

Los Altos Hills History Committee Agenda

Regular Meeting

Meeting Time: Tuesday, July 18, 2023 @ 3:30 p.m.

**Meeting Place: Duxbury Room, Los Altos Hills Town Hall, 26379 Fremont Road
Los Altos Hills, CA 94022**

Committee Meetings are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference.

To attend the meeting in person:

Duxbury Conference Room, 26379 Fremont Road, Los Altos Hills, CA 94022 To provide Public Comment in person: Members of the public wishing to speak are requested to raise their hand during the time for public comment.

To participate in the meeting via Zoom Video Conference, please follow the instructions below:

If you wish to submit a public comment during the meeting, please use the following information.

Before speaking, please identify yourself by name and where you reside. The Committee meeting will be held via zoom at the following location:

To participate via a computer, Join Zoom Hybrid Meeting:

<https://us02web.zoom.us/j/81369948079?pwd=QUlQRVVJc3k2aXl3MElxaVltUHJjQT09>

Meeting ID: 813 6994 8079 Passcode: 876673

Phone: 669 900 6833

1. Call to Order and Roll call
2. Presentations from the Floor

(For persons wishing to address the History Committee on any subject related to Town History. Please note that the Committee can listen to your issue only if it is not on the agenda. Presentation is limited to two minutes. Although the Committee cannot respond or take action on your issue at this meeting, it may decide to place this issue on the next meeting Agenda.)

3. Approval of the minutes of the June 20, 2023 special meeting.
4. Old Business

- a. Update from ad hoc committee for renovation plans for the Heritage House (Carol and Bernardo)
 - b. Update on History Committee walk on September 10, 2023 as first in a series of three on Moody Road (Bernardo and Carol)
 - i. Route details
 - ii. Publicity
 - iii. Plan for video and/or audio recording
 - iv. Walk rehearsal
 - c. Update on “Old Timers” Heritage Gathering on September 24 for the history committee fall presentation including outreach and publicity (Carol)
 - i. Outreach to possible speakers
 - ii. Publicity
 - iii. Budget
 - iv. Video recording plan
 - v. Reception plan
 - d. Information for brochure for Morgan Manor event and timeline for brochure preparation (Carol, Sylvia)
 - e. Discussion of History Committee recommendations for annual page count for Our Town, annual number of issues, and budget. ([Resolution 1](#)) ([Resolution 2](#)) (Duffy and Jitze)
5. New Business
- a. Election of officers
 - b. Review of mission statement
 - c. Discussion of possible rotating display of indoor physical objects related to town history and corresponding electronic access.
 - d. Creation of a bibliography of Los Altos Hills history that will become a permanent part of our web page and
 - i. discussion of focus topics or story collections that would be good additions to an archival collection of town history
 - ii. discussion of review of existing archival publications and research to discover missing, incomplete, or incorrect information
6. Adjournment

Any writings or documents provided to majority of the History Committee regarding any issue item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.