



Town of Los Altos Hills

Emergency Preparedness and Response Committee

Regular Meeting Agenda

Time: 6:00 pm. Tuesday September 5th, 2023

Place: Los Altos Hills Council Chambers, 26379 Fremont Road, Los Altos Hills, CA 94022

Emergency Preparedness and Response Committee meetings are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person, or via video conference. To participate via video conference, go to the following link and download the free Zoom video conferencing application, then join the meeting at

<https://us02web.zoom.us/j/84210076697?pwd=Q2I3R2kxVmsyZUFiSXRxc2dPTEZIUT09>

Meeting ID: 842 1007 6697

Passcode: 94022

One tap mobile (audio only):

+16699006833,,84210076697# US (San Jose)

+16694449171,,84210076697# US

Members of the public wishing to speak are requested to raise their hand during the various times for public comment.

Note: All votes shall be made by roll call and individual votes will be stated in the minutes.

Any writings or documents provided to a majority of the Emergency Preparedness And Response Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

1. Call to order, start recording [6:00 pm.]

2. Roll call of members

Introduce two new members.

3. Public comment on subjects not on the agenda

4. EPRC Chair remarks

5. Review, correct and approve minutes of the prior meeting

6. Evacuation Process (Capt. Valensuela, SCC-SO)

Presentation and discussion of how evacuations are decided, communicated and handled.

7. City Manager update on Emergency Manager discussions (Pirnejad/Einfalt)

Brief update on joint emergency manager discussions with Los Altos, and progress on emergency plans.

8. Update on Goals & Work Plans process for 2024-2025 (Pirnejad/Stewart/Schmidt)

Discuss timeline and process for developing 2 year Work Plans

9. Town and Fire District Standing Reports

9.1 Town Council Liaison Report (Council Member: Schmidt)

Update on Code of Conduct for committee members

9.2 County Fire District Liaison's Report (Associate Member: Bebee)

10. EPRC Subcommittee Reports

10.1 Community Outreach (Vice Chair: Sachdeva)

10.2 Medical & Environmental Health (Members: Harter/Kearney)

10.3 Town Emergency Plans (Secretary Stewart/Council Member: Schmidt)

10.4 [Mass Notification](#) (Associate Member Katin)

10.5 Emergency Communications (Member Wood/Associate Member Katin)

11. Review action items from the meeting

12. Discuss future agendas

13. Adjourn