



## TOWN OF LOS ALTOS HILLS PLANNING COMMISSION AGENDA

**REGULAR MEETING, THURSDAY, OCTOBER 1, 2020 AT 6:00 P.M.**

**Council Chambers, 26379 Fremont Road, Los Altos Hills, CA** [www.losaltoshills.ca.gov](http://www.losaltoshills.ca.gov)

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### ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (650) 941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Notice to Public: Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website subject to Staff's ability to post the documents before the meeting.

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### **NOTICE OF TELECONFERENCE MEETING**

Pursuant to the Governor's Executive Order N-29-20 (dated March 17, 2020), Planning Commissioners may participate via teleconference. Teleconference locations are not open to the public pursuant to California Governor Executive Order N-29-20. For this meeting, there will be no physical location from which members of the public may observe/comment.

Commissioners Teleconferencing: Chair Rajiv Patel, Vice-Chair Birgitta Indaco, and Commissioners Jitze Couperus, Ed Smith and Jim Waschura.

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This meeting will be broadcast via live-stream service at <http://www.losaltoshills.ca.gov>.

***NOTE:** There may be a delay in the live streaming of the meeting. If you wish to provide oral comments during the meeting, please follow the meeting proceedings via the teleconference to ensure you are prepared when called upon.*

Members of the Public may participate and provide public comments to teleconference meetings as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to the Project Planner for the project or the Planning Technician [kbrunner@losaltoshills.ca.gov](mailto:kbrunner@losaltoshills.ca.gov). Emails received prior to the meeting will be included in the public record. If the email is received after all comments are posted, the Technician will read aloud public comments at the Planning Commission meeting, not to exceed three minutes (approximately 300 words).
2. If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside.
3. To join from a PC, Mac, iPad, iPhone or Android device, click this URL to join:

Videoconference Link: <https://bit.ly/LosAltosHillsPC>

Webinar ID: 810 7639 7750

Password: 574533

Phone: (669) 900 6833

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments.

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**THURSDAY, OCTOBER 1, 2020 AT 6:00 PM**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. PRESENTATIONS FROM THE FLOOR

Persons wishing to address the Commission on any subject not on the agenda are invited to do so now. Please note, however, that the Commission is not able to undertake extended discussion or act tonight on non-agendized items. Such items will be referred to staff or placed on the agenda for a future meeting.

3. APPROVAL OF MINUTES

3.1 Approval of September 3, 2020 Regular Meeting Minutes

4. PUBLIC HEARINGS

Public hearings are specially noticed items for discussion. Anyone wishing to speak regarding a public hearing should fill out a speaker card prior to the completion of the staff report and give it to staff. The order of business for public hearings is as follows:

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|--|---|
| 1. Staff Presentation                  | 4. Public Comments – 3 Minutes per person |
| 2. Applicant Presentation – 15 Minutes | 5. Applicant Response – 5 Minutes         |
| 3. Commission Questions/Clarifications | 6. Commission Comments/Questions/Action   |

If you challenge the proposed action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described below, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

Any interested party may appeal a determination of the Planning Commission to the City Council by filing a written notice of appeal with the City Clerk within twenty-three (23) days of the decision. A nonrefundable filing fee and a deposit for services shall accompany each notice of appeal, except that any member of the Council may file such an appeal without payment of a fee.

➤ *Planning Commission Ex Parte Contacts Policy Disclosure*

4.1 14123 Tracy Court – File # VAR20-0008 – Lands of Davidson

Request for a Variance to allow a rear yard setback of 10 feet where 30 feet is required for a 455 square-foot pergola with a maximum height of 10.1 feet located over an existing patio area.

CEQA review: Categorical Exemption per Sections 15303(e) and 15305(a)

Staff: *Jeremy Loh*

4.2 14690 Manuella Road – File #CDP20-0003 and VAR20-0009 – Lands of Milner

Request for a Conditional Development Permit for a 1,143 square-foot addition to an existing 2,289 square-foot one-story single-family dwelling and a Variance to allow a front yard setback of 29 feet where 40 feet is required and a rear yard setback of 19 feet where 30 feet is required.

CEQA review: Categorical Exemption per Sections 15301(e) and 15305(a)

Staff: *Krista Yost*

4.3 10728 Mora Drive - File #CDP19-0001, SD19-0019 and VAR19-0005 – Lands of Linebarger

Request for a Conditional Development Permit and Site Development Permit for a new 2,483 square-foot, two-story single-family residence with a 1,447 square-foot basement; Variance requests for a reduced side yard building setback along the south property line and uncovered parking, patios and basement lightwells within the side

yard setbacks. *This project was originally considered by the Planning Commission on Dec. 12, 2019.*

CEQA review: Categorical Exemption per Section 15303(a)

Staff: *Steve Padovan*

4.4 10758 Mora Drive - File #CDP19-0002, SD19-0020 and VAR19-0006 – Lands of Linebarger

Request for a Conditional Development Permit and Site Development Permit for a new 2,254 square-foot, two-story single-family residence with a 1,493 square-foot basement; Variance requests for reduced side yard setbacks for the building, uncovered parking, patios and basement lightwells. *This project was originally considered by the Planning Commission on December 12, 2019.*

CEQA review: Categorical Exemption per Section 15303(a)

Staff: *Steve Padovan*

5. NEW BUSINESS

5.1 Upcoming Planning Commission Meeting Schedule

Consider alternative dates for the December 2020 and January 2021 meetings.

Staff: *Zachary Dahl*

6. REPORTS FROM THE CITY COUNCIL MEETINGS

6.1 Upcoming Meeting Assignments

- October 15, 2020 – Commissioner Couperus
- November 19, 2020 – Vice-Chair Indaco
- December 17, 2020 – Commissioner Smith

6.2 Past Meeting

- September 17, 2020 – Commissioner Waschura

7. REPORT ON PAST SITE DEVELOPMENT / FAST TRACK MEETINGS

7.1 September 8, 2020

- 27490 and 27500 Sherlock Court - File #LLA20-0001 – Lands of Burnham  
Lot-Line Adjustment between a 0.499-acre lot and a 5.138-acre lot; .796 acres from the larger parcel is proposed to be conveyed to the smaller nonconforming parcel to create two conforming one-acre minimum parcels.

7.2 September 15, 2020

- 13439 Mandoli Drive - File #SD20-0034 – Lands of Dong and Hwang  
Site Development Permit for landscape screening for a major two-story addition and remodel.

7.3 September 29, 2020

- 27447 Edgerton Road - File #SD20-0058 – Lands of Tropea  
Site Development Permit for landscape screening for a new residence.

8. PLANNING DIRECTOR REPORT

9. ADJOURNMENT