



THE TOWN OF
LOS ALTOS HILLS
California

PATHWAYS COMMITTEE
Regular Meeting Agenda

September 28, 2020 at 7:00pm

TELECONFERENCE SPECIAL NOTICE

Pursuant to Executive Order N-29-20:

NOTICE OF TELECONFERENCE MEETING

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), Committee Members may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Members of the Public may participate and provide public comments to teleconference meetings as follows:

To participate via a computer, visit:

<https://us02web.zoom.us/j/83290671503?pwd=NEZhOEt0cjEzTTUzSU5NV096UXhGdz09>

or To participate via a telephone, dial: (669) 900 9128; Meeting ID 832 9067 1503

Passcode: 651954

Before speaking, please identify yourself by name and where you reside.

Note: All votes shall be made by roll call and individual votes will be stated in the minutes

PLEASE NOTE: Some of the items below contain links to the documents. If you use a browser that does not show a link, the links are on items 6, 7d, 9i, 9ii and 9bi.

1. **Call to Order (roll call)**
2. **Agenda Review**
3. **Review & Approval of Minutes of:**
 - a. August 24, 2020
4. **Ex Parte Communications** (Written or oral communications with parties relevant to an item on tonight's agenda)
5. **Special Presentation**
 - a. GIS Portal and update on revised MPP (Zach, Krista, Patrick{Lynx})
6. **Announcements/Updates**

- a. Town Staff Updates
 - i. Status of CC approved CIP Projects (Appendix-A)- Nichol & Zach
([Altamont Plunge](#)) ([Byrne Park Plunge](#))
 - b. Maintenance and Enforcement Issues
 - i. Update on blocked paths
 - 1. Near Matadero Creek –Zach
 - ii. Maintenance
 - 1. East to West Sunset off-road: Install trail signs and work on west side –Nichol(Goal: Survey complete by Oct 2020)
 - 2. Fran Path (is it still dry?, when will fence be reinstalled for Glen)-Nichol
 - 3. 14210 Baleri Ranch Road (Each neighbor to survey-Zach & Nichol)
7. **Old Business**
- a. When is it a pathway...it is all about process -BE
 - b. 27388 Sherlock Ct (Lands of Chung, New Residence, File SD19-0003, APN 182-29-038)-VM, MD, BE
.PWC Vote
 - c. Via Ventana to Matadero Creek: -Nichol & AD
 - d. [Native Path Specification](#) –Nichol & ND..**PWC Vote**
8. **New Business**
- a. Town’s policy- Combustible material on/near paths. -Nichol
 - b. MPP inventory Kickoff (Goal-2) -BM & BE
9. **On-going Business**
- a. Property Review
 - i. [14554 De Bell Rd.](#)..**PWC Vote**
 - ii. [27321 Altamont Rd.](#)..**PWC Vote**
 - b. Fast Track Information
 - i. [27750 Sherlock Ct, Lot line adjustment](#) –MD & BE
 - ii. 27447 Edgerton Screening- Tuesday Sept 29th-BE & AB
10. **Presentations from the Floor** *(For persons wishing to address the Pathways Committee on any subject relating to pathways. Please note that the committee can listen to your issue only if it is not on the evening’s Agenda. Presentations are limited to two minutes. Although the committee cannot respond or take action on your issue at this meeting, it may decide to place this issue on the next meeting’s Agenda.)*
11. **Reports from Other Meetings**
- a. VTA Meeting-SK
 - b. City Council
 - c. Planning Commission
12. **Pathway Promotion & Communications**
- a. Next PWC meeting: October 26, 2020
 - b. Next Property Reviewer....need a volunteer for October meeting
13. **Agenda Topics for Next PWC Meeting**
- a. ??
14. **Adjournment**

ASSISTANCE FOR PERSONS WITH DISABILITIES In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road and the Los Altos Main Library 72 hours in advance of the meeting. A complete agenda can be found

on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers. Council may take action on any agenized matter in any manner deemed appropriate by Council.

Appendix A

Approved Capital Projects

1) 2018/2019 Funded Projects

- a) Fremont-Estacada: Completed Q2 2020
- b) Redwood Grove
 - i) *Aug PWC mtg, NB will talk with LA planning*
- c) Summerhill (environ. study and design..\$80K)...see 3d

2) 2019/2020 Funded Projects

- a) Natoma link to Elena (Poor Claire's): Completed Q2 2020
- b) Altamont Plunge (Design and Construction)
 - i) *Send trail consultant report to PWC members...PWC vote on direction*
 - ii) *Get informal quote for project*
- c) ~~Westwind-Barn to Central (Design and Construction):~~ Completed Q2 2020
- d) La Paloma to Robleda (Environmental Study and Design)
 - i) *Aug PWC mtg, NB was going to field calls concerning the trail study*
 - ii) *ZD- Environmental Study status?*

3) 2020/2021 Funded Projects

- a) Byrne Park Plunge (\$33K)
 - i) *Aug PWC mtg, NB and group to decide re-stairs or move path.... PWC vote on direction*
- b) Edgerton Road Pathway (\$50K)
 - i) *BE & AB-Fast track hearing on 9/29/2020. BE sent letter to SP*
- c) Page Mill from Lupine to Via Feliz (\$60K)
 - i) *NB-Have trail consultant look at project*
- d) Summerhill (Increased budget to \$350K to include some construction)
 - i) ~~(6) parcels built from El Monte to Nichol Lane—Completed Q2 2020~~
 - ii) *Finish survey*
 - iii) *Recommendation from Trail People on path*
 - iv) *Construction to start in early Spring*

Appendix-B

New Chair Guiding Principles

1. Be helpful, informed, and relevant
 - a. Provide CC, PC and Staff what they need to make good decisions
 - i. Data driven.
 - b. Help Staff, don't be a burden to Staff
 - i. Everyone becomes a pro with the GIS system and other government sites to find information for themselves
2. Be Proactive
 - a. Achieve goals by being active
3. Use the Pathway Element, Open Space & Recreation Element, Circulation & Scenic Roadways Element and Safety Element to guide direction and action.
4. Have fun. Discuss ideas and not people. Work together.
5. Agree or disagree, please show respect for others and their time.
6. Abide by "Code of Conduct for Town of LAHs Appointed Persons"
<https://www.losaltoshills.ca.gov/DocumentCenter/View/78/Code-of-Conduct-for-Committee-Members-PDF>

Appendix -C

New Chair Goals for PWC

1. Help Staff release the updated MPP (2021)
2. Determine the scope for completing the current Pathway System per the MPP
 - a. Physical inventory of: (work with Planning, start September 2020)
 - i. What is in place and okay to walk
 - ii. What needs major repair
 - iii. What needs to be built
 - iv. Determine the preferred side of the street for the pathway
3. Create a prioritized list of projects to finish pathway system
 - a. Generate methodology for prioritizing projects
 - i. Example: 1) Off-road, 2) Fill-in on major roads, 3) Links to parks and open spaces, 4) Loops, & 5) all the rest 6) other
 - b. Projects submitted shall be detailed and helpful for Staff, PC, and CC.
4. Capture historical data and get it into the GIS system (Easements)
5. Develop detailed presentations if the PWC is to suggest adding to the MPP
6. Promote path usage:
 - a. Parks and Rec
 - b. Presence at town events: Picnic(1st Sun. June), HoeDown(1st Sat in Sept), Pathway Run(1st Sat in May), New Year's walk(1st of Year, Jan)

Appendix-E

Property Review, The New Process

Review of properties:

1. Does the MPP list a path on/near this property? Include study of map.
2. Determine if a path on this property is required (side of street?)
3. Determine if an easement is required to satisfy MPP
4. Make sure path is shown on homeowner plans, if on MPP