017 10:53	L1	17-306-0180	1195	FREMONT RD @ MANUELLA RD	CITATION ISSUED
11/3/2017 11:43	L3	17-307-0159	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
11/3/2017 13:43	L5	17-307-0217	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
11/5/2017 13:45	L1	17-309-0170	1195	PURISSIMA RD @ ELENA RD	WARNING ISSUED
11/5/2017 22:02	L3	17-309-0321	1195	EL MONTE RD @ STONEBROOK DR	WARNING ISSUED

**PARKING VIOLATIONS**

11/4/2017 15:24	L1	17-308-0203	22500	FREMONT RD @ MANUELLA RD	CITATION ISSUED
11/5/2017 12:44	L4	17-309-0153	22500	BASSETT LN @ RHUS RIDGE RD	INVESTIGATED
11/5/2017 15:27	L1	17-309-0201	22500	BASSETT LN @ RHUS RIDGE RD	CITATION ISSUED

**ALARM CALLS**

10/30/2017 8:13	L3	17-303-0058	1033A	MATADERO CREEK CT @ MATADERO CREEK LN	FALSE ALARM
10/30/2017 15:49	L4	17-303-0306	1033A	SHERLOCK RD @ MOODY RD	FALSE ALARM

10/30/2017 16:02	L1	17-303-0309	1033A	ALTA LANE NORTH @ ALTA LANE SOUTH	FALSE ALARM
10/31/2017 11:02	L3	17-304-0147	1033A	TRIPOLI CT @ NATOMA RD	FALSE ALARM
10/31/2017 11:29	L3	17-304-0162	1033A	TAAFFE RD @ DEZHARA WY	FALSE ALARM
11/1/2017 11:02	L3	17-305-0182	1033A	TRIPOLI CT @ NATOMA RD	FALSE ALARM
11/2/2017 11:11	L1	17-306-0193	1033A	ROBLEDA RD @ QUAIL LN	FALSE ALARM
11/3/2017 14:26	L6	17-307-0233	1033A	W LOYOLA DR @ ROLLY RD	FALSE ALARM
11/4/2017 20:13	L6	17-308-0279	1033A	W LOYOLA DR @ RAVENSBURY AV	FALSE ALARM
11/4/2017 22:17	L3	17-308-0326	1033A	PALOMINO PL @ NATOMA RD	FALSE ALARM
11/5/2017 1:50	L1	17-309-0036	1033S	FREMONT RD @ WESTON DR	FALSE ALARM
<b>9-1-1</b>					
<b>ABANDONED CALLS</b>					
11/1/2017 15:57	L1	17-305-0349	911CEL	MIRANDA RD @ WILD PLUM LN	INVESTIGATED
11/4/2017 1:38	L4	17-308-0023	911CEL	APPALOOSA WY @ ALTAMONT RD	INVESTIGATED
11/4/2017 22:16	L1	17-308-0325	911CEL	ANACAPA DR @ ST FRANCIS DR	INVESTIGATED
10/31/2017 9:51	L3	17-304-0106	911UNK	ELENA RD @ VINEDO LN	INVESTIGATED
<b>PUBLIC</b>					
<b>SAFETY ASSISTANCE</b>					
10/30/2017 13:27	L1	17-303-0226	AID	FREMONT RD @ FREMONT PINES LN	COMPLETE
<b>ATTEMPT TO CONTACT</b>					
11/5/2017 0:41	L4	17-309-0007	ATC	EDGECLIFF PL @ PROSPECT AV	COMPLETE
<b>CITATION</b>					
10/30/2017 20:35	L4	17-303-0394	CITE	ALMADEN CT @ ALTAMONT RD	CITATION ISSUED
10/31/2017 3:12	L4	17-304-0030	CITE	ALTAMONT RD @ BLACK MOUNTAIN RD	CITATION ISSUED
<b>INFORMATION ONLY</b>					
10/30/2017 3:42	L5	17-303-0015	INFO	MAGDALENA RD @ STONEBROOK DR	INFORMATION GIVEN

10/30/2017 8:45	L3	17-303-0075	INFO	LA BARRANCA RD @ LA BARRANCA CT	INFORMATION GIVEN
10/30/2017 15:15	L3	17-303-0287	INFO	GREEN HILLS CT @ ELENA RD	INFORMATION GIVEN
10/30/2017 17:07	L3	17-303-0332	INFO	DUVAL WY @ ROBLEDA RD	INFORMATION GIVEN
10/30/2017 18:10	L3	17-303-0347	INFO	DELSON CT @ ELENA RD	INFORMATION GIVEN
10/30/2017 21:46	L3	17-303-0411	INFO	SIMON LN @ NATOMA RD	INFORMATION GIVEN
10/31/2017 6:50	L2	17-304-0046	INFO	I-280 @ MAGDALENA RD	INFORMATION GIVEN
11/1/2017 13:05	L1	17-305-0247	INFO	OLD ALTOS RD @ FREMONT RD	INFORMATION GIVEN
11/1/2017 13:55	L1	17-305-0281	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
11/2/2017 12:29	L3	17-306-0239	INFO	LIDDICOAT DR @ LIDDICOAT CL	INFORMATION GIVEN
11/2/2017 23:29	L3	17-306-0513	INFO	I-280 @ PAGE MILL RD	INFORMATION GIVEN
11/3/2017 16:04	L1	17-307-0276	INFO	I-280 @ EL MONTE RD	INFORMATION GIVEN
11/4/2017 0:14	L3	17-308-0004	INFO	BLACK MOUNTAIN RD @ SUNRISE FARM RD	INFORMATION GIVEN
11/4/2017 22:44	L3	17-308-0335	INFO	VIA FELIZ @ PAGE MILL RD	INFORMATION GIVEN
11/5/2017 2:38	L5	17-309-0044	INFO	ALBERTSWORTH LN @ SUNDOWN CANYON WY	INFORMATION GIVEN

**PATROL CHECKS**

11/1/2017 9:11	L4	17-305-0113	PATCK	ALTAMONT RD @ BLACK MOUNTAIN RD	COMPLETE
11/1/2017 10:58	L3	17-305-0177	PATCK	LIDDICOAT DR @ ARASTRADERO RD	COMPLETE
11/2/2017 1:21	L3	17-306-0026	PATCK	ARASTRADERO RD @ PAGE MILL RD	COMPLETE
11/5/2017 21:40	L1	17-309-0316	PATCK	MIRANDA RD @ MIRANDA CT	COMPLETE

**PHISHING SCAM**

10/30/2017 10:30	L4	17-303-0134	PHISH	MOODY RD @ ADOBE CREEK LODGE RD	INVESTIGATED
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**SUSPICIOUS  
CIRCUMSTANCES**

11/2/2017 14:05	L1	17-306-0299	SUSCIR	WESTON DR @ FREMONT RD	INVESTIGATED
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**WELFARE CHECK**

11/1/2017 11:04

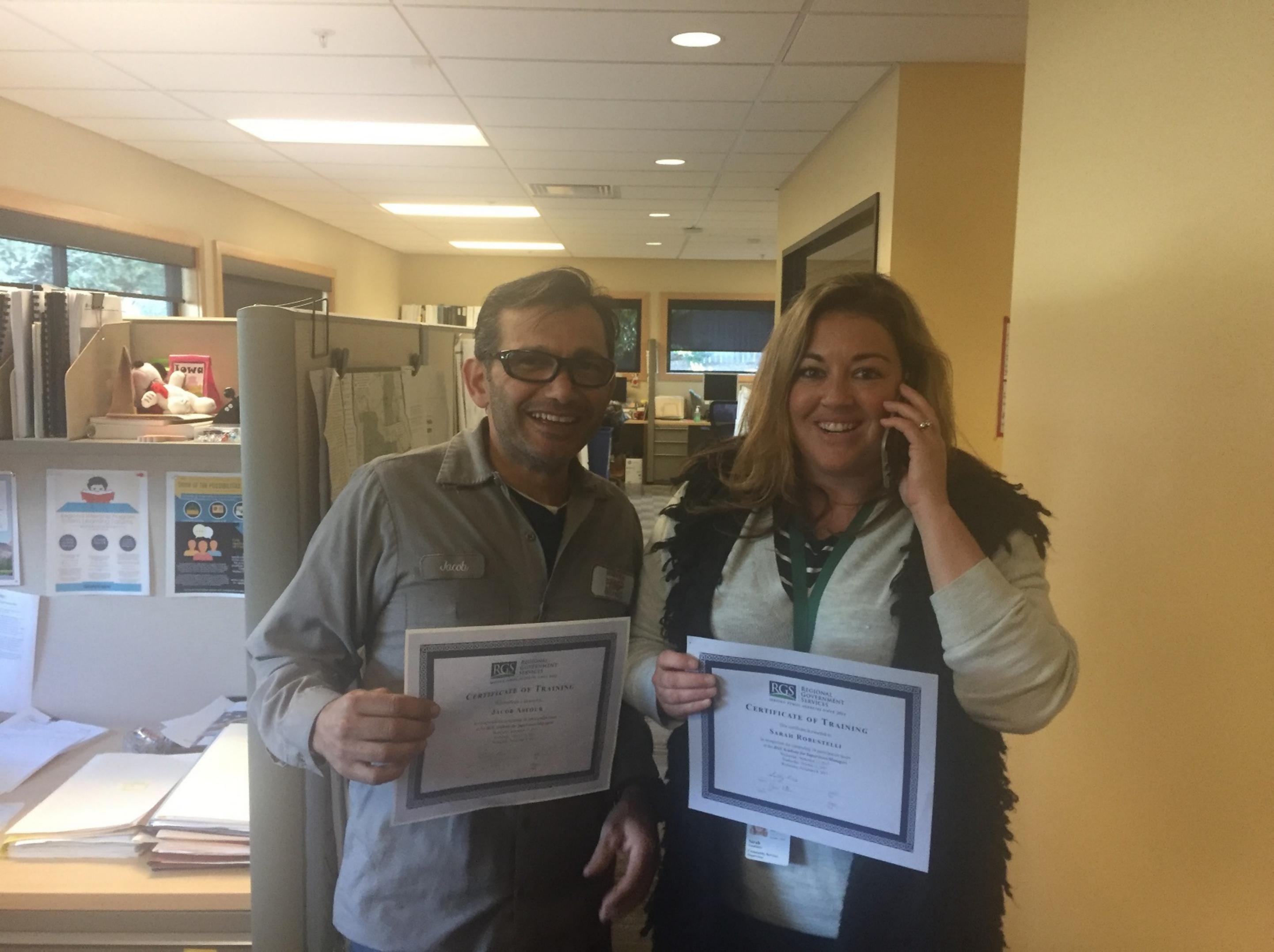
L3

17-305-0183

WELCK

ELENA RD @ DELSON CT

COMPLETE



**RGS** REGIONAL GOVERNMENT SERVICES  
CERTIFICATE OF TRAINING  
Presented to  
**JACOB AMEDER**  
for completing the training course  
of the RGS Academy for Department Managers  
on 11/15/2023

**RGS** REGIONAL GOVERNMENT SERVICES  
CERTIFICATE OF TRAINING  
Presented to  
**SARAH ROBUSTELLI**  
for completing the training course  
of the RGS Academy for Department Managers  
on 11/15/2023