



## Town Manager's Report for May 9 - 13, 2016

Items to report on this week include the following:

### Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in red text show updates in status from the prior report.

At the May 10th **Fast Track** hearing, the following project was referred by the Planning Director to the **Planning Commission** due to an unresolved neighborhood concern regarding views:

- A new residence, detached garage, tennis court and pool proposed for property at **27150 Julietta Lane**. The project will be noticed for the July 7 Planning Commission meeting.

The following project was approved at the May 10th **Fast Track hearing**:

- A new residence with basement and a pool for an undeveloped property at **12835 Deer Creek Lane**. One neighbor was in attendance and expressed a need for landscape screening and a secure pool enclosure. The applicant will work with the neighbor on appropriate screening when the landscape plan is developed. As required by the Uniform Building Code, the pool area will be fenced.

### Public Safety Update:

The Sheriff's weekly report is attached.

In conjunction with the CERT training exercise to be held tomorrow morning at Foothill College, Town staff will be training at the Town EOC from 9AM to noon. Training will be primarily focused on learning EOC operating procedures and some communication drills with the CERT folks.

### Administrative Services Update:

Thursday was Bike to Work Day for the whole Bay Area. Nine staff members rode their bikes to work yesterday (see attached photo taken by Suzanne). Staff also picked Thursday to hold a special Wellness luncheon to celebrate the completion of certain wellness goals including the million steps in a 100 days challenge. The million step challenge was completed by thirteen out of 18 regular staff members. Outstanding!

The Finance Budget team continues to meet with departments to refine the base budget and budget request for 2016/17 and has begun developing the budget model for the May 31 Joint Budget Study Session. The model will be available for all interested parties the week of May 24.

### Parks and Recreation Update:

The [BEE-FRIENDLY Pathway Run/Walk](#) happened Saturday, May 7<sup>th</sup> at Westwind Community Barn. Registrations grossed over \$20,000 with 487 registrants, slick! A huge thank you to Sarah G., Jacob and the crew and the many dedicated volunteers including Scott Vanderlip,

Patty Radlo, the Youth Commission, CERT/HAM team members and sponsors including the Nesquik bunny.



The **Town Picnic** is scheduled for Sunday, June 5<sup>th</sup> from 1:00-4:30pm at Purissima Park. Invites were mailed two weeks ago. Staff is finalizing contracts and taking car show RSVPs. The **Community Relations Committee** will have held their final meeting this week prior to the event. To register visit: <http://www.losaltoshills.ca.gov/picnic>

Feel free to call or e-mail if you have questions.  
Thanks.

Carl

**Last Updated on 5/13/2016**

<b>Tasks</b>	<b>Project Name</b>	<b>Latest Status</b>
1	I-280/Page Mill Interchange	<p>(11-20-15) Staff met with County, Caltrans, VTA, and Palo Alto to discuss implementing the interim plan that the County had prepared to improve bicycle travel through the interchange. Caltrans stated that they would need 2.5 to 3 years before anything can be implemented, which everyone agreed was too long, County indicated that they do not have any funds, VTA and Palo Alto indicated that they would check to see if there are funds that can be used. Town staff indicated that if other agencies are contributing to the cost of the project, we would recommend that LAH also provide some financial support. (11-25-15) Mayor sent letter to County Board of Supervisors requesting that they make it a high priority to implement improvements on Page Mill Road to facilitate safer bicycle travel through the interchange. (12-11-15) Staff checking with County to see if VTA and/or Palo Alto has provided any update on possible funding for implementing an interim plan on Page Mill Road. (12-18-15) County indicated that VTA may be able to provide \$250k for the project. County is estimating the cost may be about \$450k and is looking for possible grant funds. Staff also met with Palo Alto staff and they are reviewing the County's concept interim plan and will likely be providing comments. (1-8-16) VTA has identified \$250K in leftover Measure B funding and is going to the VTA committees in January to start the process of allocating this funding to the County's interim plan. County staff will also apply for \$150K in TFCA grant funding. With an estimated cost of \$480k for design and construction, County is about \$80k short. County may be reaching out to Los Altos Hills and Palo Alto for cost sharing. (1-15-16) The staff attended the VTA TAC meeting and supported the allocation of \$250,000 of measure B fund for the County's interim plan. The committee voted unanimously to approve the allocation of funds. (1-22-16) County to set up meeting to discuss design of interim plan. (1-28-16) Stakeholders meeting scheduled for week of February 8th to discuss design of interim plan. (2-12-16) Stakeholders met to discuss ideas for the interim plan. County will be hiring design consultant to develop the draft plans for the public input process. County will also be working with VTA to apply for grant funding. (3-25-16) A community meeting has been scheduled for April 20, 2016. County also setting up a working group meeting for early April. (4-8-16) Staff attended a working group meeting on 4-7-16 to discuss options for presentation. (4-22-16) Community meeting was held on 4-20-16 with good attendance. County will review input received from the public.</p>
2	2016 Sanitary Sewer Repair and Rehabilitation Project	<p>(3-25-16) Project has been advertised and bid opening is scheduled for 4-12-16. Project is scheduled to be presented to Council in May for award of contract. List of repair segments is attached. (4-8-16) Staff released an addendum to modify segments in the base bid and alternate bid. (4-14-16) Bids were received from 2 contractors. Award of contract to be presented at the May 19 Council meeting.</p>

**Last Updated on 5/13/2016**

<b>Tasks</b>	<b>Project Name</b>	<b><u>Latest Status</u></b>
3	Miranda Road Path	<p>(8-21-15) Final plans sent to pathway committee and neighborhood representative. Pathway committee to review and discuss priority to make recommendation to council. (8-28-15) Pathway committee recommends moving forward with the Miranda Path. Item to be presented to Council for approval. (9-4-15) Staff notified neighbor representative of status. Item to be discussed at the September Council meeting. (9-11-15) Staff will be requesting authorization to solicit construction bids for the project at the September 17 Council meeting. (9-18-15) Council approved the project to be advertised for bids. (10-9-15) Project scheduled to be advertised on 10-14-15. Bid opening scheduled for November 18, 2015. (10-25-15) project has been advertised. (11-20-15) Bids were opened on November 18, 2015. Apparent low bid amount is \$155,633.50. (12-4-15) Project will be presented to Council at their December meeting for authorization to award project. (12-18-15) Council continued the project to the January council meeting. Council wanted staff to reach out to the property owners to make them aware of the potential impact from the pathway installation and they also wanted to get input from the pathway committee. (1-8-16) Staff met with neighborhood representative and provided update on council action. Per council direction, authorization to award for construction will be brought back to council at the January meeting. (1-15-16) Staff sent letter to all the residents on the west side of Miranda Road notifying them that parking would not be allowed on the path if constructed and that certain properties may be subject to a pathway in-lieu fee in the future. (1-22-16) Pathway committee will be discussing their priority for Miranda Path at their 1-25-16 meeting. Item will be discussed at the 1-27-16 Council meeting. (1-28-16) Council authorized award of the construction contract at the January council meeting. Staff sent award letter to contractor. Contractor to provide bonds and insurance paperwork for Town staff to review. (2-5-16) Contractor submitted bonds and insurance paperwork. Staff reviewing. Contract being executed. (2-12-16) Staff to set up pre-construction meeting with contractor. (2-25-16) Preconstruction meeting scheduled for March 1, 2016. (3-3-16) Staff had pre-construction meeting with contractor and inspector. Contractor tentatively scheduled to begin work on March 14 depending on weather. (3-11-15) Contractor sent letters to residents notifying them of the construction. (3-18-16) Construction is in progress. Contractor working on vegetation clearing. (3-25-16) Contractor working on retaining walls and a utility conflict was discovered. Staff working with contractor to resolve. (4-8-16) Contractor working on ramp layout. (4-14-16) Retaining walls and pathway work in progress. (4-22-16) Staff working with contractor to resolve some resident concerns. (4-29-16) Contractor working to complete the path week of May 2nd. Staff will perform inspection and develop punchlist as needed. (5-6-16) Staff working with contractor on change order issues and correcting some unacceptable work.. (5-13-16) Staff to meet with contractor week of May 16th to discuss unacceptable work and change orders.</p>
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	<p>(5-17-13) Project awaiting funds. (11-21-14) Creek Clearing will required permits from Department of Fish and Game, Regional Water Quality Control Board, Army Corp. of Engineers, and perhaps other agencies. Staff continues to monitor and perform temporary mitigation. (9-25-15) Staff will inspect and prepare for upcoming rains. (3-18-16) Area performed well during the rains.</p>

**Last Updated on 5/13/2016**

<b>Tasks</b>	<b>Project Name</b>	<b>Latest Status</b>
5	Townwide Pathway and Roadway safety inspection program	<p>(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections. (1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections. (10-24-14) For the month of September staff performed corrective action on 8 potential liability issues identified by routine inspections. (1-9-15) For the months of October to December staff performed corrective action on 8 potential liability issues identified by routine inspections. (2-13-15) For the month of January staff performed corrective action on 9 potential liability issues identified by routine inspections. (7-17-15) Staff training intern to perform inspections. (7-23-15) Intern doing inspections and working with field crew to address. (7-31-15) Town staff looking for dead pine trees and sending notices out as appropriate. (8-21-15) Tree notices being sent to property owners. (9-4-15) Staff completed sending dead tree notices identified by arborist. Staff also met with Fire district regarding the dead trees. (9-18-15) Town staff working with the Fire District and the district's consultant has just about completed a large project of removing several large hazardous trees near Purissima Park. Work involved large cranes, traffic control, closing parking lots, coordinating with park users, and working with property owner. (9-25-15) For the months of February to September staff performed corrective action on 43 potential liability issues identified by routine inspections. (1-8-16) For the months of October to December staff performed corrective action on 12 potential liability issues identified by routine inspections.</p>
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	<p>(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding. (11-21-14) Estimated project cost is over \$600,000. Staff had previously provided some additional signage and shifted the roadway slightly to increase the pathway width. Staff continues to look for possible grant funds. (1-23-15) Staff provided information to Pathway Committee chair. (3-5-15) Committee chair requested hard copies of the drawings for their use to discuss possible grant funding. Staff provided drawings. (4-29-16) Pathway committee to prioritize this project among other pathway projects.</p>

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<b>Tasks</b>	<b>Project Name</b>	<b><u>Latest Status</u></b>
7	Sewer Operations	<p>(9-18-15) West Bay's August report to their board for LAH activities is attached. The sewer system assessment and status update report is attached. Council authorized the City Manager to execute an agreement with V.W. Housen and Associates to provide staff augmentation services to the Town. (9-25-15) Staff working with Town's sewer contractor and consultant to prepare presentation for Council. (10-2-15) Presentations will be provided to Council at their October meeting. (10-9-15) Staff working with West Bay and V.W. Housen on Council presentation. (10-16-15) The August status update of sewer activities is attached. (10-30-15) Response to comments from interested resident is attached. (11-5-15) West Bay's September report to their board for LAH activities is attached. (11-13-15) The August 2015 summary of O&amp;M activities is attached. (12-4-15) The September status update of sewer activities is attached. (12-18-15) The October 2015 summary of O&amp;M activities is attached. (1-22-16) The November 2015 summary of O&amp;M activities is attached. (2-5-16) The October status update of sewer activities is attached. (2-19-16) The November status update of sewer activities is attached. Staff also provided responses to questions from the public regarding flow monitoring, SSO's in November, 2015 Sanitary Sewer Repair and Rehabilitation project, and the September status update of sewer activities. (2-25-16) The December 2015 summary of O&amp;M activities is attached. The November status update of sewer activities is attached again with the appropriate attachments. (3-3-16) Staff will be providing council with a status update on sewer system activities at the March 21 council meeting. (3-11-16) Staff working on council presentation for the March meeting. Staff prepared a memo to Council responding to comments from a member of the public regarding the 2015 Sanitary Sewer Repair and Rehabilitation project. The December status update of sewer activities is attached. (3-18-16) The January 2016 summary of O&amp;M activities is attached. (4-14-16) SSMP will be presented for re-adoption at the May 19 Council meeting. (4-22-16) The February 2016 summary of O&amp;M activities is attached. (4-29-16) Root foaming of approximately 10 miles of line in progress. The January 2016 status update of sewer activities is attached.</p>
8	Wet weather flow monitoring	<p>(12-19-14) Due to the amount of wet weather we had recently, there is an opportunity to obtain good wet season sewer flow data. Staff will propose to obtain approval for the City Manger to authorize flow meter installation prior to a storm event. (1-9-15) Staff will be requesting Council approval at the January meeting. (1-16-15) Council authorized City Manager to execute necessary agreements for flow meter installation. (1-15-16) Staff and consultant monitoring the weather for flow meter installation. (1-22-16) Flowmeters will be installed end of January but monitoring period will begin at the start of a significant rain event. (1-28-16) Meter installation in progress. (2-5-16) Meters have been installed. (2-12-16) Staff continues to monitor weather forecast. (3-11-16) Flow monitoring in progress. (4-8-16) Consultants removed the flowmeters and are downloading the data. (5-6-16) Staff should be receiving flow data for review within two weeks.</p>

**Last Updated on 5/13/2016**

Tasks	Project Name	Latest Status
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(4-24-15) Consultant prepared permit applications for submittal. Staff reviewing permit applications for outside regulatory agencies. (5-1-15) Staff provided comments on applications. Consultant finalizing application for Town signature. (5-8-15) Applications to regulatory agencies have been submitted for review. (5-22-15) Comments from Regional Water Quality Control Board received. Consultants working on addressing comments and continuing to work on CEQA documents. (5-29-15) Still waiting for comments from other agencies. (7-23-15) Consultant prepared revised vegetation plan to address RWQCB comments for incorporation into CEQA document. (8-14-15) Draft CEQA document has been submitted. Staff reviewing. (9-4-15) Staff comments sent to consultant. (9-11-15) Consultants incorporating staff comments on the environmental document. (9-25-15) CEQA document to be released for public comment within a week or two. (10-9-15) Additional minor comments to be addressed in the CEQA document. Schedule for 30 day public review is planned for mid-October to mid-November. (10-16-15) Public commenting period to start on October 21, 2015. (10-23-15) The environmental document has been filed, recorded, and noticed for public comment. (11-5-15) Environmental document has been posted on Town's website. (11-25-15) Initial study and Mitigated Negative Declaration will be presented to Planning Commission at their December meeting. (12-4-15) Planning Commission voted to recommend approval of the Initial Study and Mitigated Negative Declaration. (12-11-15) Initial Study and Mitigated Negative Declaration to be presented to Council for approval at the January meeting. (1-28-16) Council approved the Initial Study and Mitigated Negative Declaration at the January meeting. Consultant to contact Regional Water Quality Control Board to discuss permitting. (2-12-16) Consultant submitted a letter to RWQCB regarding some of their comments. RWQCB staff to review and respond. (2-25-16) RWQCB staff indicated that the revised plans look much better. Consultant scheduled to discuss project with RWQCB staff week of 2-29-16. (3-11-16) Consultant working with Army Corp of Engineers to clarify scope of project. (3-18-16) RWQCB is requesting additional mitigation measures to be included in the project. (3-25-16) Staff met with consultant on-site to discuss possible mitigation proposal to the RWQCB and strategy for moving the project forward in the permitting process. (4-14-16) Additional information provided to US Army Corp of Engineers for their review. (4-29-16) US Army Corp. is requesting informal consultation with US Fish and Wildlife Service. <b>(5-13-16) Consultant trying to contact Army Corp. for status update.</b></p>
10	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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<b><u>Tasks</u></b>	<b><u>Project Name</u></b>	<b><u>Latest Status</u></b>
11	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$1.6 million.</p>
12	Robleda and Purissima intersection study	<p>(4-22-16) Agreement with consultant executed. (4-29-16) Work underway. (5-6-16) Data collection and analysis being performed.</p>

**Last Updated on 5/13/2016**

<b>Tasks</b>	<b>Project Name</b>	<b>Latest Status</b>
13	Hale Creek/Magdalena connector Path	<p>(9-11-15) Design of path from Magdalena to the Bob Stutz path is underway. (9-18-15) Staff received plans from designers for review. Plans sent to the Pathway Committee for review and comment. (9-25-15) Awaiting comments from pathway committee. (10-2-15) Staff confirming if there are any comments from the Pathway Committee. (10-16-15) Staff working with design engineer to verify appropriate agency approval/documentation needed to complete pathway. (10-23-15) Staff working on sketch to obtain additional easement from Cal Water. (10-30-15) Staff to work with CalWater to obtain additional easement for pathway. (11-13-15) CalWater reviewing easement request. (12-11-15) CalWater district manager staff has returned after a leave of absence and will be reviewing the easement request. (1-8-16) Additional information provided to CalWater. (1-15-16) Staff spoke to CalWater and clarified the need for the easement. (1-22-16) CalWater real estate attorney has some comments on the easement language. (1-28-16) City attorney office to discuss comments with CalWater attorney. (2-5-16) Staff working on obtaining some field survey stakes to look at alternatives. (2-19-15) CalWater attorney preparing a proposed amendment. (2-25-16) Alternate path layout to avoid need for additional CalWater easement is possible with encroachment onto CalTrans R-O-W. Staff to work on encroachment permit application to CalTrans. (3-3-16) Staff completed encroachment permit application and submitted to Caltrans for review and approval. (3-11-16) Caltrans encroachment permit section did not receive application. Staff resent application, waiting for confirmation. (3-18-16) Staff resent electronic and hard copy of encroachment permit application to Caltrans. (3-25-16) Caltrans reviewing encroachment permit application and has questions. Staff working on addressing Caltrans concerns. (4-8-16) Staff sent new photos and additional details to Caltrans to clarify questions. Caltrans reviewing. (4-22-16) Caltrans headquarters is reviewing. (5-13-16) Caltrans is requiring an exception request to allow construction of a pedestrian facility passing through an access-controlled off-ramp fringe area. Staff to work on exception request.</p>
14	Emergency communication antenna	<p>(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.</p>
15	Long Range Trash Management Plan	<p>(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.</p>

**Last Updated on 5/13/2016**

<b>Tasks</b>	<b>Project Name</b>	<b><u>Latest Status</u></b>
16	Open Space Stewardship	<p>(1-15-16) Draft grazing recommendation memo has been received from the consultant. Staff and committee reviewing. (1-28-16) Staff met with Open Space Committee and Acterra to get an update on activities and to discuss contract extension. Acterra to submit proposal to Town. (2-5-16) Acterra submitted a three year proposal for staff to review. (2-12-16) Open Space Committee also reviewing proposal and will provide recommendation. (3-11-16) Staff discussed schedule with members of the OSC. (3-25-16) OSC supports the proposal from Acterra and will be presenting the project to Council at the April meeting. (4-8-16) Council approved 2 month extension to Acterra's contract to align with the fiscal cycle. Contract renewal will be discussed with the budget. (4-14-16) Staff working with Acterra and Open Space Committee for proposed longer term contract. (4-22-16) Acterra 2 month extension has been executed. Proposed longer term contract will be discussed with the upcoming budget. (4-29-16) Open Space Committee and Acterra to present project for funding at the joint Council/FIC meeting on May 31. (5-13-16) Open Space Committee discussed Acterra's three year contract proposal for restoration activity and the committee is in support of the proposed contract.</p>
17	Drainage improvement at Newbridge	<p>(8-28-15) Staff identified a drainage problem on Newbridge. Staff working on getting quotes to prepare a design. (9-4-15) Staff in process of meeting designers. (9-11-15) Designers working on proposals. (9-18-15) Staff received one proposal and still waiting for one more. (9-25-15) Staff received two proposals and is working on agreement for consultant. (10-9-15) Designer to provide schedule for design work. (10-23-15) Survey work completed, design underway. (10-30-15) Preliminary design scheduled to be submitted mid November for staff review. (11-5-15) Design in progress. (11-20-15) Staff to follow up on status of preliminary design submittal. (11-25-15) Staff received preliminary plans for review. (12-4-15) Staff received a revised preliminary design package and is in the process of reviewing the documents. (12-18-15) Comments on the design have been provided to the designer to incorporate. (1-22-16) Staff checking on possible utility conflict for proposed storm drain improvements. (2-5-16) Consultant working on finalizing the design and estimate. (2-12-16) Consultant submitted design and estimate for Town to review. Staff Reviewing. (2-19-16) Design is complete. Staff waiting for final hard and soft copies. (3-3-16) Project will be advertised at the same time as the 2016 Townwide pavement rehabilitation project. (4-29-16) Budget request for construction will be made for this project.</p>
18	P-TAP Round 17 grant funds	<p>(10-9-15) Staff working on application for grant funds. (10-30-15) Staff completed and submitted grant request. (12-11-15) Results of grant request should be available in early 2016. (1-22-16) Town did not get selected to receive the grant. (1-28-16) Town will re-apply next year for grant.</p>

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<b><u>Tasks</u></b>	<b><u>Project Name</u></b>	<b><u>Latest Status</u></b>
19	Town Cupola Restoration	<p>(2-13-15) Restoration work in progress. (2-27-15) Restoration work completed. Cupola to be bolted in place. Staff working with History committee member on a time capsule. (3-5-15) Staff met with contractor to discuss minor items to complete. (3-20-15) Project completed. History committee members working on a time capsule that would be placed inside the cupola. (5-22-15) Council approved the wording for a plaque at the May 21, 2015 Council meeting. (8-14-15) Plaque received. (8-21-15) Staff working on getting a stand to mount the plaque. (10-2-15) Staff has contractor on board. Plaque stand being made. (10-9-15) Stand being painted. (10-16-15) Plaque stand completed. Town staff preparing for installation. (10-23-15) Cupola plaque has been installed. (11-20-15) At the request of the history committee, staff verified that the proposed time capsule will fit inside the Cupola. (12-18-15) Time capsule has been purchased by the history committee. (4-8-16) History committee collecting items for the time capsule.</p>
20	I-280 Repaving	<p>(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOPP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans. (10-17-14) Caltrans staff indicated that per the program schedule, the soonest the paving work would occur is in 2018/2019 and the latest it would occur is in 2019/2020. Staff still trying to contact the District Director. (11-21-14) Senator Jerry Hill's office is getting involved. (1-9-15) Caltrans district director to meet with Town Mayor and councilmember to discuss project. Assemblyman Rich Gordon's office is involved. (1-16-15) On-line petition being developed. (1-28-15) Caltrans working on project initiation document (PID) for pavement improvement and expects to submit in June as a candidate for funding in the 2016 SHOPP. (4-17-15) Caltrans has some questions regarding the noise measurements provided to them. Staff forwarded responses to Caltrans. (5-29-15) Supervisor Joe Simitian sent letter to Caltrans requesting that they program the I-280 repaving project in the next programming cycle. (7-31-15) Caltrans completed and approved a Project Initiation Document to resurface I-280 from Foothill Boulevard to 0.5 mile north of Sand Hill Road. Project to be submitted for the 2016 SHOPP program to compete for funds. (8-14-15) Per discussion with Caltrans staff, project is approved under the 2016 SHOPP program. Construction should occur around 2018. (11-20-15) Per Caltrans project development for this project is pending CTC approval of the SHOPP candidates in April 2016. If approved, target construction is Summer of 2019. (4-14-16) The California Transportation Commission approved the project. Estimated cost is \$59.5 million.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
21	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list. (9-11-15) Project is on the preliminary list for Envision Silicon Valley. (9-25-15) Project was missed on the draft Envision Silicon Valley (ESV) project list. Staff confirmed that it is now on the revised list from VTA.
22	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	(12-18-15) Staff provided comments on the cost sharing agreement, hydraulic analysis, draft schedule, and preliminary plans to the applicants consultants. (1-16-15) Applicant's consultant submitted an addendum to the environmental document previously approved. Staff reviewing. (1-22-16) Comments on the addendum document to be provided to consultant by end of January. (1-28-16) Comments provided to applicants consultant. Applicant provided comments on cost sharing agreement, staff and attorney reviewing. (2-5-16) Staff getting clarification from applicant regarding the various versions of the agreement sent to the Town. (2-12-16) Applicant's attorney did not accept many comments provided by Town. Staff to meet with applicant representative to discuss. (2-19-15) Staff met with applicant's representative to discuss attorney comments. Applicant's representative agreed that many of the Town's request were reasonable. Town working on another revised cost sharing agreement for applicant's representative. (2-25-16) Revised cost sharing agreement sent to applicant's representative for review. Amendment to environmental document scheduled for the April Planning Commission meeting. (3-3-16) Applicant's representative reviewing the cost sharing agreement. (3-11-16) Applicant's consultant working with RWQCB to clarify project scope and purpose. (3-18-16) RWQCB has indicated that they will likely approve the project. Still waiting to hear from California Department of Fish and Wildlife. (3-25-16) Staff working with applicant's representative to finalize cost sharing agreement. (4-8-16) Planning Commission approved the amendment to the environmental document. (4-22-16) Proposed final cost sharing language sent to applicant for review. Applicant consultants working on revised plans to address staff preliminary comments. (4-29-16) Applicant to get back to the Town on status of cost sharing agreement language. (5-6-16) Approval of the amendment to environmental document scheduled for the May City Council meeting. (5-13-16) Applicant submitted revised drawings for review.
23	VTA TAC Meetings	(1-15-16) Staff attended the 1-14-16 TAC meeting and the Envision SV Ad-Hoc committee meeting. A new chair and vice chair was selected. Committee took action to approve allocation of \$250,000 to help fund the interim bicycle improvements on Page Mill/I-280 interchange. Ad-Hoc committee working on selection criteria for projects listed for Envision SV. (2-5-16) Staff attended the VTA Board meeting and the Board approved the \$250,000 to the County to help fund the interim bicycle improvements. (3-11-16) Staff attended the 3-10-16 TAC meeting. Committee received update on Envision Silicon Valley. VTA staff is developing categories for ESV to distribute an estimated \$6.5 Billion. (4-14-16) Staff attended the April TAC meeting. (4-14-16) TAC committee did not reach agreement on a formal recommendation of the Envision Silicon Valley policies to the Board. VTA staff will provide TAC comments to the Board at their April 22 workshop.

**Last Updated on 5/13/2016**

<b><u>Tasks</u></b>	<b><u>Project Name</u></b>	<b><u>Latest Status</u></b>
24		
25	Gardner Bullis Crosswalk study	<p>(3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation. (5-1-15) "Walk Your Bike" signs have been installed. (5-8-15) Staff sent recommendation for a revised school sidewalk layout to school district for consideration. (5-15-15) Staff working on crosswalk sign adjustment for increased visibility. (5-22-15) Staff coordinating further sign adjustment with contractor. (9-4-15) Staff checked operation of signs on 9/1 and 9/2, all working properly. (9-11-15) Over the last five years the Town has implemented approximately \$1.28 million worth of improvements to facilitate safer pedestrian and bicycle access to the school. List of improvements attached. (9-25-15) Staff working on agreement for Traffic consultant to review and study the area of the crosswalk. (10-2-15) Consultant working on study. (10-16-15) Item discussed at 10-14-15 City Council meeting. Draft consultant report scheduled to be submitted by end of October. (10-30-15) Staff reviewing draft report from consultant. (11-5-15) Traffic consultant's technical memo to be presented to Council at the November meeting. (11-20-15) At the November Council meeting, Council directed staff to provide notices for the removal of the crosswalk. Staff working on posting and sending notices out on November 23, 2015. (11-25-15) Crosswalk removal notices have been posted and sent. Public hearing scheduled for December 16, 2015. (12-18-15) At the December council meeting an Ad-Hoc committee was formed to study the crosswalk with the school district. (1-8-16) First Ad-Hoc committee meeting scheduled for January. Staff the Town consulting traffic engineer will be attending. (1-16-15) Update on the Ad-Hoc committee meeting will be provided at the January council meeting. (1-22-16) Staff marked the layout for additional curbing to prevent U-turns at Fremont Pines Lane. Neighbors to provide input. (1-28-16) Staff scheduled to install test curb on Fremont Pines Lane during the week of February 8, 2016. (2-12-16) Median curb was installed on Fremont Pines Lane to prevent unsafe U-turns. Staff working on agreement to purchase raised crosswalk to be installed on Fremont Road. (2-19-16) Council directed staff not to proceed with the raised crosswalk at this time. Town will check with the school district on the status of getting a crossing guard. (2-25-16) Staff collecting data to establish baseline vehicle count and speed information. (3-3-16) Next ad Hoc committee meeting scheduled for 3-11-16. (3-11-16) Committee voted to recommend installation of temporary raised crosswalk. (3-18-16) Staff washed and cleaned the yellow crosswalks to make them more visible. (3-25-16) Council directed staff not install any improvements at this time. Council will revisit the issue in June to get input from the parents and school district regarding the crosswalk with the presence of a crossing guard.</p>

**Last Updated on 5/13/2016**

<b><u>Tasks</u></b>	<b><u>Project Name</u></b>	<b><u>Latest Status</u></b>
26	Review of non-residential sewer units	<p>(6-19-15) Sewer consultant to visit Town properties week of 6-22-15. Consultant will visit and meet with all non-residential users to inspect facility and discuss usage. (7-10-15) Consultant coordinating with non-residential facilities to set up appointments to visit and inspect. (7-23-15) Site visits to non-residential facilities in progress. (10-2-15) Most of the sites have been visited. Consultant hope to complete site visits by the end of October. (10-30-15) All site visits have been completed. Consultant working on analysis. (11-13-15) Staff and consultant to discuss draft results in early December. (12-11-15) Draft results submitted to staff. Staff to review and schedule discussion with consultant. (12-18-15) Staff to discuss draft results with consultant in January 2016. (1-8-16) Consultant preparing data sheets with preliminary findings to send to non-residential users for their review and comment. (1-15-16) Staff working with consultant on documents to be sent to each non-residential user. (1-28-16) Draft site specific data sheets with preliminary findings have been sent to each non-residential user for review and comment. (2-5-16) Staff and consultant has been contacted by two non-residential users to discuss preliminary findings. Comments from non-residential users are due February 22, 2016. (3-11-16) Staff received draft report from consultant. Staff reviewing. (4-8-16) Staff working with attorney's office to verify information that may need to be removed for privacy concerns. (5-6-16) Staff to present findings and recommendation to FIC. <b>(5-13-16) Consultant findings and recommendations to be presented to FIC at their July 11, 2016 meeting.</b></p>
27	West Sunset Sewer Main Extension	<p>(11-5-15) The proposed project includes about 230 feet of 8" pipe and three manholes with depths ranging from 4 feet to 6 feet. Construction to begin soon. (11-13-15) Construction in progress. (12-4-15) Construction substantially complete. (12-11-15) Construction work completed. Staff to work with applicant to review and approve as-built plans. (2-26-16) Staff waiting for final as built plans from applicant. (4-29-16) As-built drawings received.</p>



**Santa Clara County Office of the Sheriff**  
**Weekly Activity Summary**  
**5/2/2016 – 5/8/2016**  
**LOS ALTOS HILLS**



<b>PATROL ACTIVITY SUMMARY</b>			
<b>DATE</b>	<b>BEAT</b>	<b>ACTIVITY</b>	<b>COMMENTS</b>
5/2	L2	Non-Injury Hit and Run Collision	Occurred at 7:33 AM at El Monte Road and Okeefe Lane.
5/3	L4	Vehicle Burglary	Between 4:00 PM on 5/2 and 7:00 AM on 5/3, unknown suspect(s) entered a vehicle parked in the 25000 block of La Loma Drive using unknown means and took a laptop and a wallet for a total loss of about \$1,465.

<b>DATE/TIME</b>	<b>BEAT</b>	<b>EVENT NUMBER</b>	<b>TYPE</b>	<b>LOCATION</b>	<b>INFORMATION</b>
<b>DISTURBANCES</b>					
5/4/2016 10:40	L1	16-125-0137	415	OLD TRACE LN @ W FREMONT RD	AID TO PALO ALTO PD
5/8/2016 0:43	L4	16-129-0017	415P	ALTAMONT RD @ BRIONES WY	INVESTIGATED
5/8/2016 13:03	L1	16-129-0154	415E	ST FRANCIS DR @ ALEJANDRO DR	INVESTIGATED
5/8/2016 21:06	L3	16-129-0326	415	PAGE MILL RD @ FY 280	INVESTIGATED
<b>BURGLARIES</b>					
5/4/2016 20:46	L5	16-125-0377	459	LAURA CT @ KATE DR	INVESTIGATED
5/5/2016 13:00	L1	16-126-0170	459VEH	CORTE MADERA LN @ CONCEPCION RD	INVESTIGATED

**PHONE THE  
OFFICE**

5/2/2016 15:54	L1	16-123-0243	1021	71L1	COMPLETE
5/5/2016 15:54	L1	16-126-0244	1021	71L1	COMPLETE
5/6/2016 14:54	L1	16-127-0261	1021	81L1	COMPLETE

**ALARM CALLS**

5/2/2016 1:54	L3	16-123-0013	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
5/2/2016 3:11	L3	16-123-0026	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
5/2/2016 5:28	L3	16-123-0038	1033A	EL MONTE RD @ STONEBROOK DR	FALSE ALARM
5/2/2016 17:28	L1	16-123-0272	1033A	MIRANDA RD @ LA LANNE CT	FALSE ALARM
5/3/2016 9:02	L1	16-124-0089	1033A	MOUNTAIN VIEW AV @ RAYMUNDO AV	FALSE ALARM
5/3/2016 11:50	L3	16-124-0174	1033A	ROBLE ALTO CT @ ROBLE ALTO	FALSE ALARM
5/5/2016 2:44	L2	16-126-0020	1033A	HILLTOP DR @ HILLVIEW RD	FALSE ALARM
5/5/2016 7:59	L3	16-126-0052	1033A	BALERI RANCH RD @ PAGE MILL RD	FALSE ALARM
5/5/2016 12:30	L3	16-126-0154	1033A	TAAFFE RD @ VISTA DEL VALLE CT	FALSE ALARM
5/5/2016 17:50	L1	16-126-0298	1033A	MIRANDA RD @ LA LANNE CT	FALSE ALARM
5/5/2016 18:20	L2	16-126-0311	1033A	MIRALOMA WY @ SUMMERHILL AV	FALSE ALARM
5/5/2016 18:31	L1	16-126-0317	1033A	CORTE MADERA LN @ CONCEPCION RD	FALSE ALARM
5/6/2016 10:49	L3	16-127-0154	1033A	VINEDO LN @ RIDGEWOOD LN	FALSE ALARM
5/6/2016 12:57	L1	16-127-0216	1033A	MAURER LN @ LA PALOMA RD	FALSE ALARM
5/8/2016 14:01	L2	16-129-0174	1033A	MIRALOMA WY @ SUMMERHILL AV	FALSE ALARM
5/8/2016 21:00	L5	16-129-0321	1033A	REBECCA LN @ DAWSON DR	FALSE ALARM

**SUSPICIOUS  
PERSONS**

5/5/2016 8:10	L1	16-126-0056	1066	EL MONTE RD @ O KEEFE LN	INVESTIGATED
5/7/2016 19:37	L5	16-128-0313	1066	RAVENSBURY AV @ MAGDALENA RD	INVESTIGATED

			<b>WIRE DOWN</b>		
5/5/2016 12:28	L3	16-126-0150	1069	ELENA RD @ ROBLEDA RD	INVESTIGATED
			<b>PEDESTRIAN STOP</b>		
5/3/2016 13:37	L1	16-124-0232	1095	CONCEPCION RD @ W FREMONT RD	CITATION ISSUED
			<b>TRAFFIC HAZARDS</b>		
5/5/2016 11:07	L3	16-126-0116	1125	FY 280 @ PAGE MILL RD	INVESTIGATED
5/5/2016 20:38	L2	16-126-0390	1125	FY 280 @ MAGDALENA RD	INVESTIGATED
5/7/2016 8:51	L4	16-128-0072	1125	ALTAMONT RD @ BLACK MOUNTAIN RD	INVESTIGATED
			<b>SUSPICIOUS VEHICLE</b>		
5/4/2016 0:03	L1	16-125-0002	1154	PURISSIMA RD @ ELENA RD	INVESTIGATED
			<b>TRAFFIC COLLISSIONS</b>		
5/4/2016 7:10	L1	16-125-0058	1180	PAGE MILL RD @ DEER CREEK RD	INVESTIGATED
5/4/2016 8:35	L1	16-125-0084	1182CV	FOOTHILL EX @ S EL MONTE AV	INVESTIGATED
			<b>VEHICLE STOPS</b>		
5/2/2016 1:43	L2	16-123-0009	1195	MAGDALENA RD @ HILLVIEW DR	WARNING ISSUED
5/2/2016 8:42	L5	16-123-0067	1195	EL MONTE RD @ STONEBROOK DR	WARNING ISSUED
5/2/2016 14:53	L1	16-123-0217	1195	FY 280 @ EL MONTE RD	WARNING ISSUED
5/2/2016 20:57	L3	16-123-0356	1195	ARASTRADERO RD @ STIRRUP WY	WARNING ISSUED
5/2/2016 22:41	L2	16-123-0394	1195	FY 280 @ MAGDALENA RD	WARNING ISSUED
5/2/2016 23:50	L1	16-123-0417	1195	ARASTRADERO RD @ PURISSIMA RD	CITATION ISSUED

5/3/2016 0:25	L1	16-124-0015	1195	PAGE MILL RD @ DEER CREEK RD	CITATION ISSUED
5/3/2016 12:35	L1	16-124-0201	1195	THENDARA LN @ ARASTRADERO RD	CITATION ISSUED
5/3/2016 14:16	L1	16-124-0248	1195	EL MONTE RD @ O KEEFE LN	CITATION ISSUED
5/3/2016 14:43	L1	16-124-0262	1195	EL MONTE RD @ O KEEFE LN	CITATION ISSUED
5/3/2016 15:27	L5	16-124-0287	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
5/3/2016 18:26	L5	16-124-0378	1195	PRISCILLA LN @ STONEBROOK DR	WARNING ISSUED
5/3/2016 19:14	L3	16-124-0398	1195	FY 280 @ PAGE MILL RD	WARNING ISSUED
5/4/2016 12:30	L1	16-125-0189	1195	EL MONTE RD @ O KEEFE LN	CITATION ISSUED
5/5/2016 9:16	L5	16-126-0079	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
5/5/2016 15:30	L5	16-126-0235	1195	MAGDALENA RD @ EASTBROOK AV	WARNING ISSUED
5/6/2016 12:10	L3	16-127-0198	1195	DUVAL WY @ ROBLEDA RD	CITATION ISSUED
5/6/2016 14:55	L5	16-127-0262	1195	MAGDALENA AV @ SPALDING AV	CITATION ISSUED
5/6/2016 16:48	L1	16-127-0311	1195	DONELSON PL @ W FREMONT RD	WARNING ISSUED
5/6/2016 18:52	L2	16-127-0365	1195	HY 280 @ MAGDALENA RD	CITATION ISSUED
5/7/2016 21:00	L1	16-128-0348	1195	W FREMONT RD @ ARASTRADERO RD	WARNING ISSUED
5/7/2016 22:57	L1	16-128-0407	1195	DEER CREEK RD @ PAGE MILL RD	WARNING ISSUED
5/8/2016 20:03	L3	16-129-0294	1195	FY 280 @ PAGE MILL RD	WARNING ISSUED
5/8/2016 20:23	L1	16-129-0298	1195	ARASTRADERO RD @ W FREMONT RD	WARNING ISSUED
5/8/2016 22:40	L1	16-129-0362	1195	PAGE MILL RD @ FOOTHILL EX	WARNING ISSUED

**PARKING  
VIOLATION**

5/3/2016 8:52	L5	16-124-0085	22500	MAGDALENA AV @ EASTBROOK AV	WARNING ISSUED
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**MISDEMEANOR  
DUI**

5/4/2016 2:51	L4	16-125-0040	23152	MOODY RD @ EL MONTE RD	INVESTIGATED
5/6/2016 0:09	L2	16-127-0007	23152	HY 280 @ MAGDALENA RD	INVESTIGATED

**9-1-1  
ABANDONED  
CALLS**

5/4/2016 6:28	L2	16-125-0051	911UNK	MIRALOMA WY @ SUMMERHILL AV	INVESTIGATED
5/5/2016 1:33	L1	16-126-0019	911CEL	ALEXIS DR @ COUNTRY CLUB CT	INVESTIGATED
5/5/2016 13:11	L3	16-126-0176	911CEL	DUVAL WY @ ROBLEDA RD	INVESTIGATED
5/5/2016 16:15	L3	16-126-0255	911UNK	SADDLE MOUNTAIN DR @ SADDLE CT	INVESTIGATED

**DOCUMENT  
SERVICE**

5/4/2016 13:35	L1	16-125-0220	DOCSVC	HIGH ST @ CHANNING AV	COMPLETE
5/5/2016 10:34	L1	16-126-0101	DOCSVC	SAND HILL RD @ ARBORETUM RD	COMPLETE

**EVICTIION**

5/3/2016 10:21	L1	16-124-0125	EVICT	MIDTOWN CT @ COLORADO AV	COMPLETE
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**INFORMATION  
ONLY**

5/2/2016 11:03	L2	16-123-0125	INFO	HY 280 @ MAGDALENA RD	INFORMATION GIVEN
5/2/2016 22:37	L1	16-123-0392	INFO	PURISSIMA RD @ LA PALOMA RD	INFORMATION GIVEN
5/4/2016 6:32	L2	16-125-0052	INFO	MIRALOMA WY @ SUMMERHILL AV	INFORMATION GIVEN
5/5/2016 10:45	L4	16-126-0106	INFO	ALTAMONT RD @ CORBETTA LN	INFORMATION GIVEN
5/5/2016 20:17	L2	16-126-0371	INFO	FY 280 @ MAGDALENA RD	INFORMATION GIVEN
5/5/2016 20:26	L2	16-126-0378	INFO	HY 280 @ MAGDALENA RD	INFORMATION GIVEN
5/5/2016 20:29	L1	16-126-0380	INFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN
5/6/2016 1:49	L1	16-127-0043	INFO	ROBLEDA RD @ QUAIL LN	INFORMATION GIVEN
5/6/2016 11:44	L4	16-127-0184	INFO	HIDDEN SPRINGS CT @ ALTAMONT RD	INFORMATION GIVEN
5/7/2016 14:55	L1	16-128-0193	INFO	ROBLEDA RD @ CICERONI LN	INFORMATION GIVEN

**SPECIAL  
ASSIGNMENTS**

5/3/2016 17:47	L5	16-124-0360	SA	OAK KNOLL CL @ STONEBROOK DR	COMPLETE
5/7/2016 7:50	L4	16-128-0060	SA	ALTAMONT RD @ BLACK MOUNTAIN RD	COMPLETE

**STRANDED  
MOTORISTS**

5/2/2016 22:14	L2	16-123-0385	STRAND	MAGDALENA RD @ FY 280	AID TO MOTORIST
5/6/2016 18:14	L1	16-127-0351	STRAND	FOOTHILL EX @ S SAN ANTONIO RD	AID TO MOTORIST

**SUSPICIOUS  
CIRCUMSTANCES**

5/6/2016 21:11	L1	16-127-0413	SUSCIR	VOORHEES DR @ EL MONTE RD	INVESTIGATED
5/8/2016 4:46	L6	16-129-0068	SUSCIR	W LOYOLA DR @ EASTBROOK AV	INVESTIGATED

