



Town of Los Altos Hills
City Council Regular Meeting Agenda
REVISED

Thursday, February 16, 2023 at 6:00 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

Revision No. 1 – Distributed on Monday, February 13, 2023

NOTE: To protect our constituents, Town officials, and Town staff, the Town requests all members of the public follow the guidance of the California Department of Health Services', and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at www.losaltoshills.ca.gov

This City Council meeting will be conducted pursuant to the provisions of Assembly Bill 361 and Government Code Section 54953(e) (and without compliance with section 54953(b)(3)) related to conducting public meetings during the COVID-19 pandemic. The City Council, staff and members of the public may participate in the meeting virtually via Zoom Video Conference or in person at Town Hall, 26379 Fremont Road, Los Altos Hills, California.

The City Council meeting will be live-streamed on the Town's website and via zoom at the following location:

<https://bit.ly/Feb16CCMeetingLAH>

Meeting ID: 889 6817 7469

Passcode: 94022

Phone: 669 900 6833

Members of the public may attend the meeting in person at the Los Altos Hills City Council Chambers. If attending in person, face coverings for persons who are not vaccinated, and physical distancing will be required until further notice. Public comment will also be accepted via email at citycouncil@losaltoshills.ca.gov prior to the start of the meeting. Written comments will be posted on the website and distributed to the Council. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

CALL TO ORDER (6:00 P.M.)

- A. Roll Call
- B. Pledge of Allegiance

1. AGENDA REVIEW

2. PRESENTATIONS AND APPOINTMENTS

- A. Appointment to the Los Altos Hills Emergency Preparedness and Response Committee
- B. Appointments to the Los Altos/Los Altos Hills Joint Community Volunteer Awards Committee
- C. Appointment to the Los Altos Hills Environmental Initiatives Committee
- D. Reappointment and Appointment to the Los Altos Hills Pathways Committee
- E. Reappointment to the Los Altos Hills Parks and Recreation Committee
- F. Presentation by Greenwaste Executive Staff on How Recyclable Material is Handled in Los Altos Hills
- G. Presentation by the City Manager on the EOC Drill Conducted on February 1, 2023
- H. Presentation and Report on the Town’s Inaugural TEDx Los Altos Hills

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

4. CONSENT CALENDAR

- A. Approval of Special City Council Meeting Minutes – January 24, 2023
- B. Approval of Special City Council Meeting Minutes – January 25, 2023
- C. Approval of Special City Council Meeting Minutes – January 30, 2023
- D. Approval of Special City Council Meeting Minutes – February 7, 2023
- E. Review of Disbursements: January 1-31, 2023 \$1,254,782.55
- F. Approval of Treasurer’s Report for the Month Ended December 31, 2022 (Staff: S. Revillar)

- G. Receive Quarterly Investment Portfolio Report – Quarter Ending December 31, 2022 (Staff: S. Revillar)
- H. Resolution Adopting the Revised Investment Policy (Staff: S. Revillar)
- I. Response to the Grand Jury Final Report on Show Me the Money: Financial Transparency Needed (Staff: S. Revillar)
- J. Resolution Approving Changes to the Job Description for Planning Director; Resolution Approving Amending the City Council Employee Classification and Compensation Plan on the Salary Schedule and Approve a 3-Year Retention Bonus (Staff: S. Revillar)
- K. Resolution Approving and Authorizing the City Manager to Execute an Agreement for Professional Recruiting Services for the Community Development Classification in an amount not to exceed \$30,000 and Appropriate \$30,000 from the Unreserved General Fund (Staff: S. Revillar)
- L. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas)
- M. Adoption of Ordinance 608 (Second Reading) Amending Title 2, Chapter 6 of the Los Altos Hills Municipal Code Adding Conflict of Interest Designations (Staff: S. Mattas) – **Motion to Waive Reading and Adopt the Ordinance**
- N. Resolution Approving the City Council Work Plan for 2023 (Staff: C. Einfalt)
- O. Approval for the Mayor to Sign a Letter to League of California Cities regarding Dues and Representation (Staff: S. Mattas)
- P. Resolution Approving a Change Order with Syserco for the Construction of a Fence for the Battery Energy Storage System in the Amount of \$24,750 (Staff: C. Einfalt)
- Q. Resolution Authorizing the City Manager to Enter into a Construction Agreement with Express Plumbing, Inc. for Emergency Sewer Main Repair/Replacement at Adobe Creek for a Total Amount Not to Exceed \$85,000 Including Contingency (Staff: D. Liang)
- R. Resolution Authorizing the City Manager to Auction, Transfer, Donate, or Recycle/Dispose Surplus Vehicles and Equipment (Staff: W. Kim)
- S. Resolution Approving and Authorizing the Execution of Amendment No. 1 to the Employment Agreement with Peter Pirnejad for City Manager Services (Staff: S. Mattas)

- T. Proclaiming May 2023 as Asian American and Pacific Islander (AAPI) Month (Staff: D. Padovan)
- U. Request for the Mayor to Sign a Letter to the VTA in Support of Santa Clara County Roads and Airports Bike/Ped Planning Studies Grant Application for Foothill Expressway (Staff: D. Padovan)
- V. Resolution Revising the Existing Tripepi Smith Agreement to Increase the not exceed amount to \$50,000 for Media and Communication Services (Staff: P. Pirnejad) **added with Revision No. 1.**

5. ONGOING BUSINESS

- A. Resolution Approving the One-Year Review of the Automatic License Plate Reader Pilot Program and Receiving Council Direction on Continued use of the System in Town (Staff: C. Einfalt)

6. NEW BUSINESS

- A. Receive 2022-23 Mid-Year Financial Report and Adopt a Resolution Approving the Mid-Year Budget Appropriations (Staff: S. Revillar)

7. PUBLIC HEARINGS

- City Council Ex Parte Contacts Policy Disclosure

- A. Resolution Adopting the FY 2022-23 Planning and Building Fee Schedule and Determination that the Proposal does not Qualify as a Project under the California Environmental Quality Act (Staff: Planning)

8. STAFF REPORTS

- A. City Attorney - Brown Act Meeting Procedures Update
- B. City Clerk
- C. Planning/Building Director
- D. Administrative Services Director
- E. Public Works Director
- F. City Manager

9. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Mayor Tyson)
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha)

C. Report and Possible Action from the Council Ad Hoc Committee to Review the Our Town Newsletter (Councilmember Schmidt/Mayor Swan)

D. Status Reports from All Councilmembers on Committee Liaison Assignments and Outside Agencies Activities

10. COUNCIL INITIATED

A. Discussion on the Rise of Residential Burglaries in the Town and the City Council's Response (Councilmember Tankha)

11. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.

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