



**Town of Los Altos Hills
Emergency Preparedness and Response Committee
Special Meeting Agenda**

Time: 6:00 pm, Tuesday, July 6, 2023

Place: Los Altos Hills Council Chambers, 26379 Fremont Road, Los Altos Hills, CA 94022

Committee Meetings are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference.

To attend the meeting in person:

Council Chambers, 26379 Fremont Road, Los Altos Hills, CA 94022

To provide Public Comment in person:

Members of the public wishing to speak are requested to raise their hand during the time for public comment.

To participate via Zoom video conference, please join:

<https://us02web.zoom.us/j/84210076697?pwd=Q2l3R2kxVmsyZUFiSXRxc2dPTEZIUT09>

Meeting ID: 842 1007 6697

Passcode: 94022

To participate via Zoom One Tap Mobile (audio only), please dial:

+16699006833,,84210076697# US (San Jose)

+16694449171,,84210076697# US

Members of the public wishing to speak are requested to raise their hand during the various times for public comment. If you are participating via video conference and wish to submit a public comment during the meeting, please before speaking, identify yourself by name and where you reside.

NOTE: All votes shall be made by roll call and individual votes will be stated in the minutes.

1. Call to order [6:00 pm]
2. Roll call of members
3. Public comment on subjects not on the agenda
4. Remarks from the Chair
5. Review, correct and potentially approve minutes of the prior meeting
6. Election of Chairperson, Vice Chairperson, and Secretary
See Section 4(d): [Standing Committee Resolution 90-22 \(2022-10-20\)](#)
7. Receive questions/requests on Heritage House remodel (Elian)
8. Receive, discuss and potential vote upon Recommendation from the Strategic Communications Working Group (Gilmour) ([Draft Infrastructure Resolution](#)) ([Infrastructure Recommendations](#))
9. Receive, discuss and potential vote upon proposal for Amateur Radio Club (Lattin)
10. Standing Reports
 - 10.1. Town Council Liaison Report (Schmidt)
 - 10.2. City Manager's Report (Pirnejad/Einfalt)

- Subject: Town's proposed emergency management agreement with Los Altos
- 10.3. County Fire District Liaison's Report (Bebee)
 - 10.4. EPRC Standing Subcommittee Reports
 - 10.4.1. Community Outreach (Sachdeva/Schmidt)
 - 10.4.2. Medical & Environmental Health (Harter/Kearney)
 - 10.4.3. DSW Groups/Programs (Stewart)
 - 10.4.4. Town Emergency Plans (Stewart)
 - 10.4.5. Mass Notification (Katin)
 - 10.4.6. Emergency Communications (Wood/Katin)
 11. Discussion concern appointment of standing subcommittees
See Section 4(d): [Standing Committee Resolution 90-22 \(2022-10-20\)](#)
 12. Discuss next meeting's agenda:
 - SCCSO presentation evacuation procedures (e.g., who makes the decisions, how they handle traffic in the affected areas, how they coordinate with DSWs on re-entry)
 - Testing the Town's emergency mass notification system(s)
 13. Adjourn

Any writings or documents provided to a majority of the Emergency Preparedness And Response Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.