



Town Manager's Report for November 23 - 27, 2015

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in **red text** mark status changes from the previous report.

Follow up from 11/19 Council meeting discussion: There are seven elementary **schools** in LASD and two (Almond and Gardner Bullis) of the seven currently do not have **sidewalks** across the frontage of the school.

The **Planning Commission** meets next week on December 3rd to discuss among other things a possible amendment to the Town's Zoning Ordinance that would reduce maximum allowable floor area on constrained lots less than one acre.

Public Safety Update:

The Sheriff's **weekly report** is attached.

Administrative Services Update:

Town management has hired Karen Huang as the Town's new **Finance Manager** and she will start on December 21st. Karen has a Master's in Business Admin and Accounting from SFSU and CPA and is currently working for the City of San Mateo as a Senior Accountant and prior to that was with the City of San Bruno.

Parks and Recreation Update:

Staff met with **Victoria Dye Equestrian** for the monthly operations meeting. Attached please find Concessionaire's profit loss statement and monthly report.

As part of the annual field maintenance contract for **Purissima Park** the November turf renewal was completed this week.

A majority of the **Los Altos Hills Youth Commissioners** will be volunteering for the Thanksgiving Service Project on Wednesday, November 25th prepping food for a free Thanksgiving meal at Ristorante Don Giovanni's in Mountain View. 4 Youth Commissioners plan to service meals on Thanksgiving Day (see attached photo).

The **Holiday Barn Lighting** will be happening rain or shine Sunday, December 6th from 2:00-5:00pm at Westwind Community Barn. This event will include crafts, caroling, pony rides, petting zoo, Santa, wine, cookies and cider.

The **Los Altos Hills 60th Anniversary Gala** invitations were proofed see attachment and are expected to be mailed Thursday, December 3rd. Registration and more information is available at <http://www.losaltoshills.ca.gov/60th-gala>. Currently there are 21 guests registered; this event will be limited to 250.

Town Hall will be **closed** Thursday, November 26th and Friday, November 27th in observance of the **Thanksgiving holiday**.

Feel free to call or send me an e-mail if you have comments or questions.

Wishing you and your families a wonderful Thanksgiving. Notwithstanding the traffic and the aircraft noise :), we have much to be thankful for in this little region of the world.

Thanks.

Carl

Last Updated on 11/25/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
	I-280/Page Mill Interchange	<p>(2-13-15) County staff provided update at the February City Council meeting date. County staff to return in March to present proposed final concept plan. (2-27-15) Staff working with County staff on March presentation to City Council. (3-5-15) County presentation may be postponed to the April Council meeting. (3-20-15) County staff will present the updated plan of the Page Mill/I-280 interchange at the April Council meeting. County proposing traffic signal at Page Mill and Coyote Hill. (4-10-15) Town staff meeting with County staff to discuss upcoming Council presentation. (4-17-15) Town staff met with County staff and County requested to move their presentation to the June meeting as they need more time to address comments raised by the Town and members of the public. (5-8-15) County staff looking at the feasibility of switching the Caltrans maintenance yard with the Park n Ride facility. (6-5-15) Staff reviewing administrative draft from county. (6-12-15) County submitted Page Mill Road Expressway Corridor Study report. Staff reviewing. County to provide presentation at the June 18th Council meeting. (6-19-15) County staff presented the Page Mill Road Expressway Corridor Study report to council. Council requested County to discuss Park n Ride lot issues with Caltrans and Stanford, move forward with the process of widening Page Mill to six lanes and move forward with the interim measures to improve bicycle safety with new pavement markings. Comments from the public are due to the County by August 7, 2015. (8-28-15) The Expressway Plan will be discussed at the 8-31-15 County Policy Advisory Board. (9-11-15) Project is on the preliminary list for Envision Silicon Valley. (9-25-15) Project was missed on the draft Envision Silicon Valley (ESV) project list. Staff confirmed that it is now on the revised list from VTA. (10-16-15) Caltrans and County discussing interim measures to improve ped and bike travel through the interchange. Staff requested copy of plans, when available, for review and comment. (10-23-15) A Town resident notified the Town to see if something can be done with the use of the shoulder as a travel lane at the I-280 southbound Page Mill off-ramp. Resident feels that it is unsafe. Staff forwarded the concern to Caltrans and they indicated that they will review. (10-30-15) Staff, County and Caltrans to meet mid November to discuss current status of short and long term plans. (11-12-15) Staff to meet with County and Caltrans on November 16 to discuss status of the Page Mill interchange plans and the bicycle accident. (11-20-15) Staff met with County, Caltrans, VTA, and Palo Alto to discuss implementing the interim plan that the County had prepared to improve bicycle travel through the interchange. Caltrans stated that they would need 2.5 to 3 years before anything can be implemented, which everyone agreed was too long, County indicated that they do not have any funds, VTA and Palo Alto indicated that they would check to see if there are funds that can be used. Town staff indicated that if other agencies are contributing to the cost of the project, we would recommend that LAH also provide some financial support. (11-25-15) Mayor sent letter to County Board of Supervisors requesting that they make it a high priority to implement improvements on Page Mill Road to facilitate safer bicycle travel through the interchange.</p>

Last Updated on 11/25/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
	El Monte Road Rehabilitation Project	<p>(2-13-15) E76 approval has been received from Caltrans. Project to be advertised end of February. Funds will need to be requested at the mid-year budget adjustment. (2-27-15) Project bid opening is scheduled for March 31. (3-5-15) Project has been advertised. (3-20-15) Project to be presented to Council at the March 31 meeting for award of contract. (4-3-15) Council authorized the award of construction contract. Staff confirming paperwork needed per Caltrans requirements. (4-10-15) Pre-construction meeting scheduled for 4/13. Staff reviewing bonds and insurance information from contractor. (4-17-15) Contractor working on project schedule for Town to review. (4-24-15) Contractor waiting for encroachment permit approval from Caltrans. Paving work may be done on the weekend. (5-8-15) Town staff trying to help the contractor secure approval of the Caltrans permit. (5-15-15) Caltrans permit for contractor has been obtained. Contractor to provide schedule for work. (5-22-15) Construction in progress. Work scheduled to be complete by early July. (5-29-15) Contractors working on curb ramps. (6-5-15) Some field adjustment being discussed for ADA requirements. (6-12-15) Contractor will be grinding pavement on 6/13/15. (6-19-15) Loop detector repair work in progress. Contractor will be paving on 6/20/15. (7-10-15) Paving work completed. Striping work in progress and push button modifications are required. (7-17-15) Contractors working on electrical push button work under force account since proposal could not be agreed upon. (7-23-15) Staff preparing punchlist with inspector. (7-31-15) A faulty ped pushbutton was repaired. Still need to install a School Xing pavement marking and completion of punchlist items. (8-14-15) Construction work has been completed. Payment and reimbursement paperwork still in progress. (9-25-15) Reimbursement paperwork revised per Caltrans comments and resubmitted for review. (10-2-15) Caltrans Local Assistance indicated that the Town payment request has been approved and they forwarded to Caltrans headquarters for review. (10-30-15) Reimbursement check received for about 80% of grant amount. Final reimbursement request documentation will need to be prepared after project closeout and final retention payment has been made. (11-5-15) Project to be presented to Council at the November meeting for acceptance and release of retention. (11-20-15) Council approved the acceptance of the project at the November meeting. Staff to record notice of completion. (11-25-15) Notice of completion recorded.</p>

Last Updated on 11/25/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
	Erosion on Page Mill Road near Baleri Ranch Rd	<p>(10-17-14) Consultants are working on preliminary environmental work and expect to be completed by the end of October. After that, consultants will start taking a look at the initial project description and preliminary engineering studies. (11-14-14) Consultants completed the preliminary environmental work and is working on the preliminary design. Should have preliminary design completed by early December. (12-12-14) Consultants are a little behind schedule. Will try to catch up in the next few weeks. (12-19-14) Consultant provided preliminary design proposal and project description. Staff reviewing. (1-9-15) Staff provided comments and will set up conference call to discuss. (1-16-15) Staff discussed comments with consultant. Consultant will do some analysis and get back to staff. (2-6-15) Consultant submitted modified preliminary design for staff to review. (2-13-15) Staff provided comments to consultant. (2-27-15) Consultant prepared a Biological Assessment and the Wetlands Delineation Report. They are working on documents for permit applications to outside agencies. (3-5-15) Planning reviewing format for environmental document. (3-20-15) Format for environmental document is acceptable. Consultant will begin working on the CEQA documents. (3-27-15) Hydraulic analysis, Biological Assessment and the Wetlands Delineation Report have been completed. Consultants working on documents for permit application to regulatory agencies. (4-3-15) Consultant submitted project description for environmental document. Staff to review. (4-24-15) Consultant prepared permit applications for submittal. Staff reviewing permit applications for outside regulatory agencies. (5-1-15) Staff provided comments on applications. Consultant finalizing application for Town signature. (5-8-15) Applications to regulatory agencies have been submitted for review. (5-22-15) Comments from Regional Water Quality Control Board received. Consultants working on addressing comments and continuing to work on CEQA documents. (5-29-15) Still waiting for comments from other agencies. (7-23-15) Consultant prepared revised vegetation plan to address RWQCB comments for incorporation into CEQA document. (8-14-15) Draft CEQA document has been submitted. Staff reviewing. (9-4-15) Staff comments sent to consultant. (9-11-15) Consultants incorporating staff comments on the environmental document. (9-25-15) CEQA document to be released for public comment within a week or two. (10-9-15) Additional minor comments to be addressed in the CEQA document. Schedule for 30 day public review is planned for mid-October to mid-November. (10-16-15) Public commenting period to start on October 21, 2015. (10-23-15) The environmental document has been filed, recorded, and noticed for public comment. (11-5-15) Environmental document has been posted on Town's website. (11-25-15) Initial study and Mitigated Negative Declaration will be presented to Planning Commission at their December meeting.</p>

Last Updated on 11/25/2015

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017. (9-26-14) Staff provided update to Traffic Safety Committee. (10-17-14) Staff provided an update to City Council at the 10-16-2014 meeting. (3-27-15) Caltrans has this project scheduled for construction in 2017. Staff trying to get more details from Caltrans. (4-3-15) Caltrans working on paperwork to begin design work. Per Caltrans, construction is still scheduled for 2017. (11-25-15) Per Caltrans, they expect to have project plans sometime around September 2016</p>
	Drainage improvement at Newbridge	<p>(8-28-15) Staff identified a drainage problem on Newbridge. Staff working on getting quotes to prepare a design. (9-4-15) Staff in process of meeting designers. (9-11-15) Designers working on proposals. (9-18-15) Staff received one proposal and still waiting for one more. (9-25-15) Staff received two proposals and is working on agreement for consultant. (10-9-15) Designer to provide schedule for design work. (10-23-15) Survey work completed, design underway. (10-30-15) Preliminary design scheduled to be submitted mid November for staff review. (11-5-15) Design in progress. (11-20-15) Staff to follow up on status of preliminary design submittal. (11-25-15) Staff received preliminary plans for review.</p>

Last Updated on 11/25/2015

Tasks	Project Name	Latest Status
	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	<p>Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved. (11-21-14) Staff will consider in future budgets based on priority and staffing. (12/12/14) Staff inspected the channel during the rains on 12/11 and the channel has sufficient capacity to prevent overtopping. (3-27-15) Adjacent property owner may be interested in assisting with the project. (4-3-15) Staff in communication with adjacent property owner regarding scope of work for a possible joint project. (4-10-15) Adjacent property owner is interested in a joint project with the Town to improve the aesthetics of the channel work. Staff will proposed funding in the upcoming budget cycle. (4-17-15) Property owner contacting consultants to work on the project. Staff will propose budget in the upcoming budget cycle. (4-24-15) Property owner contacting potential consultants to work on the project. Staff had discussion with consultant to provide additional information. (5-1-15) Staff to discuss project with adjacent property owner's representative week of May 4th. (5-8-15) Staff requesting funds in the budget for this joint project with the adjacent property owner. (6-19-15) Consultant working on proposal for property owner. (7-10-15) Property owner provided proposal to Town for review. Staff reviewing. (7-17-15) Staff to discuss proposal with property owners representative. (7-23-15) Staff discussed agreement comments and consultant proposal with property owners representative. (7-31-15) Property owner working on drafting a formal agreement and a maintenance agreement. (8-28-15) Property owner's representative is preparing to engage an attorney to draft the necessary agreements for Town to review. (9-4-15) Property owner looking for attorney. (10-2-15) Property owner has attorney on board to work on agreement. (10-9-15) Staff met with property owner's representative and their attorney to discuss project. (10-30-15) Property owner's consultant provided draft report for staff to review. (11-5-15) Property owner's representative submitted a draft agreement for Town to review. Meeting with property owner scheduled for week of November 9. (11-13-15) Staff met with designers to discuss schedule. Town attorney reviewing proposed cost sharing and maintenance agreement. Staff reviewing consultants draft report. (11-20-15) Staff contacting applicants consultants to obtain electronic files for the hydraulic analysis so that a review can be performed. (11-25-15) Hydraulic model has been provided to the Town's consultant to review.</p>

Last Updated on 11/25/2015

Tasks	Project Name	Latest Status
	Gardner Bullis Crosswalk study	<p>(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway. (9-26-14) Curb ramps installation completed. Need custom application for lighted signs to be visible from Fremont Pines Lane. Funding authorization to be requested at the October council meeting. (10-17-14) Council approved the funding to install the lighted crosswalk signs. (11-6-14) Agreement being executed with contractor. (12-19-14) Work is scheduled to be completed by the end of February. (2-13-15) Contractor waiting for material delivery. Foundation work has been completed. (2-27-15) The signs are in transit and expected to arrive mid next week. Staff is working with the contractor to see if they can intercept the delivery earlier in order to install ASAP. (3-5-15) Installation has been completed. Staff and contractor verifying delivered components. Some further adjustments may be needed. (3-20-15) Staff reviewing options to slow students on bicycles down prior to entering the crosswalk. (3-27-15) Signs are operational after replacement of controller. (4-10-15) Staff working on sketch for reconfiguration of the pathway to slow bikes down prior to entering the crosswalk. Staff ordered "Walk Your Bike" signs for the crosswalk. (4-24-15) "Walk Your Bike" signs have arrived, staff to schedule installation. (5-1-15) "Walk Your Bike" signs have been installed. (5-8-15) Staff sent recommendation for a revised school sidewalk layout to school district for consideration. (5-15-15) Staff working on crosswalk sign adjustment for increased visibility. (5-22-15) Staff coordinating further sign adjustment with contractor. (9-4-15) Staff checked operation of signs on 9/1 and 9/2, all working properly. (9-11-15) Over the last five years the Town has implemented approximately \$1.28 million worth of improvements to facilitate safer pedestrian and bicycle access to the school. List of improvements attached. (9-25-15) Staff working on agreement for Traffic consultant to review and study the area of the crosswalk. (10-2-15) Consultant working on study. (10-16-15) Item discussed at 10-14-15 City Council meeting. Draft consultant report scheduled to be submitted by end of October. (10-30-15) Staff reviewing draft report from consultant. (11-5-15) Traffic consultant's technical memo to be presented to Council at the November meeting. (11-20-15) At the November Council meeting, Council directed staff to provide notices for the removal of the crosswalk. Staff working on posting and sending notices out on November 23, 2015. (11-25-15) Crosswalk removal notices have been posted and sent. Public hearing scheduled for December 16, 2015.</p>
	Dawnridge Drive	(11-25-15) Staff inspected Dawnridge Drive and performed some minor patchwork.
	Matadero Creek sediment at Page Mill	(11-25-15) Staff contacted SCVWD and they indicated that they will be removing some sediments from the channel. They did not complete the work due to rains.



Santa Clara County Office of the Sheriff
Weekly Activity Summary
11/16/2015 – 11/22/2015
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
11/16	L3	Injury Collision	Occurred at 5:38 PM at Page Mill Road and Baleri Ranch Road.
11/19	L4	Identity Theft	On 11/19, the victim received notification that unknown suspect(s) used the victim's personal information to open a cellular service account for an unknown total loss. The victim lives in Los Altos Hills.

DATE/TIME	BEAT	EVENT NUMBER	TYPE	LOCATION	INFORMATION
DISTURBANCES					
11/20/2015 18:08	L4	15-324-0337	415F	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED
11/20/2015 12:09	L1	15-324-0171	415N	ORCHARD HILL LN @ ROBLEDA RD	INVESTIGATED
11/21/2015 9:50	L1	15-325-0106	415E	DEERFIELD DR @ W FREMONT RD	INVESTIGATED
11/22/2015 10:45	L4	15-326-0125	415	MOODY RD @ EL MONTE RD	INVESTIGATED
PHONE THE OFFICE					
11/16/2015 12:18	L3	15-320-0188	1021	71L1	COMPLETE
ALARM CALLS					
11/19/2015 10:16	L2	15-323-0132	1033	COLINA DR @ HILLTOP DR	FALSE ALARM

11/16/2015 9:02	L1	15-320-0087	1033A	LA CRESTA DR @ NINA PL	FALSE ALARM
11/16/2015 9:23	L1	15-320-0098	1033A	ESTACADA DR @ MANUELLA RD	FALSE ALARM
11/17/2015 7:53	L1	15-321-0072	1033A > AC	VISCAINO CT @ VISCAINO RD	FALSE ALARM
11/19/2015 11:04	L1	15-323-0157	1033A	W SUNSET DR @ BURKE RD	FALSE ALARM
11/19/2015 15:12	L6	15-323-0287	1033A	W LOYOLA DR @ ROLLY RD	FALSE ALARM
11/20/2015 11:57	L1	15-324-0167	1033A	PURISSIMA RD @ CONCEPCION RD	FALSE ALARM
11/20/2015 13:59	L5	15-324-0211	1033A	LAURA CT @ KATE DR	FALSE ALARM
11/21/2015 8:06	L1	15-325-0076	1033A	MIRANDA RD @ LA LANNE CT	FALSE ALARM
11/21/2015 20:37	L5	15-325-0328	1033A	MAGDALENA RD @ STONEBROOK DR	FALSE ALARM

**SUSPICIOUS
PERSONS**

11/17/2015 18:37	L5	15-321-0388	1066	MAGDALENA RD @ STONEBROOK DR	IINVESTIGATED INFO TO STANFORD DPS
11/20/2015 10:31	L1	15-324-0122	1066	JUNIPERO SERRA BL @ STANFORD AV	

ANIMAL COMPLAINT

11/21/2015 15:36	L4	15-325-0238	1091	LA LOMA CT @ LA LOMA DR	INVESTIGATED
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**ABANDONED
VEHICLE**

11/20/2015 11:23	L3	15-324-0153	1124	ALMADEN CT @ ALTAMONT RD	INVESTIGATED
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TRAFFIC HAZARDS

11/16/2015 11:21	L4	15-320-0161	1125	ALTAMONT RD @ ALTAMONT CT	INVESTIGATED
11/18/2015 19:33	L3	15-322-0437	1125	PAGE MILL RD @ FY 280	INVESTIGATED
11/19/2015 15:00	L1	15-323-0282	1125	DEER CREEK RD @ PAGE MILL RD	INFO TO DPW
11/20/2015 11:00	L1	15-324-0140	1125	LA PALOMA RD @ W FREMONT RD	INVESTIGATED
11/20/2015 14:16	L2	15-324-0215	1125	HY 280 @ MAGDALENA RD	INVESTIGATED

11/21/2015 20:53	L1	15-325-0332	1125	W FREMONT RD @ ROBLEDA RD	INVESTIGATED
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**SUSPICIOUS
VEHICLES**

11/17/2015 19:20	L2	15-321-0397	1154	MAGDALENA RD @ HY 280	INVESTIGATED
11/20/2015 3:25	L3	15-324-0034	1154	ARASTRADERO RD @ PAGE MILL RD	INVESTIGATED
11/20/2015 18:51	L3	15-324-0361	1154	JOSEFA LN @ ELENA RD	INVESTIGATED
11/21/2015 21:48	L1	15-325-0351	1154	OLD ADOBE RD @ OLD TRACE LN	INVESTIGATED
11/22/2015 5:39	L4	15-326-0064	1154	ALTAMONT RD @ MOODY RD	INVESTIGATED

TRAFFIC COLLISION

11/18/2015 17:49	L3	15-322-0401	1182	ARASTRADERO RD @ STIRRUP WY	INVESTIGATED
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VEHICLE STOPS

11/16/2015 0:40	L2	15-320-0004	1195	MAGDALENA RD @ HILLVIEW DR	WARNING ISSUED
11/16/2015 8:58	L1	15-320-0085	1195	EL MONTE RD @ FOOTHILL EX	CITATION ISSUED
11/16/2015 9:14	L1	15-320-0092	1195	S EL MONTE AV @ UNIVERSITY AV	CITATION ISSUED
11/16/2015 9:28	L1	15-320-0102	1195	W FREMONT RD @ MANUELLA RD	CITATION ISSUED
11/16/2015 12:54	L1	15-320-0205	1195	FOOTHILL EX @ W EDITH AV	WARNING ISSUED
11/16/2015 14:42	L1	15-320-0255	1195	FY 280 @ EL MONTE RD	WARNING ISSUED
11/16/2015 17:16	L3	15-320-0306	1195	ELENA RD @ JOSEFA LN	CITATION ISSUED
11/16/2015 17:39	L3	15-320-0314	1195	ELENA RD @ TAAFFE RD	CITATION ISSUED
11/16/2015 17:51	L3	15-320-0320	1195	JOSEFA LN @ ELENA RD	CITATION ISSUED
11/16/2015 22:19	L1	15-320-0408	1195	ARASTRADERO RD @ PURISSIMA RD	WARNING ISSUED
11/16/2015 22:48	L1	15-320-0413	1195	FOOTHILL EX @ MAIN ST	WARNING ISSUED
11/17/2015 16:36	L2	15-321-0330	1195	MAGDALENA RD @ HY 280	CITATION ISSUED
11/17/2015 17:22	L3	15-321-0358	1195	ELENA RD @ JOSEFA LN	WARNING ISSUED
11/17/2015 17:37	L3	15-321-0367	1195	ELENA RD @ JOSEFA LN	CITATION ISSUED

11/17/2015 17:51	L3	15-321-0373	1195	ELENA RD @ JOSEFA LN	WARNING ISSUED
11/17/2015 18:13	L3	15-321-0381	1195	ELENA RD @ JOSEFA LN	CITATION ISSUED
11/17/2015 18:26	L3	15-321-0384	1195	ELENA RD @ VINEDO LN	CITATION ISSUED
11/17/2015 18:39	L3	15-321-0389	1195	ELENA RD @ VINEDO LN	CITATION ISSUED
11/18/2015 8:53	L1	15-322-0084	1195	FOOTHILL EX @ PAGE MILL RD	CITATION ISSUED
11/18/2015 15:08	L2	15-322-0313	1195	SUMMERHILL AV @ YOUNG CT	CITATION ISSUED
11/18/2015 15:23	L2	15-322-0318	1195	SUMMERHILL AV @ YOUNG CT	CITATION ISSUED
11/19/2015 12:04	L1	15-323-0190	1195	W FREMONT RD @ LA PALOMA RD	WARNING ISSUED
11/21/2015 11:25	L3	15-325-0146	1195	ALEXIS DR @ PAGE MILL RD	CITATION ISSUED
11/21/2015 11:59	L3	15-325-0160	1195	PAGE MILL RD @ PASEO DEL ROBLE	CITATION ISSUED
11/21/2015 12:20	L3	15-325-0165	1195	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED
11/21/2015 12:41	L3	15-325-0174	1195	PAGE MILL RD @ FY 280	CITATION ISSUED
11/21/2015 12:52	L3	15-325-0175	1195	PAGE MILL RD @ FY 280	CITATION ISSUED
11/21/2015 13:53	L3	15-325-0204	1195	COUNTRY WY @ PAGE MILL RD	CITATION ISSUED
11/21/2015 21:45	L1	15-325-0349	1195	ARASTRADERO RD @ OLD TRACE RD	WARNING ISSUED
11/21/2015 22:03	L1	15-325-0357	1195	ARASTRADERO RD @ DEER CREEK RD	CITATION ISSUED
11/21/2015 23:41	L1	15-325-0393	1195	WAVERLEY ST @ OREGON EX	WARNING ISSUED
11/22/2015 20:53	L1	15-326-0320	1195	DEER CREEK RD @ ARASTRADERO RD	CITATION ISSUED

PARKING VIOLATION

11/17/2015 8:56	L1	15-321-0103	22500	DEER CREEK RD @ PAGE MILL RD	CITATION ISSUED
11/20/2015 11:09	L4	15-324-0145	22500	FRANCEMONT DR @ MOODY RD	PARKED LEGALLY

RECKLESS DRIVING

11/21/2015 12:29	L2	15-325-0169	23103	MAGDALENA RD @ FY 280	INFO TO CHP
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MISDEMEANOR DUI

11/16/2015 6:16	L3	15-320-0051	23152	FY 280 @ PAGE MILL RD	INFO TO CHP
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9-1-1 ABANDONED**CALLS**

11/17/2015 10:26	L1	15-321-0140	911CEL	3RD ST @ W EDITH AV	INVESTIGATED
11/17/2015 12:18	L1	15-321-0210	911CEL	SAN LUIS AV @ S EL MONTE AV	INVESTIGATED
11/18/2015 10:51	L3	15-322-0150	911CEL	CHRISTOPHERS LN @ PAGE MILL RD	INVESTIGATED
11/19/2015 14:06	L4	15-323-0250	911CEL	LA LOMA DR @ SUMMIT WOOD RD	INVESTIGATED
11/20/2015 9:25	L4	15-324-0088	911CEL	EL MONTE RD @ MOODY RD	INVESTIGATED
11/20/2015 9:27	L3	15-324-0090	911CEL	DUVAL WY @ ROBLEDA RD	INVESTIGATED
11/20/2015 9:29	L3	15-324-0092	911CEL	DUVAL WY @ ROBLEDA RD	INVESTIGATED
11/20/2015 9:43	L1	15-324-0097	911CEL	OLD ALTOS RD @ W FREMONT RD	INVESTIGATED

**PUBLIC SAFETY
ASSISTANCE**

11/17/2015 9:32	L3	15-321-0118	1180 > AID	PAGE MILL RD @ FY 280	INFO TO CHP
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**COMPLIANCE
CHECKS**

11/17/2015 11:29	L1	15-321-0186	COMPLY	MIDDLEFIELD RD @ ELLSWORTH PL	COMPLETE
11/19/2015 10:54	L1	15-323-0148	COMPLY	LA PARA AV @ EL CENTRO ST	COMPLETE

CIVIL STANDBY

11/19/2015 13:11	L1	15-323-0225	CSB	LOS ALTOS HILLS TOWN HALL/ W FREMONT RD	COMPLETE
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DOCUMENT SERVICE

11/17/2015 13:32	L1	15-321-0240	DOCSVC	BRYANT CT @ BRYANT ST	NOT SERVED
11/20/2015 10:45	L1	15-324-0131	DOCSVC	PALO ALTO COURTHOUSE/ GRANT AV @ BIRCH ST	SERVED

			EVICTION		
11/16/2015 12:37	L1	15-320-0200	EVICT	TYNDALL ST @ FREMONT AV	COMPLETE
			FOLLOW UP		
11/17/2015 6:48	L1	15-321-0053	FU	ROSS RD @ SUTTER AV	COMPLETE
			INFORMATION ONLY		
11/17/2015 8:23	L3	15-321-0089	INFO	FY 280 @ PAGE MILL RD	INFO TO CHP
11/17/2015 12:08	L1	15-321-0205	INFO	E SUNSET DR @ BURKE RD	INFORMATION GIVEN
11/17/2015 13:31	L1	15-321-0237	INFO	W FREMONT RD @ FREMONT PINES LN	INFORMATION GIVEN
11/17/2015 20:25	L1	15-321-0412	INFO	DE BELL RD @ MANUELLA RD	INFORMATION GIVEN
11/18/2015 1:34	L2	15-322-0017	INFO	VOORHEES DR @ EL MONTE RD	INFORMATION GIVEN
11/18/2015 10:44	L2	15-322-0146	INFO	FY 280 @ MAGDALENA RD	INFO TO CHP
11/18/2015 13:50	L4	15-322-0264	INFO	VINEYARD BL @ MONTEREY HY	INFORMATION GIVEN
11/18/2015 14:36	L3	15-322-0298	INFO	COUNTRY WY @ THREE FORKS LN	INFORMATION GIVEN
11/18/2015 16:15	L1	15-322-0346	INFO	FY 280 @ EL MONTE RD	INFO TO CHP
11/20/2015 2:58	L1	15-324-0031	INFO	PURISSIMA RD @ ROBLE LADERA RD	INFORMATION GIVEN
11/20/2015 3:12	L3	15-324-0032	INFO	BLACK MOUNTAIN RD @ WINDSOR CT	INFORMATION GIVEN
11/20/2015 3:15	L1	15-324-0033	INFO	LA CRESTA DR @ VISCAINO RD	INFORMATION GIVEN
11/20/2015 13:21	L5	15-324-0197	INFO	MAGDALENA RD @ CAMINO HERMOSO	INFORMATION GIVEN
11/20/2015 16:48	L2	15-324-0292	INFO	HY 280 @ MAGDALENA RD	INFO TO CHP
11/20/2015 23:01	L1	15-324-0448	INFO	ASCENSION DR @ CONEJO CT	INFORMATION GIVEN
			MUNICIPAL CODE VIOLATION		
11/21/2015 9:11	L4	15-325-0095	MUNI	BASSETT LN @ RHUS RIDGE RD	INVESTIGATED

PATROL CHECKS					
11/16/2015 21:49	L4	15-320-0396	PATCK	ALTAMONT RD @ BLACK MOUNTAIN RD	COMPLETE
11/17/2015 21:54	L1	15-321-0438	PATCK	PALO ALTO CALTRAIN/ UNIVERSITY AV @ THE CIRCLE	COMPLETE
11/20/2015 17:24	L1	15-324-0316	PATCK	EL MONTE RD @ VOORHEES DR	COMPLETE
11/22/2015 20:30	L4	15-326-0308	PATCK	ALTAMONT RD @ BLACK MOUNTAIN RD	COMPLETE
PHISHING SCAM					
11/20/2015 14:23	L1	15-324-0216	PHISH	NEW BRIDGE DR @ LA PALOMA RD	INVESTIGATED
STRANDED MOTORIST					
11/17/2015 9:09	L3	15-321-0108	STRAND	FY 280 @ PAGE MILL RD	INVESTIGATED
11/17/2015 19:22	L2	15-321-0398	STRAND	MAGDALENA RD @ HY 280	INVESTIGATED
11/22/2015 17:21	L1	15-326-0254	STRAND	ARASTRADERO RD @ W FREMONT RD	INVESTIGATED
SUSPICIOUS CIRCUMSTANCES					
11/20/2015 16:08	L3	15-324-0268	SUSCIR	BERRY HILL LN @ PAGE MILL RD	INVESTIGATED

Westwind Community Barn Monthly Report November 2015

Horse Summary

Occupancy	Barn	Paddock	Pasture	Total Boarding	Total inc 4-H and School horses
January	16	6	14	36	$36+7+13 = 56$
February	15	5 2 in shared	15	37	$37+13+7 = 57$
March	11	4 4 in shared	15	34	$34+13+7 = 54$
April	17	4 4 in shared	14	39	$39+14+7 = 60$
May	16	5 4 in shared	15	40	$40+15+7=62$
June	15	5 4 in shared	15(16)	40	$40+14+7=62$
July	16 (15)	5 4 in shared	14 (15)	39	$39 + 14 + 7 = 61$
August	15	5 4 in shared	14 (15)	39	$39+14+7=61$
September	17	4 4 in shared	14	39	$39+15+7=62$
October	17	5 4 in shared	15	41	$41+15+7=63$
November	18	5 4 in shared	14	41	$41+15+7=63$
December					

New/ lost Boarders

Lost/Leaving

Stall

New Stall

Paddock

Pasture

Yuki moved to stall

Current Trainers

Heather Franco

Sharon Wormhoudt

Marion Briggs

Jenny Whitworth

Kelly Pugh

Leaving Trainers –

Activities –this month

Activities planned for next month

Barn Lighting

Holiday camp

Holiday party

Issues-

Disputes-

Injuries-

Woman trying Shey was injured. Incident report sent to town

Repairs made –

Capital Repairs –

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
October 2015

	Boarding		School		TOTAL	
	Oct 15	Jan - Oct 15	Oct 15	Jan - Oct 15	Oct 15	Jan - Oct 15
Ordinary Income/Expense						
Income						
Camps - Town Sold				37,301.25		37,301.25
Consulting Fees				90.00		90.00
Promotional Products				893.00		893.00
Reimbursements						
Bedding Reimbursement		117.00				117.00
Feed Reimbursements	1,998.00	11,039.50		95.00	1,998.00	11,134.50
Reimbursed Expenses			1,796.35	9,272.28	1,796.35	9,272.28
Show Reimbursement			1,360.00	2,983.00	1,360.00	2,983.00
Town Water Reimbursements	901.87	2,800.86			901.87	2,800.86
Total Reimbursements	2,899.87	13,957.36	3,156.35	12,350.28	6,056.22	26,307.64
Services						
Boarding	28,114.50	255,496.86			28,114.50	255,496.86
Lessons			17,935.00	184,795.00	17,935.00	184,795.00
Total Services	28,114.50	255,496.86	17,935.00	184,795.00	46,049.50	440,291.86
Subsidy	3,000.00	30,000.00			3,000.00	30,000.00
Total Income	34,014.37	299,454.22	21,091.35	235,429.53	55,105.72	534,883.75
Gross Profit	34,014.37	299,454.22	21,091.35	235,429.53	55,105.72	534,883.75
Expense						
Advertising and Promotion			96.72	2,348.18	96.72	2,348.18
Automobile Expense						
Fuel			60.04	122.91	60.04	122.91
Insurance	259.87	2,520.00			259.87	2,520.00
Total Automobile Expense	259.87	2,520.00	60.04	122.91	319.91	2,642.91
Bank Service Charges				21.53		21.53
Bedding	5,724.00	11,448.00		117.00	5,724.00	11,565.00
Boarding Expense			1,390.00	13,615.00	1,390.00	13,615.00
Camp Expenses				3,537.86		3,537.86
Commissions						
Town of Los Altos			7,130.00	42,880.00	7,130.00	42,880.00
Total Commissions			7,130.00	42,880.00	7,130.00	42,880.00
Contributions				250.00		250.00
Dues and Subscriptions		72.00		147.94		219.94
Equipment Rental				80.00		80.00
Equipment Under \$500		2,230.80				2,230.80
Feed, Grain and Hay		64,998.31	3,850.23	16,818.44	3,850.23	81,816.75
Insurance						
Equine Insurance		2,190.00	69.00	3,546.00	69.00	5,736.00
Umbrella Policy		2,462.00				2,462.00
Total Insurance		4,652.00	69.00	3,546.00	69.00	8,198.00
IPN Fees		41.50				41.50
Merchant deposit fees	26.95	157.25			26.95	157.25
Office Supplies		431.88	5.43	218.21	5.43	650.09
Offsite School Horse Boarding				1,620.00		1,620.00
Outside Services		609.00	330.00	4,860.00	330.00	5,469.00
Payroll Expenses						
Health Insurance	505.90	4,320.60			505.90	4,320.60
Officer Salary	4,000.00	40,000.00			4,000.00	40,000.00
Processing Fee	7.88	59.31	7.87	49.69	15.75	109.00
Sick Leave		164.00				164.00
Taxes	1,170.18	10,446.99	211.75	2,698.15	1,381.93	13,145.14
Wages	11,296.50	82,982.50	2,768.00	30,399.00	14,064.50	113,381.50
Work Comp	1,307.14	18,694.35	560.19	8,011.73	1,867.33	26,706.08
Total Payroll Expenses	18,287.60	156,667.75	3,547.81	41,158.57	21,835.41	197,826.32
Pest Control	157.50	1,790.00			157.50	1,790.00
Postage and Delivery		89.29		2.78		92.07
Professional Development				250.00		250.00
Professional Fees						
Accounting	940.00	10,005.00		605.00	940.00	10,610.00
Total Professional Fees	940.00	10,005.00		605.00	940.00	10,610.00
Rent		408.00				408.00
Repairs						
Equipment Repairs				615.00		615.00
Facility Repairs	445.00	6,780.57		302.09	445.00	7,082.66
Total Repairs	445.00	6,780.57		917.09	445.00	7,697.66
Shoeing			655.00	8,880.00	655.00	8,880.00
Supplies	(130.10)	3,404.29	505.64	12,416.20	375.54	15,820.49
Taxes						
State		1,300.00		1,300.00		2,600.00
Total Taxes		1,300.00		1,300.00		2,600.00
Telephone & Communications	154.08	2,263.02		672.22	154.08	2,935.24

Victoria Dye Equestrian, LLC
Profit & Loss - Current Month and YTD
October 2015

	Boarding		School		TOTAL	
	Oct 15	Jan - Oct 15	Oct 15	Jan - Oct 15	Oct 15	Jan - Oct 15
Tractor Expense						
Fuel		1,422.27				1,422.27
Rental	50.00	500.00			50.00	500.00
Repairs & Maintenance		733.40				733.40
Total Tractor Expense	50.00	2,655.67			50.00	2,655.67
Travel & Ent						
Entertainment			331.00	331.00	331.00	331.00
Meals	45.72	224.51	75.84	698.06	121.56	922.57
Total Travel & Ent	45.72	224.51	406.84	1,029.06	452.56	1,253.57
Utilities						
Gas and Electric and Propane	10.18	377.83			10.18	377.83
Water	1,040.55	5,756.10			1,040.55	5,756.10
Total Utilities	1,050.73	6,133.93			1,050.73	6,133.93
Vet & Medical Expense			7,709.62	23,152.48	7,709.62	23,152.48
Total Expense	27,011.35	278,882.77	25,756.33	180,566.47	52,767.68	459,449.24
Net Ordinary Income	7,003.02	20,571.45	(4,664.98)	54,863.06	2,338.04	75,434.51
Other Income/Expense						
Other Expense						
Gain (loss) on sale of horses				(500.00)		(500.00)
Total Other Expense				(500.00)		(500.00)
Net Other Income				500.00		500.00
Net Income	7,003.02	20,571.45	(4,664.98)	55,363.06	2,338.04	75,934.51



Town of Los Altos Hills
60th Anniversary Gala



Saturday, January 30

6:00 - 11:00 PM

LOS ALTOS GOLF & COUNTRY CLUB
1560 COUNTRY CLUB DRIVE
LOS ALTOS, CALIFORNIA

TICKETS \$125 PER PERSON

\$1250 TABLE SPONSORSHIP FOR 10 GUESTS

DINNER, ENTERTAINMENT & DANCING

VISIT LOSALTOSHILLS.CA.GOV/60TH-GALA FOR REGISTRATION AND MORE INFORMATION

COCKTAIL ATTIRE