

**Town of Los Altos Hills  
History Committee  
Regular Meeting Agenda  
Tuesday, September 19, 2023 @ 3:30 p.m.**

**Meeting Place: Duxbury Room  
Los Altos Hills Town Hall, 26379 Fremont Road  
Los Altos Hills, CA 94022**

Committee Meetings are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference.

**To attend the meeting in person:**

Duxbury Conference Room, 26379 Fremont Road, Los Altos Hills, CA 94022 To provide Public Comment in person: Members of the public wishing to speak are requested to raise their hand during the time for public comment.

**To participate in the meeting via Zoom Video Conference, please follow the instructions below:**

If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside. The Committee meeting will be held via zoom at the following location:

To participate via a computer, Join Zoom Hybrid Meeting:

<https://us02web.zoom.us/j/81369948079?pwd=QUIQRVVJc3k2aXI3MEIxaVltUHJjQT09>

Meeting ID: 813 6994 8079 Passcode: 876673

Phone: 669 900 6833

**1. Call to Order**

- a. Roll call
- b. Acceptance of [HC Meeting Minutes from August 15, 2023](#)

**2. Announcements:**

- a. Presentations from the Floor

(For people wishing to address the History Committee on any subject related to Town History. Please note that the Committee can listen to your issue only if it is not on the agenda. The presentation is limited to two minutes. Although the Committee cannot respond or take action on your issue at this meeting, it may decide to place this issue on the next meeting Agenda.)

**3. Old Business**

- A. Jitze & Carol discussion re: Planning Commission & Housing Element update.

Any writings or documents provided to majority of the History Committee regarding any issue item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.

- B. Heritage House – status of restoration & funding.
- C. Moody Walk – Date: Sept. 10, 2023, 10 A.M. (Bernardo & Sally)
  - a) RSVP response - Review
  - b) Follow-up Invites to Marty Kahn and Bill Ziegenhorn Foothill College
  - c) Sound system update
- D. Old Timers Gathering
  - a) Date Sept. 24, 2023, on Parks & Rec Calendar
  - b) Budget Approval – estim. \$2500 (\$800 video; \$600 reception; plus, miscellaneous); (Liaison Mayor Swan)
  - c) Press Release for LATC (Duffy) – see attached copy.
  - d) Contact with participants & videographer – (Carol)
  - e) Banner for History Committee Display – coordination for events with Sarah Robustelli, Director of Community Services
- E. Updating Digital Archival Needs: Joint Meeting with Rajiv Bhateja, Chair of Technology Committee to discuss updating digital archiving needs. (Jitze Couperus)
  - a) Update on joint meeting
- F. Appendix A – General Plan update on status of LAH historic preservation
  - a) Carol to report on update and status.
- G. Our Town Publication -- Ad Hoc Committee Update on content December 2023 Issue and draft notice to committees. (Duffy & Jitze)

#### 4. **New Business**

- A. Code of Conduct Review the Old vs. New - Sent to Committee  
[Proposed New Code of Conduct](#); [Updated Proposed Resolution](#); [Summary of Changes](#)
- B. [Work Plan](#) – Sent to Committee
- C. [Proposed History Committee Charges](#) to and duties of the Committee – Sent to Committee
- D. [Nomination for Joint Volunteer Awards](#) – Sent to Committee

#### 5. **Adjournment**

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