



Town Manager's Report for May 18 - 22, 2015

Items to report on this week include the following:

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in **red text** note changes in project status from last week.

Planning staff has handled over 50 code compliance cases this fiscal year, including excessive grading and building without permits, excessive noise, garbage cans being left out, dead trees and dogs off leash.

A revised April 2015 planning and building permit report is attached.

Public Safety Update:

The Sheriff's **weekly report** and monthly Public Safety Report for April are attached.

Administrative Services Update:

The **City Clerk** reports that the **Laserfiche** archival web migration project is moving forward. We have now added Planning Commission minutes and agendas back to 1956 and packets from 2004 to 2009. City Council resolutions are available back to 1989, ordinances to 1990 and minutes to 1997. All the documents are available for the public to access on the Town's website at this location: <http://weblink.losaltoshills.ca.gov/WebLink8/Welcome.aspx>

It is our goal to have all Council minutes in the system by the end of the fiscal year.

Parks and Recreation Update:

The **Los Altos Hills Youth Commission** met this week. They have scheduled a special meeting for next week Tuesday, May 26th 7:00-8:00pm; this will be their last meeting before they break for the summer. The topics on the agenda are elections, Town Picnic, attendance, and plans for next school year.

Staff met with **Victoria Dye Equestrian (VDE)**. Attached please find the profit loss statement and monthly report. In April VDE completed 350 lessons.

An email marketing campaign for **summer camps** went out to the Town's email list this week. Summer classes and camps will begin in June.

This week two interviews were conducted for the Parks and Recreation Department part-time summer **internship**.

VDE Summer Riding Camp numbers are as follows:

Beginner 1: 15 (full)

Beginner 2: 14

Beginner 3: 15 (full)

Beginner 4: 15 (full)
Intermediate: 17 (full)
Advanced: 5

Preschool Playgroup Adventures went and toured the Santa Clara County Sheriff's Office Tuesday, May 19th from 1:00-1:45pm. There were 7 children and 7 adults who participated in the tour. The kids toured the offices, briefing room and a patrol car. The highlight was sitting in the patrol car (and not being arrested) A photo is attached.

The **Town Picnic** is scheduled for Sunday, June 7th from 1:00-4:30pm at Purissima Park. Invites were mailed last week. Staff is finalizing contracts and taking car show RSVPs. The **Community Relations Committee** will have their final meeting next week Tuesday, May 19th at 7:30pm in the Council Chambers prior to the event. To register visit:
http://www.losaltoshills.ca.gov/index.php?option=com_content&view=article&id=612&Itemid=90

If you have any questions or comments feel free to e-mail or call.

Carl

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(1-9-15) County and Town staff to meet end of January to continue discussions. (1-16-15) County working on recommendations for Park n Ride, East side of I-280 and West side of I-280. (1-23-15) Staff met with County to discuss progress. County preparing to complete their proposal for the interchange and Page Mill/Oregon expressway. County staff to provide update to Council at the February meeting. (1-28-15) Staff provided update to Traffic Safety Committee on the roundabout plan that County is refining and notified the committee that the County will present an update at the February Council meeting. (2-6-15) Staff attended meeting with County and Caltrans staff to discuss roundabout concept. Caltrans is concerned about timing of project. Caltrans is looking to see if there are any other interim measures that they can consider to address their safety concerns. Caltrans also provided comments on the traffic modeling done by the County's consultant. Consultant will review traffic model as requested by Caltrans staff. (2-13-15) County staff provided update at the February City Council meeting date. County staff to return in March to present proposed final concept plan. (2-27-15) Staff working with County staff on March presentation to City Council. (3-5-15) County presentation may be postponed to the April Council meeting. (3-20-15) County staff will present the updated plan of the Page Mill/I-280 interchange at the April Council meeting. County proposing traffic signal at Page Mill and Coyote Hill. (4-10-15) Town staff meeting with County staff to discuss upcoming Council presentation. (4-17-15) Town staff met with County staff and County requested to move their presentation to the June meeting as they need more time to address comments raised by the Town and members of the public. (5-8-15) County staff looking at the feasibility of switching the Caltrans maintenance yard with the Park n Ride facility.</p>

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Tasks	Project Name	<u>Latest Status</u>
2	El Monte Road Rehabilitation Project	<p>(8-29-14) Consultant working on design and CalTrans paperwork. Field review scheduled with CalTrans for September 19, 2014. (9-4-14) Staff and consultant working on environmental documents for CalTrans staff. (9-11-14) Field Review package sent to Caltrans for review. (9-19-14) Field review by CalTrans staff was conducted. Staff and consultant working on Caltrans paperwork. (11-6-14) E-76 package has been submitted to Caltrans. Documents being reviewed by Caltrans staff. (11-21-14) Caltrans has new requirement for a Quality Assurance Plan (QAP). Consultants working on revising the QAP. (12-5-14) Consultants working on additional technical memos required by Caltrans. (12-12-14) Caltrans reviewing documents. (12-19-14) Town received Caltrans NEPA-Categorical Exemption approval on 12-18-14. (1-9-15) Caltrans reviewing encroachment permit application. (1-16-15) Staff is clarifying some deadlines and escalating the encroachment permit issue to the Caltrans Encroachment Permit Office Chief. (1-23-15) Caltrans had comments on the E76 paperwork and Town consultants made revisions and resubmitted. (1-28-15) Caltrans local assistance forwarded the E76 request to Caltrans headquarters for approval. (2-6-15) Caltrans has more comments on paperwork. Town staff and consultant made necessary revisions and resubmitted to Caltrans for review. (2-13-15) E76 approval has been received from Caltrans. Project to be advertised end of February. Funds will need to be requested at the mid-year budget adjustment. (2-27-15) Project bid opening is scheduled for March 31. (3-5-15) Project has been advertised. (3-20-15) Project to be presented to Council at the March 31 meeting for award of contract. (4-3-15) Council authorized the award of construction contract. Staff confirming paperwork needed per Caltrans requirements. (4-10-15) Pre-construction meeting scheduled for 4/13. Staff reviewing bonds and insurance information from contractor. (4-17-15) Contractor working on project schedule for Town to review. (4-24-15) Contractor waiting for encroachment permit approval from Caltrans. Paving work may be done on the weekend. (5-8-15) Town staff trying to help the contractor secure approval of the Caltrans permit. (5-15-15) Caltrans permit for contractor has been obtained. Contractor to provide schedule for work. (5-22-15) Construction in progress. Work scheduled to be complete by early July.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
3	Miranda Road Path	<p>(12-19-14) Residents on Miranda Road are organizing to propose that a continuous path be built on the east side of Miranda. Staff met with residents to discuss options and to walk the road to layout possible path route. Staff reviewing estimate for budgeting purposes. (1-16-15) Staff provided feedback to the resident on Miranda. They will be presenting to Pathway Committee. (1-23-15) Staff provided information to Pathway Committee chair. (1-28-15) Staff to contact neighbors to discuss proposal and obtain quotes for contract document preparation. (2-6-15) Staff working on getting proposals from consultants to prepare contract bid documents. (2-27-15) Staff received two proposals and will request award of contact at the March City Council meeting. (3-5-15) Neighborhood representative has been notified of the upcoming request to Council for contract award to prepare bid documents. (3-20-15) Staff working on agreement language with proposed consultant. (3-27-15) Staff preparing revised agreement for consultant to sign. Authorization to award contract to be presented to Council at the March 30, 2015 meeting. (4-3-15) Council authorized the award of design contract. Staff sent revised agreement to consultant for signature. (4-10-15) Staff in process of obtaining signatures on the agreement. (4-17-15) Staff scheduling kick off meeting with consultants. (4-24-15) Staff, neighborhood coordinator and designers met at the site to discuss project. Designers will schedule the surveying work. (5-1-15) Design in progress. Staff had arborist look at an oak tree and based on poor form and location under power lines, design will proposed to remove the tree for the new path. (5-15-15) Pathway design in progress, draft pathway plans scheduled to be submitted to the Town week of 5-18-15 for review. (5-22-15) Draft plans have been received and sent to the neighborhood representative and pathway committee chair for comments.</p>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	<p>(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation.</p>
5	Townwide Pathway and Roadway safety inspection program	<p>(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections.(2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections.</p>

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6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-17) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings.
7	Sewer Operations	(7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started work in Town. (9-11-14) Staff working on repair of pumps for dry-pit and emergency backup pumps. (10-17-14) Staff to meet with West Bay end of October to provide update on O&M. (11-21-14) West Bay performing cleaning and video work on problem areas based on historical data. Asset Management data from previous sewer contractor has been transferred to West Bay's asset management system. Draft report from consultant discussing sewer system being reviewed. (12-12-14) West Bay performing flushing and video work. They are concentrating on problem locations based on historical data and on lines that have not been cleaned for some time. West Bay has developed a hot spot list and will continue to adjust as more data is available. Staff still working out billing format, mapping, procedures, etc. with West Bay as is common with new contracts. Due to new permit requirement staff is working with a consultant through ABAG to update the Town's Overflow Emergency Response Plan (OERP) for the Sanitary Sewer Management Plan. Staff is reviewing the draft plan with West Bay and Regional Board staff to ensure compliance with new requirements. (12-19-14) West Bay provided minor comments on the draft OERP, staff working with consultant to finalize the document. (1-28-15) Staff discussing with West Bay a City Council update on sewer O&M status. (2-6-15) West Bay to provide update to Council at their March meeting. (2-19-15) The Town's OERP has been finalized. (3-20-15) Presentation of sewer Operation and Maintenance update will be made at the March 30 City Council meeting. (3-27-15) Staff working with West Bay to finalize their presentation to Council. (4-3-15) Presentation of O&M activities was provided at the March council meeting. December 2014 summary sheet is attached. January and February 2015 has not been approved. (4-10-15) Staff working with West Bay on O&M contract renewal. (4-24-15) Staff working with consultant and West Bay for contract renewal scope modifications. Staff proposing to present contract renewal to Council at their June meeting. The March 2015 summary of O&M activities is attached. (5-1-15) Staff and Town's consultant working with West Bay on a proposed three year agreement. The January and February 2015 summary of O&M activities is attached. (5-15-15) Staff continuing to work with West Bay and consultant on contract renewal.
8	Wet weather flow monitoring	(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation.

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Tasks	Project Name	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(10-17-14) Consultants are working on preliminary environmental work and expect to be completed by the end of October. After that, consultants will start taking a look at the initial project description and preliminary engineering studies. (11-14-14) Consultants completed the preliminary environmental work and is working on the preliminary design. Should have preliminary design completed by early December. (12-12-14) Consultants are a little behind schedule. Will try to catch up in the next few weeks. (12-19-14) Consultant provided preliminary design proposal and project description. Staff reviewing. (1-9-15) Staff provided comments and will set up conference call to discuss. (1-16-15) Staff discussed comments with consultant. Consultant will do some analysis and get back to staff. (2-6-15) Consultant submitted modified preliminary design for staff to review. (2-13-15) Staff provided comments to consultant. (2-27-15) Consultant prepared a Biological Assessment and the Wetlands Delineation Report. They are working on documents for permit applications to outside agencies. (3-5-15) Planning reviewing format for environmental document. (3-20-15) Format for environmental document is acceptable. Consultant will begin working on the CEQA documents. (3-27-15) Hydraulic analysis, Biological Assessment and the Wetlands Delineation Report have been completed. Consultants working on documents for permit application to regulatory agencies. (4-3-15) Consultant submitted project description for environmental document. Staff to review. (4-24-15) Consultant prepared permit applications for submittal. Staff reviewing permit applications for outside regulatory agencies. (5-1-15) Staff provided comments on applications. Consultant finalizing application for Town signature. (5-8-15) Applications to regulatory agencies have been submitted for review. (5-22-15) Comments from Regional Water Quality Control Board received. Consultants working on addressing comments and continuing to work on CEQA documents.</p>

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Tasks	Project Name	<u>Latest Status</u>
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provide comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff. (9-11-14) Staff submitted letter to Los Altos in an attempt to get a response to complete the proposed amendment to the sewer agreement. (10-17-14) Los Altos staff is in discussion with Los Altos Hills staff. (11-14-14) Attorney reviewing proposed amendment language. (1-23-15) Revised proposed amendment sent to Los Altos Attorney for review. (1-28-15) Los Altos City attorney to get back to Town attorney. (2-13-15) Amendment to be presented for council approval in March or April. (3-20-15) Second amendment to be presented at the March 30 City Council for approval. (4-3-15) Second amendment was approved by Council at the March meeting. (5-8-15) Amendment in process of being signed by the Town and the City.</p>
11	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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Tasks	Project Name	Latest Status
12	Annual Tree Inspection	<p>(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports. (9-4-14) Report has been finalized. Staff sending letters to property owner and getting proposals for work on Town properties. (9-26-14) Letters have been sent to property owners. Staff working with property owners to clarify requirements and locate trees. (10-31-14) Property owners have been cooperative in performing tree work. Many are getting assistance from the Fire District program. (11-14-14) Staff working on sending out a second round of notices to property owners with copy to fire district. (12-5-14) Staff met with fire district regarding dead pine trees and other at risk trees. Fire district requested Town staff to send letters out to property owners. Staff working on sending out additional letters. (12-12-14) Letters for dead pine trees have been sent with copies to the Fire District. (12-19-14) Tree removal letters have been received. Per discussion with residents, Fire district is providing assistance with the removals, however the district's contractor needs additional time to do the work. (1-9-15) Staff continuing to work with Fire District to verify which trees they can provide assistance. (4-24-15) Staff working on agreement with arborist for the 2015 Townwide tree survey. (5-1-15) Agreement sent to consultant for signature. (5-15-15) Agreement has been executed. Staff to authorized consultant to begin. (5-22-15) Consultant scheduling work.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
13	El Monte/I-280 interchange	Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
14	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting. (8-22-14) Council directed staff to proceed with the sign study. Staff to work with consultant to execute agreement. (8-29-14) Revised proposal received from consultant. Agreement to be signed. (9-4-14) Consultant proposed changes to the Town agreement, staff reviewing changes. (9-19-14) Revised agreement sent to consultant for signature. (10-3-14) Agreement has been executed, consultant working on schedule. (10-10-14) Staff working on getting requested information to consultant. (10-17-14) Kick off phone conference scheduled for week of Oct. 20th. Consultants reviewing existing Town documents. (10-24-14) Consultants will be collecting data in early November. (10-31-14) Data collection scheduled to begin on November 6, 2014. (11-6-14) Consultants have begun driving around town to collect data on existing signs. (11-14-14) Consultants completed the data collection of the existing signs in Town. Consultants working on creating the signage inventory and developing recommendations. (11-21-14) Consultant scheduled to submit draft report in December. (12-12-14) Conference call with consultant scheduled for week of 12/15 to discuss inventory and report format. (12-19-14) Staff reviewed sign inventory with consultant and discussed report format. Consultant working on report. (1-9-15) Draft report has been received. Staff setting up conference call with consultant to discuss comments. (1-16-15) Staff provided comments to consultant. Consultant to redo draft report with more details and specific recommendations and resubmit to Town. (1-23-15) Revised draft report scheduled to be submitted on February 2. (2-6-15) Revised draft report has been submitted. Staff reviewing. (2-13-15) Staff scheduling phone conference with consultant to discuss comments and timing of Council presentation. (2-19-15) Staff provided additional comments to consultant. Consultant to submit an updated copy in a week. Tentatively, consultant is to present their findings to the Council at their March meeting. (3-5-15) Revised report has been submitted. Consultant to present the report at the March 31st Council meeting. (4-3-15) Presentation provided to council at the March meeting. Council requested staff to develop a sign removal plan that includes obtaining neighborhood input and return to council for consideration. (4-10-15) Staff will provide verbal update to council at the April meeting. (4-17-15) Assistance will be needed from the Engineering intern. (4-24-15) Per Council direction, staff will proceed with the removal of No Parking signs per the Nelson Nygaard report except for the area of Moody Road. Not Through Road/Dead End signs will not be removed per Council direction. Staff will also work on a plan to reduce the number of warning signs. (5-1-15) Additional signs have been removed, staff continuing to work with crew to remove signs as directed by Council. (5-8-15) Councilmember Waldeck provided a map showing additional signs for removal. Staff reviewing. (5-15-15) Staff removed an additional 23 signs. Staff to drive roads to verify additional sign removal/modification.</p>

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Tasks	Project Name	<u>Latest Status</u>
15	Anacapa/La Cresta Utility Undergrounding	<p>(1-16-15) Council approved agreement. Staff to execute agreement with consultant. (1-23-15) Agreement has been executed. Consultant working on a schedule. (1-28-15) Staff to set up kick off meeting with consultant and neighborhood representative. (2-6-15) Meeting with consultant and neighbors scheduled for 2/9/15. Consultants walked some areas with neighborhood representatives and are now working on developing the district boundary. (3-5-15) Neighborhood group provided update to the entire neighborhood. Staff provided electronic files to consultant for their use. (3-27-15) Consultants preparing drawing showing preliminary trench layout and the proposed substructures to replace the overhead facilities. (4-10-15) Consultant submitted preliminary estimate and trench layout plans. Staff sent to neighborhood representative for review. (4-17-15) Staff to meet with neighborhood representative on 4-24-15 to discuss information received from consultants. (4-24-15) Staff met with neighborhood representative and they requested staff to clarify information from the consultants and also reach out to the previous contractor that did the Purissima undergrounding project to obtain trenching cost. (5-15-15) Per request from neighborhood representative, staff provided rough cost information from previous contractor. Staff trying to get PG&E to review and provide comments on the preliminary trench layout. (5-22-15) Staff in contact with PG&E to schedule a meeting.</p>
16	Engineering and Traffic Survey	<p>(7-25-14) Updated survey is required for continued use of radar enforcement on certain streets. Additional fund request to be presented to Council at the August 2014 meeting. (8-7-14) Staff working with consultant to clarify scope requirements. (8-22-14) Consultant working on completing the report. (8-29-14) Draft report being reviewed by Sheriff. (10-3-14) Sheriff provided comments on the draft report. Staff to work with consultant to address. (10-10-14) Consultant reviewing comments. (10-17-14) Staff working with consultants to finalize the report. (10-24-14) Consultant submitted revised draft final report. Staff to review draft final report. (11-14-14) New speed limits to be presented to Council for approval in January 2015. (1-16-15) Council approved traffic study setting speed limits. Staff to present to Traffic Safety Committee. (1-23-15) Staff to change speed limit signs and distribute approved report to Sheriff office. (1-28-15) Speed limit signs have been changed and finalized reports have been forwarded to the Sheriff office for their use. (2-6-15) Project completed.</p>

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17	Sewer Rate Study	<p>(2-6-15) Agreement executed to complete a sewer rate study. Staff obtaining information for consultant to begin work. (2-13-15) Consultant to present sewer rate model to FIC on March 2. (2-27-15) Report to be presented to City Council at the March meeting. (3-5-15) Consultant provided a presentation of the rate model to the FIC. (3-20-15) Item to be presented at the March 30 City Council meeting. (3-27-15) Staff working with consultant to finalize presentation. (4-3-15) Council approved the mailing of notices for the rate increase and setting the public hearing. Council directed staff to conduct a public information meeting to answer questions about the rate increase. Notices have been sent and the Public Hearing date is May 21, 2015. Information has also been put on the Town's website. (4-10-15) Public information meeting has been scheduled for April 30, 2015. Notices have been sent. (4-17-15) Staff working on additional information handout for meeting and website. (5-1-15) Public information meeting was conducted on April 30, 2015. Attendance was low. Additional information has been posted on the Town's website. (5-8-15) Public Hearing is set for May 21, 2015. (5-22-15) City Council approved the rate increases at the May 21, 2015 Council meeting. Staff to work on tax roll.</p>
18	Emergency communication antenna	<p>(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.</p>
19	Long Range Trash Management Plan	<p>(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.</p>

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Tasks	Project Name	Latest Status
20	Open Space Stewardship	<p>(9-26-14) Second quarterly meeting went well. Acterra gearing up to begin revegetation of one area. (10-3-14) Staff provided vehicle access to Acterra for upcoming replanting work in Byrne Preserve. (10-10-14) Byrne Brigade volunteer workdays are starting up again in October. There is a free workshop on Sunday, October 19 on oak health and management of SOD (Sudden Oak Death). The workshop will take place at Foothills Park. Acterra is offering free educational field trips at Byrne Preserve for local school groups. (10-31-14) Staff meet with Acterra and Torie of Westwind Barn to discuss barn operations and preserve restoration. (11-6-14) Acterra will be holding a nature walk in Byrne Preserve on Sunday Nov. 16 from 9:30am to 11:30am. (11-14-14) Acterra will be holding a Fall Nature Hike - Sunday, November 16, 9:30-11:30 a.m. and Byrne Brigade - Thursday, November 13, 9:30 - noon. They will also be working on a small storage shed to be located in Byrne Preserve. (12-5-14) This month Acterra will be holding field trips with students from Gardner Bullis and Bullis Charter schools to Byrne Preserve and they will help with installing new native plants as well as doing some nature activities. (12-12-14) Next quarterly meeting with Acterra scheduled for week of January 5th. (12-19-14) Acterra working on revegetation area. (1-9-15) Quarterly meeting was held discussing progress made and upcoming work to be done. Acterra has completed approximately 75% of their scope of work. (1-23-15) Shed for hand tool storage has been installed for Acterra use. (2-6-15) Acterra and Open Space Committee to provide update to City Council at the February meeting. (2-19-15) Staff met with Rodger and Sue of Open Space Committee to discuss a new invasive plant (Bermuda Buttercup) found in the Town and how to make a budget request for a conservation grazing advisor. Staff provided feedbacks on the different ways to educate the residents to control the growth of this plant. Staff advised that the committee to solicit a few fee proposals, pick one that would provide the required services, and hire an advisor through the Town's Committees/Commissions Funds. (2-27-15) Staff working with committee chair on funding needs. (3-5-15) Staff working with Acterra on new proposal for another year. (3-20-15) Agreement for year two with Acterra to be presented to council at the April meeting. (3-27-15) Staff working on agreement with Acterra for grant writing to SCVWD. (4-3-15) Agreements for year 2 stewardship and grant writing assistance have been sent to Acterra. (4-10-15) Agreement for grant writing in process of being executed. Staff to present second year stewardship agreement with Acterra at the April meeting for Council consideration. (4-17-15) Acterra waiting for SCVWD call for project to submit request for grants. (4-24-15) Council approved a contract with Acterra for a second year. Agreement being executed. (5-8-15) Staff working with Acterra on mowing schedule. (5-15-15) Mowing was performed at Byrne Preserve in coordination with Acterra and the Town's mowing contractor.</p>
21	Impact Fee Studies	<p>(7-19-13) Staff working on amendment for consultant to perform impact fee study for Pathway, Park n Rec, and Storm Drain Fees. (9-6-13) Draft reports from consultant scheduled to be submitted mid September. (3-13-14) Staff working to schedule a meeting with the consultant. (3-21-14) Phone conference scheduled for March 25th. (3-28-14) Staff conducted phone conference with Wildan. Wildan to provide list of requested items for them to begin work in early April. (4-18-14) Staff to gather information for consultant.</p>

Last Updated on 5/22/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
22	Drainage improvement at O'Keefe Lane and Vista Serena	(4-24-15) Excess underground water is surfacing onto the roadway and negatively impacting the subgrade. CalWater has confirmed that they do not have a leak. Staff is working on getting a subdrain line installed. (5-8-15) Subdrain line has been installed. (5-15-15) Project completed.
23	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway. (8-22-14) Staff reviewed draft report and provided comments to consultant. Consultant working on finalizing the report. (10-10-14) Draft final report has been submitted to staff for review. (10-24-14) Project has been completed. Staff to post new report on Town's website. (10-31-14) Report has been posted on Town's website. (11-14-14) Town's pavement management certification has been renewed with MTC.
24	Town Cupola Restoration	(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola. (5-22-15) Council approved the wording for a plaque at the May 21, 2015 Council meeting.
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans.

Last Updated on 5/22/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
26	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved. (11-21-14) Staff will consider in future budgets based on priority and staffing. (12/12/14) Staff inspected the channel during the rains on 12/11 and the channel has sufficient capacity to prevent overtopping. (3-27-15) Adjacent property owner may be interested in assisting with the project. (4-3-15) Staff in communication with adjacent property owner regarding scope of work for a possible joint project. (4-10-15) Adjacent property owner is interested in a joint project with the Town to improve the aesthetics of the channel work. Staff will proposed funding in the upcoming budget cycle. (4-17-15) Property owner contacting consultants to work on the project. Staff will propose budget in the upcoming budget cycle. (4-24-15) Property owner contacting potential consultants to work on the project. Staff had discussion with consultant to provide additional information. (5-1-15) Staff to discuss project with adjacent property owner's representative week of May 4th. (5-8-15) Staff requesting funds in the budget for this joint project with the adjacent property owner.
28	VTA TAC Meetings	(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program. (10-10-14) Selection of new chair and vice-chair is in process. No agency in Santa Clara County received the State ATP grant and only one in Santa Clara County got approval for the regional ATP grant. (1-16-15) MTC reported that the deadline for the housing element certification has been extended to 5/31/2015 and the deadline for circulation element adoption (to meet Complete Street Act of 2008) to 1/31/2016. VTA is also preparing to start the Light Rail Enhancement Program that will analyze a number of light rail projects that focus on increase the speed of the entire system. The rail lines to be studied are in downtown San Jose, connections to the future BART Milpitas Station, and Downtown Mountain View. Caltrans is preparing to launch a Caltrans Encroachment Permit Workshop to assist the local agencies to better understand the permitting process. The tentative date of this workshop is 3/19/2015. (2-6-15) Next VTA TAC meeting scheduled for 2-12-15. (4-17-15) Staff attended the April 9th TAC meeting. VTA staff reminded the committee that local Housing Element needed to be approved by May 31, 2015 to be eligible for grant funds.

Last Updated on 5/22/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
29	2015 Sewer rehabilitation project	(3-20-15) Bids were received from 2 contractors. Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. Council requested staff to get input from Town's sewer consultant regarding the bids received and reasonableness of the Town moving forward with the award of the contract to the low bidder. Staff provided information to the Town's sewer consultant for review. (4-10-15) Staff to issue award letter to contractor. (4-17-15) Award letter has been issued. Staff waiting for bonds and insurance. (4-24-15) Staff scheduling preconstruction meeting for week of April 26, 2015. (5-1-15) Pre-construction meeting was held on 4-29-15. Contractor sending notices out to affected residents. (5-8-15) Project underway. Staff working with consultant to review and modify work as needed. (5-15-15) Contractor performing repair work. Staff and consultant are reviewing pre-construction video and adjusting scope of work as required.
30		
31	Gardner Bullis Crosswalk study	(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway. (9-26-14) Curb ramps installation completed. Need custom application for lighted signs to be visible from Fremont Pines Lane. Funding authorization to be requested at the October council meeting. (10-17-14) Council approved the funding to install the lighted crosswalk signs. (11-6-14) Agreement being executed with contractor. (12-19-14) Work is scheduled to be completed by the end of February. (2-13-15) Contractor waiting for material delivery. Foundation work has been completed. (2-27-15) The signs are in transit and expected to arrive mid next week. Staff is working with the contractor to see if they can intercept the delivery earlier in order to install ASAP. (3-5-15) Installation has been completed. Staff and contractor verifying delivered components. Some further adjustments may be needed. (3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation. (5-1-15) "Walk Your Bike" signs have been installed. (5-8-15) Staff sent recommendation for a revised school sidewalk layout to school district for consideration. (5-15-15) Staff working on crosswalk sign adjustment for increased visibility. (5-22-15) Staff coordinating further sign adjustment with contractor.

Last Updated on 5/22/2015

Tasks	Project Name	<u>Latest Status</u>
32	2014-2 Road Rehabilitation Project	<p>(8-29-14) Staff working on second road rehabilitation project. Design being done in-house. (11-21-14) Staff reviewing Pavement Management report for roads to be included. Updated pavement manager report includes new public roads previously thought to be private. (12-19-14) Tentative schedule is to advertise the project in February 2015 with construction to begin in April/May. (1-9-15) Staff working on design of project and putting bid package together. (1-16-15) Project to be advertised end of January. (1-28-15) Staff working on an amendment for issuance. (2-6-15) Bid opening scheduled for March 3, 2015. (2-27-15) Item to be presented to Council at their March meeting for award of contract. (3-5-15) Bids were received from 7 contractors. Staff reviewing bids and will present to Council at the March meeting. (3-20-15) Award of contract to be presented at the March 30 Council meeting. (4-3-15) Council approved the award of construction contract at the March council meeting. (4-10-15) Staff waiting for bonds and insurance from contractor. (4-17-15) Staff to set up pre-construction meeting. (4-24-15) Pre-construction meeting scheduled for week of April 26, 2015. (5-1-15) Pre-construction meeting was held on 4-28-15. Work scheduled to begin on May 8th. (5-8-15) Contractors began lowering utility boxes. Pavement grinding to begin week of May 11th. (5-15-15) Contractor scheduled to complete the paving work on 5-15-15. (5-22-15) Paving work completed.</p>
33	La Cresta Sewer Project	<p>(10-31-14) The proposed project includes about 316 feet of 8" pipe and three manholes with depths ranging from 7 feet to 18 feet. (11-21-14) Permits have been issued. Construction to begin soon. (3-5-15) Staff coordinating with inspector to begin work on this project. (3-20-15) Construction in progress. (5-1-15) Construction about 90% complete. (5-15-15) Project 95% complete. (5-22-15) Construction work completed. Final restoration and testing needed.</p>
34	Ginny Lane	<p>(10-31-14) The City Council approved this project and approved the future users that would be subject to a reimbursement agreement on 11/5/2013. The proposed project is between 26432 Ginny Lane and 26481 Purissima Road. The proposed sewer sleeve is a 631 linear feet of 12" PVC pipe with nine 1.5-inch pressure lines to be installed. This project was on hold for some time as applicant was not ready to start. (11-6-14) Applicant to pull permit and pay fees. (1-16-15) Staff issued an encroachment permit on 1-15-2015. Construction is tentatively to start in two weeks. (1-23-15) Pre-construction meeting held, project to begin week of January 26th. (1-28-15) Project in construction. (2-27-15) Project substantially complete. (4-3-15) Construction is complete. As-built documents need to be submitted to Town for review and approval.</p>

Town of Los Altos Hills

FY14-15 / APRIL 2015

BUILDING PERMITS ISSUED

Permits Issued	2015 Apr	2015 YTD	2014 Apr	2014YTD	2013 Apr	2013 YTD
New Residence	5	18	3	19	4	13
Secondary Dwelling	0	8	0	7	0	3
Addition	5	33	0	35	9	35
Interior Remodel	4	77	10	58	5	37
Pool	2	30	9	25	4	20
EV charger	0	17	1	12	5	26
Solar	9	67	6	66	7	47
Water Heater	3	15	3	26	1	8
Re-Roof	5	45	2	47	7	43
Sewer	1	10	1	8	1	11
Misc. (Electrical, Plum)	38	215	22	210	22	179
Total Permits Issued	72	535	57	513	65	422
Total Valuation	\$9,654,817	\$39,089,532	\$5,009,792	\$44,156,130	\$6,580,433	\$28,507,958

SITE DEVELOPMENT PERMITS ISSUED

Permits Issued	2015 Apr	2015 YTD	2014 Apr	2014YTD	2013 Apr	2013 YTD
New Residence	1	25	1	18	1	13
Addition	3	26	5	27	1	17
Fence	2	29	1	31	3	28
Landscape	2	23	2	12	2	17
Pool	3	10	2	9	1	7
Misc. (Hardscape, Gra	4	39	3	32	2	27
Total Permits Issued	15	152	14	129	10	109



Santa Clara County Office of the Sheriff
Weekly Activity Summary
5/11/2015 – 5/17/2015
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
5/11	L2	Armed Robbery ARREST	At 11:00 AM, two suspects entered a residence in the 12000 block of Hilltop Drive while a resident was home. The suspects knocked at the front door and brandished a handgun when the victim resident opened the front door. The suspects took jewelry, cash and cellular phones for an unknown total loss. The suspects fled the scene in a waiting vehicle. Deputies broadcast the suspects and vehicle descriptions throughout the Bay Area. Approximately 2 hours later, all three suspects were stopped and arrested by the Oakland Police Department.
5/12	L2	Attempted Residential Burglary	At 11:30 PM on 5/9, unknown suspect(s) attempted to enter a residence in the 12000 block of Hilltop Drive by cutting a circular piece of glass from a bedroom window. The suspect(s) did not gain entry or take anything from the residence. The total amount of damage to the window is unknown.
5/15	L1	Injury Collision	Occurred at 5:16 PM at Arastradero Road and Purissima Road.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
DISTURBANCES					
5/12/2015 0:03	L1	15-132-0001	415F	ROBLEDA RD @ QUAIL LN	COMPLETE
5/16/2015 18:50	L2	15-136-0331	415E	SUMMERHILL AV @ HILLTOP DR	COMPLETE
5/17/2015 15:05	L2	15-137-0236	415P	HILLTOP DR @ HILLVIEW RD	COMPLETE

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
PHONE THE OFFICE					
5/11/2015 9:17	L1	15-131-0105	1021	76L1	COMPLETE
5/12/2015 21:18	L1	15-132-0445	1021	81L1	COMPLETE
5/16/2015 9:40	L1	15-136-0110	1021	71L1	COMPLETE
5/17/2015 11:26	L1	15-137-0150	1021	71L1	COMPLETE
5/17/2015 12:32	L1	15-137-0169	1021	71L1	COMPLETE
5/17/2015 13:38	L1	15-137-0196	1021	71L1	COMPLETE
ALARM CALLS					
5/11/2015 8:16	L1	15-131-0073	1033A	QUAIL LN @ ROBLEDA RD	FALSE ALARM
5/11/2015 9:05	L1	15-131-0100	1033A	QUAIL LN @ ROBLEDA RD	FALSE ALARM
5/11/2015 13:25	L3	15-131-0198	1033A	VIA CERRO GORDO @ BRIONES WY	FALSE ALARM
5/12/2015 13:08	L3	15-132-0230	1033A	CHRISTOPHERS LN @ PAGE MILL RD	FALSE ALARM
5/12/2015 13:18	L1	15-132-0235	1033A	ESTACADA WY @ ESTACADA DR	FALSE ALARM
5/12/2015 13:19	L3	15-132-0237	1033A	VIA VENTANA @ PAGE MILL RD	FALSE ALARM
5/13/2015 8:05	L3	15-133-0072	1033A	HARVARD CT @ LIDDICOAT CL	FALSE ALARM
5/14/2015 14:37	L3	15-134-0280	1033A	VISTA DEL VALLE CT @ TAAFFE RD	FALSE ALARM
5/15/2015 0:40	L3	15-135-0014	1033A > AC	ALMADEN CT @ ALTAMONT RD	FALSE ALARM
5/15/2015 17:33	L4	15-135-0347	1033A	WILLOW POND LN @ TEPA WY	FALSE ALARM
5/15/2015 22:58	L3	15-135-0470	1033A	ROBLE ALTO CT @ ROBLE ALTO	FALSE ALARM
5/15/2015 23:03	L3	15-135-0475	1033	ROBLE ALTO CT @ ROBLE ALTO	FALSE ALARM
5/16/2015 12:23	L1	15-136-0176	1033A	W FREMONT RD @ LENNOX WY	FALSE ALARM
5/16/2015 16:29	L5	15-136-0267	1033A	EMERALD HILL LN @ PROSPECT AV	FALSE ALARM
5/16/2015 17:54	L1	15-136-0303	1033A	LEANDER DR @ PURISSIMA RD	FALSE ALARM
5/17/2015 18:47	L3	15-137-0341	1033A	BLACK MOUNTAIN RD @ SUNRISE FARM RD	FALSE ALARM
MEET WITH CITIZEN					
5/15/2015 1:44	L3	15-135-0022	1062	OLD PAGE MILL RD @ PAGE MILL RD	COMPLETE

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
SUSPICIOUS PERSON					
5/13/2015 10:59	L6	15-133-0160	1066	W LOYOLA DR @ BERKSHIRE DR	NO REPORT
ANIMAL COMPLAINTS					
5/15/2015 22:47	L1	15-135-0467	1091B	ALICANTE LN @ MANUELLA RD	NOISY ANIMAL
PEDESTRIAN STOP					
5/12/2015 12:29	L3	15-132-0212	1095	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED
ABANDONED VEHICLES					
5/12/2015 11:51	L3	15-132-0193	1124	OLD PAGE MILL RD @ PAGE MILL RD	MARKED FOR TOW
5/14/2015 7:58	L1	15-134-0056	1124	BEATRICE LN @ ROBLEDA RD	INFORMATION ONLY
5/14/2015 10:55	L1	15-134-0160	1124	BEATRICE LN @ ROBLEDA RD	MARKED FOR TOW
TRAFFIC HAZARDS					
5/12/2015 8:28	L2	15-132-0061	1125	HILLTOP DR @ HILLVIEW RD	COMPLETE
5/12/2015 17:11	L1	15-132-0350	1125	O KEEFE LN @ DOVER CT	COMPLETE
SUSPICIOUS VEHICLES					
5/11/2015 20:07	L5	15-131-0344	1154	STONEBROOK DR @ MAGDALENA RD	NO REPORT
5/13/2015 21:40	L1	15-133-0461	1154	LA PALOMA RD @ NEW BRIDGE DR	CITATION ISSUED
5/15/2015 17:40	L6	15-135-0352	1154	W LOYOLA DR @ ROLLY RD	NO REPORT
5/15/2015 22:16	L1	15-135-0457	1154	ASCENSION DR @ ANACAPA DR	NO REPORT
5/16/2015 7:07	L1	15-136-0064	1154	ASCENSION DR @ CONEJO CT	FIELD INTERVIEW
TRAFFIC COLLISION					
5/17/2015 1:36	L1	15-137-0035	1183	HY 280 @ EL MONTE RD	INFO TO CHP
VEHICLE STOPS					
5/11/2015 8:08	L4	15-131-0069	1195	MOODY RD @ BLEDSOE CT	CITATION ISSUED

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
5/11/2015 8:48	L4	15-131-0093	1195	MOODY RD @ ALTAMONT RD	CITATION ISSUED
5/11/2015 8:58	L4	15-131-0098	1195	ALTAMONT RD @ HIDDEN SPRINGS CT	CITATION ISSUED
5/11/2015 10:19	L4	15-131-0130	1195	MOODY RD @ ALTAMONT RD	WARNING ISSUED
5/11/2015 20:47	L1	15-131-0365	1195	DEER CREEK RD @ ARASTRADERO RD	WARNING ISSUED
5/11/2015 20:59	L1	15-131-0373	1195	DEER CREEK RD @ PAGE MILL RD	CITATION ISSUED
5/12/2015 11:13	L3	15-132-0168	1195	PAGE MILL RD @ FY 280	WARNING ISSUED
5/12/2015 13:02	L3	15-132-0227	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
5/12/2015 17:55	L1	15-132-0373	1195	FREMONT AV @ COVINGTON RD	CITATION ISSUED
5/13/2015 9:32	L3	15-133-0118	1195	PAGE MILL RD @ FY 280	CITATION ISSUED
5/13/2015 13:44	L5	15-133-0230	1195	STONEBROOK DR @ ONEONTA DR	CITATION ISSUED
5/13/2015 14:23	L5	15-133-0252	1195	STONEBROOK DR @ ONEONTA DR	WARNING ISSUED
5/13/2015 22:11	L1	15-133-0474	1195	S EL MONTE AV @ UNIVERSITY AV	CITATION ISSUED
5/14/2015 15:42	L2	15-134-0303	1195	MAGDALENA RD @ HY 280	CITATION ISSUED
5/14/2015 16:25	L2	15-134-0320	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
5/15/2015 10:04	L3	15-135-0129	1195	ARASTRADERO RD @ TWIN OAKS CT	CITATION ISSUED
5/15/2015 10:26	L3	15-135-0136	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
5/15/2015 10:42	L2	15-135-0145	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
5/15/2015 13:20	L5	15-135-0213	1195	STONEBROOK DR @ EL MONTE RD	CITATION ISSUED
5/15/2015 14:02	L3	15-135-0232	1195	ROBLEDA RD @ ELENA RD	CITATION ISSUED
5/15/2015 14:22	L3	15-135-0244	1195	ELENA RD @ ROBLEDA RD	CITATION ISSUED
5/15/2015 15:11	L1	15-135-0276	1195	FREMONT PINES LN @ W FREMONT RD	CITATION ISSUED
5/16/2015 10:48	L2	15-136-0133	1195	MAGDALENA RD @ SUMMERHILL AV	WARNING ISSUED
5/17/2015 13:31	L2	15-137-0192	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED

9-1-1 ABANDONED CALLS

5/11/2015 8:33	L1	15-131-0082	911UNK	ROBLEDA CT @ ROBLEDA RD	9-1-1 ABANDONED
5/11/2015 12:35	L2	15-131-0181	911UNK	HILLTOP DR @ COLINA DR	ACCIDENTAL
5/11/2015 13:27	L3	15-131-0200	911UNK	VIA VENTANA @ BRIONES WY	9-1-1 ABANDONED
5/13/2015 1:08	L3	15-133-0020	911UNK	HARVARD CT @ LIDDICOAT CL	9-1-1 ABANDONED
5/13/2015 11:51	L1	15-133-0184	911CEL	ARASTRADERO RD @ PURISSIMA RD	9-1-1 ABANDONED

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
5/15/2015 11:24	L5	15-135-0171	911UNK	DAWSON DR @ REBECCA LN	9-1-1 ABANDONED
5/17/2015 22:58	L3	15-137-0451	911UNK	DAWN LN @ ELENA RD	9-1-1 ABANDONED
BEAT INFORMATION					
5/11/2015 8:53	L3	15-131-0095	BTINFO	MATADERO CREEK CT @ MATADERO CREEK LN	INFORMATION GIVEN
CITATION					
5/15/2015 2:33	L3	15-135-0032	CITE	PAGE MILL RD @ ARASTRADERO RD	CITATION ISSUED
INFORMATION ONLY					
5/11/2015 20:00	L1	15-131-0340	INFO	QUAIL LN @ ROBLEDA RD	INFO TO EMS
5/12/2015 8:56	L1	15-132-0075	INFO	TODD LN @ LA PALOMA RD	INFORMATION GIVEN
5/12/2015 11:39	L3	15-132-0184	INFO	CRESCENT LN @ ELENA RD	INFORMATION GIVEN
5/13/2015 14:20	L3	15-133-0249	INFO	HY 280 @ PAGE MILL RD	INFORMATION GIVEN
5/13/2015 18:34	L3	15-133-0377	INFO	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
5/15/2015 14:46	L1	15-135-0259	INFO	TODD LN @ LA PALOMA RD	INFORMATION GIVEN
5/15/2015 16:32	L1	15-135-0316	INFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN
5/16/2015 4:48	L1	15-136-0048	INFO	EL MONTE RD @ FY 280	INFORMATION GIVEN
5/17/2015 3:32	L3	15-137-0058	INFO	LUPINE RD @ PAGE MILL RD	INFORMATION GIVEN
5/17/2015 8:32	L3	15-137-0098	INFO	PALOMINO PL @ NATOMA RD	INFORMATION GIVEN
PATROL CHECK					
5/15/2015 2:05	L3	15-135-0026	PATCK	GERTH LN @ OLD PAGE MILL RD	COMPLETE
SUSPICIOUS CIRCUMSTANCES					
5/11/2015 0:03	L1	15-131-0003	SUSCIR	BURKE LN @ BURKE RD	NO REPORT
5/16/2015 9:27	L1	15-136-0105	SUSCIR	LEANDER DR @ PURISSIMA RD	NO REPORT
5/16/2015 10:06	L1	15-136-0118	SUSCIR	LEANDER DR @ PURISSIMA RD	NO REPORT
5/14/2015 19:33	L4	15-134-0401	SUSCIR	TANGLEWOOD LN @ MOODY RD	NO REPORT

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
5/16/2015 19:32	L1	15-136-0346	WELFARE CHECK WELCK	ROBLEDA CT @ ROBLEDA RD	COMPLETE

Town of Los Altos Hills



April 2015
Statistical Data and
Public Safety Report

Office of the Sheriff
County of Santa Clara

Response Times for Los Altos Hills 2013 - 2015

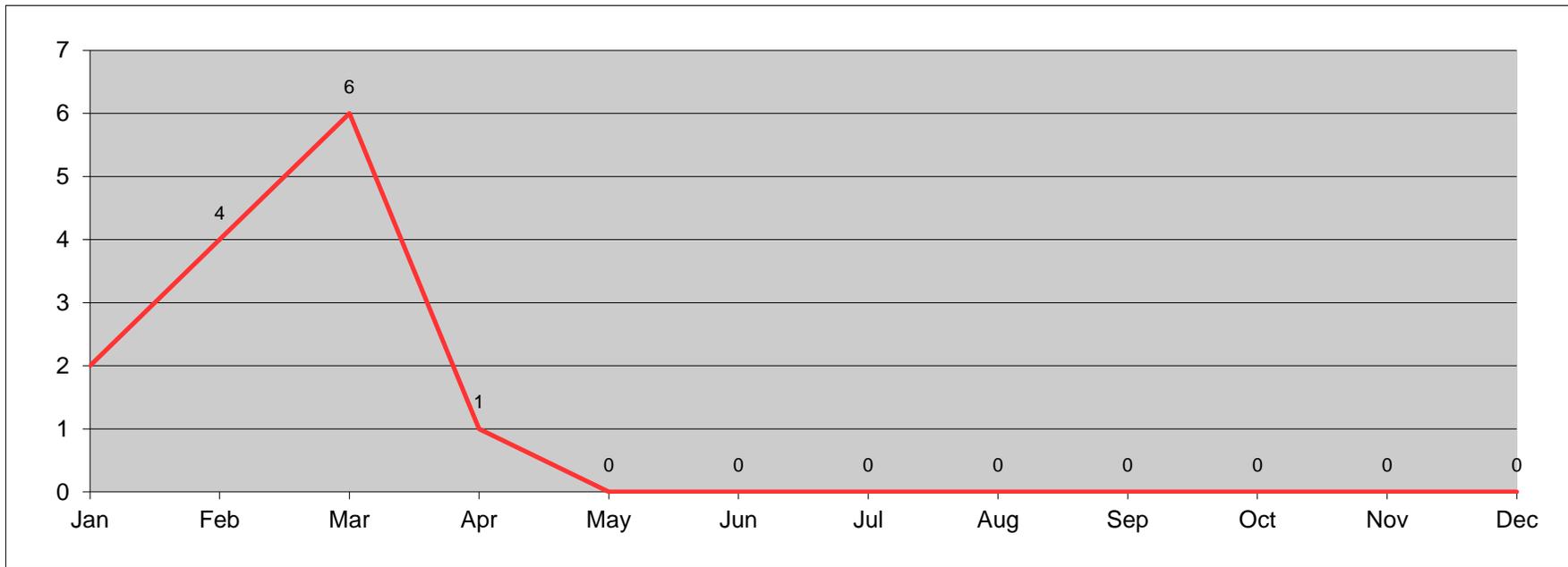
Los Altos Hills 2013																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%						
1		0		9.03	2	100%		0	0%		0	0%	11.10	1	81%		0	0%	12.07	1	75%	17.28	1	52%	12.36	3	73%		0	0%	9.58	1	94%	5.32	1	169%	10.96	10	82%
2	11.34	69	123%	10.92	57	128%	11.70	75	120%	12.32	93	114%	11.50	93	122%	11.05	72	127%	11.74	94	119%	10.75	96	130%	10.89	78	129%	11.79	84	119%	12.02	84	116%	13.33	101	105%	11.61	996	121%
3	13.28	55	188%	15.92	39	157%	14.62	44	171%	19.30	49	130%	16.76	56	149%	21.72	73	115%	19.54	77	128%	16.32	77	153%	15.91	80	157%	14.83	67	169%	19.57	54	128%	19.44	84	129%	17.27	755	145%

Los Altos Hills 2014																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%			
1	10.60	1	85%		0	0%	4.57	1	197%	7.20	2	125%	10.63	1	85%		0					3.53	1	255%	6.30	2	143%	14.57	2	62%	9.32	1	97%	5.29	2	170%	8.00	13	112%
2	10.87	92	129%	11.21	79	125%	12.41	70	113%	12.07	89	116%	13.17	96	106%	13.85	89	101%	13.93	93	101%	13.07	105	107%	10.71	105	131%	12.18	111	115%	13.14	77	107%	11.55	120	121%	12.35	1126	113%
3	16.08	69	155%	12.83	53	109%	13.17	63	190%	18.21	59	137%	19.19	82	130%	16.18	57	155%	16.74	89	149%	16.75	101	149%	13.22	85	189%	16.69	94	150%	22.22	51	113%	14.45	46	173%	16.31	849	153%

Los Altos Hills 2015																																							
Priority	January			February			March			April			May			June			July			August			September			October			November			December			Avg Time	Total Calls	Avg %
	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%	Time	Calls	%			
1		0		8.34	1	108%	6.97	1	129%		0																									7.66	2	118%	
2	12.23	88	114%	12.43	116	113%	11.59	101	121%	11.04	87	127%																									11.82	392	118%
3	13.98	53	179%	18.18	44	138%	16.88	78	148%	17.96	63	139%																									16.75	238	149%

West Valley Patrol Accidents Los Altos Hills April 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Injury (8000, 8005)	1	4	3	1									9
Property Damage (8010)	1	0	2	0									3
Accident, No Details (8015)	0	0	0	0									0
Bike / Pedestrian (8020, 8025)	0	0	0	0									0
Hit & Run - Injury (8030, 8035)	0	0	0	0									0
Hit & Run - Property Damage (8040)	0	0	1	0									1
Hit & Run - No Details (8045)	0	0	0	0									0
DUI - Injury (8050, 8055)	0	0	0	0									0
DUI - Property Damage (8060)	0	0	0	0									0
TOTAL ACCIDENTS	2	4	6	1	0	13							
Average per Month, YTD													3.3



Victoria Dye Equestrian, LLC
Profit & Loss-By Class

April 2015

	<u>Boarding</u>	<u>School</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
Camps - Town Sold		4,595.45	4,595.45
Reimbursements			
Feed Reimbursements	541.50		541.50
Reimbursed Expenses		49.00	49.00
Show Reimbursement		100.00	100.00
Total Reimbursements	<u>541.50</u>	<u>149.00</u>	<u>690.50</u>
Services			
Boarding	25,433.00		25,433.00
Lessons		22,115.00	22,115.00
Total Services	<u>25,433.00</u>	<u>22,115.00</u>	<u>47,548.00</u>
Subsidy	3,000.00		3,000.00
Total Income	<u>28,974.50</u>	<u>26,859.45</u>	<u>55,833.95</u>
Gross Profit	28,974.50	26,859.45	55,833.95
Expense			
Advertising and Promotion		317.01	317.01
Automobile Expense			
Insurance	259.85		259.85
Total Automobile Expense	<u>259.85</u>		<u>259.85</u>
Boarding Expense		1,050.00	1,050.00
Camp Expenses		183.20	183.20
Commissions			
Town of Los Altos		4,531.25	4,531.25
Total Commissions		<u>4,531.25</u>	<u>4,531.25</u>
Feed, Grain and Hay		736.22	736.22
IPN Fees	7.00		7.00
Offsite School Horse Boarding		540.00	540.00
Outside Services		415.00	415.00
Payroll Expenses			
Health Insurance	413.60		413.60
Officer Salary	4,000.00		4,000.00
Processing Fee	7.20	7.20	14.40
Taxes	842.81	229.04	1,071.85
Wages	7,017.00	2,994.00	10,011.00
Work Comp	7,615.30	3,263.67	10,878.97
Total Payroll Expenses	<u>19,895.91</u>	<u>6,493.91</u>	<u>26,389.82</u>
Pest Control	157.50		157.50
Postage and Delivery	13.00		13.00

Victoria Dye Equestrian, LLC
Profit & Loss-By Class

April 2015

	<u>Boarding</u>	<u>School</u>	<u>TOTAL</u>
Professional Fees			
Accounting	940.00		940.00
Total Professional Fees	<u>940.00</u>		<u>940.00</u>
Shoeing		620.00	620.00
Supplies	698.74	900.29	1,599.03
Taxes			
State	1,300.00	1,300.00	2,600.00
Total Taxes	<u>1,300.00</u>	<u>1,300.00</u>	<u>2,600.00</u>
Telephone & Communications	212.68	63.89	276.57
Tractor Expense			
Rental	50.00		50.00
Total Tractor Expense	<u>50.00</u>		<u>50.00</u>
Travel & Ent			
Meals	54.31	85.21	139.52
Total Travel & Ent	<u>54.31</u>	<u>85.21</u>	<u>139.52</u>
Utilities			
Gas and Electric and Propane	10.18		10.18
Water	363.40		363.40
Total Utilities	<u>373.58</u>		<u>373.58</u>
Vet		1,391.38	1,391.38
Total Expense	<u>23,962.57</u>	<u>18,627.36</u>	<u>42,589.93</u>
Net Ordinary Income	<u>5,011.93</u>	<u>8,232.09</u>	<u>13,244.02</u>
Net Income	<u><u>5,011.93</u></u>	<u><u>8,232.09</u></u>	<u><u>13,244.02</u></u>

Westwind Community Barn Monthly Report May 2015

Horse Summary

Occupancy	Barn	Paddock	Pasture	Total Boarding	Total inc 4-H and School horses
January	16	6	14	36	$36+7+13 = 56$
February	15	5 2 in shared	15	37	$37+13+7 = 57$
March	11	4 4 in shared	15	34	$34+13+7 = 54$
April	17	4 4 in shared	14	39	$39+14+7 = 60$
May	16	5 4 in shared	15	40	$40+15+7=62$
June					
July					
August					
September					
October					
November					
December					

New/ lost Boarders

Lost/Leaving

Stall

New

Stall

Saila Kariat – Rowan (Third horse)

Paddock

Martina Duffin – Fancy moved to paddock

Pasture

Laurie Mintz – Ice

Current Trainers

Heather Franco

Sharon Wormhoudt

Marion Briggs

Hillary Martin

Jenny Whitworth

Kelly Pugh

Leaving Trainers –

Activities –this month

ABOL rodent control

Replace some boards on upper arena fence

Weed abatement

Activities planned for next month

Work on capital budget for 15-16 – master plan

Add some footing to lower arena to maintain

Issues-

Disputes-

Injuries-

Repairs made –

Capital Repairs –

