



**Town of Los Altos Hills
City Council Regular Meeting Agenda
Thursday, August 17, 2023 at 6:00 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

Meetings of the City Council are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference. Members of the City Council may participate remotely from time to time in accordance with the provisions of Government Code section 54953.

To attend the meeting in person:

City Council Chambers, 26379 Fremont Road, Los Altos Hills, CA 94022

To provide Public Comment in person:

Members of the public wishing to speak are requested to complete a speaker card and submit it to the City Clerk at the meeting.

To participate in the meeting via Zoom Video Conference, please follow the instructions below:

Public comment will also be accepted via email at citycouncil@losaltoshills.ca.gov prior to the start of the meeting. Written comments will be posted on the website and distributed to the Council. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside. The City Council meeting will be live streamed on the Town's website and via zoom at the following location:

<https://bit.ly/August17CCMeetingLAH>

Webinar ID: 867 3658 1471

Passcode: 94022

Phone: 669 900 6833

Public testimony will be taken at the direction of the mayor and members of the public may only comment during times allotted for public comments. This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

CALL TO ORDER (6:00 P.M.)

- A. Roll Call
- B. Pledge of Allegiance

1. AGENDA REVIEW

2. PRESENTATIONS AND APPOINTMENTS

- A. Reappointment to the Los Altos/Los Altos Hills Senior Commission
- B. Reappointment to the Los Altos Hills Open Space Committee
- C. Appointment to the Los Altos Hills Emergency Preparedness and Response Committee
- D. Appointment to the Los Altos Hills Technology Committee
- E. Mid-Year Status Update on 2023 City Council Work Plan

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

4. CONSENT CALENDAR

- A. Approval of Special City Council Meeting Minutes – June 15, 2023
- B. Approval of Regular City Council Meeting Minutes – June 15, 2023
- C. Disbursements for June 1-30, 2023 \$2,116,111.95
- D. Disbursements for July 1-31, 2023 \$1,433,364.01
- E. Approval of Treasurer’s Report for the Month Ended June 30, 2023 (Staff: Administrative Services)
- F. Approval of Treasurer’s Report for the Month Ended July 31, 2023 (Staff: Administrative Services)

- G. Resolution Authorizing the City Manager to Execute Standing Purchase Orders for Fiscal Year 2023-24 in an Amount not to exceed \$6,494,432 and to Appropriate \$11,440 for Pooled Liability Insurance
- H. Resolution Amending the Town of Los Altos Hills' Salary Schedule for FY 2023-24 (Staff: Administrative Services)
- I. Request to Reinstate the City Council Regular Meeting on September 21, 2023 (Staff: D. Padovan)
- J. Rejection of Claim Avelyn Welczer (Staff: D. Padovan)
- K. Designation of a Voting Delegate and an Alternate Voting Delegate to the 2023 League of California Cities Annual Conference September 20-22, 2023 (Staff: D. Padovan)
- L. Resolution Awarding a Contract to Coda Technologies for the 2023 City Council Audio Video Upgrade (Equipment and Installation) and Lighting Project (Staff: D. Padovan)
- M. Resolution Authorizing the City Manager to Execute the Fourth Amendment to the Solid Waste Franchise Agreement with GreenWaste Recovery, Inc. Pertaining to Designated Disposal Sites (Staff: C. Einfalt)
- N. Resolution Authorizing the City Manager to Execute the First Amendment to the Santa Clara County Recycling and Waste Reduction Technical Advisory Committee Agreement (Staff: C. Einfalt)
- O. Resolution Approving Revised Position Descriptions for the Job Classifications of Administrative Services Director and Assistant to the City Manager (Staff: P. Pirnejad)
- P. Authorize the City Manager to Engage in Discussions for Future Law Enforcement Services for the Town of Los Altos Hills (Staff: P. Pirnejad)
- Q. Resolution Approving the Plans and Specifications for the 2023 Sanitary Sewer Repair and Replacement Project and Authorize Staff to Advertise the Project for Bids (Staff: W. Kim)
- R. Resolution Accepting Pathway Easement Dedications at 13781 Ciceroni Lane; Lands of Vista Grande Trust; File #SD20-0083 & ER22-0009 (Staff: J. Loh)
- S. Resolution Making CEQA Exemption Determination Under Section 15061 and Approving a Time Extension of an Approved Site Development Permit and Conditional Use Permit for a New Recreational Facility (Gym) At 13891 Ciceroni Lane; Lands of Campo Vista Lane LLC; FILE #EX23-0005, SD20-0086 & CUP21-0001. (Staff: J. Loh)

- T. Resolution Making CEQA Exemption Determination Under Section 15061 and Approving a Time Extension of an Approved Site Development Permit for a new Residence and ADU at 13902 Campo Vista Lane; Lands of Campo Vista Lane LLC; FILE #EX23-0006, SD20-0022. (Staff: J. Loh)
- U. Resolution Approving Final Map and Subdivision Improvement Agreement Accepting Roadway Right-Of-Way Easement Dedication for Lands of Auqui and Putnam at 27600 Altamont Road with Certain Conditions of Approval for Recordation (FILE #FM23-0001) (Staff: W. Kim)

5. NEW BUSINESS

- A. Resolution Accepting the Broadband Feasibility Study and Presentation by Government Technology Group, LLC on the Study’s Findings and Recommendations (Staff: C. Einfalt)

6. PUBLIC HEARINGS

➤ City Council Ex Parte Contacts Policy Disclosure

- A. Conduct a Public Hearing, Waive Reading, and Introduce an Ordinance of the Town of Los Altos Hills Amending Title 9 (Subdivisions And Plan Lines) and Title 10 (Zoning And Site Development) of the Los Altos Hills Municipal Code to add Article 16 to Chapter 1, and Article 15 to Chapter 1, Respectively, Establishing Regulations for the Subdivision and Development of Qualified Senate Bill 9 Properties. (Staff: E. Ling)
- B. Consideration of Amendment to the Resolution Updating the FY 2023-24 Planning, Building, and Engineering Fee Schedules to add and update deposit amounts related to: NPDES Permit C.3 Review and Inspection; Sewer Capacity/Impact/Rate Analysis; Sight Distance and Traffic Study Peer Review; Traffic Control Plan Review, Miscellaneous Engineering Staff Review, and Peer Review; and Town Attorney Land Use Review, and Determination that the Proposed Amendments are not subject to the California Environmental Quality Act. (Staff: W. Kim)
- C. 25851 Estacada Drive – File #APL23-0003, CDP23-0002, SD22-0066 & VAR23-0001 – Lands of Merkley - Appeal of Planning Commission decision on a Site Development Permit and Conditional Development Permit for a 1,241 square-foot addition to an existing 2,731 square-foot residence, including a new attached 528 square-foot garage where there previously was no garage; new 657 square-foot swimming pool; new hardscape improvements; detached 699 square-foot ADU; and Variance request for 707 square feet to encroach 15 feet into side yard setback with a maximum height of 20’-11”. CEQA review: Categorical Exemption per Sections 15301(e); 15303(a); 15303(e); 15305(a) (Staff: J. Loh) (Resolution No. ____)

7. STAFF REPORTS

- A. City Attorney
- B. City Clerk
- C. Planning/Building Director
- D. Administrative Services Director
- E. Public Works Director
- F. City Manager

8. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Councilmember Tyson)
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha)
- C. Report from the Council Ad Hoc Committee on Residential Burglaries (Councilmembers Tankha and Tyson)
- D. Report from the City Council Ad Hoc Committee to Review the Changes to the Standing Committee Resolution (Councilmembers Schmidt and Tyson)
- E. Status Reports from All Councilmembers on Committee Liaison Assignments and Outside Agencies Activities

9. COUNCIL INITIATED

- A. Request for the Mayor to Attend the National League of Cities Meeting November 16-18, 2023 in Atlanta, GA (Mayor Swan)

10. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.