



Town Manager's Report for September 15 - 19, 2014

Planning/ Building/ Engineering Update:

The City **Engineer's Report** is attached. Items in red text represent updates in project status. Also attached is Acterra's very informative quarterly report on weed management and native plant restoration activities in the Town Open Space Preserves. Photos are attached showing progress on the annual Street Rehab Program.

A replacement pool and driveway modification for property at **26915 Alejandro Drive** was approved at the September 16 Site Development hearing. No neighbors were in attendance.

The **Planning Commission** held a special meeting on September 18 and took the following actions:

- Forwarded an **amendment** to the Site Development Ordinance related to **grading** within 10 feet of road right-of-way easements to the City Council with a 4-0 recommendation for approval (Partridge absent). This item will be on the October 16 Council agenda.
- Forwarded a draft **Construction Time Limits Policy** to the City Council with a 4-0 recommendation for approval.
- The draft Construction Time Limits Ordinance was discussed and continued to the October 2 Commission meeting with direction to staff for revisions. It is anticipated that the draft ordinance and policy will be forwarded to the Council for consideration in November.

Public Safety Update:

The **Sheriff's Weekly Report** is attached. Council member John Harpootlian & Duffy Price, Paul Nyberg, his wife and myself attended the Santa Clara County Sheriff's Best in the West **SWAT** competition today in south San Jose. 36 jurisdictions were represented. See attached photos including one with Councilmember John Harpootlian squeezing off a few rounds at the range with a Glock 17 Gen4 9mm.

Administrative Services Update:

Staff is working with VTD on preparation of the **Annual Street Report** that will need to be filed with the State Controller's Office by September 30, 2014. This annual Report is required pursuant to section 2151 of the [Streets and Highways Code](#).

Finance staff have been working on several internal projects such as cash flow analysis; workers compensation service options, reporting for flexible spending account program, CalPERS open enrollment documentation, etc.

Parks and Recreation Update:

Staff met with **Victoria Dye Equestrian** to review financials for August. August was an especially successful month for lessons as VDE grossed: \$17,005. Per our contract \$4,251.25 was paid to

the Town. Roughly 24% of August's gross came from Residents. Attached please find VDE's Monthly Report.

Purissima Park Field 2 has been rented Sundays from 9:00-10:30 am from 9/21-11/2.

Youth Commission met on Tuesday, September 19th. They will be giving a presentation to Council Thursday, October 16th. This week they voted and are planning to volunteer for Don Giovanni's Thanksgiving meal. This will be the third year they will help prep food and service meals.

I attended the California American Planning Association (**Cal APA**) Conference in Anaheim September 13 -16 where I earned 12.5 certification maintenance credits. Hot topics included the CEQA Paradigm shift of SB 743, Implementing Plan Bay Area and SB 375 and Lessons from Don Draper – What Public Officials Can Learn from the Advertising World.

If you have any questions or comments feel free to e-mail or call.

Thanks

Carl

Last Updated on 9/19/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
1	I-280/Page Mill Interchange	<p>(4-10-14) Press release and news article regarding the County Expressway 2040 Plan has been posted on the Town website. LAH staff invited County staff to attend an upcoming City Council meeting to discuss long term plans for Page Mill/Oregon Expressway. (4-18-14) County staff will present the County Expressway 2040 Plan at the May City Council meeting. Staff will be meeting with the County on May 6th to discuss their presentation. (4-25-14) Confirmed with Caltrans and VTA that they will be attending the May 6th meeting. (5-8-14) Town staff met with County, Caltrans, and VTA staff to discuss upcoming County Expressway Plan 2040 presentation at the 5-15-14 City Council Meeting. County will convene a focused technical working group to develop a scope of work for a consultant to study the entire Page Mill/Oregon corridor so that proposals can be obtained. (5-16-14) County staff presented the County Expressway 2040 plan at the 5-15-14 city council meeting. A focused Technical Working Group will be formed for Page Mill/Oregon Expressway. (5-23-14) Per TSC recommendation, staff will have a consultant observe the bus problem at the Park n Ride lot for two days. Agreement has been executed and consultant is scheduling the work. (6-6-14) County staff working on scope of work for consultant to study the Page Mill corridor. Per TSC recommendation, a traffic consultant was hired to observe the bus operations at the Park n Ride facility. Report will be presented to the TSC at their next meeting. (6-12-14) Report on Park n Ride bus issue was discussed at TSC. Staff will provide report to county as additional information for the overall corridor study. (6-20-14) Park n Ride observation report sent to county. Staff following up with County for focused group meeting schedule. (6-27-14) County staff hired a consultant to do concept refinement, traffic analysis, etc., for the interchange area based on the planned corridor improvements. County staff also arranged for new traffic counts just before Stanford let out so the consultant would have the most up-to-date data. County staff will work on scheduling the various agency staff meeting next week. (7-11-14) County staff trying to set up meeting with staff from various agencies for end of July. (7-25-14) TSC requested staff to contact the companies indicated in the Park n Ride study that were using the large buses to see if they can use smaller vehicles. TSC also requested staff to see if there are any locations on Town owned and/or Town influenced land that could support a bus stop for the Park n Ride area. (8-7-14) Staff attended joint meeting at County to discuss consultant scope of work for the corridor study. Consultant to review various options for the Page Mill/I-280 interchange including the use of a roundabout. (8-29-14) Traffic Safety Committee voted to endorse an example of one possible plan for non-motorized access through the interchange with some clarification information. Staff to work with committee member to add clarification information.</p>
2	El Monte Road Rehabilitation Project	<p>(8-29-14) Consultant working on design and CalTrans paperwork. Field review scheduled with CalTrans for September 19, 2014. (9-4-14) Staff and consultant working on environmental documents for CalTrans staff. (9-11-14) PSE package sent to Caltrans for review. (9-19-14) Field review by CalTrans staff was conducted. Staff and consultant working on Caltrans paperwork.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
3		
4	O'Keefe Lane and Vista Serena Drainage (Creek Clearing)	(5-17-13) Project awaiting funds.
5	Townwide Pathway and Roadway safety inspection program	(10-4-13) For the month of September 2013, staff performed corrective action on 20 potential liability issues identified by routine inspections. (11-15-13) For the month of October 2013, staff performed corrective action on 40 potential liability issues identified by routine inspections.(1-3-14) For the month of December 2013, staff performed corrective action on 18 potential liability issues identified by routine inspections. (2-28-14) For the month of January 2014, staff performed corrective action on 13 potential liability issues identified by routine inspections. (3-7-14) For the month of February 2014, staff performed corrective action on 5 potential liability issues identified by routine inspections. (6-6-14) For the months of April and May 2014 staff performed corrective action on 27 potential liability issues identified by routine inspections. (8-29-14) For the month of June staff performed corrective action on 11 potential liability issues identified by routine inspections. (9-19-14) For the month of July and August staff performed corrective action on 44 potential liability issues identified by routine inspections.
6	Robleda Road Pathway (Fremont to Beatrice) (Project #4)	(8-10-12) Permits have been received from various regulatory agencies. Waiting for funding.

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
7	Sewer Operations	<p>Veolia is performing maintenance and responding to sewer overflows. (1-31-14) Contractor performing CCTV work on various line segments. CCTV work expected to be completed by March of 2014. Another meeting to be scheduled in April to provide update of asset management and overall system. (2-6-14) Contractor continuing to perform video work. (3-7-14) Staff working on new RFP for sewer O&M. (3-21-14) Draft RFP has been prepared and is being reviewed. Staff scheduling meetings with other agencies/consultants to discuss options for sewer system management. (3-28-14) Staff met with Mark Thomas and they are interested in reviewing our sewer RFP when it is released. (4-4-14) Staff to meet with West Bay week of April 7th to review asset management data. RFP to be completed week of April 7th. (4-11-14) RFP for O&M scheduled to be released week of April 14th. Data for asset management being reviewed by West Bay. (4-18-14) Revised RFP being reviewed. RFP to be released April 21. Veolia's contract will terminate on April 30, 2014. (4-25-14) Proposals for O&M are due May 20th. (5-2-14) Staff doing outreach to possible proposers for our O&M RFP. (5-8-14) Staff working with various contractors to perform any needed cleaning and/or overflow response. (5-23-14) Sewer O&M proposals are due May 27th. (6-6-14) Staff received two proposals for the RFP. Staff will be presenting award of contract at the June 19, 2014 City Council meeting. (6-20-14) Council authorized the City Manager to execute agreement with West Bay Sanitary District. West Bay to obtain approval from their board. (6-27-14) Staff finalizing agreement language. (7-11-14) Agreement language has been finalized. Staff working on executing agreement. Staff to set up meeting to discuss data transfer. (7-18-14) Staff to meet with West Bay next week to provide historical data. (7-25-14) Staff met with West Bay and provided Town system data. West Bay in the process of uploading the data to their system. Contract scheduled to begin August 1, 2014. (8-7-14) West Bay started work in Town. (9-11-14) Staff working on repair of pumps for dry-pit and emergency backup pumps.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
8	Bob Stutz Path (Nicholson Path extension)	<p>(7-19-13) Staff received approval for TDA Article 3 grant funds of which approximately \$10,000 could be used for some improvements to Hale Creek Path. (8-30-13) Pathway committee updating pathway map in this area. (9-27-13) Pathway map update has been approved council. Staff to work with committee to develop scope of work. (11-8-13) Item to be discussed at the next pathway committee meeting. (11-22-13) Staff will attend the November Pathway Committee meeting for discussion on scope of work. (1-31-14) Staff to walk with members of pathway committee to develop scope of work for improvements that can be performed with about \$10,000. (2-6-14) Staff walked with members of the pathway committee to clarify scope of work for Hale Creek path. The consensus was to create a native path sufficient for walking. More formal type 2b path will be done at a later date by property owners or Town. (2-14-14) Staff in discussion with a property owner on the timing of their proposed project and how that may impact the proposed pathway work. (2-28-14) Property owner at corner of Stonebrook and El Monte to discuss project at next Pathway Committee meeting. (3-21-14) Path name changed to Bob Stutz path. Pathway committee to clarify scope for property at Stonebrook and El Monte at next committee meeting. (3-28-14) Pathway committee decided to recommend proceeding with the work necessary to make the pathway walkable for the segment all the way to Stonebrook/El Monte. (4-4-14) Staff to review project with contractor and do work in the summer. (5-9-14) Contractor working on proposal. (5-16-14) Staff working on notices to residents to inform them of the native path construction work in July 2014. (5-23-14) Agreement with contractor has been executed. Work to begin in early July. (6-6-14) Resident contacted staff about delaying work for a few months to provide time for them to install fencing. Staff has suggested doing the work in July as planned, and to see how soon the resident can complete his fencing work. Perhaps opening in September would be reasonable. (6-12-14) Resident is requesting that the path not be opened until October 31, 2014. Staff to discuss with resident and present to city council in July. (6-20-14) Staff met with neighbor and he will be clarifying his request for staff consideration. (7-3-14) Construction to begin week of July 14th. Residents request to delay path opening until November 1, 2014 will be presented to Council at their July meeting. (7-11-14) Construction work to begin the 15th or 16th of July. (7-18-14) Construction work for native path in progress. Council approved delaying the opening date until Nov. 1, 2014. (7-25-14) Construction 97% complete. Staff to prepare documents to claim reimbursement. Path to be open Nov. 1, 2014. (9-19-14) Grant fund reimbursement has been received.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
9	Erosion on Page Mill Road near Baleri Ranch Rd	<p>Phase 1 of the project to stabilize the roadway has been completed. A second phase will be needed to widen the shoulder and prevent the creek erosion from impacting the existing culvert crossing. Staff met with SCVWD to discuss how the district may be able to help. Based on the location and scope of work, SCVWD is unable to provide assistance with the project. Staff will have the consultant complete their preliminary analysis of possible repair options. (3-8-13) Draft report submitted to Town. Staff to review and comment. (5-17-13) Project awaiting funds. (5-24-13) Staff provided comments to the consultant on the draft report. Consultant to incorporate comments. (6-13-13) Revised report submitted. Staff to review. (9-27-13) Staff completed review, report being finalized. (11-22-13) Report from consultant has been finalized. Staff to obtain design proposals. (12-20-13) Consultants working on proposals. Town to review in early February 2014. (1-10-14) Staff met with consultants to discuss scope of work. (1-24-14) Proposals from consultants due 1-24-14. (1-31-14) Staff received one proposal and is reviewing. (2-6-14) Staff working on obtaining another proposal. (3-7-14) Staff requested another firm to submit their proposal by 3-21-14. (3-21-14) Another proposal has been received. Staff to review. (3-28-14) Staff to present approval of contact at the April City Council meeting. (4-18-14) Item did not get discussed at the April City Council meeting. To be continued to the May City Council meeting. (5-9-14) Item to be discussed at the May CC meeting. (5-16-14) City council approved the award of contract. Staff to prepare agreement with consultant. (6-6-14) Consultant has some proposed changes to our standard agreement. Staff reviewing proposed changes. (6-12-14) Proposed changes not acceptable to ABAG. Consultant to discuss directly with ABAG representative. (7-3-14) Agreement language has been finalized. Agreement in process of being executed. (8-29-14) Agreement has been executed. Staff to set up kick off meeting with consultants. (9-4-14) Staff meeting with consultant week of Sep. 8th. (9-11-14) Staff getting additional information to consultant for review. Consultant working on proposed project schedule.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
10	Sewer Agreement with LA	<p>(4-19-13) Draft amendment sent to Los Altos staff for review and comment. (5-17-13) Staff working to set up meeting with Los Altos to discuss proposed amendment. (5-24-13) Staff met with Los Altos Public Works director to discuss proposed amendment #1. Proposed revisions to follow. (7-5-13) Los Altos had a staff retire and they are not able to work on the proposed revision yet. (7-19-13) Los Altos in process of hiring consultant to help with their sewer system. (8-30-13) Los Altos finalizing agreement with consultant for staff augmentation. (9-13-13) Per discussion with Los Altos staff, the agreement has been approved. Staff is working on scheduling a meeting with Los Altos consultant. (9-27-13) Los Altos staff indicated that they will provided comments on the proposed amendment by October 4, 2013. (10-11-13) Item will be discussed at the joint city council meeting. Los Altos and Los Altos Hills staff discussing amount of repayment of funds paid by Los Altos Hills for flow meters. (10-25-13) Staff meeting with LA 10-29-13 to discuss flow meter repayment. (11-1-13) Staff met with Los Altos staff to discuss reimbursement of flow meter cost. Los Altos staff to contact their consultant and contractor to discuss possible credit back for the design and construction problems. LA City Manager to get back to LAH City Manager by the end of November with a proposal. (12-5-13) Los Altos has not come back with a proposal yet. Staff contacting Los Altos for status update. (1-10-14) With the holidays and some of LA staff being out sick, they have not been able to work on this. They have indicated that they will be getting back to the Town soon to set up another meeting with City Manager to discuss. (2-28-14) LA staff indicated that they will set this as their priority and get back to me next week. (4-4-14) Staff still waiting for response from LA staff. (9-11-14) Staff submitted letter to Los Altos in an attempt to get a response to complete the proposed amendment to the sewer agreement.</p>
11	VTA Bicycle Expenditure Plan applications	<p>(12-14-12) Staff to work on application to add Nicholson Path Extension and Fremont Road Bike path phase 2 to the Bicycle Expenditure Plan. Applications due 1-31-13. (2-1-13) Applications have been submitted and received by VTA. (3-22-13) Staff provided supplemental information to VTA regarding Hale Creek Path in an effort to secure additional points to qualify to be in the BEP. (4-3-13) All submitted projects were approved to be added to the new BEP. (4-11-13) Hale Creek path and Fremont Road Safe Route to School phase 2 are now on the BEP.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
12	Annual Tree Inspection	<p>(5-24-13) Town consulting arborist in process of performing Townwide tree inspections. (6-28-13) Approximately 70% complete. Overall inspections look good so far. (7-5-13) Draft report has been submitted. Staff to review. (7-26-13) Consultant finalizing report. (8-16-13) Consultant submitted finalized report. Staff reviewing. (8-30-13) Staff met with consultant to discuss comments. Consultant to revise and resubmit. (9-13-13) Consultant resubmitted revised reports. Staff reviewing. (9-19-13) Staff verifying addresses to send maintenance letters out to residents. (10-11-13) Letters in process of being sent. (10-18-13) Letters to residents requesting that they perform recommended tree work have been sent. (11-22-13) All priority 1 trees have been addressed except for 1 that will be evaluated by the end of the month. (12-13-13) Priority 1 trees have been addressed. Another assessment will be conducted in 2014. (5-23-14) Consultant working on proposal for 2014 annual tree survey. (6-6-14) Agreement being executed. (6-20-14) Work in progress. (7-3-14) Draft reports for Town facilities under review. (7-11-14) Street tree work in progress. Staff requested additional information from consultant for Town facilities. (7-18-14) Draft tree list has been provided to staff for review. Consultant working on finalizing the reports. (9-4-14) Report has been finalized. Staff sending letters to property owner and getting proposals for work on Town properties.</p>
13	El Monte/I-280 interchange	<p>Traffic Safety Committee had some concerns about the stop sign and alignment of the northbound El Monte/I-280 off-ramp. Staff contact CalTrans to discuss. The Stop sign was requested by the Town in 2003, however, there is still a high number of accidents. Town staff worked with CalTrans to improve the safety concern. CalTrans requested funds under their SHOPP program and \$1.2 million was approved to realign the off-ramp so that it comes in more perpendicular to El Monte. TSC supports the proposed realignment. (3-1-13) Tentative schedule is to do the design in 2015 and construct in 2016/2017. (8-22-14) Project study report has been provided by CalTrans. Staff reviewing. (8-29-14) Staff to provide update at an upcoming City Council meeting. (9-19-14) Staff to provided an update to council. Any proposed construction would not likely begin until 2017.</p>
14	Townwide Traffic Signs	<p>(7-25-14) Staff working on obtaining proposals for consultant to drive all Town roads and evaluate warning signs for potential removal. (8-7-14) Proposals to be presented at the August City Council meeting. (8-22-14) Council directed staff to proceed with the sign study. Staff to work with consultant to execute agreement. (8-29-14) Revised proposal received from consultant. Agreement to be signed. (9-4-14) Consultant proposed changes to the Town agreement, staff reviewing changes. (9-19-14) Revised agreement sent to consultant for signature.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
15	Anacapa/La Cresta Utility Undergrounding	<p>(5-2-14) Per the neighbors, the focused group meeting was successful. Staff to meet with neighborhood group on May 20th to discuss next steps. (5-23-14) The next neighborhood meeting is scheduled for June 7, 2014. (6-12-14) Second neighborhood meeting was not as successful as the initial focused group meeting. There was low attendance at the meeting, Neighborhood representative will be sending letters and/or e-mail. (6-27-14) Neighborhood group scheduled a meeting for July 8th to discuss progress and next steps. (7-11-14) Staff met with neighbors on 7-8-14 to discuss possible reconfiguration of the district boundaries. Staff to obtain clarification from bond attorney. Neighbors conducting more outreach to residents that they have not been able to contact. (7-18-14) Staff obtained answers to questions raised and provided to neighborhood group. (8-22-14) Neighborhood group trying to set us another meeting week of August 25th to discuss next steps. (8-29-14) Neighborhood group revised the approximate district boundary for a smaller number of properties. Consultant to submit revised proposal for smaller district. (9-4-14) Consultant working on revised proposal. (9-11-14) Revised proposal sent to neighbors for review.</p>
16	Engineering and Traffic Survey	<p>(7-25-14) Updated survey is required for continued use of radar enforcement on certain streets. Additional fund request to be presented to Council at the August 2014 meeting. (8-7-14) Staff working with consultant to clarify scope requirements. (8-22-14) Consultant working on completing the report. (8-29-14) Draft report being reviewed by Sheriff.</p>

Last Updated on 9/19/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
17	2013 Sanitary Sewer Rehabilitation Project	<p>(7-12-13) Design has been completed. Bid opening scheduled for July 29, 2013. (7-19-13) Mandatory prebid meeting scheduled for 7-19-13. (7-26-13) Six contractors attended the pre-bid meeting. Bid opening scheduled for July 29, 2013. (8-9-13) Staff is recommending the rejection of all bids and re-advertising of the project. Item to be presented at the August City Council meeting with a recommendation to authorize the City Manager to award the project. (8-16-13) Project scheduled to be re-advertised on August 21, 2013 with bid opening on September 4, 2013. (9-6-13) Town received two bids. Low bidder is Express Plumbing Service. The total bid price of \$445,400 is 7.57% higher than the previous low bid of \$414,065. The awarded amount is \$371,000. Award documents have been sent to the contractor and staff is waiting for bonds and insurance. (9-19-13) Bonds and insurance have been received. Staff to set up pre-construction meeting with contractor. (10-4-13) Pre-construction meeting scheduled for 10-7-13. (10-11-13) Contractor has provided submittals for review and is scheduled to be on-site 10-21-13. (10-18-13) Contractor scheduled to mobilize 10-21-13. (11-1-13) Work in progress. Due to unforeseen soil conditions, contractor had to use an alternative installation method. Pipe reaming as opposed to a pipe bursting method was needed due to soil conditions. Also during the video process additional segments were required to be repaired. Change orders are being prepared to address these issues. (11-15-13) Contractor continuing to work on easement areas. (12-13-13) Work scheduled to be complete in March 2014. (3-7-14) Staff reviewing video to confirm possible additional repair. Some delays due to weather. (3-21-14) Staff to meet with contractor to discuss resident complaint about damaged driveway and last few sections to complete the project. (3-28-14) A property owner indicated that the contractor damaged a sewer lateral. Staff had the contractor video the owners lateral. Video has been completed and staff to review video. (4-4-14) Much of the video needs to be redone. Contractor to perform remedial video work. (4-11-14) Contractor performing video work and reviewing remaining sections to complete. (5-2-14) Contractor finishing up another project and should be ready to work in LAH in a week. Meeting scheduled for May 7 to discuss completion of remaining segments.(5-9-14) Contractor still tied up on another project. Should be available end of May. (6-6-14) Contractor scheduled to resume work mid June. (6-12-14) Contractor resume work in Town. Work underway. (6-20-14) Work scheduled to be completed next week. (6-27-14) One last segment needs to be completed. Contractor reviewing accessibility to site. (7-11-14) Staff discussing construction method with contractor. (7-25-14) Staff reviewing contractors plan for last segment. (8-7-14) All work has been completed. Staff reviewing video and invoicing from contractor. (9-4-14) Acceptance of project to be presented at the September council meeting. (9-19-14) Project has been completed. Staff to wait 30 days to process retention payment.</p>
18	Emergency communication antenna	<p>(7-19-13) Staff met with Jim Abraham to discuss requirements for emergency antenna. Height needs to be 100 feet above ground. Staff to research antenna poles/towers and cost for installation. (8-9-13) Staff meet with antenna tower contractor to obtain budgetary cost information. (8-16-13) Rough cost estimate provided to Jim Abraham.</p>
19	Long Range Trash Management Plan	<p>(1-31-14) Staff prepared and submitted the Town's Long Term Trash Management Plan for submittal to the water board. (2-6-14) Plan has been submitted and is on the Boards website.</p>

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<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
20	Open Space Stewardship	(3-13-14) Staff to schedule kick off meeting with Acterra after agreement is executed. (3-21-14) Contract has been executed. Kick off meeting to be scheduled. (3-28-14) Kick off meeting with Acterra and members of the Open Space Committee scheduled for April 9th. (4-4-14) Members of the Open Space Committee will be attending the meeting on April 9th. (4-11-14) Kick off meeting held on April 9th with members of the Open Space Committee. Acterra performing assessment and coordinating volunteer work days. (4-18-14) Acterra working on Vegetation Management Plan and webpage development. (5-2-14) Acterra setting up Nature Walk in Byrne Preserve for May 22. (5-16-14) Web link to Acterra site provided on Town's website. (5-23-14) Town working with Acterra to do some mowing in particular areas of Byrne Preserve. (6-6-14) Acterra held a community work day and pulled weeds. Quarterly meeting scheduled for 6-16-14. (6-20-14) Acterra has completed a draft Vegetation Management Plan and continues to hold community work days. Staff coordinating mowing contractor work with Acterra. (6-27-14) Additional mowing with the Town's contractor has been performed at Byrne Preserve and more will be done at O'Keeffe Preserve. Acterra is continuing to hold work day events at Byrne Preserve. (7-11-14) Additional mowing was completed at O'Keeffe per coordination with Acterra. Community work days continuing at Byrne Preserve. Staff continue to work with Open Space Committee members on this contract. (7-18-14) Open Space Committee presented progress report at the July City Council meeting. (7-25-14) Staff working with Acterra to coordinate weed disposal and mowing. (8-7-14) Acterra holding community work days on Thursdays for Byrne Preserve and on August 22nd for O'Keefe Preserve. (8-29-14) Second quarterly meeting with Acterra to be scheduled. (9-4-14) Acterra is taking a break from weeding until the rains begin at which time they will also begin planting new material. There will be a free birding event on Sept. 21st from 9am-11am. (9-11-14) Next quarterly meeting with Acterra scheduled for Sept. 19, 2014.
21	Impact Fee Studies	(7-19-13) Staff working on amendment for consultant to perform impact fee study for Pathway, Park n Rec, and Storm Drain Fees. (9-6-13) Draft reports from consultant scheduled to be submitted mid September. (3-13-14) Staff working to schedule a meeting with the consultant. (3-21-14) Phone conference scheduled for March 25th. (3-28-14) Staff conducted phone conference with Wildan. Wildan to provide list of requested items for them to begin work in early April. (4-18-14) Staff to gather information for consultant.
22	Edith Sidewalk in Los Altos	(10-25-13) Staff to inspect sidewalk. (11-8-13) Staff obtained a proposal for about \$15,000 to remove and replace the asphalt sidewalk. Staff working on obtaining another proposal. (11-15-13) Staff received two proposals with the lower one at about \$15,000. LAH staff checking with LA staff to see if they are open to cost sharing. (11-22-13) Awaiting response from Los Altos staff. (12-5-13) LAH staff contacted LA staff and awaiting response. (12-13-13) LA staff indicated that they are open to cost sharing for this work. Staff working out details with LA staff. (1-10-14) Staff sent a request to Los Altos for a deposit to cover 50% of the cost to remove and replace new asphalt for the section of Edith between Cypress and Foothill Expressway. (2-28-14) LA staff indicated that they will process our deposit request. (4-4-14) Still waiting for LA staff to process payment.

Last Updated on 9/19/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
23	P-TAP Round 15 grant funds	(1-17-14) Staff applied for and received approval for \$18,600 in grant funds to update the Town's Pavement Management Program. (3-13-14) MTC to assign consultant to work on LAH project. (4-11-14) Staff meeting with consultant on 4-11-14 to begin project. (4-18-14) Staff reviewing work plan from consultant. (4-25-14) Work Plan budget approved. (5-2-14) Consultant working on project schedule. (5-16-14) Waiting for MTC approval of work plan. (5-23-14) MTC has approved the project. Consultant to provide schedule. (6-6-14) Consultant to begin field work week of June 16, 2014. (6-20-14) Work underway. (8-22-14) Staff reviewed draft report and provided comments to consultant. Consultant working on finalizing the report.
24	Stanford Perimeter Trail Parking	(1-24-14) As part of the Stanford Perimeter Trail project, they are proposing to provide some parking on Coyote Hill Road in unincorporated Santa Clara County. Item to be discussed at the 1-28-14 Traffic Safety Committee meeting. (1-31-14) The proposed parking issue was discussed at the Traffic Safety Committee and there was consensus that the committee does not support additional parking on Coyote Hill Road. The committee was concerned that the parking would add to the congestion on Page Mill Road. (2-6-14) Staff to contact Stanford to see if they have any traffic study for the parking on Coyote Hill. (3-13-14) Stanford did not provide a traffic study. (3-21-14) Coyote Hill parking is off the table for the time being. (4-18-14) Staff verifying with Stanford that Coyote Hill Parking is off the table at this time. (4-25-14) It appears that the Coyote Hill Parking will be in the plan proposed to the County in the next few weeks. Staff has inquired to see if Stanford is available to attend the May 6th meeting with the County and Caltrans. (5-9-14) Stanford is almost ready for an updated submittal to the County. (7-11-14) Stanford will propose parking spaces on Coyote Hill as part of their Perimeter Trail project. Item will be discussed at the July City Council meeting. (7-18-14) Staff researching appropriate County department to send letter to regarding new parking on Coyote Hill. (7-25-14) Staff contacted the County and determined that the letter should be sent to Supervisor Mike Wasserman with a cc to Michael Murdter, Director Roads & Airport. (8-7-14) Staff is reviewing drawings and traffic study obtained from County staff. (8-22-14) Staff to invite Stanford to attend September City Council meeting. (9-11-14) Stanford indicated that they will participate in multi agency discussions to review and consider a more comprehensive solution for the entire Page Mill Road corridor.
25	I-280 Repaving	(12-13-13) Staff contacting CalTrans again to see if they have an update on when I-280 within Los Altos Hills will be scheduled to be repaved. (12-20-13) E-mail received from Jeremy Dennis discussing the CalTrans process. By fall of 2014 Caltrans will decide which projects will be included in the 2016 SHOP program for bidding in 2018-19. Not sure if a section of I-280 within LAH will be selected. (7-18-14) Mayor will be sending a letter to CalTrans to request expediting the paving schedule for I-280 within Los Altos Hills. (9-19-14) Letter was sent to Caltrans.
26	El Monte Segment 4	El Monte will remain on the list for future BEP funds. (9-14-12) Based on the revised OBAG grant program the scope of work will need to be increased to qualify for the discretionary program. (2-21-13) Staff submitted a new application for the BEP list as all project will be re-evaluated. (4-3-13) Project was approved to be on the new BEP list.

Last Updated on 9/19/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
27	Barron Creek Drainage Channel Maintenance (26170 W. Fremont Road)	Town will need to do a project to restore the flow line of the channel. Funds will need to be allocated for design with construction funds to follow. (11-30-12) Staff met with SCVWD to discuss how the district may be able to help. Town and District staff to discuss further. (1-11-13) Staff meeting with SCVWD staff on 1-17-13 to discuss how the district may be able to help. (1-18-13) Staff met with SCVWD and there is no assistance they can provide for this project. (1-25-13) Project needs to be budgeted. (11-15-13) Staff will be working on flushing out the pipe segment upstream of the open channel. (11-22-13) Staff completed flushing of the upstream storm drain pipe. (5-9-14) Staff working on budget for this project. (6-12-14) Budget not approved.
28	VTA TAC Meetings	(9-27-13) Town will receive approximately \$47,000 in vehicle registration fee to be used for the Town's road rehabilitation projects. (10-11-13) Staff attended the 10-10-13 TAC meeting. No announcements of any grant opportunity. Committee will be working on selecting a new chair and vice chair.(5-9-14) Staff attended the 5-8-14 TAC meeting. Committee voted to recommend board approval for FY 2014-15 Countywide Transportation Development Act Article 3 program.
29	2014 Sanitary Sewer Root Foaming Project	(4-4-14) Staff has released a RFP for the 2014 Root Foaming Project. Staff will be requesting Council to authorize the City Manager to award the contract. LAH and other sewer agencies are experiencing increased sewer overflows due to roots being more aggressive from the lack of rain this year. Staff is recommending that root foaming be performed as soon as possible. Additional funds will need to be allocated for this project. (4-11-14) Item to be presented to the City Council for authorization of the City Manager to award the contract. (4-18-14) At the April City Council meeting, Council authorized the City Manager to award the contract. (4-25-14) Staff waiting for bonds and insurance paperwork from the contractor. (5-9-14) Bonds and insurance received and staff is checking. Contractor may start week of May 12th. (5-16-14) Root foaming to begin May 27th after Memorial day. (5-23-14) Pre-construction meeting held with contractor on 5-23-14. Work to begin week of 5-27-14. (6-6-14) Work in progress. (6-20-14) Approximately 35% of the work has been complete. Contractor progressing on schedule. (7-18-14) Approximately 50% of the work has been complete. (7-25-14) Project is about 60% complete. (8-7-14) Project is about 70% complete. (8-22-14) Project is about 80% complete. Work scheduled to be complete in September 2014. (9-4-14) Project has been completed. (9-11-14) Staff to received and review completed segment maps. (9-19-14) Staff to present to Council for acceptance of the project.
30	New electric meter for Purissima Park	(4-4-14) Staff to work with PG&E and electrician to in separate electric meter at Purissima Park for EV charging stations. (4-18-14) Staff filed an application for a new meter. (4-25-14) Staff reviewing the proposal from contractor. (5-2-14) Agreement being prepared. (5-9-14) Staff, contractor, and PG&E scheduled to meet at Purissima Park on 5-12-14 to discuss new meter. (5-16-14) Meeting with PG&E was held, PG&E reviewing information from contractor. (6-20-14) PG&E rejected proposed work. Contractor to propose alternative. PG&E to provide rough estimate to run new supply wires. (6-27-14) Awaiting for additional information from PG&E. (7-3-14) Contractor reviewing response from PG&E. (7-25-14) Contractor and PG&E clarifying requirements that would be acceptable to PG&E.

Last Updated on 9/19/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
31	Viscaino Sewer Main extension	(5-16-14) Permit has been issued. Construction about to get underway. (6-27-14) Waiting for property owner to begin project. (7-25-14) An existing gas line in close proximity to the proposed sewer line was not indicated on the approved plans. Staff requesting designer to revise plans and resubmit for review and approval. (8-22-14) Construction in progress. (8-29-14) Work scheduled to be complete in September 2014. (9-4-14) Installation work completed. Testing work underway.
32	Proposal for San Francisco Bay Water Quality Improvement Fund (FY2014 Funds)	(5-16-14) Application for grant funds was submitted for Matadero Creek repair project. (5-23-14) Should get results end of May early June. (6-6-14) Grant application requesting \$225,000 did not get approved.
33	ATP grant	(5-16-14) Town consultant working on grant application for Fremont Road Bike path project phase 2. Will be submitted week of 5-19-14. (5-23-14) Grant has been submitted. (6-6-14) Confirmation of grant submittal has been received. Requested grant amount is \$1.1 million with a \$150,000 matching fund. Supplemental regional ATP call for projects has been released and is due to MTC on July 24, 2014. Staff and consultant will be working on the regional ATP grant application. (6-12-14) Resolution of local support to be presented to council at the July meeting. (7-11-14) Consultant working on regional ATP application. (7-18-14) Council approved the resolution of support for the grant application. (7-25-14) Regional ATP grant application was submitted 7-24-14. (9-4-14) Town did not get approved for the Statewide ATP application. (9-19-14) Town's application did not make the cut for recommendation for approval of the Regional ATP grant application.
34	Coyote Signs at Byrne Preserve	(6-12-14) Signs have been installed at Byrne Preserve to indicate no dogs are allowed due to coyote threat. (6-27-14) Additional incidents have occurred with the coyotes. Staff has added and relocated signage. (9-11-14) Signs have been removed until next year.
35	2014 Road Rehabilitation Project	(7-3-14) Project has been released for bid. Bids are due July 8th. Award of contract to be presented to Council at the July meeting. (7-11-14) Staff received two bids for the project. Item to be presented at the July City Council meeting. (7-18-14) Council approved award of contract. Staff waiting for bonds and insurance. (8-29-14) Construction in progress.
36	Annual Sewer tax roll	(7-3-14) Approval of assessments for county tax roll to be presented to Council at the July meeting. (7-18-14) Council approved the resolution. Staff to finalized documents to send to County. (7-25-14) Documents sent to County.

Last Updated on 9/19/2014

<u>Tasks</u>	<u>Project Name</u>	<u>Latest Status</u>
37	Gardner Bullis Crosswalk study	(7-25-14) Staff working with school parents and traffic consultant to study the existing crosswalk on Fremont Road near the school. (8-7-14) Crosswalk study to be presented at the August City Council meeting. (8-22-14) Council approved the relocation of the crosswalk and the installation of push button operated lighted signs. Staff to obtain quotes to perform the work. (9-11-14) Staff preparing agreement for crosswalk relocation, still waiting for flashing sign proposals. (9-19-14) Curb ramp installation underway.
38	2014-2 Road Rehabilitation Project	(8-29-14) Staff working on second road rehabilitation project. Design being done in-house.



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Acterra Progress Report to the Town of Los Altos Hills Quarter 2: July – September 2014

Project promotion and outreach

- Roger Spreen, Chair of the LAH Open Space Committee, presented to the Los Altos Hills City Council in July on Acterra's progress managing the Town's open space preserves. The presentation was well-received by the Council and spurred extremely positive feedback from Council members (e.g. "This is the best project going on in Town.")
- The project has received good publicity in both the Los Altos Town Crier ("Byrne Brigade Clears the Way for Native Plants, June 30, 2014 issue) and in the Los Altos Hills Town Bulletin (September issue). Acterra Stewardship has also been featured in the LAH Fall/Winter Activity Guide.
- Sue Welch prepared an informational poster on LAH Stewardship that was displayed at the Los Altos Town Hoe-Down at Westwind Barn, along with upcoming event flyers. Staff was unable to attend the event, but the poster and flyers helped to raise awareness and support for our work in LAH.
- This quarter we participated in our third LAH tabling event, a rainwater harvest seminar organized by Green Town Los Altos. We had the chance to introduce Acterra to a room of over 100 local residents, and distribute educational materials and information on upcoming LAH stewardship and educational events.
- We provided monthly email blasts to our LAH email list to highlight LAH events and volunteer opportunities. Our LAH email list has grown to 60 recipients.
- We continue to highlight LAH events in Acterra's agency-wide EcoHappenings e-newsletter and on our website, which have been successful at generating additional sign-ups.

Community Engagement and Education

- We are hosting a birding event at Byrne Preserve this coming Sunday, September 21st from 9-11 a.m. that will be led by local birder and educator Lisa Myers, founder of Let's Go Birding. The event is "sold out," with 30 people signed up to attend and several more drop-ins expected. We also plan to hold another nature hike led by Paul Heiple at Byrne Preserve before the year is out.

- Over the summer we led a weekly weeding group called “Byrne Brigade” each Thursday morning. We held a total of 10 Byrne Brigade sessions that attracted a variety of local residents, students, and volunteers from local chapters of the Mormon Church and National Charity League (see photo).

- From April through the end of September, we will have held a total of 17 community workdays (vs. 12 projected), reaching a total of 236 participants (vs. 190 projected). Participants included both individuals who volunteered (approximately 190 people) and those who participated in events that were purely educational in nature (approximately 50 people).



- We are developing a new field trip curriculum to pilot with school groups at Byrne Preserve this Fall/Winter. The curriculum will blend educational discussions with hands-on activities focused on environmental themes (e.g. water, biodiversity, stewardship, etc.)

- We are approaching planting season and will launch at least 2 small-scale native plant revegetation projects. Between November and February, we will recruit volunteers to help us plant and water beneficial native wildflowers, bunch grasses, and shrubs at 2 locations in Byrne Preserve. Our plant palette consists of locally appropriate species that will feed wildlife, prevent erosion, and provide maximum habitat value.

Invasive plant management

- **Byrne:** This quarter Acterra volunteers focused on removal of teasel, purple starthistle, yellow starthistle, and stinkwort. Together we successfully removed all of the mature teasel plants from the Byrne Preserve grassland, which is much more than we had expected to accomplish so quickly (please see last page for photos documenting the stages of teasel removal).



This September we are taking a hiatus from Byrne Brigade. We are waiting for rain to germinate new populations of invasive plants for us to pull, and this will also signal the time for us to begin our native plant revegetation projects. In the meantime, strategic weed management continues. Acterra staff have been monitoring and removing stinkwort throughout the preserve.

- **O’Keefe:** We held 2 workdays at O’Keefe Preserve focused on hand removal of stinkwort and yellow star. The stinkwort was more prolific than we gathered from our site assessment, with additional satellite populations that we had not identified. While the series of mowings seemed to be an effective method for yellow star suppression throughout most of the preserve, there was a large area with a high density of yellow star re-sprouts where we concentrated our hand-pulling efforts.
- **Juan Prado Mesa:** Acterra staff made a site visit to Juan Prado Mesa for vegetation monitoring. Acterra workdays at this site will kick off next Winter or Spring, focusing on broom and Italian thistle removal.
- **RTW Group:** Between July and September, more than 55 additional weeding hours were donated by volunteers independently of Acterra-organized workdays a.k.a. the RTW Group. Approximately 45 of those weeding hours were spent at Byrne, and the remainder at O’Keefe. Primary targets were yellow star (32 hours), stinkwort (12 hours), and teal/mustard (11 hours). These extra hours contributed by knowledgeable and detail-oriented volunteers have allowed the project to get off to a much faster start in the first year than Acterra ever could have done on its own.

Other News

- Kristen Williams, Acterra’s Restoration Specialist who works at both our LAH and Los Altos sites, submitted an application for a Toyota TogetherGreen Fellowship. If awarded, the fellowship will bring in additional money to support restoration activities in the Adobe watershed, including Byrne Preserve. Specifically, it would augment our planting budget and support bioengineering workshops and erosion control activities at Byrne.
- We received a \$500 donation from the corporate group Guidespark, who participated in a community service day at Byrne this summer (see photo, right). The donation will underwrite additional tools and supplies needed for LAH projects such as weed wrenches.





TEASEL BEFORE

This is the “mother” patch of Fuller’s teasel in the Byrne Preserve grassland, facing Altamont Road. You can see the green flowers beginning to develop, which means these plants are in the second year of their two-year life cycle. You can also see the dead, brown stalks and seed heads of teasel plants that bloomed and dropped seed the previous year.



TEASEL REMOVAL - PHASE 1

Together with volunteers, we cut off all the flower heads before they developed seed, stunting each plant’s reproductive process and buying ourselves time to remove the whole plant. During this phase, we also removed all the dead stalks and seed heads from the year before (some of which still had seeds in them), thus reducing new deposits into the soil seed bank.



TEASEL REMOVAL – PHASE 2

During phase 2, we worked with volunteers to remove the entire teasel plant—root and all—using weed wrenches. You must remove at least four inches of the root to prevent plants from re-growing. The green plants you see in place of teasel are hayfield tarweed, a native wildflower.

Taaffe Road Rehabilitation





Todd Lane Curb



Santa Clara County Office of the Sheriff
Weekly Activity Summary
9/8/2014 – 9/14/2014
LOS ALTOS HILLS



PATROL ACTIVITY SUMMARY			
DATE	BEAT	ACTIVITY	COMMENTS
9/9	L1	DUI ARREST	At 8:42 AM, deputies responded to the report of a collision at Purissima Road and Minorca Court. Investigation resulted in the arrest of the driver for driving under the influence of alcohol. The suspect was booked into Main Jail.
9/11	L3	Residential Burglary/ Robbery/ Criminal Threats	At 1:30 PM, two unknown suspects entered a residence in the 26000 block of Taaffe Road through an open sliding glass door. The suspects grabbed the victim, punched him numerous times, and threw him in a closet. The suspects threatened to kill the victim if he did anything. The suspects took cash and a safe for an unknown total loss.
9/11	L1	Non-Injury Collision	Occurred at 7:10 PM in the 26000 block of St Francis Drive.

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
REPORT ON CONDITIONS						
9/10/2014	7:57	L2	S142530069	952	S EL MONTE AV @ BAY TREE LN	COMPLETE
PHONE THE OFFICE						
9/8/2014	19:10	L5	S142510316	1021	HILLPARK LN @ RAVENSBURY AVE	NO REPORT
9/10/2014	10:28	L5	S142530148	1021	OAK KNOLL CL @ STONEBROOK DR	INFORMATION GIVEN
9/11/2014	14:49	L1	S142540298	1021	ROBLEDA RD @ QUAIL LN	NO REPORT
9/12/2014	13:24	L1	S142550175	1021	ST FRANCIS DR @ OREGON AVE	NO REPORT
9/13/2014	9:29	L4	S142560098	1021	MURIETTA LN @ MOODY RD	INFORMATION GIVEN
PERSON DOWN						
9/13/2014	11:59	L3	S142560147	1053	ARASTRADERO RD @ STIRRUP WY	NO REPORT
9/13/2014	12:56	L1	S142560165	1053	EL MONTE RD @ FY 280	ASSISTED FIRE DEPT

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
SUSPICIOUS PERSONS						
9/8/2014	22:06	L6	S142510385	1066	W LOYOLA DR @ EASTBROOK AVE	NO REPORT
9/10/2014	8:01	L3	S142530072	1066	FOOTHILL LN @ ELENA RD	NO REPORT
9/12/2014	20:18	L1	S142550365	1066	ELSIE WY @ CONCEPCION RD	NO REPORT
MEET WITH OFFICER						
9/10/2014	18:45	L1	S142530397	1087	LINCOLN PARK ON UNIVERSITY AVE	INFORMATION GIVEN
ANIMAL COMPLAINTS						
9/10/2014	7:25	L3	S142530059	1091	PALOMINO PL @ NATOMA RD	ANIMAL SIGHTING
9/10/2014	21:16	L3	S142530459	1091	ALTAMONT RD @ ALMADEN CT	ANIMAL SIGHTING
9/14/2014	9:27	L4	S142570094	1091H	RHUS RIDGE RD @ BASSETT	STRAY HORSE
9/14/2014	18:17	L3	S142570284	1091D	MIR MIROU DR @ PASEO DEL	DEAD ANIMAL
PEDESTRIAN STOP						
9/13/2014	14:03	L5	S142560192	1095	TOYONITA RD @ RAVENSBURY AVE	NO REPORT
ABANDONED VEHICLE						
9/9/2014	16:34	L1	S142520294	1124	W FREMONT RD @ BURKE RD	CITATION ISSUED
TRAFFIC HAZARDS						
9/12/2014	21:28	L2	S142550400	1125	MAGDALENA RD @ SUMMERHILL AV	NO REPORT
9/13/2014	13:12	L1	S142560171	1125	FY 280 @ EL MONTE RD	INFORMATION FROM CHP
SUSPICIOUS VEHICLES						
9/8/2014	15:03	L5	S142510222	1154	SPALDING AV @ MAGDALENA AV	NO REPORT
9/9/2014	15:51	L4	S142520275	1154	FRANCEMONT AV @ MOODY RD	NO REPORT
9/10/2014	16:23	L3	S142530322	1154	CHRISTOPHERS LN @ PAGE MILL RD	NO REPORT
9/13/2014	17:41	L5	S142560266	1154	LAURA CT @ KATE DR	NO REPORT
VEHICLE ACCIDENT						
9/14/2014	16:22	L1	S142570238	1181	PALO RD @ PALM DR	NO REPORT
VEHICLE STOPS						

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
9/9/2014	16:39	L3	S142520296	1195	ELENA RD @ JOSEFA LN	CITATION ISSUED
9/9/2014	19:31	L2	S142520370	1195	FY 280 @ MAGDALENA RD	WARNING ISSUED
9/9/2014	19:50	L1	S142520380	1195	W FREMONT RD @ SHADY OAKS CT	WARNING ISSUED
9/11/2014	11:56	L5	S142540194	1195	MAGDALENA AV @ EASTBROOK AV	CITATION ISSUED
9/11/2014	13:15	L1	S142540250	1195	W FREMONT RD @ LA PALOMA RD	CITATION ISSUED
9/12/2014	9:45	L3	S142550084	1195	FY 280 @ PAGE MILL RD	CITATION ISSUED
9/12/2014	14:48	L3	S142550216	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
9/12/2014	15:10	L3	S142550224	1195	ARASTRADERO RD @ STIRRUP WY	CITATION ISSUED
9/13/2014	10:25	L3	S142560119	1195	ELENA RD @ JOSEFA LN	WARNING ISSUED
9/13/2014	12:08	L3	S142560150	1195	ARASTRADERO RD @ PAGE MILL RD	CITATION ISSUED
9/13/2014	13:09	L1	S142560170	1195	W FREMONT RD @ SEVEN ACRES LN	WARNING ISSUED
9/13/2014	13:31	L1	S142560178	1195	ROBLE VENENO LN @ CONCEPCION RD	WARNING ISSUED
9/13/2014	16:03	L1	S142560235	1195	ESPERANZA DR @ CONCEPCION RD	WARNING ISSUED
9/14/2014	11:55	L1	S142570136	1195	W FREMONT RD @ LA PALOMA RD	CITATION ISSUED
9/14/2014	19:22	L2	S142570305	1195	FY 280 @ MAGDALENA RD	CITATION ISSUED
9/14/2014	19:36	L4	S142570310	1195	MOODY RD @ ALTAMONT RD	WARNING ISSUED
9/14/2014	19:46	L4	S142570314	1195	TEPA WY @ MOODY RD	CITATION ISSUED
9/14/2014	20:22	L1	S142570330	1195	FY 280 @ EL MONTE RD	CITATION ISSUED
PARKING VIOLATIONS						
9/8/2014	19:06	L4	S142510314	22500	RHUS RIDGE RD @ MOODY RD	WARNING ISSUED
9/14/2014	8:57	L4	S142570083	22500	TEPA WY @ MOODY RD	CITATION ISSUED
RECKLESS DRIVING						
9/12/2014	22:37	L1	S142550425	23103	EL MONTE RD @ FY 280	NO REPORT
ASSAULT AND BATTERY						
9/9/2014	10:25	L3	S142520111	240242	BECKY LN @ ELENA RD	FAMILY DISTURBANCE, NO REPORT
ALARM CALLS						
9/8/2014	1:56	L5	S142510025	1033A	REBECCA LN @ DAWSON DR	NO REPORT
9/9/2014	10:38	L3	S142520119	1033A	VIA CERRO GORDO @ BRIONE WY	NO REPORT
9/10/2014	14:54	L1	S142530282	1033A	ALEXANDER PL @ SHOLES CT	NO REPORT
9/11/2014	7:38	L1	S142540057	1033A	N ALTA LN @ S ALTA LN	NO REPORT
9/11/2014	15:40	L3	S142540329	1033A	ALTAMONT CL @ PAGE MILL RD	NO REPORT
9/13/2014	0:18	L3	S142560009	1033A	EL MONTE RD @ STONEBROOK DR	NO REPORT

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
9/13/2014	13:47	L5	S142560184	1033A	TOYONITA RD @ RAVENSBURY AV	NO REPORT
9/13/2014	21:45	L3	S142560346	1033A	MIR MIROU DR @ PASEO DEL ROBLE DR	NO REPORT
9/14/2014	12:47	L5	S142570151	1033A	TOYONITA RD @ RAVENSBURY AV	NO REPORT
9/14/2014	13:13	L3	S142570160	1033A	TAAFFE RD @ DEZAHARA WY	NO REPORT
DISTURBANCES						
9/10/2014	17:03	L5	S142530350	415N	HOOPER LN @ MAGDALENA RD	NEIGHBOR
9/12/2014	7:27	L2	S142550042	415E	MAGDALENA RD @ FY 280	EXCESSIVE NOISE
9/13/2014	17:12	L3	S142560257	415P	VISTA DEL VALLE CT	PARTY
9/14/2014	19:59	L3	S142570321	1057	RADCLIFFE LN @ LIDDICOAT DR	LOUD NOISE
9-1-1 ABANDONED						
9/10/2014	10:47	L1	S142530159	911CEL	MIRANDA RD @ LA LANNE CT	9-1-1 ABANDONED
9/12/2014	13:02	L4	S142550167	911CEL	MURIETTA LN @ MOODY RD	9-1-1 ABANDONED
9/12/2014	13:12	L4	S142550170	911UNK	MURIETTA LN @ MOODY RD	9-1-1 ABANDONED
9/12/2014	13:49	L4	S142550188	911CEL	MURIETTA LN @ MOODY RD	9-1-1 ABANDONED
9/12/2014	14:50	L3	S142550219	911CEL	DUVAL WY @ ROBLEDA RD	9-1-1 ABANDONED
9/12/2014	16:34	L3	S142550261	911CEL	BRIONES CT @ BRIONES WY	9-1-1 ABANDONED
9/13/2014	15:28	L1	S142560223	911CEL	OHLONE LN @ W FREMONT RD	9-1-1 ABANDONED
9/14/2014	12:49	L5	S142570153	911UNK	STONEBROOK CT @ STONEBROOK DR	9-1-1 ABANDONED
BEAT INFORMATION						
9/10/2014	16:45	L1	S142530339	BTINFO	FY 280 @ EL MONTE RD	INFORMATION GIVEN
DESK ASSIGNMENT						
9/11/2014	20:38	L1	S142540477	DA	LAH TOWN HALL ON W FREMONT RD	COMPLETE
FOLLOW UP						
9/14/2014	2:02	L3	S142570029	FU	FAWN CREEK CT @ PAGE MILL RD	COMPLETE
INFORMATION ONLY						
9/8/2014	13:33	L3	S142510198	INFO	ELENA RD @ ESTRALITA PL	INFORMATION GIVEN
9/8/2014	20:39	L1	S142510335	INFO	BURKE RD @ BURKE LN	INFORMATION GIVEN
9/10/2014	4:59	L1	S142530041	INFO	MIRANDA RD @ MIRANDA CT	INFORMATION GIVEN
9/10/2014	9:46	L5	S142530137	INFO	OAK KNOLL CL @ STONEBROOK DR	INFORMATION GIVEN
9/10/2014	19:43	L4	S142530419	INFO	TEPA WY @ SUMMIT WOOD RD	INFORMATION GIVEN
9/10/2014	21:02	L1	S142530454	INFO	W FREMONT RD @ FREMONT P	INFORMATION GIVEN

DATE	TIME	BEAT	EVENT NUM.	TYPE	LOCATION	INFORMATION
9/11/2014	9:41	L5	S142540116	INFO	MAGDALENA RD @ RAVENSBURY AV	NO REPORT
9/12/2014	0:44	L1	S142550007	INFO	BAKER LN @ PURISSIMA RD	INFORMATION GIVEN
9/12/2014	8:29	L4	S142550061	INFO	FRANCEMONT AV @ MOODY RD	INFORMATION GIVEN
9/12/2014	14:11	L1	S142550199	INFO	FY 280 @ EL MONTE RD	NO REPORT
9/13/2014	3:04	L4	S142560037	INFO	MOODY RD @ MOODY CT	INFORMATION GIVEN
9/13/2014	10:29	L3	S142560122	INFO	FY 280 @ PAGE MILL RD	INFORMATION GIVEN
9/13/2014	13:12	L1	S142560172	INFO	FY 280 @ EL MONTE RD	DUPLICATE CALL
9/13/2014	16:40	L1	S142560248	INFO	LA LANNE CT @ MIRANDA RD	INFORMATION GIVEN
MUNICIPAL CODE VIOLATIONS						
9/8/2014	15:31	L5	S142510232	MUNI	HILLPARK LN @ RAVENSBURY	NO REPORT
9/12/2014	15:46	L3	S142550237	MUNI	FY 280 @ PAGE MILL RD	NO REPORT
9/14/2014	10:07	L3	S142570104	MUNI	TRACY CT @ ARASTRADERO RD	NO REPORT
PATROL CHECKS						
9/9/2014	20:01	L3	S142520383	PATCK	STIRRUP WY @ ARASTRADERO RD	COMPLETE
9/11/2014	21:56	L6	S142540508	PATCK	W LOYOLA DR @ EASTBROOK	COMPLETE
SPECIAL ASSIGNMENT						
9/12/2014	10:29	L5	S142550100	SA	HILLPARK LN @ RAVENSBURY AV	COMPLETE
STRANDED MOTORIST						
9/14/2014	22:37	L1	S142570377	STRAND	EL MONTE RD @ FY 280	NO REPORT
SUSPICIOUS CIRCUMSTANCES						
9/10/2014	20:27	L3	S142530444	SUSCIR	VIA FELIZ @ PAGE MILL	NO REPORT
9/11/2014	15:12	L1	S142540311	SUSCIR	W FREMONT RD @ CONCEPCION RD	NO REPORT
9/11/2014	8:07	L1	S142540071	SUSCIR	ROBLEDA RD @ CICERONI LN	NO REPORT
SERVICE REQUESTS						
9/10/2014	7:56	L2	L142530003	SVC	S EL MONTE AV @ BAY TREE LN	CITATION ISSUED
9/11/2014	9:58	L5	L142540004	SVC	MAGDALENA RD @ RAVENSBURY AV	OUTSIDE AGENCY
9/11/2014	11:52	L1	L142540005	SVC	ALTA VISTA AV @ MARIPOSA AV	OUTSIDE AGENCY
9/13/2014	11:54	L1	S142560143	SVC	ROSITA AV @ CAMPBELL AV	INFORMATION GIVEN
9/14/2014	9:42	L4	L142570006	SVC	RHUS RIDGE RD @ BASSETT LN	LOUD ANIMAL





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Santa Clara County
Office of the Sheriff
Sheriff Laurie Smith



Westwind Community Barn Monthly Report September 2014

Summary

August

Occupancy	Barn	Paddock	Pasture	Total Boarding	Total inc 4-H and School horses
February	11	2	10	23	23+7+10=40
March	12/10	3	11	24	24+7+10=41
April	11	5	13	29	29+6+10=45
May	11	6	14	31	31+7+11=49
June	13	6	15	34	34+7+11=52
July	12	6	15	33	33+6+11=51
August	12	6	16	34	34+7+12=53
September	16	6	16	38	38+6+12=56

CPI adjustment made for WRI – Rate changed from \$1929 to \$1983 (2.8% increase based on April to April CPI Change).

New/ lost Boarders Lost/Leaving

New Stall

Leslie Alperin – 2 new horses – Levi and Panda
Gave Leslie a 3 month discount for 4th horse
Polly Neuman – Silco

Paddock

Pasture

Farris Scott – Cometa

Current Trainers

Heather Franco

Sharon Wormhoudt

Kristin Zuarek

Hillary Martin

Leaving Trainers –

Activities –this month

ABOL rodent control

Fly predators placed around property

Get shelter to make lower pen more functional

Build new paddocks

Built new tack room

Very successful hoedown with presentation from VDE riding program

Activities planned for next month

Ad-Hoc Committee meeting

Plan to purchase dressage court from JM and Marissa - discuss

Issues- none

Disputes- none

Injuries-

Repairs made –

Capital Repairs –

Collection Problems- none

Riding Program-