

**Town of Los Altos Hills
Parks and Recreation Committee
April 20th, 2020 Approved Meeting Minutes**

Meeting Time: Monday April 20, 2020 from 5:30 – 7:10 PM

Meeting Place: Teleconference Meeting Per the Governor's Executive Order No. N-25-200

1. Call to Order/Roll Call (Quorum = 4)

Chair: Nina Sutaria; Vice Chair: Kathy Evans; Secretary: Yibin Tang

Members: Nina Sutaria, Kathy Evans, Ying Liu, Patty Radlo, Yibin Tang, Scott Vanderlip

Council Liaison: Roger Spreen

Staff: Sarah Robustelli

Associate Members: Karen Lemes, Kit Gordon, Rebecca Hickman, Helene Karlsson, Kjell Karlsson, Val Metcalfe, Jim Basiji, Craig Murray, Alisa Bredo, Nick French.

Members of Public: Rajiv Patel

Present: Nina Sutaria, Kathy Evans, Patty Radlo, Scott Vanderlip, Yibin Tang, Kjell Karlsson, Alisa Bredo.

2. Review of DRAFT meeting minutes:

a. March meeting minutes: Scott motions to approve, Kathy seconds, the meeting minutes was approved unanimously.

3. Public Comment: None

4. New Business:

a. Coronavirus: Teleconference meetings-any issue? (Nina/Scott)

everyone is adapted to the new format of meeting.

b. Coronavirus: Ideas during mandated social distancing period (Nina/Scott)

i. Virtual Events

Staff launched webpage including all sources of virtual activities.

ii Virtual Classes

Some vendors started virtual classes on Zoom. Staff is encouraging all vendors to start classes on Zoom.

iii Ideas for maintaining community health and happiness (kids, seniors, etc.)

How to take care of our senior residents and make information available to

them. The town has a list of older residents. The town reaches out to them to let them know there is help available. Sarah suggests having a design a banner context: design a banner with encouraging and inspiring message. Patty motions to have the design a banner context. Kathy seconds. The motion is approved unanimously. The town will hang the winning banner(s) at major town locations. P&R committee will proactively reach out other committees to see whether they need help setting up Zoom.

5. Old Business:

- a. Play Day / Summer Park Ideas (the event formerly known as Pop-up Parks) On held.
- b. Pathways Run 2020 canceled.
- c. Council Ad-Hoc Subcommittee for a Master Park Plan - (Sarah) – Postponed
- d. Prop 68 – (Sarah) Funding not yet received from the State.
- e. Rates for Classes LA/LAH Reciprocity – (Ying) next meeting
- f. Subcommittee Reports
 - i. Play Day at the Park: Nina/Alisa
 - ii. Legacy Giving: Scott and Ying – next meeting
 - iii. Garden Update: Craig/Ingrid/Scott – next meeting
 - iv. Senior Programming: Jim Basiji – next meeting
 - iv. Preschool Programming: need members – next meeting
- g. Event Recaps
- h. Event Dates and Future Meetings May 18th, June 15th, NO JULY, August 17th, September 21st.

Adjourned Time: 7:10 pm

Respectfully submitted by: Yibin Tang