

Los Altos Hills History Committee  
Minutes of Tuesday, July 21, 2020 3:30 PM Regular Meeting

Meeting Place: Zoom

Present on Zoom Meeting: Members—Carol Gottlieb, Jitze Couperus, Sally Wood, Denise Williams, Carol Grewal; Sylvia Jensen:  
Associate Members—Linda Swan, Karen Lemes;  
Town Council Rep—Roger Screen; Town Manager—Carl Cahill,  
Guests—Birgitta Indaco, Kjell Karlsson

The meeting was called to order at 3:32 PM.

1. Presentations from the floor—Carl Cahill gave a presentation on the removal of farm wagon from Town Hall Property. Was going to organize equipment for display. When found out that it was in bad shape, was going to have Jacob put it at the corp yard. Plan was to keep it at the corp yard, but it fell apart and they put it in the recycle bin. He thinks we need to have a plaques on all of the equipment. Need draft wording for each piece of equipment.—kind, purpose, info that tells what item is.

Denise asked if destruction of equipment is normal for town. Is there a procedure or process for moving equipment? Corp yard is where items are stored away from the public. Her concern is that is it necessary have plaque to keep things from being moved around or removed.

Jitze mentioned that maybe we need a plaque for the Heritage House to keep it from being repurposed.

To keep people from climbing on or tripping, it maybe enclose farm equipment in split-rail fence.

Denise—Wants Town to run any actions concerning historical artifacts by the committee in the future.

Motion—To direct Town manager to arrange for plaques for the farm equipment and circumscribe the area with a split rail fence Wording for the plaques to be supplied by the History Committee.

Vote: Sally—Yes; Denise—Yes; Jitze—Yes; Carol Gottlieb—Yes; Carol Grewal—Yes

An offer to donate equipment from Los Altos Nursery has been make. Would go with the fruit sprayer.

Motion—To accept an offer of farm equipment from the Los Altos Nursery. Town will make arrangements for pick-up and ask nursery to help load it. Contact Mr. Hayden.

Vote 5-0: Sally—Yes; Denise—Yes; Jitze—Yes; Carol Gottlieb—Yes; Carol Grewal—Yes

Jitze brought up scrap books on DVD and how to put them on the Town Website. Copyrights may be an issue. DVD's are not stable and so need to be preserved.

Step 1—Include in Town records and back up regularly. Step 2— Make it accessible to the public. Check with Los Altos History Museum to see how they handle possible copyrighted documents. Put on Los Altos Hills History Webpage. Videos on VIMEO.

Early Newsletters (not digital) are images. Jitze has made headlines digital, so that they are searchable.

Put items on USB drive and figure out what best way to preserve and handle data.

## 2. Approval of Minutes for Meetings

May 19, 2020 Minutes—Motion to Approve

Vote 3-2: Sally—Yes; Denise—Abstain; Jitze—Yes; Carol Gottlieb—Yes; Carol Grewal—Abstain

June 16, 2020 Minutes—Motion to Approve

Vote 5-0: Sally—Yes; Denise—Yes; Jitze—Yes; Carol Gottlieb—Yes; Carol Grewal—Yes

## 3. Old Business

a. 1958 General Plan and 1963 General Plan Research—Carol has two or three boxes of Pathway Materials that belong to the town.

b. Cataloguing the files to be more user-friendly—Sally asked about getting into Heritage House. for certain blocks of time. Town purchased scanner and laptop. Need new projector. Because of increase of Covid-19 virus, access to House is still limited and will be indefinitely. Carol Grewal offered to help with cataloguing, when items are available.

c. New members are needed.

d. Mills Act—Nothing

e. New Plaque for Flagpole—On hold

f. Equipment Purchased—Nothing new.

g. Fall Zoom Presentation—“Tales of Page Mill Road”—Date is Sunday, October 11 at 2 PM. Will have to online. Alisa's dad is committed. Jitze is available.

“Budge”—Original signatory on petition to form Town, is 100 years old and would like to be involved.

Need format—Zoom can be recorded, but quality is not as good as video recording, YouTube, VIMEO? Participatory and synchronous? Need someone with more expertise is needed. Need social distancing for live participants.

Ask Deborah or Cody at Town about other events put on by the Town and how they were done. Cody is Zoom master. Ask Deborah about approvals. Sally will call Town.

Parks and Rec is using Zoom. Filoli has used Zoom's RaiseYour Hand option.

Carol will work with Alisa to get message into Parks and Rec publication by Friday.

Publicity—Need volunteer

h. Foothill College Zoom Meeting—Marty has not responded. Foothill College shut down.

i. Replacement date for March walk still up in the air. Probably will be next March

#### 4 New Business

Farm Equipment destruction—See above

b. Donation of Farm Equipment from Nursery—See above

c. Election of Chair and Vice Chair—Motion that Sally Wood and Carol Gottlieb continue as Chair and Vice Chair. Seconded by Sally.

Vote: Sally—Yes; Denise—Yes; Jitze—Yes; Carol Gottlieb—Yes; Carol Grewal—Yes

Election of Secretary—Motion that Linda Swan continue as Secretary.

Vote: Sally—Yes; Denise—Yes; Jitze—Yes; Carol Gottlieb—Yes; Carol Grewal—Yes

Next Meeting—August 18, 2020

6. Adjournment at 4:46 PM