



**Town of Los Altos Hills
City Council Regular Meeting Agenda
Thursday, March 16, 2023 at 6:00 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

Meetings of the City Council are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference. Members of the City Council may participate remotely from time to time in accordance with the provisions of Government Code section 54953.

To attend the meeting in person:

City Council Chambers, 26379 Fremont Road, Los Altos Hills, CA 94022

To provide Public Comment in person:

Members of the public wishing to speak are requested to complete a speaker card and submit it to the City Clerk at the meeting.

To participate in the meeting via Zoom Video Conference, please follow the instructions below:

Public comment will also be accepted via email at citycouncil@losaltoshills.ca.gov prior to the start of the meeting. Written comments will be posted on the website and distributed to the Council. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside. The City Council meeting will be live-streamed on the Town's website and via zoom at the following location:

<https://bit.ly/March172023CCMeetingLAH>

Meeting ID: 856 5634 5069

Passcode: 94022

Phone: 669 900 6833

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments. This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

CALL TO ORDER (6:00 P.M.)

- A. Roll Call
- B. Pledge of Allegiance

1. AGENDA REVIEW

2. PRESENTATIONS AND APPOINTMENTS

- A. Recognizing the 2022 STEM Winners from the Town of Los Altos Hills
- B. Proclamation Recognizing Town Volunteer Scott Vanderlip
- C. Appointment to the Los Altos Hills Environmental Initiatives Committee
- D. Presentation by the Santa Clara County Office of the Sheriff Psychiatric Emergency Response Team
- E. City Council Appointment to the North County Library Authority (NCLA)

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

4. CONSENT CALENDAR

- A. Approval of Regular City Council Meeting Minutes – February 16, 2023
- B. Approval of Special City Council Meeting Minutes – February 28, 2023
- C. Review of Disbursements: January 1-31, 2023 \$1,254,782.55
- D. Approval of Treasurer’s Report for the Month Ended February 28, 2023 (Staff: S. Revillar)
- E. Resolution Awarding a Contract to The Shalleck Collaborative, Inc to Design Upgrades to the AV and Broadcast Lighting Systems in the Los Altos Hills City Council Chambers in an amount not to exceed \$50,000 including contingency (Staff: D. Padovan)

- F. Proclamation Honoring Marsha Deslauriers on her Retirement from CHAC (Staff: D. Padovan)
- G. Resolution Approving the Fourth Amendment to the Memorandum of Agreement with other Santa Clara Valley Municipalities to Allow for Continuation of the Santa Clara Valley Urban Runoff Pollution Prevention Program and Authorizing the City Manager to Execute the Amendment (Staff: W. Kim)
- H. Resolution Authorizing the City Manager to Execute an Amendment to the Agreement with O. Nelson & Son, Inc. for Emergency Sinkhole Repair on Page Mill Road and Removal of Sediments and Cattails in Matadero Creek (Staff: W. Kim)
- I. Resolution Authorizing the City Manager Issue a Request for Proposals for Annual Landscape Maintenance Services (Staff: W. Kim)
- J. Resolution Authorizing the City Manager to Execute a Construction Agreement With C2R Engineering, Inc. for the 2022 Sanitary Sewer Repair and Replacement Project not to exceed \$532,220 including contingency (Staff: D. Liang)
- K. Resolution Amending the Existing Municipal Resource Group, LLC (MRG) Agreement to Expand the Scope of Services and Increase the not to exceed amount to \$90,000 for Public Safety Consulting Services (Staff: C. Einfalt)
- L. Request for Authorization to Conduct a Request for Proposals for Information Technology (IT) Services (Staff: S. Revillar)
- M. Resolution Authorizing the City Manager to Enter into an Agreement with a Consultant not to exceed \$60,000 to Audit the License & Permit with Expenses for Applicant Refunds and Preparation of a Cost Allocation Plan and User Fee Study (Staff: S. Revillar)
- N. Resolution Approving Adding Assistant Community Development Director/Building Official Job Description to Building Series, approving a Budget Appropriation for Salary and Benefits for the position and Recruiting Services, and Resolution Approving Amending the City Council Employee Classification and Compensation Plan on the Salary Schedule (Staff: S. Revillar)
- O. Request by Hills 2000 – Friends of the Hills for a Vines and Wines Event on October 15, 2023
- P. Request for the Mayor to Sign a Letter to the Chancellor at Foothill College Requesting Support for the Foothill-De Anza Community College Electrification Project and a Letter Requesting Support for Foothill College Freight Farm Funding Proposal Support (Staff: P. Pirnejad)
- Q. Request for the Mayor to Sign a Letter to the Chancellor at Foothill College Requesting Support to extend Los Altos Hills Community Fiber Internet Access in Town (Staff: P. Pirnejad)

5. NEW BUSINESS

- A. Resolution to Renew and Extend the Term of the Concessionaire Agreement for the Westwind Community Barn owned by the Town of Los Altos Hills between the Town and Victoria Dye Equestrian, LLC. (Staff: S. Robustelli)
- B. Resolution Approving Modifications to Miscellaneous Pathways Project in the Adopted FY2022-23 Operating Budget and FY2023-2027 Five Year Capital Improvement Plan with Proposed Scope and Budget Appropriations; and Authorizing the City Manager to Solicit Proposals for Survey Staking Services and Execute Agreements not to exceed \$150,000 Total (Staff: W. Kim)
- C. Introduction of an Ordinance (First Reading) Amending Title 2, Chapter 4, of the Los Altos Hills Municipal Code Modifying the Purchasing System Ordinance to Increase City Manager’s Purchasing Authority and Threshold Amount For Formal Bid Process (Staff: W. Kim, P. Pirnejad) - **Motion to Waive Reading and Introduce the Ordinance**
- D. Resolution Awarding a Planning Service Contract to Michael Baker International, Inc. For Rezoning Multi-Family Residential Overlay Zoning Districts with Objective Design Standards and Completing Associated Program Environmental Impact Report (EIR) Under California Environmental Quality Act. Total Estimated Contract Cost: \$601,620) (Staff: E. Ling)

6. PUBLIC HEARINGS

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Review the 2022 General Plan Annual Progress Report and 2022 Housing Element Annual Progress Report and Authorize Transmittal of the Reports to the Office of the Planning and Research and Department of Housing and Community Development, respectively, by April 1, 2023, and determine the proposed action does not qualify as a project under California Environmental Quality Act Section 15061(b)(3). (Staff: E. Ling)

7. STAFF REPORTS

- A. City Attorney
- B. City Clerk
- C. Planning/Building Director
- D. Administrative Services Director
- E. Public Works Director
- F. City Manager

8. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson)

- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha)
- C. Report from the Council Ad Hoc Committee on Residential Burglaries (Councilmembers Tankha and Tyson)
- D. Report and Possible Action from the City Council Ad Hoc Committee to Review the Changes to the Standing Committee Resolution (Councilmembers Schmidt and Tyson)
- E. Status Reports from All Councilmembers on Committee Liaison Assignments and Outside Agencies Activities

9. COUNCIL INITIATED

- A. Consideration of the Pathways Committee recommendation for naming the one of our paths for Art Lachenbruch (Mayor Swan)

10. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.