



**Town of Los Altos Hills
City Council Regular Meeting Agenda
Thursday, April 20, 2023 at 6:00 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953(b), this special City Council meeting will include teleconference participation by Councilmember Kavita Tankha from The Charles Hotel, One Bennett Street, Cambridge, MA 02138.

The agenda will be posted at the teleconference locations. Public comment from these addresses shall be allowed pursuant to Government Code Section 54954.3

Meetings of the City Council are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference. Members of the City Council may participate remotely from time to time in accordance with the provisions of Government Code section 54953.

To attend the meeting in person:

City Council Chambers, 26379 Fremont Road, Los Altos Hills, CA 94022; and The Charles Hotel, One Bennett Street, Cambridge, MA 02138

To provide Public Comment in person:

Members of the public wishing to speak are requested to complete a speaker card and submit it to the City Clerk at the meeting.

To participate in the meeting via Zoom Video Conference, please follow the instructions below:

Public comment will also be accepted via email at citycouncil@losaltoshills.ca.gov prior to the start of the meeting. Written comments will be posted on the website and distributed to the Council. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside. The City Council meeting will be live-streamed on the Town's website and via zoom at the following location:

<https://bit.ly/April20CCMeetingLAH>

Meeting ID: 865 3670 3994

Passcode: 94022

Phone: 669 900 6833

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments. This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

CALL TO ORDER (6:00 P.M.)

- A. Consider and take action on any request from a Councilmember to participate in a meeting remotely due to emergency circumstances pursuant to Government Code Section 54953(f)(1). Receive notice that a Councilmember is participating in the meeting due to just cause circumstances pursuant to Government Code Section 54953(f)(1).
- B. Roll Call
- C. Pledge of Allegiance

1. AGENDA REVIEW

2. PRESENTATIONS AND APPOINTMENTS

- A. Recognizing the 2022 STEM Winners from the Town of Los Altos Hills
- B. Appointment to the North County Library Authority (NCLA)
- C. Appointment to the Los Altos Hills Technology Committee
- D. Presentation by Los Altos Hills County Fire District Regarding Firewise

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

4. CONSENT CALENDAR

- A. Approval of Special City Council Meeting Minutes – March 14, 2023
- B. Approval of Special City Council Meeting – March 16, 2023
- C. Approval of Regular City Council Meeting Minutes – March 16, 2023

- D. Review of Disbursements: March 1-31, 2023 \$1,756,732.98
- E. Approval of Treasurer’s Report for the Month Ended March 31, 2023 (Staff: S. Revillar)
- F. Memorandum to Council on the February 1, 2023 “Whole Community” Emergency Drill (Staff: C. Einfalt)
- G. Adoption (Second Reading) of Ordinance 609 Amending Title 2, Chapter 4, of the Los Altos Hills Municipal Code Modifying the Purchasing System Ordinance to Increase City Manager’s Purchasing Authority and Threshold Amount for Formal Bid Process Staff: W. Kim & P. Pirnejad **Motion to Waive Reading and Adopt the Ordinance**
- H. Resolution Approving the Plans and Specifications for the 2023 Pavement Rehabilitation and Drainage Improvement Project and Authorizing Staff to Advertise for a Formal Bid (Staff: W. Kim)
- I. Resolution Approving the Application for Construction of 12864 Viscaino Road Sanitary Sewer Main Extension and the Sewer Construction and Dedication Agreement (Staff: W. Kim)
- J. Resolution Approving the Application for Construction of 25605 Fernhill Drive Sanitary Sewer Main Extension and the Sewer Construction and Dedication Agreement (Staff: W. Kim)
- K. Resolution Authorizing the City Manager to Enter into an Agreement with Full Circle Catering for Town Picnic Catering (Staff: S. Robustelli)
- L. Resolution Approving the Second Amendment to the Agreement for Countywide Household Hazardous Waste Collection Program (Staff: W. Kim)

5. NEW BUSINESS

- A. Consideration of Rescheduling the May City Council meeting, Cancelling the July City Council meeting and rescheduling the September City Council meeting (Staff: D. Padovan)
- B. Resolution Naming a Town Pathway that Connects Central Drive with Moody Court the Art Lachenbruch Path (Staff: W. Kim)

6. ONGOING BUSINESS

- A. Consideration of a Resolution approving updates to the Housing Element of the General Plan for the period of 2023 -2031, making findings that the Housing Element substantially complies with State Housing Element laws and affirmatively furthers fair housing, that the Town has considered findings from the California Housing and Development Department and made revisions to the Housing Element to address and respond to those findings and making a determination that that adoption of the Housing Element of the General Plan for the period of

2023-2031 is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15061(b)(3) and 15283.

7. PUBLIC HEARINGS

➤ City Council Ex Parte Contacts Policy Disclosure

- A. APN336-35-044 (water storage tanks near 24752 Olive Tree Lane) – File #CUP22-0004 – Lands of California Water Service Company - Consideration of a Conditional Use Permit Request for an existing water storage facility and permit construction of two new chemical storage sheds, one containing 40% concentration Ammonium Sulfate and one containing Sodium Hypochlorite; chemicals needed to prevent nitrification of water during purification process. CEQA review: Categorical Exemption per Section 15301(b) (Staff: J. Loh)
- B. 12345 El Monte Road – File #SP23-0001 – Lands of Foothill-De Anza Community College District Consideration of a Landmark Alteration Permit for interior and exterior alterations to a designated Historic Landmark. CEQA review: Categorical Exemption per Section 15331 (Staff: J. Loh)

8. STAFF REPORTS

- A. City Attorney
- B. City Clerk
- C. Planning/Building Director
- D. Administrative Services Director
- E. Public Works Director
- F. City Manager

9. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson)
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha)
- C. Report from the Council Ad Hoc Committee on Residential Burglaries (Councilmembers Tankha and Tyson)
- D. Report from the City Council Ad Hoc Committee to Review the Changes to the Standing Committee Resolution (Councilmembers Schmidt and Tyson)
- E. Status Reports from All Councilmembers on Committee Liaison Assignments and Outside Agencies Activities

10. COUNCIL INITIATED

- A. Request by the History Committee for Funding of the Stegner Outdoor Exhibit (Mayor Swan)
- B. Council Liaison Relationship with Standing Committees (Mayor Swan)
- C. Memo on April 23rd Appreciation Dinner for Community Safety Leaders Councilmember Schmidt)

11. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

The meeting will be Adjourned in Memory of Community Volunteer and Longtime Ham Radio Operator Robert “Bob” Anderson - KC6ZWG now Silent Key

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road 72 hours in advance of the meeting.

A complete agenda can be found on the Town’s webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.