

Los Altos Hills
Environmental Design and Protection Committee
Meeting Draft Minutes

Date: January 14, 2020 at 5:45 p.m.

Location: Town Hall, Kitchen Area, 26379 Fremont Road, Los Altos Hills, CA 94022

Committee Members: Peter Brown (chair), Nancy Couperus, Carol Gottlieb, Wai Lee Wong, Birgitta Indaco, ~~Buvana Dayanandan, Vijay Laxmi Shaw~~, Hajime Murakami

Associate Members: Neela Shukla, Kjell Karlsson

Council Liaison: Michelle Wu

1. **Call to Order and Roll Call**
2. **Presentations from the Floor**
3. **Future Committee Dates of Interest & Assignments**
 - a. EDPC Committee: Tuesday, February 11, 2020 @ 5:45 p.m.
 - b. City Council: Thursday, Jan. 16th - Birgitta
 - c. Planning Commission:
 - ~~d.~~ Field Trips: January 17 – Birgitta/Carol/Wai Lee, ~~January 24~~, January 31 Carol/Birgitta/Wai Lee, ~~February 7~~
 - e. Fast Track/Site Development Meetings: January 21-Carol/Birgitta, January 28-Birgitta, February 4- Birgitta, February 11- Birgitta
4. **Old Business**
 - a. Tree Ordinance- nothing to report
 - b. Fast Track Guide- Planning Commission review threshold expires June 2020 for New Residences
 - c. Outdoor Lighting Ordinance- review and finish – Haj & Birgitta
 - d. Fence Ordinance – added Michelle Wu preamble – voted and passed
Carol mentioned that Hilltop has a proposed 6’ solid metal fence along pathway – safety issues for horses with riders. Need to review fence ordinances and elevate the situation.
 - e. Captain Denise Gluhan (Ret) Emergency Services Manager presented landscaping recommendations by the Fire Department. dgluhan@lahcfd.org Recommends to look at Marin FireSafe Council plant list of “pyrophytic plants”. Examples of high burn landscaping are Italian cypresses, rosemary, Olive Trees, junipers, Eucalyptus trees. Problematic as well are native grasses.
Use metal gates to create a fire break of wooden fences.
Check out website : <https://firesafemarin.org/plants/fire-prone> and <https://firesafemarin.org/plants/fire-resistant> for the plant lists.
 - f. Dropbox- Peter has transitioned old files to new DropBox. Carol needs some help -Birgitta
 - g. Old Minutes- nothing to report
 - h. Town Beautification: Underground Utility Project- nothing to report
5. **New Business**

- a. November 12 Minutes Approval – not approved
 - b. Recommendation to the City Council to approve Heritage Tree designation for Pat Ley's Hollywood Junipers- Carol to write up Pat Ley's request with photos.
6. **Review of Field Trip Reports (Review findings & provide members not on the Field Trip with detail information.)**
- a. November 15 Carol, Peter, Wai Lee
 - i. 25720 Carado Ct – Addition
 - ii. 12170 Dawn Lane – New residence
 - iii. 26550 Anacapa Dr – Landscape Screening
 - b. November 22 Carol, Peter, Hajime, Birgitta
 - i. 12516 Robleda Rd – ADU
 - ii. 24160 Dawnridge Dr – Setback Abandonment
 - iii. 10570 Blandor Way – Landscape Screening
 - c. November 26 Birgitta, Carol
 - i. 10695 Eloise Circle – CalWater replacement tank
 - d. November 29 – none
 - e. December 6 Carol, Vijay, Wai Lee
 - i. 14525 Miranda Rd
 - ii. 26755 Robleda Ct
 - f. December 13 Carol, Birgitta, Peter
 - i. 27240 Natoma Rd – Landscape Screening
 - ii. 27886 Via Ventana - ADU
 - iii. 11871 Hilltop Rd – Landscape Screening
 - g. December 20 - none
 - h. December 27 - none
 - i. January 3 - none
 - j. January 10 Peter, Birgitta, Vijay
 - i. 14690 Manuella Rd- Addition and Remodel
 - ii. 14210 Baleri Ranch Rd – Hardscape renovation
 - iii. 12819 Viscaino Place – Fremont Hills CC kitchen addition
7. **Review of Fast Tracks Meetings (Review findings & provide members not at meeting with outcome.)**
- a. November 19 – 12735 Alto Verde Lane – landscape screening – reduce exterior lighting and remove eucalyptus tree
 - 13456 South Fork Lane – landscape screening with driveway gate and fence
 - b. November 26 - none
 - c. December 3 – 10570 Blandor Way – landscape screening – relocate pool equipment from setback area, reduce strength of exterior lighting
 - d. December 10 – 25251 La Rena Lane – New Residence with ADU/Pool
 - e. December 17- none
 - f. December 24 - none
 - g. December 31 - none

- h. January 7 – 24005 Oak Knoll Lane – New Residence – part of house is 2-story on a ridgeline, Lots of large Heritage oaks being preserved.
 - i. January 14 – 12360 Priscilla Lane – New Residence at 80% MFA
 - 26898 Dezahara Way – New Residence/ADU/pool – solar panels < 500 sq ft are allowed in setback area. No fence approved with this application.
8. **Planning Commission Meeting Report**
 9. **City Council Meeting Report**
 10. **Adjournment**

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.