



**Town of Los Altos Hills
City Council Special Meeting Agenda
Wednesday, April 1, 2020 at 6:00 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-29-20:

The Brown Act, Government Code Section 54953, contains special requirements that apply when members of a legislative body participate in a public meeting by telephone. Certain of these requirements have been suspended by Paragraph 11 of Executive Order N-29-20, executed by the Governor of California on March 17, 2020 to mitigate the spread of the coronavirus known as COVID-19. In particular, the Executive Order suspends that provisions of the Brown Act that require noticing, posting of agendas, and public access to each location where a member will be participating telephonically, as well as provisions that require physical presence of members for purposes of a quorum or to hold a meeting.

The following members of the Los Altos Hills City Council are listed to permit them to appear telephonically, if necessary, at the City Council Meeting on April 1, 2020: Mayor Wu; Vice Mayor Tankha and Councilmembers Corrigan, Spreen and Tyson.

This meeting will be broadcast live at <http://www.losaltoshills.ca.gov>. If you wish to submit a public comment on agenda items in advance of the meeting to the City Clerk dpadovan@losaltoshills.ca.gov.

Members of the public may physically attend, observe and provide public comment at the meeting at the Town of Los Altos Hills City Council Chambers, located at 26379 Fremont Road, Los Altos Hills, California. The maximum number of individuals allowed in the Council Chambers is ten (10) (including City Councilmembers, staff and members of the public).

Attendees are expected to comply with directions from Town staff with regard to seating arrangements and other social distancing measures pursuant to Santa Clara Public Health Officer's Coronavirus Guidances.

CALL TO ORDER (6:00 P.M.)

- A. Roll Call
- B. Pledge of Allegiance

1. AGENDA REVIEW

2. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

3. CONSENT CALENDAR

- A. Approval of City Council/Planning Commission Special Meeting Minutes – February 13, 2020
- B. Approval of City Council Regular Meeting Minutes – February 20, 2020
- C. Approval of City Council Regular Meeting Minutes – March 19, 2020
- D. Review of Disbursements: February 1-29, 2020 \$550,770.53
- E. Proclamation – Distracted Driving Awareness Month (Staff: D. Padovan)
- F. Rejection of the Claim of Genevieve M. Vulser (Staff: C. Einfalt)
- G. Resolution to Authorize Submittal of Application, and Receipt of, Local Government Planning Support Grant Program Funds (Staff: C. Einfalt)
- H. Resolution to Renew the Concessionaire Agreement for the Westwind Community Barn Owned by the Town of Los Altos Hills Between the Town and Victoria Dye Equestrian, LLC (Staff: S. Robustelli)
- I. Resolution to Approve the 2020 Sewer Rate Study and Authorize the City Manager to Amend the Agreement with HF&H Consultants, LLC to prepare a Sewer Connection Fee Analysis (Staff: N. Bowersox)
- J. Resolution to Approve a Tentative Map Time Extension Request of up to One Year for the Natoma Oaks Subdivision, Formerly Known as Top Elegant Investment (Staff: N. Bowersox)
- K. Consideration a Three-Year Renewal of the Agreement for Use, Maintenance, and Improvement by Los Altos/Los Altos Hills Little League of Playing Field Facilities Owned by the Town of Los Altos Hills (Staff: C. Einfalt)

- L. Resolution to Award the Architectural Design Services Contract for Phase 1 of the Town Hall Addition Project to M. Sandoval Architects, Inc (Staff: Z. Dahl)
- M. Request for a Map Adjustment to Abandon a 75-foot Side Yard Building Setback Line on Lot 6 of Recorded Tract Map No. 1288 at 24160 Dawnridge Drive; File # MA19-0002 (Staff: S. Padovan)
- N. Authorization for City Manager to Close Public Parks and Open Space in the Event of an Emergency (S. Robustelli)

4. NEW BUSINESS

- A. Accept the 2019 Housing Element Annual Progress Report, Which Summarizes the Status of Housing Production, Implementation of Housing Element Programs and Progress on Meeting the Town’s Regional Housing Needs Allocation (Staff: S. Padovan)
- B. Discussion of Management Audit of the County of Santa Clara for the South Santa Clara County Fire District and Recommendation to Form City Council Ad Hoc Committee (Staff: C. Cahill)
- C. Resolution Supporting the Formation of Neighborhood Watch Programs and Appropriate \$4,000 from the General Fund to The Development of Additional Neighborhood Watch Groups (Staff: C. Einfalt)

5. ONGOING BUSINESS

- A. Status of Local Emergency Declaration (Staff: C. Cahill)

6. REPORTS FROM COMMITTEES, SUB-COMMITTEES, AND COUNCILMEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson)

7. STAFF REPORTS

- A. City Manager
- B. City Attorney
- C. City Clerk
- D. Planning Director
- E. Administrative Services Director
- F. Public Works Director

8. COUNCIL INITIATED ITEMS

9. **ADJOURN**

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting. A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers.

The Council may take action on any agenda item in any manner deemed appropriate by Council.