



**Town of Los Altos Hills
City Council Special Meeting Agenda
Tuesday, January 24, 2023 at 6:00 p.m.
Council Chambers, 26379 Fremont Road
Los Altos Hills, California**

NOTICE TO PUBLIC

Any writings or documents provided to a majority of the City Council regarding any item on the open session portion of this agenda will be made available for public inspection in the City Clerk's office located at 26379 Fremont Road, Los Altos Hills, California during normal business hours. These materials will also be made available on the City website at www.losaltoshills.ca.gov subject to Staff's ability to post the documents before the meeting.

NOTE: To protect our constituents, Town officials, and Town staff, the Town requests all members of the public follow the guidance of the California Department of Health Services', and the County of Santa Clara Health Officer Order, to help control the spread of COVID-19. Additional information regarding COVID-19 is available on the City's website at www.losaltoshills.ca.gov

This City Council meeting will be conducted pursuant to the provisions of Assembly Bill 361 and Government Code Section 54953(e) (and without compliance with section 54953(b)(3)) related to conducting public meetings during the COVID-19 pandemic. The City Council, staff and members of the public may participate in the meeting virtually via Zoom Video Conference or in person at Town Hall, 26379 Fremont Road, Los Altos Hills, California.

The City Council meeting will be live streamed on the Town's website and via zoom at the following location:

<https://bit.ly/Jan24SpecialCCMeetingLAH>

Meeting ID: 829 4695 8456

Passcode: 94022

Phone: 669 900 6833

Members of the public may attend the meeting in person at the Los Altos Hills City Council Chambers. If attending in person, face coverings for persons who are not vaccinated, and physical distancing will be required until further notice. Public comment will also be accepted via email at citycouncil@losaltoshills.ca.gov prior to the start of the meeting. Written comments will be posted on the website and distributed to the Council. If you choose to email your comments, please indicate in the subject line "FOR PUBLIC COMMENT" and indicate the item number.

Public testimony will be taken at the direction of the Mayor and members of the public may only comment during times allotted for public comments.

CALL TO ORDER (6:00 P.M.)

- A. Roll Call
- B. Pledge of Allegiance

1. AGENDA REVIEW

2. PRESENTATIONS AND APPOINTMENTS

- A. Appointment to the Los Altos/Los Altos Hills Library Commission
- B. Appointment to the Los Altos/Los Altos Hills Joint Volunteer Awards Committee
- C. Appointment to the Los Altos Hills History Committee

3. PRESENTATIONS FROM THE FLOOR

*Persons wishing to address the Council on any subject **not** on the agenda may do so now. Please complete a Speaker Card located on the back table of the Council Chambers and submit it to the City Clerk. Comments are limited to two (2) minutes per speaker. California law prohibits the Council from acting on items that do not appear on the agenda. Under a Resolution previously adopted by the Council, such items can be referred to staff for appropriate action, which may include placement on the next available agenda.*

4. CONSENT CALENDAR

- A. Approval of Regular City Council Meeting Minutes – December 15, 2022
- B. Approval of Special City Council Meeting Minutes – January 11, 2023
- C. Review of Disbursements: December 1-31, 2022 \$2,185,934.73
- D. Approval of Treasurer’s Report for the Month Ended December 31, 2022 (Staff: S. Revillar)
- E. Receive Quarterly Investment Portfolio Report – Quarter Ending September 30, 2022 (Staff: S. Revillar)
- F. Resolution Adopting the Information Technology (IT) Policy (Staff: S. Revillar)
- G. Motion to Re-Authorize Remote Teleconference Meetings of the Town of Los Altos Hills, Including the Planning Commission and Committees, due to the Imminent Risks to the Health and Safety of Attendees and Making Related Findings Pursuant to AB 361 (Staff: S. Mattas)
- H. Resolution Accepting Town Hall Paint, Carpet, and Finance Room Renovation Project (Staff: D. Liang)

- I. Resolution Approving Application for Construction, and Approving Sewer Construction and Dedication Agreement for the 25750 Vinedo Lane Sanitary Sewer Main Extension Project (Staff: W. Kim)
- J. Resolution Approving Application for Construction, and Approving Sewer Construction and Dedication Agreement for the 13101, 13057, & 13023 La Cresta Drive Sanitary Sewer Main Extension Project (Staff: W. Kim)
- K. Resolution Authorizing the City Manager to enter into an Agreement for Emergency Work Along Page Mill Road with O. Nelson & Son, Inc., and Approving Unreserved General Fund Appropriation of \$200,000 for the work (W. Kim)
- L. Resolution Accepting an Offer of Right-of-Way Dedication along Ortega Drive at 26880 Ortega Drive; Lands of Rajwar Family Revocable Trust; File #SD22-0006 (Staff: J. Loh)
- M. Resolution Approving An Extension of the Construction Time Limit for a New Residence and Accessory Dwelling Unit Under Construction at 27800 Via Feliz (#21224 and #21225) (Staff: S. Mangalam)
- N. Resolution Approving an Extension of the Construction Time Limit for a Basement and Main Floor Addition Under Construction at 24250 Hillview (#Bld19-0227) (Staff: S. Mangalam)
- O. Approval for City Manager to Attend CivStart Board Retreat Feb 22-23, 2023 in Leesburg, Virginia on February 22-23, 2023 (Staff: P. Pirnejad)

5. ONGOING BUSINESS

- A. Introduction of an Ordinance (First Reading) Amending Title 2, Chapter 6 of the Los Altos Hills Municipal Code Adding Conflict of Interest Designations (Staff: S. Mattas) – **Motion to Waive Reading and Introduce the Ordinance**

6. NEW BUSINESS

- A. Appointments to Committees and Outside Agencies (Staff: D. Padovan)
- B. Resolution Approving Plans and Specifications for the Edgerton Road Pathway Project; Authorizing Staff to Advertise the Project for Bid; and Approving Unreserved Pathway Fund Appropriation of \$250,000 for the Project (W. Kim)

7. STAFF REPORTS

- A. City Attorney
- B. City Clerk
- C. Planning/Building Director
- D. Administrative Services Director
- E. Public Works Director
- F. City Manager

8. REPORTS FROM COUNCIL LIAISONS ON STANDING COMMITTEES, AD HOC COMMITTEES, AND COUNCIL MEMBERS ON OUTSIDE AGENCIES

- A. Report by the Undergrounding Subcommittee (Mayor Tyson)
- B. Report from the Council Ad Hoc Committee Focusing on Broadband (Councilmembers Mok and Tankha)
- C. Report from the Council Ad Hoc Committee to Review the Our Town Newsletter (Councilmember Schmidt/Mayor Swan)
- D. Request for the Formation of a City Council Ad Hoc Committee to Review the Changes to the Standing Committee Resolution (Staff: P. Pirnejad)
- E. Status Reports from All Councilmembers on Subcommittee and Outside Agencies Activities

9. COUNCIL INITIATED

10. ADJOURN

Pursuant to Ordinance No. 506, the Council Meeting shall adjourn no later than 10:00 p.m., unless otherwise approved by a majority of the Councilmembers present.

ASSISTANCE FOR PERSONS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk at 650-941-7222. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at Town Hall, 26379 Fremont Road 72 hours in advance of the meeting.

A complete agenda can be found on the Town's webpage: <http://www.losaltoshills.ca.gov>. A complete packet of information is available for inspection during the meeting at the table to the back of the Council Chambers and online. Council may take action on any agenda item in any manner deemed appropriate by Council.