



**Town of Los Altos Hills  
City Council Regular Meeting Agenda  
Thursday, June 15, 2023 at 5:30 p.m.  
Council Chambers, 26379 Fremont Road  
Los Altos Hills, California**

**NOTICE TO PUBLIC**

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at [www.losaltoshills.ca.gov](http://www.losaltoshills.ca.gov) subject to Staff's ability to post the documents before the meeting.

Meetings of the City Council are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference. Members of the City Council may participate remotely from time to time in accordance with the provisions of Government Code section 54953.

**To attend the meeting in person:**

City Council Chambers, 26379 Fremont Road, Los Altos Hills, CA 94022

**To provide Public Comment in person:**

Members of the public wishing to speak are requested to complete a speaker card and submit it to the City Clerk at the meeting.

**To participate in the meeting via Zoom Video Conference, please follow the instructions below:**

Public comment will also be accepted via email at [citycouncil@losaltoshills.ca.gov](mailto:citycouncil@losaltoshills.ca.gov) prior to the start of the meeting. Written comments will be posted on the website and distributed to the Council. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside. The City Council meeting will be live streamed on the Town's website and via zoom at the following location:

<https://bit.ly/June15CCMeetingLAH>

Meeting ID: 856 5634 5069

Passcode: 94022

Phone: 669 900 6833

Public testimony will be taken at the direction of the mayor and members of the public may only comment during times allotted for public comments. This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

**CALL TO ORDER (5:30 PM)**

A. Roll Call

**1. ADJOURN TO CLOSED SESSION TO DISCUSS THE FOLLOWING:**

A. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Government Code Section 54957.6)  
Agency Designated Representative: Peter Pirnejad  
Unrepresented employee: City Attorney

**2. ADJOURN CLOSED SESSION**

**3. REPORT OUT OF CLOSED SESSION**

**CALL TO ORDER (6:00 P.M.) – OPEN SESSION**

A. Roll Call  
B. Pledge of Allegiance

**1. AGENDA REVIEW**

**2. PRESENTATIONS AND APPOINTMENTS**

A. Appointment to the Los Altos Hills Environmental Design and Protection Committee  
B. Midpeninsula Regional Open Space District Presentation  
C. Presentation on Proposed Magical Bridge Playground at Foothill College Project

**3. PRESENTATIONS FROM THE FLOOR**

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

**4. CONSENT CALENDAR**

A. Approval of Special City Council Meeting Minutes – May 17, 2023  
B. Approval of Special Joint City Council/Finance and Investment Committee Meeting Minutes – May 25, 2023

- C. Approval of Special City Council Meeting Minutes – May 25, 2023
- D. Approval of Special City Council Meeting Minutes – May 31, 2023
- E. Review of Disbursements: May 1-31, 2023                      \$716,737.50
- F. Approval of Treasurer’s Report for the Month Ended May 31, 2023 (Staff: S. Revillar)
- G. Approval of Change in Regular Meeting Date and Time for the Los Altos Hills Parks and Recreation Committee (Staff: D. Padovan)
- H. Resolution Approving an Amendment to the Reserve Policy (Staff: S. Revillar)
- I. Request from the History Committee Seeking Permission to Hold September 10, 2023, History Walk featuring Historical Sites along Moody Road and the Fall Presentation “An Old Timers Gathering” on September 24, 2023
- J. Conclude the Manure Pilot program at Purissima Park (Staff: S. Robustelli)
- K. Resolution Rejecting All Bids Received for the 2023 Pavement Rehabilitation and Drainage Improvement Project; Approving Revised Project Plans and Specifications for Staff to Advertise for Formal Bid (Re-Bid); and Authorizing the City Manager to Award a Construction Contract Not to Exceed \$1,390,000 to the Lowest Responsible Bidder, Including Contingency Fund for Potential Change Orders (Staff: W. Kim)
- L. Resolution Approving the Plans and Specifications for Briones Way, Concepcion Road, and La Paloma Road Pathways for Staff to Advertise for Formal Bid; and Authorizing the City Manager to Award a Construction Contract Not to Exceed \$500,000 to the Lowest Responsible Bidder, Including Contingency Fund for Potential Change Orders (Staff: W. Kim)
- M. Resolution Authorizing the City Manager to Renew and Extend the Existing Terms of the Los Altos/Los Altos Hills Little League Agreement for an Additional Three Years (Staff: S. Robustelli)
- N. Resolution Approving Amendment No. 11 to the Agreement for City Attorney and Other Legal Services Between Meyers Nave and the Town of Los Altos Hills (Staff: P. Pirnejad)

**5. ONGOING BUSINESS**

- A. Resolution Authorizing Award of the Information Technology Managed Services and Authorize the City Manager to Enter into a Two-Year Agreement with Eaton & Associates for Fiscal Years 20223-2025 with an Amount not to exceed \$305,400 with an Option to Extend Two Additional Years. (Staff: S. Revillar)

**6. NEW BUSINESS**

- A. Resolution Approving and Adopting the Town of Los Altos Hills Travel Policy (Staff: S. Revillar)
- B. Resolution Approving and Authorizing a Financial Policy (Staff: S. Revillar)
- C. Resolution Authorizing the Town of Los Altos Hills to Participate in the Employment Risk Management Authority (ERMA) – Employee Practices Liability (EPL) (Staff: S. Revillar)

**7. PUBLIC HEARINGS**

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Resolution Requesting the Santa Clara County Tax Collector to Collect Delinquent Sewer Charges and FY2023-24 Sewer Service Charges for Both the Palo Alto and Los Altos Sewer Basins (Staff: W. Kim)
- B. Resolution Adopting the Proposed FY 2023-24 Operating Budget and FY 2024-28 Five-Year Capital Improvement Plan Budget and Gann Limit for the Town of Los Altos Hills and Resolution Approving the FY 2023-24 Salary Schedule (Staff: S. Revillar)

**8. STAFF REPORTS**

- A. City Attorney
- B. City Clerk
- C. Planning/Building Director
- D. Administrative Services Director
- E. Public Works Director
- F. City Manager

**9. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES**

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson)
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha)
- C. Report from the Council Ad Hoc Committee on Residential Burglaries (Councilmembers Tankha and Tyson)
- D. Report and Possible Action from the City Council Ad Hoc Committee to Review the Changes to the Standing Committee Resolution (Councilmembers Schmidt and Tyson)
- E. Status Reports from All Councilmembers on Committee Liaison Assignments and Outside Agencies Activities

## **10. COUNCIL INITIATED**

- A. Request to Update the Council Ad Hoc Committee on Lifetime Volunteer Awards (Mayor Swan)
- B. Request to Include Horses at the Fourth of July Parade (Mayor Swan)
- C. Request to Consider Co-Sponsoring the Los Altos Rotary Fine Art in the Park Event by Providing a \$1,000 Grant (Mayor Swan)

## **11. ADJOURN**

*Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.*

*The meeting will be Adjourned in Memory of Community Volunteer David Struthers*

## **ASSISTANCE FOR PERSONS WITH DISABILITIES**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.